

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, June 3, 2026 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members. Just keep in mind Ex-Chief Steve Terebetsky of Avenel. He was very dedicated to the fire service and instrumental for bringing financial rewards to many of the firefighter’s families for their children in education.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran, Commissioner Patrick Kenny
ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Robert Minkler
Christopher Howell, Attorney
Nicole Grzeskowiak, Labor Counsel

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting on May 6, 2026 and the Special Meeting on May 18, 2026.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on May 6, 2026 and the Special Meeting on May 18, 2026 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we’ll move on to Committee Reports. Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: No outstanding issues and just the in-depth personnel Fire Prevention planning report sent to my minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Alright, we’ll move on to Apparatus and Vehicles – Commissioner Minkler,

APPARATUS AND VEHICLES:

Commissioner R.M.: Just the usual repairs that are going on, on all the vehicles and we're keeping up with everything. I'd like to have my report moved into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Okay, Building and Grounds – Commissioner Barcellona.

BUILDINGS AND GROUNDS:

Commissioner J.B.: All is good. Some Commissioner was supposed to get ahold of Steve Wiley yesterday.

Commissioner J.C.K.: We did yesterday. Everything is a go. They met with the Town electrical inspector. He's good. He does not want any single disconnect to the building so the electrician is all set to go. Today he was going to file the permit with the Town and he's hoping to, maybe next week or so, get that rolling.

Commissioner J.B.: I'd like to move the rest of my report into the minutes.

Commissioner J.C.K.: Okay, is this the building shift?

Commissioner J.B.: Yes.

Commissioner J.C.K.: Could you, maybe, see about getting a landscaper and maybe they can trim some of the bushes and the landscaping here and trim it back and we have to pay to rebuild it. Okay, anything else for Commissioner Barcellona? Okay, we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: Just move my report into the minutes.

Commissioner J.C.K.: Okay, so noted. Any questions for Commissioner Kenny? Okay, we'll move on to Report of Payroll and Bills.

REPORT OF PAYROLL AND BILLS:

The report of Payroll and Bills for May, 2026.

Maria Bucsanskzy: The bills for May, 2026.

Bills: \$453,446.58

Payroll: \$526,620.75

Commissioner Patrik Kenny made a motion to accept the Payroll and Bills plus the add-on bills for a total of \$35,771.95 which was seconded by Commissioner Jeffrey Moran and carried unanimously except for Commissioner John C. Kenny abstaining on Voucher 26399.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for June 3rd, 2026.

Previous Balance – May 6 th , 2026	\$ 8,089,864.93
Deposits	\$ 3,688,094.17
Payroll and Adjustments	\$ 492,685.08
Current Bills	\$ 453,446.58
Ending Balance as of June 3 rd , 2026 without the add-on bills	\$ 10,831,827.44

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: No Unfinished Business.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Nothing at this time.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: Nothing.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: Nothing.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Just happy to report we received notification that Firefighter Schelmety came in second place with the State of New Jersey Knights of Columbus for their award program that they have. She'll be recognized on June 16th at 7:00 P.M.

Commissioner J.C.K.: Do you know where?

Chief Robert Minkler: Knights of Columbus.

Commissioner J.C.K.: Okay, that's good. Anything else Chief?

Chief Robert Minkler: For Executive Session.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: Something for Executive Session.

Commissioner J.C.K.: I did reach out to Tara, I understand that with estimator and they're supposed to have something later, more in better detail to me, at the end of the week so when I get that I will pass that on to you. Okay, Remarks, Comments or Questions from the Audience.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner J.C.K.: Okay, let's go into Executive Session for personnel and legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session at 7:10 P.M. for personnel and legal matters which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner Patrick Kenny made a motion to return to the Regular Meeting at 7:45 P.M. which was seconded by Commissioner Jay Barellona and carried unanimously.

Commissioner J.C.K.: Chris, do you want to do a summary?

Christopher Howell, Attorney: Sure, the Executive Session tonight involved the following items. We heard from the Chief on personnel matters and ongoing hiring matters. We also heard from the Chief on our vacating Queens Road. We discussed legal matters involving Queens Road, Fire Zone laws in the district and our existing 457 Retirement account. We heard from labor counsel on contract negotiations and that would complete our Executive Session for tonight.

Commissioner J.C.K.: Okay, I need a motion for approve Resolution 2026-6-1.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2026-6-1 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Also, I need a motion to pay bills for all of July and August.

Commissioner Robert Minkler, Sr. made a motion to pay bills for all of July and August which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:46 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

May 7 through June 3, 2026

05/28/26

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
05/07/2026	26359	Elizabethtown Gas	Account #2164284700- 418 school...	-660.26
05/07/2026	26360	Stone Mountain Pr...	Brochures spanish 100 court	-249.20
05/07/2026	26361	Water Workz LLC	109 green st - sprinkler system wint...	-100.00
05/07/2026	26362	Elizabethtown Gas	Account #7194826935 - 109 Green...	-153.32
05/07/2026	26363	Water Workz LLC	418 School Street Sprinkler	-130.00
05/07/2026	26365	Cummins Sales & ...	Engine 1-cummins-Balance Due	-990.00
05/07/2026	26366	Doctors Medi Center	Physicals Volunteers	-650.00
05/07/2026	26367	Middlesex County ...	Fire Election - Printing & Processin...	-6,669.04
05/07/2026	26368	US Bank	Acct#4798531221546585/Supplies	-6,597.86
05/07/2026	DEBIT	Deluxe	C/S#602503947 -500 Voucher Che...	-738.15
05/08/2026	26369	Rachles/Michele's ...	Diesel Fuel	-2,615.16
05/08/2026	26371	LWI REALTY AS...	Storage -First months rent	-4,250.00
05/13/2026	26372	Party Perfect Rent...	obstacle for event 5/14/26 - attenda...	-1,507.50
05/13/2026	26373	Woodbridge Com...	Donation	-500.00
05/15/2026	26374	ATT	A/C# 0555384092001/ Landline 73...	-50.57
05/15/2026	26375	Comcast	Account #8499053400528238 - Co...	-104.88
05/15/2026	26376	County of Hunterdon	Account #WTFD1005 - MVX Tech...	-4,000.00
05/15/2026	26377	Life Insurance Co...	Policy #GL-5474 Volunteer Life Ins...	-175.15
05/15/2026	26378	PSEG	Acct# 7846248804 -2 Amboy Ave ...	-64.29
05/15/2026	26379	State Line Fire & S...	Poly Flow Hose Truck 1	-5,009.20
05/15/2026	26380	UNITED HEALTH...	Member# 306131456-11 - Insuranc...	-427.35
05/15/2026	26381	Verizon Wireless ...	Acct#982554463/Laptop Modem ...	-1,481.47
05/15/2026	26382	UNITED HEALTH...	Member# 306131456-12 - Insuranc...	-371.86
05/15/2026	26383	United Healthcare ...	Member #0216770561-Prescription...	-93.10
05/15/2026	26385	Delta Dental Plan ...	Group# 01063 - Dental Coverage 0...	-14,153.50
05/18/2026	26386	Top Shelf	Community event 5/14/2026	-600.00
05/18/2026	26387	Eric Seniakevgh	Reimbursement - Tables / chairs	-535.00
05/18/2026	26388	Javerbaum Wurga...	Retainer for mediation	-2,500.00
06/01/2026	26384	Catherine Crowe	Health Benefit Reimbursement -Ma...	-632.70
06/03/2026	26389	Absolute Fire Prot...	2014 spartan pumper Engine 1-1 - ...	-1,081.53
06/03/2026	26390	ADVANCE AUTO...	Account #1872535921 - monthly st...	-119.94
06/03/2026	26391	All Hands Fire Eq...	6 - water rescue helmets	-1,706.86
06/03/2026	26392	Amazon Capital S...	leather work gloves	-186.08
06/03/2026	26393	Bowco Laboratorie...	Regular Service- 109 Green street	-56.27
06/03/2026	26394	BrandMe NJ LLC	80 - flexfit hats	-1,480.00
06/03/2026	26395	Christopher Howell	Monthly fee June 2026	-4,800.00
06/03/2026	26396	Electronic Measur...	GT fire housing repair	-432.00
06/03/2026	26397	Glassons Auto Re...	Oil change - 2024 Ford (#1-3-2)	-95.83
06/03/2026	26398	Hoagland Longo M...	Professional Services Rendered - 0...	-20,132.00
06/03/2026	26399	John C. Kenny	Reimbursement -crayons	-137.28
06/03/2026	26400	Lexipol	ANNUAL FIRE POLICY MANUAL ...	-0.59
06/03/2026	26401	Limitless Entertain...	Community Night - DJ - 5/14/2026	-650.00
06/03/2026	26402	Lowes	Account 82131319150376/Supplies	-1,048.77
06/03/2026	26403	LWI REALTY AS...	Storage -Rent 2 Amboy Ave	-8,500.00
06/03/2026	26404	MACS MAINTEN...	Weekly Lawn Service -May 2026	-160.00
06/03/2026	26405	Margaret Sulej	Cleaning 109 Green Street -05/13/2...	-200.00
06/03/2026	26406	Maria Bucsanszky...	Monthly fee -June 2026	-7,311.67
06/03/2026	26407	Marie Gould	Health Benefit Reimbursement -Ma...	-632.70
06/03/2026	26408	Mary Karnas	Health Benefit Reimbursement -Ma...	-632.70
06/03/2026	26409	Metuchen Mower I...	generator parts	-362.58
06/03/2026	26410	New Jersey Fire E...	SCBA hydro testing	-635.60
06/03/2026	26411	Parker Web	Website monthly maintenance - 2 ...	-350.00
06/03/2026	26412	PSEG	Acct# 7550582203 - 109 Green str...	-504.35
06/03/2026	26413	Rachles/Michele's ...	Diesel Fuel	-3,982.66
06/03/2026	26414	Sophie Bader	Health Benefit Reimbursement -Ma...	-632.70
06/03/2026	26415	Stone Mountain Pr...	Supplies	-352.00
06/03/2026	26416	Twin Rocks Water	Water Delivery-418 School Street / ...	-294.28
06/03/2026	26417	USA Today Media ...	ACC# 1121846 -Monthly notices	-83.13
06/03/2026	26418	VALIC	Group #63241 - 2025 LOSAP Cont...	-4,416.00
06/03/2026	26419	Vision Service Plan	Acct# 12 078480 0001 Vision Cove...	-2,288.54
06/03/2026	26420	West Hudson Ind...	desk wedge, name plate - McNamara	-52.00
06/03/2026	26422	ADVANCE AUTO...	Supplies	-45.84
06/03/2026	26423	All Hands Fire Eq...	equipment	-1,947.23
06/03/2026	26424	Amazon Capital S...	copier paper	-39.97
06/03/2026	26425	American Trade M...	Customer# 25-01065 - Pre-plannin...	-3,600.00
06/03/2026	26426	Antonio C. Neves	Reimbursement - Coffee,Cofee Cu...	-856.56
06/03/2026	26427	Bowco Laboratorie...	Regular Service- 418 School street	-45.08
06/03/2026	26428	Fire and Safety Se...	RESCUE REPAIRS	-13,855.00

Date	Num	Name	Memo	Amount
06/03/2026	26429	Glassons Auto Re...	2021- Ford explorer-Battery	-470.26
06/03/2026	26430	Mary Ann Sofka	Transcription -May 6 2026 1 hour	-30.00
06/03/2026	26431	Metuchen Mower I...	trash pump service parts	-178.46
06/03/2026	26432	MIDDLESEX WA...	Account 2541534661-109 Green st...	-379.92
06/03/2026	26433	PYE Barker Fire S...	Extinguishers - 109 Green street	-302.00
06/03/2026	26434	Rudys and Vitors ...	Supplies- Battery Spartan Rescue 1	-1,294.94
06/03/2026	26435	Skylands Area Fir...	Majestic Leather Glove medium	-900.00
06/03/2026	26436	Standard Insuranc...	Life Insurance - Policy #136829 - J...	-5,210.80
06/03/2026	26437	Stone Mountain Pr...	#10 envelopes	-283.20
06/03/2026	26438	Superior Office Sy...	Account #EDH608-001/ Supplies	-15.50
06/03/2026	26439	Team Car Wash	April 2026 - car wash services	-37.50
06/03/2026	26440	Amazon Capital S...	Ptouch - keyboard	-103.53
06/03/2026	26441	Metuchen Mower I...	generator repair	-362.58
06/03/2026	26442	MIDDLESEX WA...	Hydrant Service- May 2026	-59,725.62
06/03/2026	26444	Stone Mountain Pr...	#9 Regular	-329.50
06/03/2026	26445	Amazon Capital S...	twin xl mattress covers	-195.86
06/03/2026	26446	Metuchen Mower I...	Trash Pump Repairs	-261.13
06/03/2026	26447	MIDDLESEX WA...	Account 6550200000-418 School s...	-1,162.58
06/03/2026	26449	Amazon Capital S...	coffee creamer and coffee	-85.27
06/03/2026	26450	Metuchen Mower I...	Trash pump 3/4/5 parts, labor, envi...	-389.42
06/03/2026	26451	Amazon Capital S...	Badges	-25.99
06/03/2026	26452	Amazon Capital S...	Car charger Rescue 1	-9.79
06/03/2026	26453	Amazon Capital S...	supplies	-712.98
06/03/2026	26454	Amazon Capital S...	scott paper towels	-322.17
06/03/2026	TEPS	State of NJ- Healt...	ACTIVE-Health Benefits	-142,976.54
06/03/2026	TEPS	State of New Jers...	Health Benefits Retiree-06/01/2026...	-97,913.74
06/03/2026	26455	Woodbridge Exem...	Cost of 1/3 of ad in annual journal	-50.00
Total Northfield Bank - Voucher				-453,446.58
TOTAL				-453,446.58

TOWNSHIP OF WOODBRIDGE
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

RESOLUTION
OF THE
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1 – WOODBRIDGE

Resolution No. 2026 – 6- 1 Date: June 3, 2026

**RE: Fire District No. 1 (Woodbridge) to assume responsibility of Fire District No. 4
(Keasbey) Fire Prevention Bureau and Fire Official pursuant to Township Code § 24-1.4**

WHEREAS, the Township of Woodbridge has adopted the Uniform Fire Safety Act (P.L. 1983, c. 383; N.J.S.A. 52:27D-192 et seq.) and the Uniform Fire Code (N.J.A.C. 5:70-1 et seq.) as the Fire Prevention Code of the Township of Woodbridge, pursuant to Township Ordinance Chapter 24; and

WHEREAS, pursuant to Township Code § 24-1.4, the Bureau of Fire Prevention of Fire District No. 4 (Keasbey) serves as the local enforcing agency responsible for enforcing the Uniform Fire Safety Act and the Uniform Fire Code within the boundaries of Fire District No. 4, as established by the Revised Ordinances of the Township of Woodbridge; and

WHEREAS, Township Code § 24-1.5 requires the local enforcing agency to enforce the Uniform Fire Safety Act and the Codes and Regulations adopted thereunder in all buildings, structures and premises within the established boundaries of the fire district, other than owner-occupied one- and two-family dwellings, and to faithfully comply with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code; and

WHEREAS, Township Code § 24-1.6 requires the local enforcing agency to carry out periodic inspections of life-hazard uses as required by the Uniform Fire Code on behalf of the Commissioner of Community Affairs; and

WHEREAS, Fire District No. 4 currently lacks the adequate manpower to properly staff its Bureau of Fire Prevention.

WHEREAS, Fire District No. 4 also currently lacks an available, duly appointed Fire Official capable of fulfilling its enforcement obligations under the Uniform Fire Safety Act, the Uniform Fire Code, and Chapter 24 of the Township Code; and

WHEREAS, Township Code § 24-1.4 expressly provides that when a Fire Official or Fire Officials are unavailable in one Fire District, a Fire Official from another Fire District is authorized to provide mutual aid to that Fire District and/or any other Fire District within the Township in which a Fire Official is unavailable; and

WHEREAS, Township Code § 24-1.4 further provides that any violations cited by a Fire Official providing such mutual aid shall be regarded as though cited by the Fire Official in charge of the receiving Fire District; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 1 has determined that, in order to protect the public health, safety, and welfare of the residents and properties within the jurisdiction Fire District No. 4 (Keasbey), and to ensure uninterrupted compliance with all applicable fire code enforcement obligations, it is necessary and appropriate to fully assume the responsibility of Fire District No. 4 (Keasbey) Fire Prevention Bureau and Fire Official position and to assume the role of mutual aid enforcing agency within the boundaries of Fire District No. 4 until it is determined whether Fire District No. 4 is able to adequately staff and effectively operate its own Bureau of Fire Prevention; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No. 1 (Woodbridge), Township of Woodbridge, County of Middlesex, State of New Jersey, as follows:

1. The Board of Fire Commissioners of Fire District No. 1 (Woodbridge) shall hereby fully assume Fire District No. 4 (Keasbey) Fire Prevention Bureau and Fire Official position and any duly appointed inspectors to serve as the mutual aid enforcing agency within the jurisdictional boundaries of Fire District No. 4 (Keasbey), pursuant to Township Code § 24-1.4, until it is determined whether Fire District No. 4 is able to adequately staff and effectively operate its own Bureau of Fire Prevention.
2. The Board of Fire Commissioners of Fire District No. 1 (Woodbridge) acknowledges and agrees that any and all violations cited by Fire Officials of Fire District No. 1 while providing mutual aid enforcement services within the boundaries of Fire District No. 4 shall be regarded and treated as though cited by the Fire Official in charge of Fire District No. 4, in full accordance with Township Code § 24-1.4.
3. The Board of Fire Commissioners of Fire District No. 1 (Woodbridge) hereby delegates to the Fire Official(s) of Fire District No. 1 all authority necessary to enforce the Uniform Fire Safety Act, the Uniform Fire Code (N.J.A.C. 5:70-1 et seq.), and all applicable provisions of Chapter 24 of the Township Code within the boundaries of Fire District No. 4, including but not limited to the authority to conduct inspections, issue notices of violation, and take such other enforcement action as may be required by law.
4. The Board of Fire Commissioners of Fire District No. 1 (Woodbridge) hereby authorizes Fire District No. 1 personnel to carry out the periodic inspections of life-hazard uses required by the Uniform Fire Code on behalf of the Commissioner of Community Affairs within the boundaries of Fire District No. 4, in accordance with Township Code § 24-1.6.
5. The Board of Fire Commissioners of Fire District No. 1 (Woodbridge) confirms that all permit fees applicable to enforcement activities conducted within the boundaries Fire District No.4 shall continue to be mandated by the State Fire Code in accordance with Township Code § 24-1.10, and that no additional fees or charges shall be imposed by virtue of this Resolution; and it shall be understood that the Department of Community Affairs

(DCA) shall recognize Fire District No.1 as the Local Enforcement Agency (LEA) of Fire District No. 4.

6. The Board of Fire Commissioners of Fire District No. 1 (Woodbridge) confirms that all persons aggrieved by any order or action of Fire District No. 1 personnel acting pursuant to this Resolution shall retain the right to appeal to the Construction Board of Appeals of Woodbridge Township, in accordance with Township Code § 24-1.9 and N.J.S.A. 52:27D-206 and 27D-208.

7. This Resolution shall take effect immediately upon adoption and stay in effect until it is determined whether Fire District No. 4 is able to adequately staff and effectively operate its own Bureau of Fire Prevention .

8. The Clerk of the Board is hereby directed to transmit a certified copy of this Resolution to the Board of Fire Commissioners of Fire District No. 4 (Keasbey), the Township Clerk of Woodbridge Township, and the New Jersey Department of Community Affairs, Division of Fire Safety.

I hereby certify that the foregoing Resolution was duly adopted by the Board of Fire Commissioners of Fire District No. 1 (Woodbridge), Township of Woodbridge, at a meeting duly held on June 3, 2026.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1

JOHN C. KENNY

ADOPTED: June 3, 2026

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on June 3, 2026.

MARIA BUCSANSZKY – Clerk

WOODBIDGE FIRE PREVENTION BUREAU REPORT MAY 2026

DATE: JUNE 1, 2026

REPORT COVERING: May

FIRE INVESTIGATIONS: 7

TOTAL INSPECTIONS COMPLETED: 169

COMPLAINTS & SPOT INSPECTIONS: 3

LIFE HAZARDS:17

QUARTERLY:0

SEMI-ANNUAL:0

NON- LIFE HAZARD USES: 28

TOTAL REINSPECTIONS: 96

PERMITS ISSUED: 22

TOTAL AMOUNT BILLED : \$10,800.40

TOTAL AMOUNT COLLECTED : \$4,470.68

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS:

OTHER:

A handwritten signature in black ink, appearing to read 'Robert Fizer', is written over a horizontal line.

**Robert Fizer
Battalion Chief/Fire Official**

To: Chief Robert Minkler

From: Battalion Chief McGrath/ Capt. Geiger

Date: May 28, 2026 (June 2026 Monthly Report)

Monthly Compliance Report for the June 2026 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 5/2.
- Building extinguisher checks 5/10.
- SCBA inspections completed 5/8.
- Ground ladder inspections 5/19.
- PETZL (Personal Escape System Inspections). 5/5, 5/12, 5/19, 5/26.

Quarterly Inspections

- NA

Bi-Annual Inspections

- Dry Suit Lubrication 5/9.

Annual Inspections

- Dry Suit Inspection 5/9.

Five Year Hydrotesting

- NA

Upcoming Events/Other:

- Building Generator Inspection June 8th.
- Tour 4 Job Performance
- Tour 4 Building Safety Check.
- Hydrant Inspection continuing.

Monthly Hydrant Deficiencies

May 2026

Number of Hydrants:

Low Pressure Problems:

- NA

Hydrants In need of repair:

Actions Taken:

Note:

Curbs in process of being painted by traffic maintenance.

Spring Hydrant Inspections continuing.

BC. McGrath

PRE PLAN REPORT MAY 2026

Shift started Street, Complex, and Landmark review

Shift completed vector training

Met with DC Weber regarding Incident Action Plans for all events in District 1 (Chamber of Commerce May 16, 2026)

Met with DC Weber and Captain Walsh at 95 Port Reading Ave regarding Movie Night Emergency Action Plan

Completed an Emergency Action Plan for Community Night May 14, 2026

Reviewed pictures of 360 Fulton Street project

Met with Pikeview Lane and Rescheduled dates due to training and availability of maintenance

Mobile Eyes and the CAD have been updated as information is received

Respectfully Submitted,

Michael Barcellona

Battalion Chief/ Tour 3

Division of Pre-Incident Planning

Barcellona.m@wfdnj01.org

Attention: Chief R. Minkler

May 30, 2026

Monthly Building Report May, 2026

418 School Street

- Building generator test 5/8
- Bed assignments updated 5/10
- Fire Extinguisher added to boiler room 10lb ABC 5/1
- Solar company inspected system all ok 5/16
- Met with cleaning / maintenance company 5/22
- CO detector in Gym battery replaced after trouble alarm 5/23
- Front apron repaired by builder 5/28
- Painter finished painting exterior of building 5/30
- Rear parking lot work ongoing
- Monthly supplies ordered for building

New fence for side of building by fuel pump, quote received from National Fence 5/28

We are working on an energy audit with Sustainable Jersey for both buildings.

New bay, lobby and exterior lighting management system waiting for equipment to start lighting project with Thomas Electric.

First floor women's room vanity replacement and second floor shower pan replacement quotes in the work with vendors.

BAC came out to look at bay 4 heater removal and replacement with heaters purchased for bay extension due to age and lack of parts of current heater.

1st floor Men and Women's room exhaust fan upgrade awaiting quote from BAC.

Respectfully Submitted,

B.C. D. Hines

Monthly Equipment Report

May 2026

Engine 1

➤ Outstanding Issues

- Oil & Coolant leak found while replacing Turbo-Cummins sending Quote 4/22

➤ Resolved

- Front Hubs leaking Oil-Absolute replaced Hubs & Gaskets 5/4 Came back out on 5/11

Engine 2

➤ Outstanding Issues

- Hose bed cover torn by Dunnage-on our list
- Front Amber Marker light (out)- on our list

➤ Resolved

○

Engine 3

➤ Outstanding

- Officer front wheel well plastic loose-Campbell notified 3/27 Parts ordered 5/7
- Driver side cab locking mechanism not working-Campbell notified 3/27 Parts ordered 3/31 Coming week of 4/27
- Punch list DC Weber-Campbell working on issues 3/2/26
- Roll up door protection shields installed on roll up door compartments – Quote requested not yet received
- Backup Alarm working intermittent-Campbell ordered parts 5/7

➤ Resolved

- Mirror control knob replaced-Campbell 5/7
- Rear Seats loose-Washers and bolts added 5/21

Truck 1

➤ Outstanding

- SRS Message-Emails sent to Fire & Safety, they will have Pierce look into it 5/25

➤ Resolved

- 1YR PM completed first week of May (waiting paperwork)
- Annual Aerial Test performed-UL 5/13
- Software Updates

Rescue 1

➤ Outstanding

- Survivor Hand lights not charging again-NJEV notified 3/28
- Back up camera not working- At NJEV 5/26
- Red/White Dome light in Cab hanging-At NJEV 5/26
- Door molding coming off-At NJEV 5/26
- Install Charge Guard-At NJEV 5/26

➤ Resolved

- New Batteries (6)- Rudy's 5/22
- New Cell Phone-5/13

Auxiliary Vehicles

➤ Outstanding

- 1-3-12 seatbelt buckle recall-Monitor unless light comes on dash
- 1-3-12 Center Display Screen Recall-Monitor software UPDATE NEEDED
- 1-3-11 Front Hubs making noise and high idle coming on-At All American Ford 5/26
- 1-3-10 Pulling Right and tire pressure sensor- At Glasson's 5/28

➤ Resolved

- 1-3-7 tail lights new bulbs installed and control module-All American Ford 5/26
- 1-3-9 seatbelt recall fixed
- 1-3-5 rear camera recall fixed-Mobile Unit 5/27
- Kubota annual service and oil change- Cherry Valley Tractor 5/18
- 1-3-6 new rear brakes- Glasson's 5/1

Turnout Gear/Uniforms

➤ Outstanding

- FF A Rivera needs Turnout Pants taken in-Firefighter Equipment of NY will send shipping label 3/24 Will send after bailout pockets sewn in 5/19
- Bailout Pockets sent back to Morning Pride and they will sew on pants-Morning Pride will send shipping labels after 3/30 First batch shipped out 4/17 Angelo to reach out to Morning Pride 5/19
- Helmet Shield ordered for Vol FF Shaw-Fire Store 2/24
- Replacement uniforms ordered for DC Weber, FF Alcott, BC Hines-Turnout

➤ Resolved

- Medium Structural Gloves for stock-Skylands
- Utility Gloves for Packing Hose-Amazon

Equipment Out of Service

➤ Outstanding

- (2) lengths of 2" highrise hose- Quote received NJFE waiting on approval 5/19
- E-Draulic Cutter making noise & burning smell-MES notified 5/26

➤ Resolved

- All Generators and Trash Pumps serviced-Metuchen Mower
- Sniffer repaired and back in service
- 25ft 5" Pony received and put in service
- SCBA Bottles #49-70 hydrotested-NJFE

Orders & Deliveries

➤ Ordered

- Blowhard Fan-Skylands 1/16 Backordered
- Highrise 2" Smoothbore Nozzles & 1 1/8 tips-The Fire Store 3/24
- RIT Mask & Regulator-NJFE 4/17

➤ Delivered

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