

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, May 6, 2026 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members and for let’s think about our military women and men over there serving overseas through these different crises that are going on. And a special prayer for retired Ex-Chief Mario Simeone who is having some little troubles right now.

**PRESENT:** Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran, Commissioner Patrick Kenny (arrived at 7:10 P.M.)

**ALSO PRESENT:** Maria Bucsanszky, District Clerk.  
Chief Robert Minkler  
Christopher Howell, Attorney  
Nicole Grzeskowiak, Labor Counsel

Commissioner J.C.K.: I need a motion to accept the minutes of the April 1, 2026 Regular Meeting.

Commissioner Jeffrey Moran made a motion to approve the minutes of the April 1, 2026 Regular Meeting which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we’ll go into Committee Reports. Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

**COMMITTEE REPORTS**

**PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner J.M.: The Chief will have a report on our process and otherwise no outstanding issues. The detailed personnel time off report should be entered into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Alright, we’ll move on to Apparatus and Vehicles – Commissioner Minkler,

**APPARATUS AND VEHICLES:**

Commissioner R.M.: Thank you Mr. President. Our ladder truck went out for pm service. It came back; I believe it's got to go out for the aerial testing and I'd like to have my report moved into the minutes for the rest of the apparatus.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Okay, Building and Grounds – Commissioner Barcellona.

**BUILDINGS AND GROUNDS:**

Commissioner J.B.: I'll move my report into the minutes of the meeting.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona? Okay, Telecommunications and Hydrants.

**TELECOMMUNICATIONS AND HYDRANTS:**

Commissioner J.C.K.: We'll just move Commissioner P. Kenny's report into the records. Alright, we'll move on to Communications.

**COMMUNICATIONS:**

Maria Bucsanszky, Clerk: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Report of Payroll and Bills.

**The report of Payroll and Bills for April, 2026.**

Maria Bucsanszky: The bills for April, 2026.

Bills: \$600,895.70

Payroll: \$575,965.55

Commissioner Robert Minkler, Sr. made a motion to accept the Payroll and Bills plus the add-on bills in the amount of \$16,202.20 which was seconded by Commissioner Jeffrey Moran and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on Voucher 26272 and voting yes on the rest and Commissioner John C. Kenny abstaining on Voucher 2605 and 2619.

Commissioner J.C.K.: Okay, Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: Treasurer's Report for May 6<sup>th</sup>, 2026.

Previous Balance – April 1 <sup>st</sup> , 2026	\$ 9,167,465.81
Deposits	\$ 91,257.22
Payroll and Adjustments	\$ 567,962.40
Current Bills	\$ 600,895.70
Ending Balance as of May 6 <sup>th</sup> , 2026 without the add-on bills	\$ 8,089,864.93

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer’s Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Communications. Okay, we’ll move on to Unfinished Business – Commissioner Minkler.

**UNFINISHED BUSINESS:**

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: No Unfinished Business.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Just we have some unfinished legal matters that need to be addressed in Executive Session.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Just items for Executive Session.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: Some items for Executive Session.

Commissioner J.C.K.: Okay, and for myself I did talk to USA. She had the flu. She's going to reach out to me tomorrow. Once I get an update I'll email everybody with the Unfinished Business. New Business – Commissioner Minkler.

**NEW BUSINESS:**

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: No New Business.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: None.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Just two things. The Fire Prevention show for 2026 has been scheduled for Tuesday, October 6<sup>th</sup> and also, I would just like to thank the members for their efforts at a recent fire we had in the district.

Commissioner J.C.K.: Okay, I saw there was an email about some people....

Chief Robert Minkler: I was going to talk to you about that.

Commissioner J.C.K.: Okay, got it. Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Okay, Remarks, Comments or Questions from the Audience.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

Commissioner J.C.K.: Please just state your name. Do you have a question?

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session at 7:07 P.M. for personnel and legal matters which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Patrick Kenny made a motion to return to the Regular Meeting at 8:51 P.M. which was seconded by Commissioner Jay Barellona and carried unanimously.

Commissioner J.C.K.: Chris, do you want to do a summary?

Christopher Howell, Attorney: Yes, tonight's Executive Session we discussed the following items. We discussed downloading mediation on that (inaudible) matter. We reviewed the new lease agreement that we have for 2 Amboy Avenue. We reviewed the existing lease we currently have with Queens Road. We reviewed our 457 plans. We heard from the Chief on various items including training of personnel, the sale of Engine Three, the swearing in of our new Captains and about our Fire Prevention audit. We reviewed pricing and purchasing of our new vehicles for the 2027 year and we reviewed the certified list for new hires. We also reviewed the Deputy Chief's list and the Battalion Chief's list that are coming out. We reviewed our sick time policy and we heard from Labor Counsel on the ongoing appeal for list removal on a perspective employee and we heard from Labor Counsel on just general benefits, salaries, stipends, bonuses and sick days for our personnel; we reviewed all those things tonight. That would conclude our Executive Session for this evening.

Commissioner J.C.K.: Okay, I need a motion for authorizing the Board representatives that will be going to a legal matter and authorization for settlement.

Commissioner Patrick Kenny made a motion to authorized the Board representatives that will be going to a legal matter and authorization for settlement which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Is there anything else?

Commissioner Patrick Kenny made a motion to adjourn the Regular Meeting at 8:55 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,  
Maria Bucsanszky  
District Clerk

# BOARD OF FIRE COMMISSIONERS DISTRICT 1

## MONTHLY BILL LIST

April 2 through May 6, 2026

05/01/26

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
04/02/2026	26203	Fire Service Perfor...	EXAM- DRILL GROUND INSTRU...	-500.00
04/02/2026	26204	GovConnection, Inc	Surface Keyboard	-1,789.06
04/02/2026	26205	John C. Kenny	Reimbursement -seasonal easter c...	-1,133.16
04/02/2026	26206	Lowes	Account 82131319150376/Supplies	-201.37
04/02/2026	26207	Standard Insuranc...	Life Insurance - Policy #136829 - A...	-5,210.80
04/02/2026	26208	Thomas Kane Jr	Reimbursement - IAAI Conference	-265.93
04/02/2026	26209	Witmer Public Saf...	morning pride ratchet suspension, r...	-174.57
04/02/2026	26210	Woodbridge Deli	Buffet for training 03/28/2026	-520.00
04/02/2026	26212	Charles Mangione	Website maintenance -March 2026	-125.00
04/02/2026	26213	GovConnection, Inc	Surface Pro -2026 No LTE	-8,831.94
04/02/2026	26214	Roosevelt's Deli	Easter Event	-1,673.30
04/02/2026	26215	Mary Ann Sofka	Transcription -March 4 2026 1.5 h...	-45.00
04/02/2026	26216	State of New Jers...	Invoice for Experience Data report	-2,000.00
04/02/2026	26217	BrandMe NJ LLC	Admin and Commissioner polos	-629.00
04/02/2026	26218	Fizer Plumbing an...	Service call	-125.00
04/02/2026	26219	John C. Kenny	Reimbursement -Flowers for easter...	-140.00
04/02/2026	26220	PSEG	Acct#1301369209 - Firehouse Park...	-37.69
04/02/2026	26221	Spectrotel	Account #348180 / cad / landline/ fi...	-235.96
04/02/2026	26222	Access Self Stora...	Storage Rental Unit #16029 Rent ...	-291.00
04/02/2026	26223	First Due Fabricati...	Tool Mount fabrication Eng-3	-4,600.00
04/02/2026	26224	The Home Depot ...	Account #1761315 -Supplies	-647.98
04/02/2026	26225	LWI REALTY AS...	Storage -Security deposit	-12,750.00
04/02/2026	26226	LWI REALTY AS...	Storage -First months rent	-8,500.00
04/02/2026	26227	US Bank	Acct#4798531221546585/Supplies	-3,326.74
04/06/2026	26228	Thomas Electric	DEPOSIT - FIREHOUSE PARKIN...	-8,100.00
04/06/2026	26229	Thomas Electric	Bank fee - returned check	-15.00
04/09/2026	26230	Life Insurance Co...	Policy #GL-5474 Volunteer Life Ins...	-175.15
04/15/2026	26231	Alina Rivera.	Reimbursement- Uniform Alterations	-185.00
04/15/2026	26232	ATT	A/C# 0555384092001/ Landline 73...	-50.79
04/15/2026	26233	Board of Fire Com...	Dispatch - 1st & 2nd Qtr 2026-revis...	-2,987.80
04/15/2026	26234	Comcast	Account #8499053400528238 - Co...	-104.88
04/15/2026	26235	Elizabethtown Gas	Account #7194826935 - 109 Green...	-324.47
04/15/2026	26236	Life Insurance Co...	Policy #GL-5474 Volunteer Life Ins...	-175.15
04/15/2026	26237	MIDDLESEX WA...	Hydrant Service- April 2026	-52,975.27
04/15/2026	26238	Superior Office Sy...	Account #EDH608-001/ Supplies -...	-191.02
04/15/2026	26239	UNITED HEALTH...	Member# 306131456-12 - Insuranc...	-371.86
04/15/2026	26240	Elizabethtown Gas	Account #2164284700- 418 school...	-1,257.88
04/15/2026	26241	Superior Office Sy...	Account #EDH608-001/ Supplies -...	-296.77
04/15/2026	26242	Twin Rocks Water	Water Delivery-418 School Street / ...	-258.56
04/15/2026	26243	UNITED HEALTH...	Member# 306131456-11 - Insuranc...	-427.35
04/15/2026	26244	Verizon Wireless ...	Acct#982554463/Laptop Modem ...	-1,601.29
04/15/2026	26245	Twin Rocks Water	Water Delivery-418 School Street / ...	-187.36
04/15/2026	26246	United Healthcare ...	Member #0216770561-Prescription...	-93.10
04/23/2026	ONLINE	Delta Dental Plan ...	Group# 01063 - Dental Coverage 0...	-42,460.50
04/23/2026	26248	Delta Dental Plan ...	Group# 01063 - Dental Coverage 0...	-14,153.50
05/01/2026	26247	Catherine Crowe	Health Benefit Reimbursement -Apr...	-632.70
05/06/2026	26249	Amazon Capital S...	TONER CARTRIDGE	-33.24
05/06/2026	26250	JEN ELECTRIC I...	Electrician traffic signal, bucket truck	-500.00
05/06/2026	26251	Lowes	Account 82131319150376/Supplies	-799.06
05/06/2026	26252	LWI REALTY AS...	Storage -May rent	-8,500.00
05/06/2026	26253	Maria Bucszanszky...	Reimbursement -2 Rolls of stamps	-156.00
05/06/2026	26254	Mary Ann Sofka	Transcription -April 1 2026 1 hour	-30.00
05/06/2026	26255	Metuchen Mower I...	parts labor enviromental disposal fe...	-182.32
05/06/2026	26256	Standard Insuranc...	Life Insurance - Policy #136829 - M...	-5,210.80
05/06/2026	TEPS	State of NJ- Healt...	Health Benefits	-142,976.54
05/06/2026	26257	Stone Mountain Pr...	100 - English CO Brochure	-329.20
05/06/2026	26258	V E Ralph and So...	Supplies	-222.16
05/06/2026	26259	VALIC.	Group #63241 - 2025 LOSAP Cont...	-4,416.00
05/06/2026	26260	All Hands Fire Eq...	Fee ves window prop, door, entry d...	-29,850.00
05/06/2026	26261	Amazon Capital S...	TONER CARTRIDGE	-156.95
05/06/2026	26262	Bowco Laboratorie...	Regular Service- 418 School street	-56.27
05/06/2026	26263	Christopher Howell	Monthly fee May 2026	-4,800.00
05/06/2026	26264	County of Union	Fire Instructor - Kenny/ Hilliard III	-800.00
05/06/2026	26265	FireDex GW LLC	Magda, CPT Hilliard,Kenny,Schelm...	-1,821.00
05/06/2026	26266	Glassons Auto Re...	Supplies	-210.84
05/06/2026	26267	JFK EMS Training...	13 AHA Heartsaver first aid course	-273.00
05/06/2026	26268	Madsen and Howe...	Oil Dry	-305.40
05/06/2026	26269	Maria Bucszanszky...	Monthly fee -May 2026	-7,311.67

Date	Num	Name	Memo	Amount
05/06/2026	26270	Marie Gould	Health Benefit Reimbursement -Apr...	-632.70
05/06/2026	26271	Mary Karnas	Health Benefit Reimbursement -Apr...	-632.70
05/06/2026	26272	Middlesex County ...	vehicle extrication operation	-2,352.00
05/06/2026	26273	MRA INTERNATI...	Printer	-639.00
05/06/2026	26274	New Jersey Fire E...	Thermal camera, trucj charger, roof...	-3,156.00
05/06/2026	26275	NJ Advance Media...	Account #XWOOD2393021-March...	-76.54
05/06/2026	26276	Noll Brothers Inc.	9 scrap vehicles	-2,475.00
05/06/2026	26277	Penguin Managem...	Development Maintenance	-3,024.00
05/06/2026	26278	Sophie Bader	Health Benefit Reimbursement -Apr...	-632.70
05/06/2026	26279	The Home Depot ...	Account #1761315 -Supplies-clam...	-27.38
05/06/2026	26280	Turnout Fire and S...	Uniforms - Chief Minkler	-680.99
05/06/2026	26281	Woodbridge Twp ...	RENT - May 2026	-4,200.00
05/06/2026	26282	A K Equipment Co	magnetic clip/ mini hook for engine 3	-64.13
05/06/2026	26283	Absolute Fire Prot...	Engine 1-2 -electrical repair	-1,752.59
05/06/2026	26284	All Hands Fire Eq...	TFT GATED WYE	-336.69
05/06/2026	26285	Amazon Capital S...	COFFE/SUGAR	-92.71
05/06/2026	26286	Bowco Laboratorie...	Regular Service- 418 School street	-45.08
05/06/2026	26287	Continental Fire an...	Adapter storz	-714.00
05/06/2026	26288	Electronic Measur...	Proximity meters	-595.00
05/06/2026	26289	First Due Fabricati...	supply and install mounts	-1,030.00
05/06/2026	26290	Hoagland Longo M...	Professional Services Rendered - 0...	-9,678.75
05/06/2026	26291	JFK EMS Training...	13 AHA BLS Ecards	-130.00
05/06/2026	26292	Jones & Barlett Le...	23 - Rapid Intervention books	-2,105.73
05/06/2026	26293	LifeSavers Inc	Lifeline adult AED pad set	-187.00
05/06/2026	26294	Middlesex County ...	incident safety officer	-810.00
05/06/2026	26295	Skylands Area Fir...	Kangaroo skin structural glove	-148.00
05/06/2026	TEPS	State of New Jers...	Health Benefits Retiree - -05/01/20...	-97,441.26
05/06/2026	26296	Team Car Wash	March 2026 - car wash services	-75.00
05/06/2026	26297	The Home Depot ...	Account #1761315 -Supplies-stack...	-145.39
05/06/2026	26298	USA Today Media ...	ACC# 1121846 -Monthly notices	-162.63
05/06/2026	26299	WB Mason Co Inc	Customer # C1235200 - Supplies-b...	-190.89
05/06/2026	26300	Witmer Public Saf...	Bolt cutters jumbo spanner set, akr...	-1,563.07
05/06/2026	26301	A K Equipment Co	clear lens optics water rescue	-517.70
05/06/2026	26302	ADVANCE AUTO...	Account #1872535921 - monthly st...	-5.51
05/06/2026	26303	Board of Fire Com...	Cost recovery from incident NJDEP...	-1,676.64
05/06/2026	26304	Bowco Laboratorie...	Regular Service- control of bees	-185.00
05/06/2026	26305	McNeil and Co Inc	Accident & Health Policy Renewal ...	-4,776.00
05/06/2026	26306	Metuchen Mower I...	parts labor enviromental disposal fe...	-182.32
05/06/2026	26307	Middlesex County ...	FIRE OFFICIAL CLASS - COMAN	-294.00
05/06/2026	26308	New Jersey Emer...	Rescue 1-parts 15 amp fuse, direct...	-361.25
05/06/2026	26309	New Jersey State ...	2026 Dues	-300.00
05/06/2026	26310	PSEG	Acct# 7550582203 - 109 Green str...	-511.96
05/06/2026	26311	The Home Depot ...	Account #1761315 -Supplies-paint	-118.71
05/06/2026	26312	Township of Woo...	Fuel - 01/01/26 - 03/31/2026	-3,059.34
05/06/2026	26313	Turnout Fire and S...	uniforms -Alcott	-209.95
05/06/2026	26314	Tyler Technologie...	Renewal Mobile Eyes 05/01/2026 - ...	-3,398.21
05/06/2026	26315	Woodbridge Exem...	Cost of 1/3 of ad in annual journal	-50.00
05/06/2026	26316	ADVANCE AUTO...	Account #1872535921 - supplies, d...	-148.93
05/06/2026	26317	Amazon Capital S...	Rechargeable gas detector	-39.99
05/06/2026	26318	Glassons Auto Re...	2020 Ford transit (#1-3-10) - inspe...	-1,095.96
05/06/2026	26319	Metuchen Mower I...	carburetor kit, element air cleaner, a...	-238.99
05/06/2026	26320	MIDDLESEX WA...	Hydrant Service- Balance due	-8,780.95
05/06/2026	26321	The Home Depot ...	Account #1761315 -Supplies- Res...	-356.13
05/06/2026	26322	Turnout Fire and S...	uniforms - FF. Hilliard	-97.50
05/06/2026	26323	ADVANCE AUTO...	Account #1872535921 - OAT CEL ...	-119.94
05/06/2026	26324	Glassons Auto Re...	2013 Chevy tahoe - Battery / Altern...	-909.27
05/06/2026	26325	The Home Depot ...	Account #1761315 -Supplies-hard...	-94.61
05/06/2026	26326	Turnout Fire and S...	uniforms -Eagan	-258.70
05/06/2026	26327	Turnout Fire and S...	uniforms -Rivera	-53.25
05/06/2026	26328	Absolute Fire Prot...	2014 Engine 1-2 -parts fuses for gr...	-766.30
05/06/2026	26329	Access Self Stora...	Storage Rental Unit #160007 Rent ...	-473.00
05/06/2026	26330	BrandMe NJ LLC	Tshirt take your kid to work	-434.00
05/06/2026	26331	Glassons Auto Re...	2005 Ford Excursion	-157.77
05/06/2026	26332	Keith McGrath	Reimbursement - Fire Official Licen...	-93.59
05/06/2026	26333	MACS MAINTEN...	Weekly Lawn Service -3/25/2026 - ...	-580.00
05/06/2026	26334	Margaret Sulej	Cleaning 109 Green Street -04/21/2...	-200.00
05/06/2026	26335	New Jersey Fire E...	Globe Supreme 14" leather boot	-610.00
05/06/2026	26336	NFPA MAN...	NFPA Membership Fizer ID# 3596...	-225.00
05/06/2026	26337	Outpace Promotions	water bottle	-1,825.20

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
05/06/2026	26338	Stone Mountain Pr...	Business Cards	-84.00
05/06/2026	26339	WEJ Consulting L...	Base radio modifications	-1,100.00
05/06/2026	26340	Absolute Fire Prot...	2014 Engine 1-1 -parts Diagnostic/...	-280.99
05/06/2026	26341	Access Self Stora...	Storage Rental Unit #16029 Rent ...	-302.00
05/06/2026	26342	Outpace Promotions	first aid kit	-1,217.50
05/06/2026	26343	Absolute Fire Prot...	Engine 1-2 -Parts LED light / Diam...	-948.47
05/06/2026	26344	Vision Service Plan	Acct# 12 078480 0001 Vision Cove...	-2,288.54
05/06/2026	26345	Amazon Capital S...	utopia mattress covers, windex, han...	-189.72
05/06/2026	26346	Thomas Electric	Concrete in lot- balance due	-18,900.00
05/06/2026	26347	All Hands Fire Eq...	Swift water rescue technician -clas...	-2,310.00
05/06/2026	26348	Campbell Supply, l...	New Engine installation blitzfire, bu...	-4,629.99
05/06/2026	26349	Charles Mangione	Website maintenance -April 2026	-125.00
05/06/2026	26350	Cummins Sales & ...	Engine 1-cummins	-2,929.65
05/06/2026	26351	Glassons Auto Re...	Tahoe master cylinder, power brake...	-800.72
05/06/2026	26352	Turnout Fire and S...	Uniforms - FF Schelmety	-1,131.10
05/06/2026	26353	All Hands Fire Eq...	Swift water rescue technician -clas...	-2,310.00
05/06/2026	26354	Turnout Fire and S...	Uniforms -BC Fizer	-1,172.90
05/06/2026	26355	PSEG	Acct#7356632500 - 418 School St ...	-787.34
05/06/2026	26356	Spectrotel	Account #348180 / cad / landline/ fi...	-235.48
05/06/2026	26357	PSEG	Acct#1301369209 - Firehouse Park...	-37.25
05/06/2026	26358	Stone Mountain Pr...	Fire Department Application	-393.10
Total Northfield Bank - Voucher				-600,895.70
<b>TOTAL</b>				<b>-600,895.70</b>

**WOODBIDGE FIRE PREVENTION BUREAU REPORT  
APRIL 2026**

**DATE: May 1, 2026**

**REPORT COVERING: April**

**FIRE INVESTIGATIONS: 10**

**TOTAL INSPECTIONS COMPLETED: 215**

**COMPLAINTS & SPOT INSPECTIONS: 14**

**LIFE HAZARDS: 10**

**QUARTERLY:8**

**SEMI-ANNUAL:0**

**NON- LIFE HAZARD USES: 51**

**TOTAL REINSPECTIONS: 124**

**PERMITS ISSUED: 8**

**TOTAL AMOUNT BILLED : \$10569.40**

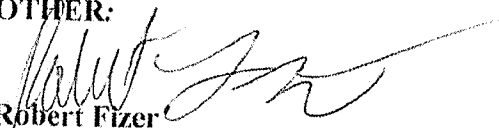
**TOTAL AMOUNT COLLECTED : \$4,896.12**

**HOME INSPECTIONS: 0**

**FIRE SAFETY EDUCATION CLASSES: 0**

**REQUESTS:**

**OTHER:**

  
**Robert Fizer**

**Battalion Chief/Fire Official**

PRE PLAN REPORT APRIL 2026

All shifts completed 10 Green St Pre Plan

Scheduled Pikeview Lane for Tours 1,2, and 4 for May

Shift started Street, Complex, and Landmark review

Shift completed vector training

Met with DC Weber regarding Incident Action Plans for all events in District 1 (Chamber of Commerce May 16, 2026)

Mobile Eyes and the CAD have been updated as information is received

Respectfully Submitted,

Michael Barcellona

Battalion Chief/ Tour 3

Division of Pre-Incident Planning

[Barcellona.m@wfdnj01.org](mailto:Barcellona.m@wfdnj01.org)

**To: Chief Robert Minkler**

**From: Battalion Chief McGrath/ Capt. Geiger**

**Date: April 26, 2026 (April 2026 Monthly Report)**

**Monthly Compliance Report for the May 2026 Fire Commissioner Meeting**

**Monthly Requirements**

- Building generator test 4/4.
- Building extinguisher checks 4/12.
- SCBA inspections completed 4/10.
- Ground ladder inspections 4/21.
- PETZL (Personal Escape System Inspections). 4/7, 4/14, 4/21, 4/28.

**Quarterly Inspections**

- NA

**Bi-Annual Inspections**

- NA

**Annual Inspections**

- NA.

**Five Year Hydrotesting**

- NA

**Upcoming Events/Other:**

- Appliance Inspections.
- Nozzle Inspections.
- Hydrant Inspection continuing.

Respectfully Submitted,  
Battalion Chief Keith McGrath  
Captain Michael Geiger

Attention: Chief R. Minkler

April 28, 2026

## Monthly Building Report April, 2026

### 418 School Street

- BAC cleaned condenser coils 4/1
- Rear parking lot work ongoing
- Thomas Electric worked to tie in electrical service several days
- Monthly supplies ordered for building
- Lawn sprinklers set to be turned on for the season 5/1

Due to the expanding staff and a need for more work stations can we look at moving the Volunteer Chief Office to the Admin Building?

We are working on an energy audit with Sustainable Jersey for both buildings.

New bay, lobby and exterior lighting management system in review with electrician.

First floor women's room vanity replacement and second floor shower pan replacement quotes in the work with vendors.

BAC came out to look at bay 4 heater removal and replacement with heaters purchased for bay extension due to age and lack of parts of current heater.

1<sup>st</sup> floor Men and Women's room exhaust fan upgrade awaiting quote from BAC.

Respectfully Submitted,

B.C. D. Hines

**WOODBIDGE FIRE PREVENTION BUREAU REPORT  
APRIL 2026**

**DATE: May 1, 2026**

**REPORT COVERING: April**

**FIRE INVESTIGATIONS: 10**

**TOTAL INSPECTIONS COMPLETED: 215**

**COMPLAINTS & SPOT INSPECTIONS: 14**

**LIFE HAZARDS: 10**

**QUARTERLY:8**

**SEMI-ANNUAL:0**

**NON- LIFE HAZARD USES: 51**

**TOTAL REINSPECTIONS: 124**

**PERMITS ISSUED: 8**

**TOTAL AMOUNT BILLED : \$10569.40**

**TOTAL AMOUNT COLLECTED : \$4,896.12**

**HOME INSPECTIONS: 0**

**FIRE SAFETY EDUCATION CLASSES: 0**

**REQUESTS:**

**OTHER:**

**Robert Fizer  
Captain/Fire Official**

# Monthly Equipment Report

## April 2026

### Engine 1

#### ➤ Outstanding Issues

- Oil & Coolant leak found while replacing Turbo-Cummins sending Quote 4/22

#### ➤ Resolved

- Turbo Actuator Code-Absolute 4/20
- Turbo Actuator replaced- Cummins 4/22
- Pump panel amber marker LED Light out-Absolute replaced 4/20
- Exhaust leak repaired- waiting on paperwork from Cummins 4/22
- Headlight replaced-Tour 1 on 4/25

### Engine 2

#### ➤ Outstanding Issues

- Hose bed cover torn by Dunnage-

➤ Resolved

- Mount for Bell Broken-Absolute fabricated new mount 4/22
- Pump panel hand rail lights not illuminated-Absolute replaced fuses 4/20
- Low voltage Alarm-Absolute replaced Trickle charger 4/8
- Folding step hard to open-Absolute lubricated step & replaced LED light 4/22

**Engine 3**

➤ Outstanding

- Officer front wheel well plastic loose-Campbell notified 3/27
- Driver side cab locking mechanism not working-Campbell notified 3/27 Parts ordered 3/31 Coming week of 4/27
- Punch list DC Weber-Campbell working on issues 3/2/26
- Roll up door protection shields installed on roll up door compartments – Quote requested not yet received

➤ Resolved

- 110v outlet installation for portable radio bank charger-completed 4/23
- Missing screws on the driver side rear cab Pak-Mount board-fixed
- Driver & Officer side mirrors fixed-Campbell 4/15
- New Yubi key-Woodbridge IT 4/23
- Lights programming-repaired & tested 3/31

## **Truck 1**

### ➤ Outstanding

- Annual PM Scheduled for April 27,2026 items to check
- Bucket not leveling out
- SRS Message
- Hydraulic Leak Generator
- Low Coolant message
- Front Driver side Jack working intermittently

### ➤ Resolved

- TFT Master stream controller corroded-Fire & Safety repaired 4/4
- Under Bucket scene lights not working-Fire & Safety replaced fuse 3/26

## **Rescue 1**

### ➤ Outstanding

- Survivor Hand lights not charging again-NJEV notified 3/28
- Sniffer Meter O.O.S-Parts ordered

### ➤ Resolved

- New pull-out tray installed-NJEV 4/2
- Officer side rear directional bar out-NJEV repaired under warranty 4/2
- Paratech struts put in service-DC Minkler

## **Auxiliary Vehicles**

➤ Outstanding

- 1-3-12 seatbelt buckle recall-Monitor unless light comes on dash
- 1-3-9 seatbelt fastener recall-need to schedule w/ ALL American Ford
- 1-3-7 tail lights and interior lights not working-BC Fizer needs to schedule w/ All American Ford
- 1-3-12 Center Display Screen Recall-Monitor software UPDATE NEEDED
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➤ Resolved

- 1-3-8 seatbelt fastener recall-All American Ford 4/9
- 1-3-1 Oil change/tire rotation/check battery-Glasson's 4/9
- 1-3-12 Oil Change-Glasson's 4/2
- 1-3-14 kill switch wiring-Glasson's
- 1-3-1 had battery & alternator replaced and AC charged-Glasson's 4/20
- 1-3-6 brakes-Glasson's

**Turnout Gear/Uniforms**

➤ Outstanding

- FF Gardner sized for Exterior Gear- Skylands 1/14/25
- FF A Rivera needs Turnout Pants taken in-Firefighter Equipment of NY will send shipping label 3/24
- Bailout Pockets sent back to Morning Pride and they will sew on pants-Morning Pride will send shipping labels after 3/30 First batch shipped out 4/17

- Helmet Shield ordered for Vol FF Shaw-Fire Store 2/24

➤ Resolved

- Capt. Snyder New Globe Boots-NJFE 4/22
- Vol. FF Shaw & Glaba issued spare hoods and gloves
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**Equipment Out of Service**

➤ Outstanding

- (1) New 25ft 5 Inch Pony (hole)-Stateline waiting on failure report 9/25 waiting on replacement multiple calls left no call back 12/01 Expected delivery Early May
- Sniffer meter pump fault-email sent EML 3/28
- Gas Trash Pumps serviced-Metuchen Mower parts ordered

➤ Resolved

- Scott X3 Packs and C5 Masks-Put into Service 4/1
- SCBA #38 REPAIRED-NJFE
- Gas meters had LEL sensors replaced under warranty
- Bottle #29 Knob broken-Retired
- SCBA Bottles Hydro-NJFE 4/18
- Honda Generators serviced-Metuchen Mower

## Orders & Deliveries

### ➤ Ordered

- Structural Gloves Size Medium (6)-Skylands 4/25
- Blowhard Fan-Skylands 1/16
- Harrington Adapters-Continental 2/12
- Highrise 2" Smoothbore Nozzles & 1 1/8 tips-The Fire Store 3/24
- RIT Mask & Regulator-NJFE 4/17

### ➤ Delivered

- Demo Structural Gloves Size Large (1)-Skylands 3/31
- Personal CO meters for FPB-EML 4/12
- TFT Gated Wye 1.5"-All Hands 3/24
- Harrington Adapters-Continental 4/2
- AED Pads & Medical supplies
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# Monthly Hydrant Deficiencies

April 2026

**Number of Hydrants:**

**Low Pressure Problems:**

- NA

**Hydrants In need of repair:**

**Actions Taken:**

**Note:**

Curbs in process of being painted by traffic maintenance.

Spring Hydrant Inspections continuing.

BC. McGrath