

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, March 4, 2026 at 7:00 P.M.

Commissioner Robert Minkler, Sr. called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner Robert Minkler, Sr. led a pledge to the flag.

A moment of silence for our departed members plus please keep those that we just lost overseas in the conflict in Iran in your prayers.

PRESENT: Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran (via phone)

ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Robert Minkler
Christopher Howell, Attorney
Nicole Grzeskowiak, Labor Counsel

Maria Bucsanszky, District Clerk: The election was held on February 21st, 2026. Resolution No. 2026-3-1 will be outlining the results. For Fire Commissioner – Three Years – John C. Kenny 386 votes; Patrick Kenny 344 votes and there were eight write-in votes. Public Question No. 1 which is the budget – Yes 244 and No 166. Public Question No. 2 which was a Capital question to purchase three vehicles to be paid for through Unrestricted Fund Balance – Yes 306 and No 89. I would need a motion to certify the election results.

Commissioner Robert Minkler, Sr. made a motion to certify the election results which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner R.M.: At this time, I turn the meeting over to the Clerk so she can proceed with the swearing in first, right?

Maria Bucsanszky, District Clerk: Yes for the swearing in for John C. Kenny and Patrick Kenny.

Charles Kenny: I, John C. Kenny do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State under the authority of the people and that I will faithfully and impartially and justly perform all the duties of the Office of Fire

Commission, Woodbridge Township, Fire District No. 1 according to the best of my ability so help me God.

Commissioner John C. Kenny: I do.

Charles Kenny: Very good.

Audience applauds.

Charles Kenny: I, Patrick Kenny, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State under the authority of the people and that I will faithfully and partially and justly perform all the duties of the Office of Fire Commission, Woodbridge Township, Fire District No. 1 according to the best of my ability so help me God.

Commissioner Patrick Kenny: I do.

Charles Kenny: Alright.

Audience applauds.

Charles Kenny: Thank you very much.

Commissioner R.M.: Does the family have anything for the two new Commissioners? Okay, at this time Madame President, I'm going to turn the Chair over to you for roll call and then you are going to do the election.

Maria Bucsanszky, District Clerk: I would need a motion to vacate all offices and to appoint myself as Clerk to conduct the election for President.

Commissioner Robert Minkler, Sr. made a motion to vacate all office and to appoint Maria Bucsanszky as Clerk to conduct the election for President which was seconded by Commissioner Jay Barcellona and carried unanimously.

Maria Bucsanszky, District Clerk: At this time the nomination for President is declared open.

Commissioner R.M.: I nominate John C. Kenny as President.

Commissioner Robert Minkler, Sr. made a motion to nominate John C. Kenny for President which was seconded by Commissioner Jay Barcellona and carried by a roll call vote. Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for President which was seconded by Commissioner Jay Barcellona and carried unanimously.

Maria Bucsanszky, District Clerk: The President may assume the Chair.

Commissioner J.C.K.: Okay, thank you so what we are going to do is nomination for Vice President is going to be Commissioner Robert Minkler, Sr., Second Vice President is going to be Commissioner Jay Barcellona, nomination for Treasurer will be Commissioner Patrick Kenny and nomination for Secretary will be Commissioner Jeffrey Moran.

Commissioner Robert Minkler, Sr. made a motion to appoint Commissioner Robert Minkler, Sr. – Vice President; Commissioner Jay Barcellona – Second Vice President; Commissioner Patrick Kenny – Treasurer and Commissioner Jeffrey Moran – Secretary which was seconded by Commissioner Jay Barcellona and carried by a roll call vote. Commissioner Jay Barcellona – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes for all and I abstain under my name; Commissioner Robert Minkler, Sr. – Yes on all and I abstain on my name; Commissioner Jeffrey Moran – Yes on all.

Commissioner J.C.K.: Okay, we'll move on to all appointees, the District Clerk, the Attorneys, the Labor Attorney, the Appointment of the Auditor, the position of Computer Services Support and the Appointment of the Fire Commissioner which will be Battalion Chief Robert Fizer, I need a motion for all these people.

Commissioner Robert Minkler, Sr. made a motion to appoint the District Clerk, the Attorney, the Labor Attorney, the Auditor, the Computer Services Support, and the Fire Commissioner which was seconded by Commissioner Patrick Kenny and carried unanimously by roll call vote. Commissioner Jeffrey Moran – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner John C. Kenny – Yes; Commissioner Jay Barcellona – Yes.

Commissioner J.C.K.: Okay, all the committees will stay the same from 2025 into 2026. I need a roll call on that.

Commissioner John C. Kenny made a motion to have all the committees stay the same from 2025 into 2026 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by roll call vote. Commissioner John C. Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay and then for the newspaper and bank and the voucher, Fire Prevention Bureau accounts and payroll and petty cash accounts. I'm looking for a motion for all those to stay the same.

Commissioner Patrick Kenny made a motion for the newspaper and bank and voucher, Fire Prevention Bureau accounts and payroll and petty cash accounts to all stay the same which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by roll call vote. Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: Okay, I think we are done with that whole part am I right?

Maria Bucsanszky, District Clerk: Yes, we are.

Commissioner J.C.K.: Alright, we'll move on to Committee Reports. Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.C.K.: Commissioner Moran, do you want your report to be part of the record?

Commissioner J.M.: Yes.

Commissioner J.C.K.: Okay, anything for Commissioner Moran? Alright, we'll move on to Apparatus and Vehicles – Commissioner Minkler,

APPARATUS AND VEHICLES:

Commissioner R.M.: My report to be put into the minutes too.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Okay well move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: Make my report edited in but I also want to thank the Chief and the men and women that went out and shoveled all of the fire hydrants during the big snowstorm to keep them clear.

Commissioner J.C.K.: They did an excellent job. Okay, any questions for Commissioner P. Kenny? Okay, Building and Grounds – Commissioner Barcellona.

BUILDINGS AND GROUNDS:

Commissioner J.B.: I move my report into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona? Okay, Treasurer's Report.

Commissioner J.M.: I'm leaving now.

Commissioner R.M.: Okay, thank you.

TREASURER'S REPORT:

Maria Bucsanskzy: Treasurer's Report for March 4th, 2026.

Previous Balance – February 4 th , 2026	\$ 8,678,811.67
Deposits	\$ 36,885.72
Payroll and Adjustments	\$ 383,490.79
Current Bills	\$ 412,419.98
Ending Balance as of March 4 th , 2026 without the add-on bills	\$ 7,919,786.62

Commissioner Patrick Kenny made a motion to accept the Treasurer's Report with the add-on bills of \$30,595.88 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Report of Payroll and Bills.

The report of Payroll and Bills for February, 2026.

Maria Bucsanskzy: The bills for February, 2026.

Bills: \$412,419.98 Payroll: \$427,363.42

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky, Clerk: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have nothing.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I just have a couple of legal matters in Executive Session.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Nothing.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: Few items for Executive Session.

Commissioner J.C.K.: Okay, New Business – Commissioner Kenny.

NEW BUSINESS:

Commissioner P.K.: Just the resolution that we just got tonight.

Commissioner Patrick Kenny made a motion to approve Resolution 2026-3-2, an agreement with the lawyers, which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Christopher Howell, Attorney: Yes, it's an agreement. I'll go along with that; it has to be signed.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing.

Commissioner J.C.K.: Okay, Commissioner Barcellona.

Commissioner J.B.: Nothing.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: No New Business.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Robert Minkler: Just a few items Commissioner. The foam takeback was completed and the new green foam is on the apparatus. I'd like to thank the members of the department for their outstanding efforts during the snowstorm and again with Commissioner Patrick Kenny with what they did with the hydrants. Yesterday the department attended, for Women's History Month, and was part of a proclamation at Town Hall. The Flag Raising has been moved to next Tuesday at 5:00 P.M. at Town Hall for Women's History Month. The department also attended, last night, for Firefighter Shelmety at the Knights of Columbus. She got the Fire Shield Award for her work in the community especially with the children and the Junior Fire Academy and the schools. The department will be participating in Career Day at Woodbridge High School on April 17th. This has been in attest to Captain Aquino to put the program together. He has also worked with Middlesex College. They will be attending with us. Lastly, Take Your Child to Work Day is April 23rd and the department will be participating in that as well as we have in the past.

Commissioner J.C.K.: Okay.

Chief Robert Minkler: And then I have a few items for Executive Session.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: Few things for Executive Session.

Commissioner J.C.K.: Okay, Remarks, Comments or Questions from the Audience.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner J.C.K.: Nothing. Alright, so then we will move into Executive for personnel and legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session at 7:18 P.M. for personnel and legal matters which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner Patrick Kenny made a motion to return to the Regular Meeting at 7:50 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay Chris, do you want to do a summary?

Christopher Howell, Attorney: Yes, tonight's Executive Session involved the following items. We talked about the contract with (inaudible) Architects. We talked about potential east negotiations for 51 US 9 property. We heard from Labor Counsel on an ongoing appeal effective (inaudible). We discussed our over-time which we are trying to figure out and we heard from Chief Minkler on several personnel matters and that would be the extent of our Executive Session for tonight.

Commissioner J.C.K.: Alright, does anybody have anything else to bring forward?

Commissioner Patrick Kenny made a motion to adjourn the Regular Meeting at 7:56 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

February 5 through March 4, 2026

02/27/26

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
02/05/2026	25941	Dunford Refrigerat...	Ice machine repair	-895.00
02/05/2026	25942	FireDex GW LLC	Remove velcro and add velcro	-181.50
02/05/2026	25943	LifeSavers Inc	Lifeline adult and pediatric pads	-395.10
02/05/2026	25944	Madsen and Howe...	Calcium Chloride 50 bag pellets	-270.00
02/05/2026	25945	PYE Barker Fire S...	Extinguishers - 418 School street	-309.00
02/05/2026	25946	US Bank	Acct#4798531221546585/Supplies	-1,812.27
02/05/2026	25947	WB Mason Co Inc	Customer # C1235200 - Supplies-I...	-490.57
02/05/2026	25948	Dunford Refrigerat...	Deposit for new ice machine	-8,000.00
02/05/2026	25949	Absolute Fire Prot...	labor 2 hr diagnose - 2014 spartan ...	-260.00
02/05/2026	25950	Amazon Capital S...	Office Furniture - 109 green st	-810.48
02/05/2026	25951	Aquila Landscape ...	Snow removal, 1/25/2026 salt parki...	-1,350.00
02/05/2026	25952	Bowco Laboratorie...	Regular Service-418 School street	-45.08
02/05/2026	25953	Elizabethtown Gas	Account #7194826935 - 109 Green...	-564.23
02/05/2026	25954	MRA INTERNATI...	hp copier printer	-790.00
02/05/2026	25955	West Hudson Ind...	Eagle over breast badge	-257.40
02/05/2026	25956	Woodbridge Deli	Refreshments 2/7/2026	-430.00
02/05/2026	25957	Absolute Fire Prot...	labor 2 hr diagnose - 2014 spartan ...	-260.00
02/05/2026	25958	Amazon Capital S...	Fire and emergency serv book	-204.99
02/05/2026	25959	Elizabethtown Gas	Account #2164284700- 418 school...	-2,315.75
02/05/2026	25960	WB Mason Co Inc	Customer # C1235200 - Supplies-d...	-311.59
02/05/2026	25961	Woodbridge Deli	Refreshments 2/21/2026	-760.00
02/05/2026	25962	Absolute Fire Prot...	Universak foam cont wrenches, Zic...	-310.95
02/05/2026	25963	Woodbridge Deli	Refreshments 2/28/2026	-520.00
02/05/2026	25964	Absolute Fire Prot...	Parts butt splice/ wire ties labor- 20...	-757.30
02/13/2026	25971	ATT	A/C# 0555384092001/ Landline 73...	-50.97
02/13/2026	25972	Avenel Fire Depart...	half deposit on washer and dryer	-13,564.61
02/13/2026	25973	Comcast	Account #8499053400528238 - Co...	-104.82
02/13/2026	25974	Mary Karnas	Health Benefit Reimbursement - Ja...	-632.70
02/13/2026	25975	MIDDLESEX WA...	Hydrant Service -February 2026	-51,505.10
02/13/2026	25976	UNITED HEALTH...	Member# 306131456-11 - Insuranc...	-427.35
02/13/2026	25977	United Healthcare ...	Member #0216770561-Prescription...	-93.10
02/13/2026	25978	UNITED HEALTH...	Member# 306131456-12 - Insuranc...	-371.86
02/21/2026	25965	Helene Golden	Poll Clerk - Fire Election February 2...	-175.00
02/21/2026	25966	John Mitch	Chairman - Fire Election February 2...	-599.00
02/21/2026	25967	Kathryn Howell	Poll Clerk - Fire Election February 2...	-175.00
02/21/2026	25968	Kay McAuliffe	Poll Clerk - Fire Election February 2...	-175.00
02/21/2026	25969	Martin Genser	Poll Clerk - Fire Election February 2...	-175.00
02/21/2026	25970	Robert Paul	Poll Clerk - Fire Election February 2...	-175.00
02/21/2026	25981	ELECTEC INC	Voting Machines/Technician - Fire ...	-1,040.00
02/21/2026	25982	Richard Foerch.	Poll Clerk - February 21,2026	-175.00
02/21/2026	25983	Robert Foerch	Poll Clerk - Fire Election February 2...	-175.00
02/24/2026	25984	Lowes	Account 82131319150376/Supplies	-3,250.90
02/25/2026	25985	The Home Depot ...	Account #1761315 -Supplies	-1,206.98
03/01/2026	25979	Catherine Crowe	Health Benefit Reimbursement -Fe...	-632.70
03/04/2026	25980	Mary Karnas	Health Benefit Reimbursement -Fe...	-632.70
03/04/2026	26046	A-B-D Electrical S...	8 ft lightbulb	-140.00
03/04/2026	26097	ADVANCE AUTO...	Account #1872535921 - Supplies- ...	-46.43
03/04/2026	26053	Amazon Capital S...	Bunting -Mourning, and patriotic	-267.80
03/04/2026	26095	Bowco Laboratorie...	Regular Service-109 Green ST	-56.27
03/04/2026	26064	BrandMe NJ LLC	Admin and BOFC Jackets	-658.00
03/04/2026	26076	Christopher Howell	Monthly fee March 2026	-4,800.00
03/04/2026	26082	General Graphics	Patient Care Reports	-135.00
03/04/2026	26085	Glassons Auto Re...	2020 Ford Transit -Battery	-469.99
03/04/2026	26084	Hackensack Merid...	INVOICE 27621- OSHA Questionn...	-75.00
03/04/2026	26101	Hoagland Longo M...	Professional Services Rendered - 0...	-8,804.00
03/04/2026	26075	Life Insurance Co...	Policy #GL-5474 Volunteer Life Ins...	-175.15
03/04/2026	26057	Margaret Sulej	Cleaning 109 Green Street -02/11/2...	-200.00
03/04/2026	26073	Maria Bucsanszky...	Monthly fee - March 2026	-7,311.67
03/04/2026	26072	Marie Gould	Health Benefit Reimbursement -Fe...	-632.70
03/04/2026	26050	Mary Ann Sofka	Transcription -February 11 2026 1...	-45.00
03/04/2026	26065	Michael Balog.	Reimbursement - Document review...	-1,232.28
03/04/2026	26054	MRA INTERNATI...	sound bar speaker, monitors, hp ca...	-2,304.68
03/04/2026	26100	NJ Advance Media...	Account #XWOOD2393021- 2026 ...	-65.86
03/04/2026	26103	PSEG	Acct# 7550582203 - 109 Green str...	-533.00
03/04/2026	26071	Sophie Bader	Health Benefit Reimbursement -Fe...	-632.70
03/04/2026	26077	Standard Insuranc...	Life Insurance - Policy #136829 - M...	-5,210.80
03/04/2026	TEPS	State of NJ- Healt...	Health Benefits	-148,470.97
03/04/2026	26079	Team Car Wash	January 2026 - car wash services	-29.00

Date	Num	Name	Memo	Amount
03/04/2026	26092	Turnout Fire and S...	uniforms -BC Barcellona	-61.75
03/04/2026	26102	Verizon Wireless ...	Acct#982554463/Laptop Modem -...	-1,519.97
03/04/2026	26055	WB Mason Co Inc	Customer # C1235200 - Supplies	-793.47
03/04/2026	26078	WEJ Consulting L...	Engine 3 radio install, engine 3 MD...	-1,800.00
03/04/2026	26074	Woodbridge Twp ...	RENT - March 2026	-4,200.00
03/04/2026	26088	A K Equipment Co	Big Easy Lock out tool	-39.99
03/04/2026	26099	Access Self Stora...	Storage Rental Unit #160007 Rent ...	-473.00
03/04/2026	26096	ADVANCE AUTO...	Account #1872535921 - Supplies	-37.54
03/04/2026	26087	All Hands Fire Eq...	National Foam Universal Green	-2,580.61
03/04/2026	26070	Amazon Capital S...	Copier paper	-46.96
03/04/2026	26083	Aquila Landscape ...	Snow removal, 109 Green street 02...	-500.00
03/04/2026	26081	Continental Fire an...	Harrington 30 degree elbow	-120.00
03/04/2026	26062	Conway Shield	Gold leaf shield - Minkler JR	-192.00
03/04/2026	26066	Dunford Refrigerat...	New Ice machine	-3,872.00
03/04/2026	26068	Fire Service Perfor...	EXAM- HMOSIC	-400.00
03/04/2026	26080	General Graphics	Window Envelopes	-85.00
03/04/2026	26086	Glassons Auto Re...	2024 ford f-150 Oil Change	-93.50
03/04/2026	26056	Maria Bucsanszky...	Reimbursement - 2 Rolls of stamps	-156.00
03/04/2026	26059	MIDDLESEX WA...	WATER BILL	-1,500.58
03/04/2026	TEPS	State of New Jers...	Health Benefits Retiree - -03/01/20...	-99,790.77
03/04/2026	26093	Turnout Fire and S...	uniforms- CPT Walsh	-117.50
03/04/2026	26063	Witmer Public Saf...	Zico wire rope cutters	-316.93
03/04/2026	26089	A K Equipment Co	vertex lights	-407.14
03/04/2026	26104	Absolute Fire Prot...	labor 2 hr diagnose - 2014 spartan ...	-1,108.88
03/04/2026	26091	All Hands Fire Eq...	Husky Fang diamond saw blade	-786.00
03/04/2026	26049	Amazon Capital S...	Area Rug	-109.99
03/04/2026	26094	Turnout Fire and S...	uniforms - C.Carrick	-185.25
03/04/2026	26060	Witmer Public Saf...	lit paired landing zone	-2,335.97
03/04/2026	26090	A K Equipment Co	Hydraulic hose repair on plow	-264.24
03/04/2026	26098	ADVANCE AUTO...	Account #1872535921 - Supplies- ...	-154.55
03/04/2026	26067	Amazon Capital S...	Copy paper	-42.09
03/04/2026	26061	Witmer Public Saf...	Hydra ram forcible tool	-3,043.64
03/04/2026	26069	Amazon Capital S...	Office Furniture - 109 green st-chairs	-556.67
03/04/2026	26052	Amazon Capital S...	Office chairs	-129.99
03/04/2026	26058	Amazon Capital S...	Wireless HDMI Transmitter	-135.98
03/04/2026	26043	Amazon Capital S...	Pens & Business Card Holder	-62.17
03/04/2026	26051	Amazon Capital S...	Phone charger, tablet case, surface...	-101.07
03/04/2026	26106	PSEG	Electric	-2,074.94
03/04/2026	26105	Vision Service Plan	Acct# 12 078480 0001 Vision Cove...	-2,288.54
Total Northfield Bank - Voucher				-412,419.98
TOTAL				-412,419.98

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBIDGE, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held the annual election in accordance with NJSA 40A:17-72 on February 21, 2026, and

WHEREAS, this election was held in the time and manner as prescribed by statute,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Years):

John C. Kenny	368 votes
Patrick Kenny	344 votes

Public Question #1

“Shall the Fire District No. 1 2026 fiscal year budget be adopted with total revenues of \$16,577,687. which includes \$15,689,345. to be raised by taxation and total appropriations of \$16,577,687.?”

Yes	244 votes
No	166 votes

Public Question #2

Shall the Board of Fire Commissioners, Woodbridge Township Fire District No. 1 in the County of Middlesex, New Jersey be authorized to purchase a Ford F-350 Support, a Ford F-150 and a Ford F-250 for a combined amount not to exceed \$593,000 (to replace 3 vehicles over 10 years old – 2005 Ford Excursion, 2013 Chev Tahoe, 2017 Ford Expedition) and to fund this expenditure at no additional cost to the taxpayers by using available unrestricted fund balance?

Yes	306 Votes
No	89 Votes

Motion to certify election results made by Comm.Minkler Sr, seconded by Comm. Moran, all in favor.

2026-3- __

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S. A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has submitted a proposal on or around March 5, 2025 indicating they will provide the Legal Service for the Woodbridge Board of Fire Commissioners for the fee of \$57,600.00 beginning on January 1, 2026 and ending December 31, 2026; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Law Offices of Christopher T. Howell, Esq. has not made any reportable contributions to a political or candidate committee of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ in the previous one year, and that the contract will prohibit the Law Office of Christopher T. Howell, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, Maria Bucsanszky, Clerk of the Woodbridge Board of Fire Commissioners, has hereby certified that the amounts of the contract to be awarded exceed \$17,500 and as to availability of adequate funds from the appropriate line items of the official budget to which the contract will be property charged as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ authorizes John Kenny to enter into a contract with Law Offices Christopher T. Howell, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the two-year Vendor Certification; Business Disclosure Entity Certification, the Determination of Value and the Vendor's NJ Business Registration Certification be placed on file with this resolution and same has been electronically filed with State of New Jersey Chapter 51 Review Unit; and

BE IT FURTHER RESOLVED that the Clerk of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in office of the Clerk, as required by N.J.S.A. 40A:11-5(1)(a)(i)

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1

JOHN C. KENNY

ADOPTED: March 4, 2026

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 4, 2026.

MARIA BUCSANSZKY – Clerk

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
FEBRUARY 2026**

DATE: March 1, 2026

REPORT COVERING: February

FIRE INVESTIGATIONS: 3

TOTAL INSPECTIONS COMPLETED: 211

COMPLAINTS & SPOT INSPECTIONS: 21

LIFE HAZARDS: 11

QUARTERLY:0

SEMI-ANNUAL:0

NON- LIFE HAZARD USES: 18

TOTAL REINSPECTIONS: 112

PERMITS ISSUED: 1

TOTAL AMOUNT BILLED : \$2,984.00

TOTAL AMOUNT COLLECTED : \$2,250.000

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS:

OTHER:

**Robert Fizer
Captain/Fire Official**

To: Chief Robert Minkler

From: Battalion Chief McGrath/ Capt. Geiger

Date: February 25, 2026 (February 2026 Monthly Report)

Monthly Compliance Report for the March 2026 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 2/7.
- Building extinguisher checks 2/8.
- SCBA inspections completed 2/13.
- Ground ladder inspections 2/17.
- PETZL (Personal Escape System Inspections). 2/3, 2/10, 2/17, 2/24.

Quarterly Inspections

Bi-Annual Inspections

- .

Annual Inspections

- Gear Inspectio0ns Continuing.

Five Year Hydrotesting

- Oxygen Bottles Hydro Tested. 2/25

Upcoming Events/Other:

- Appliance Inspections.
- Nozzle Inspections.
- Job Performance Tour 3.
- Safety Check Sheet (Bldg).

Monthly Hydrant Deficiencies

February 2026

Number of Hydrants: 1

Low Pressure Problems:

- NA

Hydrants In need of repair:

- Hydrant 21 Fulton St. and New St. had a broken steamer cap.

Actions Taken: Water Company was notified to come out and make repairs.

Note:

- The department worked on clearing hydrant throughout the District due to the most recent snow storm.

BC. McGrath

PRE PLAN REPORT FEBRUARY 2026

New command board for 1-3-5 arrived and placed into service
Tour 1,2, and 4 completed Pre Plan 10 Main St for February
Tour 3 was rescheduled for 10 Main St for March 26 due to a fire call
Scheduled Pre Plan 10 Green St for March
Scheduled Tabletop drill at Shell for March 26
Meeting with Pikeview Lane for setting up pre plan for April 2026
Shift started Street, Complex, and Landmark review
Shift completed vector training
Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,
Michael Barcellona
Battalion Chief/ Tour 3
Division of Pre-Incident Planning
Barcellona.m@wfdnj01.org

Attention: Chief R. Minkler

February 27, 2026

Monthly Building Report February 2026

418 School Street

- Printer replaced in BC office 2/3
- Bowco monthly service 2/3
- Apparatus floor drains were blocked by ice in the drain pipe and was cleared by the shift. The drain is marked now has a red arrow painted next to it.
- Penyak Roofing repaired leak 2/17
- Ice machine replaced, still has install issues see email 2/27

Due to the expanding staff and a need for more work stations can we look at moving the Volunteer Chief Office to the Admin Building?

We are working on an energy audit with Sustainable Jersey for both buildings.

Crews did a fine job with snow removal around the building during the storm.

Respectfully Submitted,

B.C. D. Hines

Monthly Equipment Report

February 2026

Engine 1

➤ Outstanding Issues

- Exhaust pipe crimped and strap damaged from snow bank-Absolute ordered parts 1/29/26 (shop job)

➤ Resolved

- Shoreline eject not working properly-Absolute replaced 2/11
- Center rear brake light out-Absolute replaced 2/11
- Left rear stop light/tail light out-Absolute found corroded wire 2/11
- Oil pressure Alarm-Absolute replaced oil pressure sensor 2/26

Engine 2

➤ Outstanding Issues

- Electrical Burning smell in Cab-Absolute could not duplicate 2/24 (monitor)

➤ Resolved

- Rear brake locking/not holding-Absolute adjusted linkage and greased slack adjusters 2/24

Engine 3

➤ Outstanding

- Driver's mirror glass loose again-Campbell fixed 1/22/26

➤ Resolved

- Recall on Ladder Rack-Campbell fixed 2/25
- Air horn & DOT horn not working-Campbell found blown fuse and replaced 2/5
- Electrical issue in Cab-Campbell found butt splices in dash making contact with each other and taped ends 2/4
- New mobile radio antenna installed-warranty 2/4
- Tools and Equipment added
- Shelves and Straps installed

Truck 1

➤ Outstanding

- Front Bumper Driver side jack not deploying-Could not duplicate (monitor)
- Bucket not leveling out-Fire & Safety notified

➤ Resolved

- New Yubikey installed-Township IT 2/23
- Parapet ladder mount and saw slide out tray installed-2/28

Rescue 1

➤ Outstanding

- Officer side rear directional bar out-NJEV notified 2/27
- Officer side marker light out-NJEV notified 2/27

➤ Resolved

- Rear Bumper damaged-NJEV replaced bumper 2/25
- Compartment Interior Lights working intermittently-NJEV fixed 2/25
- Shelves added-NJEV 2/25
- Seek TIC not charging-picking up at NJFE on ¾
- Air leak/jockey pump running-Fire & Safety repaired air leak from foot brake 2/6
 - Preventative Maintenance Defects: Fire & Safety addressed all defects 2/6
- Front center DOT light is out
- Q2B siren does not work
- Rear brakes S-Cam grease seals leak
- Rear brake shoes are beginning to delaminate
- Fuel tank straps are rusting
- Minor exhaust leak at the flex pipe
- Under cab insulation falling down
- Steering tie rod ends have play in the joints
- Engine air filter is dirty, intake hose removed for the inspection.
-

Auxiliary Vehicles

➤ Outstanding

- 1-3-12 seatbelt buckle recall-Monitor unless light comes on dash

- 1-3-11 making front end noise-scheduled to go to All American Ford 3/02

➤ Resolved

- Command board added to 1-3-5
- New computer mount w/ keyboard added to 1-3-5
- 1-3-14 blew hydraulic line plowing-A&K fixed
- 1-3-14 would not start-Glasson's repaired and addressed plow light switch 2/26

Turnout Gear/Uniforms

➤ Outstanding

- FF Gardner sized for Exterior Gear- Skylands 1/14/25
- FF A Rivera needs Turnout Pants taken in-Angelo will re-size in January/Firefighter Equipment of NY will take in when they do the bailout pockets
- Bailout Pockets were delivered/scheduling Firefighter Equipment of NY for install went back to Morning Pride to sew together 2/22
- Newly Officers Class A ordered waiting on delivery-Turnout
- Replacement uniforms for FF Eagan, Capt Kenny Ordered-Turnout 2/9
- Volunteer name pieces and numbers ordered for Glaba/Shaw-Skylands 2/24
- Helmet Shield ordered for Vol FF Shaw-Fire Store 2/24
- Coats sent out to add "Captain" Hilliard/Kenny-Gear Wash

➤ Resolved

- Replacement uniforms for FF Bullock, Capt Hilliard, Capt Aquino, BC Carrick, BC Barcellona, Capt. Walsh, picked up-Turnout 2/9
- New Globe Boots issued to FF Eagan
- Chief of Department added to Chief Minkler's Coat-Gear Wash

Equipment Out of Service

➤ Outstanding

- Scott X3 Packs and C5 Masks- Replaced with old packs and AV3000 masks pending further testing due to incident during Green Street Fire (Fit testing on new AV 3000 HT masks first week of Jan.2026) waiting on training
- Kocheck Gate valve A059 bad shutoff-NJFE notified for pickup 9/29/25 Kocheck still fixing 2/24
- (1) New 25ft 5 Inch Pony (hole)-Stateline waiting on failure report 9/25 waiting on replacement multiple calls left no call back 12/01
- FF Figueredo Radio-needs to be sent to Motorola (DC Weber)

➤ Resolved

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Orders & Deliveries

➤ Ordered

- Demo Structural Gloves Size Large (1)-Skylands 10/11
- 30 Degree Harrington Elbow-Continental 2/16
- Blowhard Fan-Skylands 1/16
- Key, Gated Wye, Adapters, Forestry Nozzle-All Hands 1/19
- Harrington Adapters-Continental 2/12
-

➤ Delivered

- Chief Gold Badge-West Hudson
- Engine 1-3 Equipment (Flir Camera, NY Hooks, Forestry Hose, Bolt cutters, Spanner wrenches, Pick Axe, Iron straps, Williams Key, Landing Zone Kits,
- Chief Gold Leaf Helmet Shield-Conway Shields
- Green Foam Pails-All Hands