

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, January 7, 2026 at 7:00 P.M.

Commissioner Robert Minkler, Sr. called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner Robert Minkler, Sr. led a pledge to the flag.

A moment of silence for our departed members, those who are serving overseas and please remember the Kuzenko family please.

PRESENT: Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran, Commissioner Patrick Kenny (Arrived 7:15 P.M.), Commissioner John C. Kenny (Arrived 7:20 P.M.)

ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Robert Minkler
Christopher Howell, Attorney
Nicole Grzeskowiak, Labor Counsel

Commissioner R.M.: I need a motion to accept the minutes of the December 2, 2025 Special Meeting, December 3, 2025 Regular Meeting and December 6, 2025 Special Meeting.

Commissioner Jeffrey Moran made a motion to approve the minutes of the December 2, 2025 Special Meeting, December 3, 2025 Regular Meeting and December 6, 2025 Special Meeting which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner R.M.: Okay, Committee Reports. Personnel and Liaison to the Volunteer Fire Company.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: I would like my in-depth report to be entered into the minutes in its entirety and under New Business. That’s it.

Commissioner R.M.: Thank you Commissioner Moran. Apparatus and Vehicles.

TREASURER’S REPORT:

Maria Bucsanszky: Treasurer’s Report for January 7th, 2026.

Previous Balance – December 3 rd , 2025	\$ 7,667,604.86
Deposits	\$ 4,241,580.23
Payroll and Adjustments	\$ 852,271.55
Current Bills	\$ 1,487,874.81
Ending Balance as of January 7 th , 2026	\$ 9,569,038.73

Commissioner Jeffrey Moran made a motion to accept the Treasurer’s Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

COMMUNICATIONS:

Maria Bucsanszky, Clerk: All Communications were passed through to the Commissioners.

Commissioner R.M.: Unfinished Business – Commissioner Moran.

UNFINISHED BUSINESS:

Commissioner J.M.: No Unfinished Business.

Commissioner R.M.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner R.M.: Chief.

Chief Robert Minkler: None at this time.

Commissioner R.M.: Madame Clerk.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner R.M.: Chris

Chris Howell, Attorney: Nothing.

Commissioner R.M.: Nicole.

Nicole Grzeskowiak, Labor Counsel: Nothing at this time.

Commissioner R.M.: New Business – Commissioner Moran.

NEW BUSINESS:

Commissioner J.M.: Under Personnel a lot.

Commissioner R.M.: In Executive Session?

Commissioner J.M.: Yes, I want to discuss it.

Commissioner R.M.: Commissioner Barcellona.

Commissioner J.B.: Nothing at this time.

Commissioner R.M.: Chief, New Business.

Chief Robert Minkler: Yes, for Executive Session I would have some Personnel matters.

Commissioner R.M.: Okay. Madame Clerk.

Maria Bucsanszky, District Clerk: One item for Executive.

Commissioner R.M.: Okay, our Legal Counsel.

Christopher Howell, Attorney: I have a couple of items that are legal in nature and would be addressed at Executive Session also.

Commissioner R.M.: Labor Counsel.

Nicole Grzeskowiak, Labor Counsel: I have a few items for Executive Session.

Commissioner R.M.: And I have a couple of things for Executive Session under Equipment. Okay, Chief's Report.

Commissioner J.M.: None.

Commissioner R.M.: Okay, Remarks, Comments or Questions from the Audience.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner R.M.: Anybody? Okay, we're going to go into Executive Session. I need a motion to go into Executive Session.

Commissioner Jeffrey Moran made a motion to go into Executive Session at 7:10 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:40 PM which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Commissioner Minkler, you wanted to note something.

Commissioner R.M.: Yes, just put in the minutes that at 7:13 P.M. Commissioner P. Kenny showed up and at 7:20 P.M. Commissioner J. Kenny showed up. The meeting was turned back over to President Kenny to conduct business.

Commissioner J.C.K.: Okay, Jeff.

Commissioner J.M.: I'd like to make a motion that on January 1st, 2026 the promotion of Deputy Chief Robert Minkler to Chief of the Department.

Commissioner Jeffrey Moran made a motion that on January 1st, 2026 the promotion of Deputy Chief Robert Minkler to Chief of the Department which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on voting.

Commissioner J.C.K.: Congratulations Chief.

Chief Robert Minkler: Thank you very much.

Commissioner Jeffrey Moran made a motion that effective March 1st, 2026 the promotion from Firefighter to Captain of Robert Hilliard III and Christopher Kenny which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.M.: At that time they'll commence with their training for an officer's position.

Commissioner J.C.K.: Chris, do you have anything else that you'd like to summarize with the Executive Session.

Christopher Howell, Attorney: Yes, so in Executive Session it involved those Personnel matters involving those promotions that we just discussed. We also discussed the warrantee extension on the new ladder truck which involved purchasing. We discussed the ongoing 109 Green Street project. We heard from Labor Counsel on calculating overtime tax credits and sick time verification policy. We discussed some logistics on the upcoming election and we discussed some proposed questions that might be on the ballot and we heard from the Chief on resolution of a grievance, some driving training issues involving personnel and hiring

schedules of potential upcoming new hires and that would be the extent of the Executive Session tonight Mr. President.

Commissioner J.C.K.: Okay, anybody have anything else?

Commissioner R.M.: We have to adopt the budget. We didn't do that.

Maria Bucsanszky, Clerk: We have to have the Public Hearing, open it up to the public.

Commissioner J.C.K.: Okay, so I need a motion to open up the 2026 Budget for public comment.

Commissioner Robert Minkler, Sr. made a motion to open the meeting to the public for the 2026 Budget which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Of everyone here you are more than welcome while there is in the corner the budget that you can take a look at. Anyone?

Commissioner Patrick Kenny made a motion to close the public portion of the budget which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, now we will move to the resolution.

Commissioner P.K.: Resolution 2026-1-1 I'd like to make a motion.

Commissioner Patrick Kenny made a motion to approve Resolution 2026-1-1 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: The next one is 2026-1-2 which is the adoption of the Budget resolution.

Commissioner Patrick Kenny made a motion to approve Resolution 2026-1-2 which is the adoption of the Budget which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner John C. Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner R.M.: I think it's a very good strong budget that I'm hoping that everybody in District 1 supports us on.

Commissioner P.K.: The last resolution I have is 2026-1-3 which is the temporary budget.

Commissioner Patrick Kenny made a motion to approve Resolution 2026-1-3 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: Mr. President, on the Bill List I am voting no on Voucher 25826.

Commissioner J.C.K.: Okay, anything else?

Commissioner Jeffrey Moran made a motion to establish a position for a Captain assigned to the administration to assist with the training of officers which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Also, there will be a motion for the Special Questions to be added to the 2026 Budget which will be to replace the 2005, 2013 and 2017 vehicles.

Maria Bucsanszky, Clerk: Not the 2026 Budget but the ballot.

Commissioner Robert Minkler, Sr. made a motion for the Special Questions to be added to the 2026 Ballot to replace the 2005, 2013 and 2017 vehicles which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Anybody have anything else today?

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:45 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1 MONTHLY BILL LIST

01/05/26

December 4, 2025 through January 7, 2026

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
12/04/2025	25702	Standard Insuranc...	Life Insurance - Policy #136829 - December 2025	-5,145.76
12/04/2025	Bank C...	Spartan Fire LLC	Spartan Pumper	-892,518.96
12/04/2025	25704	Access Self Stora...	Storage Rental Unit #16029 Rent & Insurance - 12/18/2025 -...	-290.00
12/04/2025	25705	Amazon Capital S...	Christmas bags	-308.55
12/04/2025	25706	Elizabethtown Gas	Account #7194826935 - 109 Green street	-194.27
12/04/2025	25707	Hoagland Longo M...	Professional Services Rendered - 10/1/2025 - 10/31/2025	-17,810.00
12/04/2025	25708	John C. Kenny	Reimbursement -christmas ornament kit	-83.12
12/04/2025	25709	Outpace Promotions	gift bags	-1,642.72
12/04/2025	25710	Ryan Hilliard.	Reimbursement - Fire conference	-110.00
12/04/2025	25711	Spectrotel	Account #348180 / cad / landline/ fire alarm/ solar	-236.32
12/04/2025	25712	Verizon Pole Rental	2025 Pole Rental	-100.00
12/04/2025	25713	Amazon Capital S...	POWER STRIO	-46.02
12/04/2025	25714	John C. Kenny	Reimbursement -christmas PADDLE SET	-162.00
12/04/2025	25715	Spectrotel	Account #348561 - clerk	-75.37
12/04/2025	25716	Bowco Laboratorie...	Regular Service-109 green street	-53.17
12/04/2025	25717	Elizabethtown Gas	Account #2164284700 - 418 School street - 10/24/2025 - 11/2...	-901.36
12/04/2025	25718	Fire Programs	Maintenance Agreement 2026/2027	-2,282.00
12/04/2025	25719	MACS MAINTEN...	Weekly Lawn Service -November 2025	-80.00
12/04/2025	25720	Roosevelt's Deli	Holiday Breakfast	-5,416.00
12/04/2025	25721	State Line Fire & S...	Poly Flow Hose Truck 1	-5,009.20
12/04/2025	25722	Hoagland Longo M...	Professional Services Rendered - 11/03/2025 - 11/30/2025	-16,676.00
12/05/2025	25723	Woodbridge Deli	Exempts 12/08	-560.00
12/15/2025	25724	ATT	A/C# 0555384092001/ Landline 732-636-1725	-50.97
12/15/2025	25725	Comcast	Account #8499053400528238 - Computers and Internet - 418 S...	-94.17
12/15/2025	25726	Delta Dental Plan ...	Group# 01063 - Dental Coverage 01/01/2026 - 01/31/2026	-14,345.82
12/15/2025	25727	Hoagland Longo M...	Professional Services Rendered - 09/02/2025 - 09/30/2025	-21,164.00
12/15/2025	25728	MIDDLESEX WA...	Hydrant Service -December 2025	-51,295.60
12/15/2025	25729	UNITED HEALTH...	Member# 306131456-11 - Insurance Premium January 2026 T....	-427.35
12/15/2025	25730	United Healthcare ...	Member #0216770561-Prescription T Howell January 2026	-93.10
12/15/2025	25731	Verizon Wireless ...	Acct#982554463/Laptop Modem - 11/04/2025 - 12/03/2025	-1,491.62
12/15/2025	25732	UNITED HEALTH...	Member# 306131456-12 - Insurance Premium January 2026 K....	-371.86
12/15/2025	25733	US Bank	Acct#4798531221546585/Supplies	-1,208.04
01/01/2026	25734	Catherine Crowe	Health Benefit Reimbursement -December 2025	-471.03
01/07/2026	TEPS	State of NJ- Healt...	Health Benefits - Active	-155,706.83
01/07/2026	TEPS	State of New Jers...	Health Benefits Retiree - -01/01/2026 - 01/31/2026	-88,273.13
01/07/2026	25735	Catherine Crowe	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,110.00
01/07/2026	25736	Daniel Vitello	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,110.00
01/07/2026	25737	Edward McGuinn.	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25738	Jeffrey Moran	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,110.00
01/07/2026	25739	John Tomko	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,048.20
01/07/2026	25740	Leonard Minkler Jr	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25741	Louis Bader	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,048.20
01/07/2026	25742	Marie Gould	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,048.20
01/07/2026	25743	Martin Snyder	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25744	Mary Karnas	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,110.00
01/07/2026	25745	Michael Sefchek.	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25746	Michael Van Tassel	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,096.40
01/07/2026	25747	Peter Reilly	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25748	Richard Fitzpatrick.	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25749	Richard Foerch.	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,110.00
01/07/2026	25750	Robert Goodman.	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-7,102.80
01/07/2026	25751	Robert Minkler Sr	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,554.00
01/07/2026	25752	Sophie Bader	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-1,048.20
01/07/2026	25753	Thomas Distelca...	Medicare Reimbursement - JULY 2025 - DECEMBER 2025	-2,220.00
01/07/2026	25754	Spectrotel	Account #348561 - clerk	-74.37
01/07/2026	25755	Turnout Fire and S...	uniforms -R.Minkler	-1,611.48
01/07/2026	25756	PSEG	Acct# 7550582203 - 109 Green street 11/06/2025 -12/08/2025	-439.63
01/07/2026	25757	Turnout Fire and S...	uniforms	-1,568.54
01/07/2026	25758	Turnout Fire and S...	uniforms	-1,729.74
01/07/2026	25759	Turnout Fire and S...	uniforms-Yaropud	-1,725.99
01/07/2026	25760	Turnout Fire and S...	uniforms	-1,859.74
01/07/2026	25761	Turnout Fire and S...	uniforms	-1,761.39
01/07/2026	25762	Turnout Fire and S...	uniforms-Mcgrath	-122.50
01/07/2026	25763	John C. Kenny	Reimbursement -7 ft lighted santa christmas inflatable	-44.98
01/07/2026	25764	Marie Gould	Health Benefit Reimbursement -December 2025	-471.03
01/07/2026	25765	Mary Karnas	Health Benefit Reimbursement - December 2025	-471.03
01/07/2026	25766	Sophie Bader	Health Benefit Reimbursement -December 2025	-471.03
01/07/2026	25767	A K Equipment Co	Window tinting 1-3-3	-420.00

Date	Num	Name	Memo	Amount
01/07/2026	25768	ADVANCE AUTO...	Account #1872535921 - Supplies	-54.40
01/07/2026	25769	Bowco Laboratorie...	Regular Service-418 School street	-40.61
01/07/2026	25770	Fire and Safety Se...	Preventative maint - Parts and Labor Rescue 1	-2,900.00
01/07/2026	25771	FireDex GW LLC	Snyder and Aquino - Captain tail/ coat repair	-1,445.00
01/07/2026	25772	First Arriving LLC	Website hosting / recruitment	-6,710.16
01/07/2026	25773	Lexis Nexis Matthe...	Renewal NJ Admin Code Title 4A Civil Services with Service - 2/...	-78.21
01/07/2026	25774	Luna Wash Co LLC	Car Wash Services - November 2025	-37.50
01/07/2026	25775	Mary Ann Sofka	Transcription	-90.00
01/07/2026	25776	PSEG	Acct#7356632500 - 418 School St -1/08/2025 - 12/10/2025	-1,506.76
01/07/2026	25777	Spectrotel	Account #348180 / cad / landline/ fire alarm/ solar	-236.32
01/07/2026	25778	Stone Mountain Pr...	promotional ceremony programs	-154.80
01/07/2026	25779	Turnout Fire and S...	uniforms -Captain Aquino	-463.99
01/07/2026	25780	A K Equipment Co	Snow plow	-4,775.00
01/07/2026	25781	Absolute Fire Prot...	2014 Spartan Pumper (Engine 1-2) Repairs	-4,800.63
01/07/2026	25782	Amazon Capital S...	COPY PAPER	-46.99
01/07/2026	25783	Aquila Landscape ...	Snow removal, salt parking lot 12/14/2025 - 12/15/2025	-1,000.00
01/07/2026	25784	Christopher Howell	Monthly fee January 2026	-4,800.00
01/07/2026	25785	Eric Seniakevgch	Reimbursment - Tables / chairs	-700.00
01/07/2026	25786	Hackensack Merid...	INVOICE 24919- OSHA Questionnaire -Resp review	-550.00
01/07/2026	25787	Interport Maintena...	50% Deposit - for Custom 40 HC Dry Van Gray	-22,232.14
01/07/2026	25788	John C. Kenny	Reimbursment -Dollar tree / longhorne/ Bennys pizza /costco / ...	-822.28
01/07/2026	25789	Kempton Flag	US Flag 10x15	-377.86
01/07/2026	25790	Life Insurance Co...	Policy #GL-5474 Volunteer Life Insurance January 2026	-175.15
01/07/2026	25791	Madsen and Howe...	Oil Dry and Calcium	-642.90
01/07/2026	25792	Margaret Sulej	Cleaning 109 Green Street -12/17/2025	-200.00
01/07/2026	25793	Maria Bucsanszky...	Monthly fee -January 2026	-7,311.67
01/07/2026	25794	Michael A Bilyak	Gutter de- icing	-4,060.00
01/07/2026	25795	NJ Advance Media...	Account #XWOOD2393021 -Special meeting notice -12/02/202...	-87.29
01/07/2026	25796	Perfectly Painted Co	Station 1 Interior painting - Fuel tank steps	-5,000.00
01/07/2026	25797	PSEG	Acct#1301369209 - Firehouse Parking lot	-39.17
01/07/2026	25798	Rachles/Michele's ...	Diesel Fuel	-2,366.94
01/07/2026	25799	Turnout Fire and S...	uniforms-Michael	-1,725.99
01/07/2026	25800	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage -January 2026	-2,288.54
01/07/2026	25801	Witmer Public Saf...	Stream light face cap, optics chrome reflector,battery, glove pouch	-371.33
01/07/2026	25802	Woodbridge Twp ...	RENT - January 2026	-4,200.00
01/07/2026	25803	Amazon Capital S...	4 - Chairs	-1,176.00
01/07/2026	25804	Amazon Capital S...	OFFICE SUPPLIES	-110.72
01/07/2026	25805	A K Equipment Co	Kubota RTV1100C -install fisher 6 trailblazer UTV snow plow	-265.00
01/07/2026	25806	Absolute Fire Prot...	2014 Spartan Pumper (Engine 1-1) Repairs	-7,486.21
01/07/2026	25807	Access Self Stora...	Storage Rental Unit #16007 Rent & Insurance - rate increase	-22.00
01/07/2026	25808	ADVANCE AUTO...	Account #1872535921 - Supplies	-9.76
01/07/2026	25809	Amazon Capital S...	DESK CALANDERS	-69.93
01/07/2026	25810	Brighton Air Corp	Repair Service -418 school street	-4,800.00
01/07/2026	25811	New Jersey Fire E...	Flow/POSI Test of Scott SCBA	-3,786.30
01/07/2026	25812	Twin Rocks Water	Water Delivery-418 School Street / 109 Green St	-116.15
01/07/2026	25813	Witmer Public Saf...	chrome reflector,battery	-153.38
01/07/2026	25814	A K Equipment Co	Trio ION R/B WHT Override	-208.29
01/07/2026	25815	Absolute Fire Prot...	2014 Spartan Pumper (Engine 1-1) Repairs	-2,845.93
01/07/2026	25816	ADVANCE AUTO...	Account #1872535921 - Supplies - Rain X Lattitude	-41.72
01/07/2026	25817	Brighton Air Corp	Maintenance - 109 Green St.	-1,650.00
01/07/2026	25818	Division of Fire Sa...	Customer #174221 Subscriptions ID 5816	-240.00
01/07/2026	25819	Middlesex Cnty Fir...	Membership Dues 2026	-1,250.00
01/07/2026	25820	New Jersey Emer...	Rescue 1-modifications	-8,040.00
01/07/2026	25821	New Jersey Fire E...	Mercedes Kraken Super (2)	-8,730.00
01/07/2026	25822	Turnout Fire and S...	uniforms -Captain Snyder	-463.99
01/07/2026	25823	WB Mason Co Inc	Customer # C1235200 - Supplies-Simple green, tp rolls,psper to...	-470.56
01/07/2026	25824	ABSOLUTE EYE...	Safety Glasses -York, Haggerty	-575.00
01/07/2026	25825	Access Self Stora...	Storage Rental Unit #16029 Rent & Insurance - 01/18/2026 -...	-290.00
01/07/2026	25826	Amazon Capital S...	Copy paper	-134.24
01/07/2026	25827	County of Monmo...	Aquino ICS 400	-200.00
01/07/2026	25828	Cummins Sales & ...	Maintenance of Generator	-1,144.60
01/07/2026	25829	Lowes	Account 82131319150376/Supplies	-2,009.33
01/07/2026	25830	Access Self Stora...	Storage Rental Unit #16007 Rent & Insurance 1/13/2026 -02/1...	-541.30
01/07/2026	25831	Standard Insuranc...	Life Insurance - Policy #136829 - January 2026	-6,836.80
01/07/2026	25832	Absolute Fire Prot...	2014 Spartan Pumper (Engine 1-2) Repairs	-4,800.63
01/07/2026	25833	Independent Over...	Door # 2repair	-2,215.00
01/07/2026	25834	Skylands Area Fir...	Innotex particulate hoods	-1,800.00
01/07/2026	25835	Stone Emergency ...	EMR classroom &practical instruction certification for 17 student...	-8,500.00

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/07/2026	25836	US Bank	Acct#4798531221546585/Supplies	-1,098.55
		Total Northfield Bank - Voucher		-1,487,874.81
TOTAL				-1,487,874.81

RESOLUTION #2026-1-1

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2025 budget appropriations have insufficient balances to meet the 2025 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

MOTION to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Minkler Sr all in favor.

Adopted, January 7, 2026

Date

Maria Bucsanszky, District Clerk

#2026-1-2

2026 ADOPTED BUDGET RESOLUTION

Woodbridge Township FD No. 1

FISCAL YEAR: January 1, 2026 to December 31, 2026

WHEREAS, the Annual Budget for the Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2026 and ending December 31, 2026 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 7, 2026; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$16,577,687.48 which includes amount to be raised by taxation of \$15,689,345.48, and Total Appropriations of \$16,577,687.48; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 7, 2026 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$16,577,687.48, which includes amount to be raised by taxation of \$15,689,345.48, and Total Appropriations of \$16,577,687.48; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

MORAN.J@WFDNJ01.ORG

1/7/2026

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
JOHN C.KENNY	X			
ROBERT MINKLER SR	X			
PATRICK KENNY	X			
JAY BARCELLONA	X			
JEFFREY MORAN	X			

RESOLUTION #2026-1-3

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date of this resolution is prior to January 15, 2026; and

WHEREAS, the total appropriations on the 2025 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$13,124,941.00; and

WHEREAS, fourteen percent of the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2025 budget is the sum of \$1,837,492.,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 1, that the temporary 2026 budget be approved in the amount of \$1,837,492.

Motion to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Robert Minkler Sr, All in favor

Adopted, January 7, 2026
Maria Bucsanszky
District Clerk

Attention: Deputy Chief Minkler

January 2, 2026

Monthly Building Report for December 2025

418 School Street

- Bowco monthly service 12/3
- Heat tape installed on Brook Street side of building by Bilyak 12/9
- Building fire inspection completed by Avenel Fire Prevention Admin Office should have report 12/11
- New desk chairs were placed in the watch desk 12/13
- Watch Desk carpet replaced by Carpet Maven.
- Township IT replaced/ upgraded the remainder of the old computers not running windows 11
- First floor painting project interior completed outside work will be done in warmer weather
- Generator test completed 12/19
- Gutter cleaning company called back after work was checked and not done up to standards
- Brighton Air was out to perform preventive maintenance, filter changes, etc.. 12/23
- Edison Overhead Door was out for an emergency door repair on bay 2 12/25
- Oven issue repaired we asked all shifts to monitor repair and report if needed 12/29
- Parking lot project quotes for electric and paving are in and forwarded to DC Weber August 2025
- Normal monthly cleaning supplies have been restocked
- Due to the expanding staff can we look at moving the Volunteer Chief office to 109 and use the first floor office for additional workspace?

Respectfully,
David Hines
Battalion Chief

Monthly Hydrant Deficiencies

December 2025

Number of Hydrants:

- 1

Low Pressure Problems:

- NA

Hydrants In need of repair:

- Hydrant W01-0020 at the corner of North Williams & New Street.
- On December 19th the hydrant meter on the steamer was found cracked in half.

Actions Taken:

- The water Company was notified by Inspector Jago right away and the Water Company came out later that evening and repaired the steamer. Was put back in service the same day.

Note:

BC. McGrath

To: Chief Balog

From: Battalion Chief McGrath/ Capt. Geiger

Date: December 31, 2025 (December 2025 Monthly Report)

Monthly Compliance Report for the January 2026 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 12/6.
- Building extinguisher checks 12/14.
- SCBA inspections completed 12/12.
- Ground ladder inspections 12/16.

Quarterly Inspections

- Job Performance 12/31.
- Building Safety Checklist 12/31.

Bi-Annual Inspections

- Cummins serviced generator 12/19.

Annual Inspections

- Wrapping up medical questionnaires.
- Fire Inspection 418 School St. 12/11.

Upcoming Events/Other:

- Appliance Inspections
- Completion of Medial Evaluations.
- Building Extinguisher Inspection by Survivor for 109 & 418 scheduled for 1/2/26.
- Flow testing SCOTT X3 packs scheduled for 1/12/26
- Hood Suppression inspection.
- Fit testing all members of new AV 3000 HT masks.

Respectfully Submitted,
Battalion Chief Keith McGrath
Captain Michael Geiger

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
YEAR ENDING 2025**

DATE: January 2, 2026

REPORT COVERING: YEAR- 2025

FIRE INVESTIGATIONS: 31

TOTAL INSPECTIONS COMPLETED: 2622

COMPLAINTS & SPOT INSPECTIONS: 409

LIFE HAZARDS: 192

QUARTERLY:38

SEMI-ANNUAL:11

NON- LIFE HAZARD USES: 516

TOTAL REINSPECTIONS: 1341

PERMITS ISSUED: 150

TOTAL AMOUNT COLLECTED : \$89,637.11

HOME INSPECTIONS: 10

FIRE SAFETY EDUCATION CLASSES: 11

REQUESTS:

OTHER:

**Robert Fizer
Captain/Fire Official**

PRE PLAN REPORT DECEMBER 2025

- Develop an Emergency Action Plan for Station 1
- Met with Deputy Chief Weber regarding Emergency Action Plan for Station 1
- Shift started Street, Complex, and Landmark review
- Shift completed vector training
- Confirmed with 10 Green St for January pre plan
- Setting up pre plans for 10 Woodbridge Center Dr/ 90 Woodbridge Center Dr for March/April
- Mobile Eyes and the CAD have been updated as information is received

Respectfully Submitted,

Michael Barcellona

Battalion Chief/ Tour 3

Division of Pre-Incident Planning

Barcellona.m@wfdnj01.org