

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, September 2, 2026 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran

EXCUSED: Commissioner Patrick Kenny

ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Robert Minkler
Christopher Howell, Attorney
Nicole Grzeskowiak, Labor Counsel

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting on June 3, 2026 and the Special Meeting on August 10, 2026.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on June 3, 2026 and the Special Meeting on August 10, 2026 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we’ll move on to Committee Reports. Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: New hires have started their training. The rest of the time off, etc., portion of the report is to be entered into the meeting minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Alright, so noted. Okay we’ll move on to Apparatus and Vehicles – Commissioner Minkler,

APPARATUS AND VEHICLES:

Commissioner R.M.: I see the ladder truck is back; it's been out for a couple of weeks getting some bodywork done. After that I move my report into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Okay, so noted. Building and Grounds – Commissioner Barcellona.

BUILDINGS AND GROUNDS:

Commissioner J.B.: We can see Public Service was here; they finished up today and the lot I think is next week.

Chief Robert Minkler: Within the next few weeks.

Commissioner J.B.: Within the next few weeks and move the rest of my report into the minutes.

Commissioner J.C.K.: Okay, so noted. Any questions for Commissioner Barcellona? Alright, then we'll take Commissioner P. Kenny's which is Telecommunications and Hydrants.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner J.C.K.: We'll make Commissioner P. Kenny's report entered into the minutes. Alright, we'll move on to Report of Payroll and Bills.

REPORT OF PAYROLL AND BILLS:

The report of Payroll and Bills for August, 2026.

Maria Bucsanskzy: The bills for August, 2026.

Bills: \$473,210.16

Payroll: \$414,968.17

Commissioner Robert Minkler, Sr. made a motion to accept the Payroll and Bills plus the add-on bills for a total of \$54,161.00 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for September 2, 2026.

Previous Balance – August 5 th , 2026	\$ 8,873,781.75
Deposits	\$ 4,265,813.71
Payroll and Adjustments	\$ 379,698.33
Current Bills	\$ 473,210.16
Ending Balance as of September 2, 2026 without the add-on bills	\$ 12,286,686.97

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

COMMUNICATIONS:

Maria Bucsanszky, Clerk: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner Minkler.

UNFINISHED BUSINESS:

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: None other than some issues to just discuss in Executive Session.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: Some things for Executive Session.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Unfinished, none at this time.

Commissioner J.C.K.: Okay, New Business – Commissioner Minkler.

NEW BUSINESS:

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None at this time.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: None.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: None.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: A few items sir. First, September 11th the department will be participating in the Township September 11th Ceremony. Colonia Fire Department is holding that and I am proud to say that Firefighter Jago has been asked to sing the National Anthem so he will be there doing the National Anthem. Also, September 11th, that evening at 6:00 P.M., I was contacted by the High School. They're looking to do something for September 11th. It's a Woodbridge/Rahway game. They asked us to fly the American Flag. Now that the truck is back, we are going to be there to be the flag up. I also contacted the Chief from Rahway. I believe Rahway Fire Department will be attending with us. They may be bringing their aerial also.

Commissioner J.C.K.: When is that?

Chief Robert Minkler: September 11th, 6:00 P.M. September 12th, the Township has contacted us. We are going to be flying the flag at the Community Center. It's a 10:00 A.M. start. We are going to be there for 9:00 A.M. for the Senior Olympics. We have done this in the past. October 6th, the Fire Department will be hosting its Open House. October 4th, I sent to Volunteer Chief Hapstak the Township Volunteer Awards to see if he has any submissions. I did give a suggestion. I'm waiting to hear back from him. If there is anything that may be before our meeting, I'll just update the Board. September 9th and 10th the department will be at Middlesex County Fire Academy in the evening for our Live Burn Drills and that is it under New Business as of right now.

Commissioner J.C.K.: When's the drill?

Chief Robert Minkler: September 9th and 10th in the evening.

Commissioner J.C.K.: No, no, no, the big one.

Chief Robert Minkler: It's in October, October 17th and 18th. That is the Township Wide MVX that Deputy Chief Minkler has been putting together.

Commissioner J.C.K.: It runs for two days?

Chief Robert Minkler: It's a two-day drill.

Commissioner J.C.K.: Okay.

Chief Robert Minkler: And there are pre-requisites to attend.

Commissioner R.M.: Can you go over those dates again Bobby?

Chief Robert Minkler: Sure, September 11th we have the Walk at Colonia Fire Department.

Commissioner R.M.: What time is that?

Chief Robert Minkler: I'm going to say 8 o'clock.

Commissioner J.B.: In the morning, right?

Chief Robert Minkler: In the morning, yes.

Commissioner J.C.K.: I think the walk is at 10:00 A.M.

Chief Robert Minkler: The walk, I think, starts at 9:59 A.M. so you have to assemble before that.

Commissioner J.B.: It's up on Grove, right?

Chief Robert Minkler: Inman Avenue and Wood is where it's going to start and it's going to end at Colonia Fire Department.

Commissioner J.B.: And you walk down, right?

Commissioner R.M.: And then the 11th at night.

Chief Robert Minkler: September 11th at night we're going to be at Woodbridge High School for the football game. October 6th is the Open House, the Woodbridge Fire Department Open House. October 4th is a Sunday; that's the Township Volunteer Awards. I'll see if we have any submissions for that and September 12th is the Senior Olympics that the department will be at with the American Flag.

Christopher Howell, Attorney: While we're talking days, do we still have a Special Meeting September 9th at 6:30 P.M., the swearing in.

Chief Robert Minkler: No, I'll discuss that.

Christopher Howell, Attorney: We'll discuss that, okay.

Chief Robert Minkler: Lastly, thank you to the Board. We've taken on our six new members. They're in their pre-academy training. They're set to start the Middlesex County Fire Academy on September 21st and I would also like to thank the Board and the public for their support for some new equipment that we've gotten. We received some new equipment for Rescue One. I believe we put it in service about six days ago and it had its first use today where they were very successful at a motor vehicle accident so thank you for that. That's all I have.

Commissioner J.C.K.: Good, anything for the Chief? Okay, we're going to go into Executive Session for personnel and legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session at 7:12 P.M. for personnel and legal matters which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:35 P.M. which was seconded by Commissioner Jay Barellona and carried unanimously.

Commissioner J.C.K.: Chris, do you want to do a summary? I know I have some resolutions after.

Christopher Howell, Attorney: Sure, today's Executive Session involved the following items. We heard from Labor Counsel on ongoing negotiations. We gave negotiations to the CBA. We heard about ongoing Civil Service legal matters, ongoing Worker's Comp claims and we reviewed those. We reviewed the Route 9 lease negotiations. We reviewed personnel matters involving the Town and Chief's list and appointing Provisional Captains. We discussed being a backup polling station for upcoming elections. We reviewed some P OSHA guidelines. We discussed further personnel matters involving Shift Inspector, its responsibilities and its stipend. We reviewed some of our policies, Compliance Base Incident Policy and Sick Time Policy. We reviewed the status of the Sentembrino Settlement and reviewed the Resolution 2026-9-1 that the Board has reviewed. And that would conclude the Executive Session for tonight's Regular Meeting.

Commissioner J.C.K.: Okay, so we need a motion to certify the Battalion Chief's list.

Commissioner Robert Minkler, Sr. made a motion to certify the Battalion Chief's list which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, I'd like a motion to give the Chief authorization to institute the Sick Policy.

Commissioner Robert Minkler, Sr. made a motion to institute the Sick Policy which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Then we need a motion to accept Resolution 2026-9-1 which is the additional creation of fifteen positions bringing the total department's head count to sixty-five members.

Christopher Howell, Attorney: This is the First Reading.

Commissioner J.C.K.: First Reading.

Commissioner Jeffrey Moran made a motion to accept the First Reading of Resolution 2026-9-1 which is the additional creation of fifteen positions bringing the total department's head count to sixty-five members which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Anything else from the audience?

Maria Bucsanszky: Special Meeting announcement.

Commissioner J.C.K.: So everyone, just to let you know, we have a Special Meeting on Saturday, September 12th at 9:00 A.M. You all are welcome to come.

Commissioner J.B.: Is it coffee and...

Commissioner J.C.K.: Yes, coffee and.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:40 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

08/31/26

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

August 6 through September 2, 2026

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
08/06/2026	26673	Division of Fire Sa...	Customer #174221 -DCA cert and ...	-182.00
08/06/2026	26674	Elizabethtown Gas	Account #7194826935 - 109 Green...	-49.28
08/06/2026	26675	Glassons Auto Re...	Tire Pressure monitor, synthetic oil ...	-244.00
08/06/2026	26676	Immediate Techni...	supply and install cables	-2,350.00
08/06/2026	26677	LifeSavers Inc	Lifeline adult AED pad set	-374.00
08/06/2026	26678	NJ IAAI	NJIAAI 1033 Class	-250.00
08/06/2026	26679	SHI	Adobe Acrobat Pro	-55.96
08/06/2026	26680	The Home Depot ...	Account #1761315 -Supplies--traini...	-131.40
08/06/2026	26681	Thomas Electric	motion sensors garage door -3 and 4	-500.00
08/06/2026	26682	US Bank	Acct#4798531221546585/Supplies	-1,041.04
08/06/2026	26683	USA Architects	Schematic Design for 109 Green st...	-106,800.00
08/06/2026	26684	Witmer Public Saf...	HD electric hot stick	-642.22
08/06/2026	26685	Bowco Laboratorie...	Wood Roach control	-250.00
08/06/2026	26686	Division of Fire Sa...	Customer #174221 -DCA cert and ...	-182.00
08/06/2026	26687	Doctors Medi Center	New Employee Physicals	-3,900.00
08/06/2026	26688	Elizabethtown Gas	Account #2164284700- 418 school...	-307.99
08/06/2026	26689	Mary Ann Sofka	Transcription -June 3 20261 hour	-30.00
08/06/2026	26690	Parker Web	Website monthly maintenance -we...	-593.00
08/06/2026	26691	Thomas Electric	motion sensors garage door -1 and 2	-500.00
08/06/2026	26692	Turnout Fire and S...	Uniforms - Rodas	-780.60
08/06/2026	26693	Bowco Laboratorie...	Regular Service- 109 Green street	-56.27
08/06/2026	26694	New Jersey Fire E...	scott av series facepiece , regulator	-1,353.01
08/06/2026	26695	Turnout Fire and S...	Uniforms - kenny	-2,661.15
08/06/2026	26696	Bowco Laboratorie...	Regular Service- 418 School street	-45.08
08/06/2026	26697	Maria Bucsanszky...	Monthly fee -August 2026	-7,311.67
08/17/2026	26698	Knot Just Bagels	Refreshments maple st fire	-447.20
08/17/2026	26699	ASC Enterprises L...	Stationwear	-549.00
08/17/2026	26700	Comcast	Account #8499053400528238 - 41...	-104.88
08/17/2026	26701	Delta Dental Plan ...	Group# 01063 - Dental Coverage 0...	-14,105.42
08/17/2026	26702	Life Insurance Co...	Policy #GL-5474 Volunteer Life Ins...	-175.15
08/17/2026	26703	LWI REALTY AS...	Rent - 2 Amboy Ave -October 2026	-8,500.00
08/17/2026	26704	PSEG	Acct# 7846248804 -2 Amboy Aven...	-155.20
08/17/2026	26705	UNITED HEALTH...	Member# 306131456-11 - Insuranc...	-476.45
08/17/2026	26706	United Healthcare ...	Member #0216770561-Prescription...	-93.10
08/17/2026	26707	ATT	A/C# 0555384092001/ Landline 73...	-52.06
08/17/2026	26708	UNITED HEALTH...	Member# 306131456-12 - Insuranc...	-414.82
08/17/2026	26709	Verizon Wireless ...	Acct#982554463/Laptop Modem ...	-1,481.64
08/25/2026	26711	Delaney Creations...	109 Green Street Repairs	-2,500.00
08/25/2026	26712	Eric Lim	Reimbursement- Fire Insp/Fire offic...	-186.69
09/01/2026	26710	Catherine Crowe	Health Benefit Reimbursement -Au...	-632.70
09/02/2026	26713	Amazon Capital S...	lysol toilet cleaner , swifter dust pad...	-106.87
09/02/2026	26714	American Floor Mats	4 - standard crash mats	-4,336.00
09/02/2026	26715	Christopher Howell	Monthly fee September 2026	-4,800.00
09/02/2026	26716	Door King	Installed weather stripping	-317.13
09/02/2026	26717	General Graphics	FPB supplies	-3,639.00
09/02/2026	26718	Margaret Sulej	Cleaning 109 Green Street -08/13/2...	-200.00
09/02/2026	26719	Maria Bucsanszky...	Monthly fee -September 2026	-7,311.67
09/02/2026	26720	Marie Gould	Health Benefit Reimbursement -Au...	-632.70
09/02/2026	26721	Mary Ann Sofka	Transcription -August 10 2026 1 hour	-30.00
09/02/2026	26722	Mary Karnas	Health Benefit Reimbursement -Au...	-632.70
09/02/2026	26723	MIDDLESEX WA...	Account 2541534661-109 Green st...	-457.47
09/02/2026	26724	Owen S Dunigan ...	Work on bay area	-1,699.72
09/02/2026	26725	Sophie Bader	Health Benefit Reimbursement -Au...	-632.70
09/02/2026	26726	Stephen Weber	Reimbursement: - College Tuition	-1,447.13
09/02/2026	26727	Team Car Wash	July 2026 - car wash services	-62.50
09/02/2026	26728	Thomas Electric	DC office receptacle	-843.49
09/02/2026	26729	Uline	Customer #31254021 - Office Sup...	-328.89
09/02/2026	26730	A K Equipment Co	2023 Cheverlet Silverado 1500 rem...	-819.86
09/02/2026	26731	Door Works LLC	Bay #2 springs came off wall - door...	-2,409.50
09/02/2026	26732	Electronic Measur...	Single gas calibration	-49.00
09/02/2026	26733	Fizer Plumbing an...	Service call- Irrigation	-235.00
09/02/2026	26734	Heavenly Bodywor...	2023 Chevy Silverado 1500 - body r...	-11,723.80
09/02/2026	26735	Stone Mountain Pr...	10 Copies of CBA Contract	-189.70
09/02/2026	26736	Door Works LLC	Bay #3 replaced frayed cables Door...	-880.50
09/02/2026	26737	FitRite Uniforms Co	30 Uniforms (Pants)	-1,110.00
09/02/2026	26738	Maria Bucsanszky...	Reimbursement -1 roll of stamps	-82.00
09/02/2026	26739	New Jersey Emer...	2007 Spartan- Diagnose Right door...	-43.75
09/02/2026	26740	Rachles/Michele's ...	Account # 4792 - Red Dyed ULSD	-2,598.05

Date	Num	Name	Memo	Amount
09/02/2026	26741	Thomas Electric	109 Egress lighting	-2,398.36
09/02/2026	26742	Turnout Fire and S...	Uniforms - Carrick	-58.75
09/02/2026	26743	Twin Rocks Water	Water Delivery-418 School Street / ...	-229.33
09/02/2026	26744	Amazon Capital S...	Coffee mate, wire rope crimping, m...	-197.66
09/02/2026	26745	Hoagland Longo M...	Professional Services Rendered - 0...	-10,360.00
09/02/2026	26746	New Jersey Emer...	2008 Ford E450- removed and repl...	-382.50
09/02/2026	26747	NJ Advance Media...	Account #XWOOD2393021-July 2...	-76.54
09/02/2026	26748	PSEG	Acct# 7550582203 - 109 Green str...	-990.00
09/02/2026	26749	PYE Barker Fire S...	Extinguishers - 418 School street	-309.00
09/02/2026	26750	Stone Mountain Pr...	Business cards Carrick	-88.00
09/02/2026	26751	The Home Depot ...	Account #1761315 -Supplies--door ...	-144.00
09/02/2026	26752	Turnout Fire and S...	Uniforms - Hilliard	-209.95
09/02/2026	26753	Uline	Customer #31254021 - liquid IV Si...	-646.68
09/02/2026	26754	Amazon Capital S...	Lanyards	-173.20
09/02/2026	26755	NJ Advance Media...	Account #52424 - 2026 public notic...	-65.86
09/02/2026	26756	Stone Mountain Pr...	Business cards Aquino	-88.00
09/02/2026	26757	The Home Depot ...	Account #1761315 -Supplies-shoc...	-54.97
09/02/2026	26758	Turnout Fire and S...	Uniforms - Ramos	-53.25
09/02/2026	26759	Amazon Capital S...	Safelite tire pressure gauge	-9.99
09/02/2026	26760	NJ Advance Media...	Account #52424 - 2026 April Notic...	-76.54
09/02/2026	26761	Stone Mountain Pr...	SCBA tags aux vehicles	-224.50
09/02/2026	26762	Turnout Fire and S...	Uniforms - Magda	-61.75
09/02/2026	26763	Amazon Capital S...	40 inch smart TV & wall mount	-145.98
09/02/2026	26764	The Home Depot ...	Account #1761315 -Supplies-canv...	-102.84
09/02/2026	26765	Amazon Capital S...	Janitorial Supplies	-336.98
09/02/2026	26766	Amazon Capital S...	coffee cups	-26.59
09/02/2026	26767	Amazon Capital S...	Canon toner	-226.53
09/02/2026	26768	Amazon Capital S...	Printer cartridge	-29.92
09/02/2026	26769	Amazon Capital S...	Supplies - Kitchen towels , printer ink	-215.33
09/02/2026	26770	Vision Service Plan	Acct# 12 078480 0001 Vision Cove...	-2,288.54
09/02/2026	TEPS	State of New Jers...	Health Benefits Retiree-09/01/2026...	-94,874.57
09/02/2026	26771	MIDDLESEX WA...	Account 6550200000-418 School s...	-256.99
09/02/2026	26772	PSEG	Acct#1301369209 - Firehouse Park...	-31.13
09/02/2026	26773	PSEG	Acct#7356632500 - 418 School St ...	-1,626.28
09/02/2026	TEPS	State of NJ- Healt...	September 2026 - Health & Prescri...	-148,065.54
Total Northfield Bank - Voucher				-473,210.16
TOTAL				-473,210.16

RESOLUTION 1st Reading

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within Fire District No. 1 of the Township;

WHEREAS in order to protect the lives and property of the residents of Fire District No.1 of the Township of Woodbridge, the Board of Fire Commissioners of Fire District No. 1 hereby authorizes the creation of fifteen (15) additional paid firefighter and/or fire inspector positions within Fire District No. 1. The salary shall be in accord with the existing labor contract.

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7; 40A:14-81 and 40A:14-81.1 the Board has approved the creation of fifteen (15) additional paid firefighter and/or fire inspector positions increasing the workforce from 50 to 65 to be implemented on an as needed basis.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1

ADOPTED: September 2, 2026

JOHN C. KENNY – President

I hereby certify that the above is a true and exact copy of the Resolution introduced by the Board of Fire Commissioners of the Township of Woodbridge at the regular meeting of the Board of Fire Commissioners of Fire District No. 1, which was held on September 2, 2026. This Resolution will be considered for final passage on or before *Saturday, September 12, 2026.*

MARIA BUCSANSZKY – Clerk