

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, December 3, 2025 at 6:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members and please keep in your memory the loss of the National Guards down in Washington and the one that is trying to recovery from their injuries.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona
EXCUSED: Commissioner Jeffrey Moran
ALSO PRESENT: Maria Bucsanszky, District Clerk.
Deputy Chief Robert Minkler
Nicole Grzeskowiak, Labor Counsel

Commissioner J.C.K.: I need a motion to accept the minutes of the November 5, 2025 Regular Meeting and November 14, 2025 Special Meeting.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the November 5, 2025 Regular Meeting and November 14, 2025 Special Meeting which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we’ll move into Committee Reports. Personnel and Liaison to the Volunteer Fire Company.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.C.K.: Commissioner Moran asked for his report to be part of the minutes of the meeting so that will be for Personnel and Liaison to the Volunteer Fire Company. We’ll move on to Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: At this time, I would like to have my report moved into the minutes but following the public here right behind us is our brand-new Fire Engine we just got the Wednesday before Thanksgiving. It should be going into service in the next couple of weeks so we are very proud to have a new engine. We appreciate the support from the public and we ask for special questions like that because we needed a new engine so you thank you very much for your support. Other than that, please move my report into the minutes.

Commissioner J.C.K.: Any questions for Commissioner Minkler? Okay, Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: I'll move my report into the minutes of the meeting.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona? Alright, we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: We have two hydrants, Hydrant 105 and Hydrant 47 who both have had problems during the Fall hydrant inspection. The water company was notified and repaired the broken parts on both hydrants and that's it for Telecommunications and Hydrants.

Commissioner J.C.K.: Okay, any questions for Commissioner Kenny? Okay, Report of Payroll and Bills.

The report of Payroll and Bills for November, 2025.

Maria Bucsanskzy: The hills for November 2025

Bills: \$447,965.31 Payroll: \$403,361.01

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills and add-on in the amount of \$932,464.82 which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. voting no on Voucher 25629 and yes on the rest and Commissioner John C. Kenny on Voucher 25653, 25672, 25681, 25634, 25708 and 25714 abstaining on all those.

Commissioner J.C.K.: Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for December 3rd, 2025.

Previous Balance – November 5 th , 2025	\$ 8,420,223.09
Deposits	\$ 49,539.85
Payroll and Adjustments	\$ 354,192.77
Current Bills	\$ 447,965.31
Ending Balance as of December 3 rd , 2025 without the add-on bills	\$ 7,667,604.86

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

COMMUNICATIONS:

Maria Bucsanszky, Clerk: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: None.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief

Deputy Chief Robert Minkler: None at this time.

Commissioner J.C.K.: Alright, New Business – Commissioner Kenny.

NEW BUSINESS:

Commissioner P.K.: I'd like to make a motion to pass Resolution 2025-11-1.

Commissioner Patrick Kenny made a motion to pass Resolution 2025-11-1 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Anything else?

Commissioner P.K.: That's all I have.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Deputy Chief Robert Minkler: None.

Commissioner J.C.K.: Alright, now we'll move into the ceremony. We're very proud tonight that our firefighters have come on and you know as it goes you get sworn in and you go to Fire School and it's a lot of hours and a lot of work and a lot of dedication for this and, you know, a lot of things that you are not used to seeing day to day in life that you get trained on and its really proud that tonight that we're having three of our firefighters go from a provisional status to a permanent status so I'm going to turn the program over to Chief Minkler and he's going to bring them up for the oaths.

Deputy Chief Robert Minkler: Good evening. First, I would like to thank the Board of Fire Commissioners for their continuing support to the administration in helping us progress in our department forward. The first step to progressing is additional manpower which you will see is the reason why we are here tonight swearing in our three new firefighters. I'd like to thank the Chief of the department, Michael Balog, and Deputy Chief Mastanduno who could not be here tonight. I'd also like to thank Deputy Chief Mark Minkler who oversees the Training Division, Deputy Chief Stephen Weber, Administration along with the members who have been working with our new firefighters for their hard work and dedication to see these new firefighters to

complete their initial training. The new firefighters took the following in their first year with the fire department. They first started and went to our Pre-Fire Academy which is a four-week academy that we do here in the house. This training was to prepare the members for the Fire Academy. Throughout this time, they were shown how to properly put on and take off their personal protective equipment and self-contained breathing apparatus, the air pack that they wear on their back that provides them clean air. They also gained confidence wearing their PPE and their SCBAs. They learned how to move hose lines while floating water. They learned how to hook up to a fire hydrant, how to find most of the common knots in the fire surface, how to climb ladders, how to use gas powered saws and forcible entry techniques just to name a few. They then completed ten weeks at the Middlesex County Fire Academy where they obtained their New Jersey Firefighter One and Firefighter Two certifications which also includes initial Hazmat training. After the Fire Academy they completed their post-academy training where they further developed their skills learned at the Fire Academy and included in this, they attended the following classes. Motor Vehicle Extrication Training that consisted of twenty-four hours, Swift Floor Operations Training, sixteen hours, Swift Water Technician Training, sixteen hours and most recently our Emergency Medical Responder, fifteen hours, to help implement the fire department's First Responder Program. They have been assigned to their respective tours. Firefighter Jonathan Alves has been assigned to Tour Two under the command of Battalion Chief Keith McGrath and Captain Michael Geiger. Firefighter Margaret Rodas has been assigned to Tour Three under the command of Battalion Chief Barcellona and Captain Walsh and Firefighter Anthony Alves has been assigned to Tour Four under the command of Battalion Chief Hines and Captain Horvath. All other assignments they will continue their training and learn how to drive and operate the fire apparatus along with advanced firefighter classes and certifications. I wish you the best of luck in your career. We're going to bring up Firefighter Rodas first, you and your family.

Nicole Grzeskowiak, Labor Counsel : I Margaret Rodas do solemnly swear that I will faithfully and conscientiously discharge the duties of Firefighter for Fire District No. 1, Township of Woodbridge, New Jersey according to the best of my ability and render full service to the district and to the Fire Department and will at all times be subordinate to the orders and directions of my superiors and in conformity with the rules. I further solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the government established in the United States and in this State so help me God.

Firefighter Margaret Rodas: I do.

Audience applauds.

Deputy Chief Robert Minkler: Next is Firefighter Jonathan Alves.

Nicole Grzeskowiak, Labor Counsel: I Jonathan Alves do solemnly swear that I will faithfully and conscientiously discharge the duties of Firefighter for Fire District No. 1, Township of Woodbridge, New Jersey according to the best of my ability and render full service to the district and to the Fire Department and will at all times be subordinate to the orders and directions of my superiors and in conformity with the rules. I further solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the government established in the United States and in this State so help you God.

Firefighter Jonathan Alves: I do.

Audience applauds.

Deputy Chief Robert Minkler: And last Firefighter Anthony Alves.

Nicole Grzeskowiak, Labor Counsel: I Anthony Alves do solemnly swear that I will faithfully and conscientiously discharge the duties of Firefighter for Fire District No. 1, Township of Woodbridge, New Jersey according to the best of my ability and render full service to the district and to the Fire Department and will at all times be subordinate to the orders and directions of my superiors and in conformity with the rules. I further solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the government established in the United States and in this State so help you God.

Firefighter Anthony Alves: I do.

Audience applauds.

Commissioner J.C.K.: Okay, does anyone have any presentations they want to give to our new resident firefighters? Alright, so then I need a motion to go into Executive Session for legal and personnel matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for legal and personnel matters at 6:20 PM which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Thank you all for coming tonight.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 6:45 PM which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: During closed doors legal talked to us about a pending litigation case going on and gave us an update. No action is required at this time and

then we have another Resolution. I'd like to make a motion to Resolution 2025-11-2.

Maria Bucsanszky: No, it's Resolution 2025-12-2. I think you're looking at the other folder. That's last month; that's last month's folder because you weren't here.

Commissioner P.K.: I didn't see that one; I'm sorry.

Maria Bucsanszky: Okay.

Commissioner John C. Kenny made a motion to accept Resolution 2025-11-2 which was seconded by Commissioner Jay Barcellona and carried unanimously by roll call. Commissioner John Kenny – Yes; Commissioner Robert Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; and Commissioner Jeffrey Moran is absent.

Commissioner J.C.K.: Does anyone else have anything to bring forward? If not, I would like to wish everybody a very Merry Christmas and great Holidays and we will see you in the new year.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 6:50 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

November 6 through December 3, 2025

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
11/06/2025	25625	Bart	Bart Certified...	-8,522.50
11/06/2025	25626	MACS MAINTEN...	Weekly Lawn Service -October 2025	-500.00
11/06/2025	25627	WB Mason Co Inc	Customer # C1235200 - Supplies-p...	-226.00
11/06/2025	25628	James P. Flood	Professional Services - 2024 NJDH...	-4,410.00
11/06/2025	25629	Robert Minkler Sr	Reimbursement - Relief convention	-709.00
11/14/2025	25630	ATT	A/C# 0555384092001/ Landline 73...	-50.97
11/14/2025	25631	Comcast	Account #8499053400528238 - Co...	-94.17
11/14/2025	25632	Elizabethtown Gas	Account #2164284700 - 418 Schoo...	-347.11
11/14/2025	25633	MIDDLESEX WA...	Account 2541534661-109 Green st...	-484.77
11/14/2025	25634	Treasurer State of ...	Coman # 194039 - Fire Inspector	-182.00
11/14/2025	25635	UNITED HEALTH...	Member# 306131456-11 - Insuranc...	-427.35
11/14/2025	25636	Elizabethtown Gas	Account #7194826935 - 109 Green...	-50.06
11/14/2025	25637	Life Insurance Co...	Policy #GL-5474 Volunteer Life Ins...	-175.15
11/14/2025	25638	United Healthcare ...	Member #0216770561-Prescription...	-93.10
11/14/2025	25639	Verizon Wireless ...	Acct#982554463/Laptop Modem - ...	-1,481.68
11/14/2025	25640	PSEG	Acct# 7550582203 - 109 Green str...	-393.66
11/14/2025	25641	UNITED HEALTH...	Member# 306131456-12 - Insuranc...	-234.23
11/14/2025	25642	Woodbridge Twp ...	RENT - December 2025	-4,200.00
11/19/2025	25646	Nela Carpentry LLC	Payment for firehouse modifacaton	-99,803.79
11/20/2025	25644	West Hudson Ind...	Balog & Mastanduno	-320.00
11/20/2025	25645	Woodbridge Deli	Balog Mastanduno Retirement	-1,950.00
11/26/2025	25687	The Pretzel Factor...	Pretzels for event	-1,800.00
12/01/2025	25643	Catherine Crowe	Health Benefit Reimbursement -No...	-471.03
12/02/2025	25703	BrandMe NJ LLC	Beanie Embroidery	-780.00
12/03/2025	25647	A K Equipment Co	2 - Hooks Tow Chain	-179.44
12/03/2025	25648	ADVANCE AUTO...	Account #1872535921 - Supplies	-67.62
12/03/2025	25649	August Night Evil ...	Overpayment for type 2 permit	-2.00
12/03/2025	25650	Bowco Laboratorie...	Regular Service-109 Green Street	-53.17
12/03/2025	25651	Christopher Howell	Monthly fee December 2025	-4,700.00
12/03/2025	25652	Delta Dental Plan ...	Group# 01063 - Dental Coverage 1...	-14,345.82
12/03/2025	25653	John C. Kenny	Reimbursement - Wildwood Conve...	-585.14
12/03/2025	25654	LifeSavers Inc	Defibtech Lifeline AED battery	-149.95
12/03/2025	25655	Margaret Sulej	Cleaning 109 Green Street	-200.00
12/03/2025	25656	Maria Bucsanszky...	Monthly fee -December 2025	-6,833.37
12/03/2025	25657	Marie Gould	Health Benefit Reimbursement -No...	-471.03
12/03/2025	25658	Mary Ann Sofka	Transcription -October 1 2025 (1.0 ...	-30.00
12/03/2025	25659	Mary Karnas	Health Benefit Reimbursement - No...	-471.03
12/03/2025	25660	MIDDLESEX WA...	Hydrant Service -November 2025	-51,295.60
12/03/2025	25661	New Jersey Fire E...	Dex-Pro Leather glove	-854.70
12/03/2025	25662	Sophie Bader	Health Benefit Reimbursement - No...	-471.03
12/03/2025	25663	Thomas Electric	Antenna Tower removal	-11,043.46
12/03/2025	25664	Township of Woo...	Fuel 07/1/2025 - 09/30/2025	-3,201.91
12/03/2025	25665	Twin Rocks Water	Water Delivery-418 School Street / ...	-166.36
12/03/2025	25666	US Bank	Acct#4798531221546585/Supplies	-1,948.91
12/03/2025	25667	V E Ralph and So...	Petrolatum Gauze Dressing	-54.24
12/03/2025	25668	Water Workz LLC	109 green st - sprinkler system wint...	-80.00
12/03/2025	25669	Wizard's Festival ...	Fire Safety Magic Show 10/08/2025	-1,950.00
12/03/2025	TEPS	State of NJ- Healt...	Health Benefits Active December	-111,657.14
12/03/2025	TEPS	State of New Jers...	Health Benefits Retiree - 12/01/202...	-65,837.53
12/03/2025	25670	Bowco Laboratorie...	Regular Service-418 School street	-40.61
12/03/2025	25671	FF1 Professional ...	NRS Flip lines	-61.84
12/03/2025	25672	John C. Kenny	Reimbursement -community relatio...	-1,971.18
12/03/2025	25673	Knot Just Bagels	Refreshments - Veterans Brunch	-723.84
12/03/2025	25674	Luna Wash Co LLC	Car Wash Services - June 2025	-62.50
12/03/2025	25675	Maria Bucsanszky...	Reimbursement - Annual PO Box r...	-210.00
12/03/2025	25676	V E Ralph and So...	R&B SCBA lined mask bag red	-800.00
12/03/2025	25677	WB Mason Co Inc	Customer # C1235200 - Supplies-p...	-226.14
12/03/2025	25678	Woodbridge Fire ...	2025 Second half annual stipend	-23,276.20
12/03/2025	25679	Charles Mangione	Website maintenance -October 2025	-125.00
12/03/2025	25680	Glassons Auto Re...	2021 Ford explorer (#1-3-3) - wiper...	-649.28
12/03/2025	25681	John C. Kenny	Reimbursement -coffee - veterans ...	-62.50
12/03/2025	25682	Luna Wash Co LLC	Car Wash Services - October 2025	-75.00
12/03/2025	25683	MIDDLESEX WA...	Account 6550200000-418 School s...	-3,520.44
12/03/2025	25684	Water Workz LLC	418 School st - Sprinkler system - ...	-80.00
12/03/2025	25685	Glassons Auto Re...	2020 Ford (#1-3-8) - oil change , tir...	-1,140.96
12/03/2025	25686	Glassons Auto Re...	2020 Ford (#1-3-9) wiper rotor , bra...	-710.64
12/03/2025	25688	ABSOLUTE EYE...	Safety Glasses -Ramos, Fizer, Yar...	-1,835.00
12/03/2025	25689	Access Self Stora...	Storage Rental Unit #16007 Rent ...	-450.00

Date	Num	Name	Memo	Amount
12/03/2025	25690	ADVANCE AUTO...	Account #1872535921 - Supplies	-67.62
12/03/2025	25692	Charles Mangione	Website maintenance -November 2...	-175.00
12/03/2025	25693	Glassons Auto Re...	2005 Ford Excursion (#1-3-14) Fus...	-905.00
12/03/2025	25694	John C. Kenny	Reimbursement -Holiday Decorations	-83.68
12/03/2025	25695	Lowes	Account 82131319150376/Supplies	-171.42
12/03/2025	25696	Mary Ann Sofka	Transcription -November 14 2025 (....	-15.00
12/03/2025	25697	PSEG	Acct#7356632500 - 418 School St ...	-807.78
12/03/2025	25698	Skylands Area Fir...	Tails and Pants	-3,242.00
12/03/2025	25699	V E Ralph and So...	Disp childbirth kit , sphygmo kit	-265.60
12/03/2025	25700	Vision Service Plan	Acct# 12 078480 0001 Vision Cove...	-2,288.54
12/03/2025	25701	PSEG	Acct#1301369209 - Parking lot	-34.52
Total Northfield Bank - Voucher				-448,433.31
TOTAL				-448,433.31

RESOLUTION #2025-12-1

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2025 budget appropriations have insufficient balances to meet the 2025 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

<u>FROM</u>		<u>TO</u>	
521-State Unemployment	\$ 10,000.00	600-Admin Secretary	\$ 10,000.00
524-Furniture & Office Equip	5,000.00	560-Prmotions	15,000.00
640-Fire Hydrant Service	70,000.00	626-R&M Turnout Gear	10,000.00
514-Insurance	15,000.00	509-Professional Service	<u>70,000.00</u>
725-Access Storage Rent	<u>5,000.00</u>		
 TOTAL	 <u>\$105,000.00</u>	 TOTAL	 <u>\$ 105,000.00</u>

MOTION to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Minkler Sr, all in favor.

Adopted, December 3, 2025

Date

Maria Bucsanszky, District Clerk

2025-12-2

2026 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 1

FISCAL YEAR: January 1, 2026 to December 31, 2026

WHEREAS, the Annual Budget for Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2026 and ending December 31, 2026 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 3, 2025; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$16,577,686.00 which includes an amount to be raised by taxation of \$15,689,344.00 and Total Appropriations of \$16,577,686.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 3, 2025 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 7, 2026.

MORAN.J@WFDNJ01.ORG
(Secretary's Signature)

12/3/2025

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
JOHN C.KENNY	X			
ROBERT MINKLER SR	X			
PATRICK KENNY	X			
JAY BARCELLONA	X			
JEFFREY MORAN				X

**To: Chief Balog
From: Battalion Chief McGrath/ Capt. Geiger**

Date: November 25, 2025 (December 2025 Monthly Report)

Monthly Compliance Report for the December 2025 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 11/1.
- Building extinguisher checks 11/19.
- SCBA inspections completed 11/14.
- Ground ladder inspections 11/18.

Quarterly Inspections

-

Bi-Annual Inspections

- Hydrant Inspections Completed by all Shifts.

Annual Inspections

- Fire Alarm Test 11/13.
- SCBA Flow Testing 11/13 +11/14.
- SCBA Battery Change 11/13+ 11/14.
- Program Review 11/9.
- Medical Evaluations sent 11/13.
- Fit Testing in process.

Upcoming Events/Other:

- Boiler Inspection.
- Fire Inspection
- Appliance Inspection
- Job Performance Tour 2
- Safety Check Sheet (BLD) Tour 2.
- Generator Inspection.
- Dry Suit / Vest Zipper Lubrication.
- Completion of Medical Evaluations.

Respectfully Submitted,
Battalion Chief Keith McGrath
Captain Michael Geiger

Attention: Chief Balog

November 23, 2025

Monthly Building Report for November 2025

418 School Street

- Bowco monthly service 11/3
- Oven repaired again damaged by Tru Kleen cleaning company 11/7
- Building fire alarm inspected and passed 11/13
- BC Dorm phone mount fixed by shift 11/15
- Water Works winterized lawn sprinkler system 11/19
- Thomas electric removed radio tower 11/19
- Parking lot project quotes for electric and paving are in and forwarded to DC Weber August 2025
- Watch Desk carpet is will be replaced in the next few weeks by Carpet Maven.
- First floor painting project set for the next few weeks will discuss with contractor about exterior work in the cold.
- Normal monthly cleaning supplies have been restocked
- Due to the expanding staff can we look at moving the Volunteer Chief office to 109 and use the first floor office for additional workspace?

Queen Road

- Waiting for repairs to be made to the downstairs shower
- Waiting on installation of hood vent

Respectfully,
David Hines
Battalion Chief

Monthly Hydrant Deficiencies

November 2025

Number of Hydrants:

- NA

Low Pressure Problems:

- NA

Actions Taken:

- NA

Note:

- Hydrant inspections completed by all shifts.

BC. McGrath

PRE PLAN REPORT NOVEMBER 2025

Met with WPD regarding IAP for Winter Wonderland/ Township Christmas Parade

Completed IAP for Winter Wonderland/ Township Christmas Parade

Shift completed hydrant inspections

Shift completed vector training

Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Michael Barcellona

Battalion Chief/ Tour 3

Division of Pre-Incident Planning

Barcellona.m@wfdnj01.org

WOODBRIDGE FIRE PREVENTION BUREAU REPORT

NOVEMBER 2025

DATE: DECEMBER 3 , 2025

REPORT COVERING: 2025

FIRE INVESTIGATIONS: 3

TOTAL INSPECTIONS COMPLETED IN NOVEMBER: 123

COMPLAINTS & SPOT INSPECTIONS: 7

LIFE HAZARDS: 2

QUARTERLY:1

SEMI-ANNUAL:

NON- LIFE HAZARD USES: 24

TOTAL REINSPECTIONS: 56

PERMITS ISSUED: 10

TOTAL AMOUNT BILLED IN NOVEMBER: \$1179.00

TOTAL AMOUNT COLLECTED IN NOVEMBER: \$3467.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES:

REQUESTS:

OTHER:

**Robert Fizer
Captain/Fire Official**

Monthly Equipment Report

November 2025

Engine 1

➤ Outstanding Issues

- Keeps tripping breaker at Queen Road Believed to be breaker issue at Queen Road
- New York Hook mounting brackets ordered- Tour 1 will install
- Front intake will not close (motor)-At Absolute getting fixed 12/01
- Latch on DEF Door broken- New latch being installed Absolute 12/01
- Emergency Light Toggle switch not illuminated-new switch being installed Absolute 12/01
- Sensor on Fuel Door sticking-At Absolute 12/01
- Officer door not seated properly- Sent to Absolute 12/01

➤ Resolved

- Headlight replaced-Tour 3 fixed 11/22

Engine 2

➤ Outstanding Issues

- Tripping Breaker at Queen Road 8/20
- Coolant Leak (fitting on Block) needs to go to shop to drain system-Sending to Absolute after 1-1 gets back 12/01
- Low Air Alarm Primary Tank- Sending to Absolute after 1-1 gets back 12/01
- Generator overheating again- Sending to Absolute after 1-1 gets back 12/01

➤ Resolved

- Generator Fan running-Absolute changed temp/relay switch 10/13
- New York Hook installed on Officer Side-Tour 1 on 12/02

Engine 3

➤ Outstanding

- New Engine 1-3 delivered to Station 1- 11/28
- Computer/Radio/Equipment mounts need to be installed-Campbell Supply

➤ Resolved

- Old Engine 1-3 listed for sale on firetruckmall.com- 10/30
- Hose moved over to new Engine/Hosebed adjusted-Tour 1

Truck 1

➤ Outstanding

- Mount for parapet ladder needs to be installed- in equipment closet for Fire & Safety
- Mount for Officer's side hydrant wrench needs to be installed- in equipment closet for Fire & Safety

➤ Resolved

- Recall C7150 Emissions Software Update-Cummins 10/3
- Coolant Level Sensor 1 Short- Fire & Safety tighten clamps and topped off Coolant 11/24

Rescue 1

➤ Outstanding

- Air cascade bottles need hydro- Continental 5/15
- Preventative Maintenance Defects: Parts on order will schedule when it can go to shop- Fire & Safety 11/21
- Front center DOT light is out
- Q2B siren does not work
- Rear brakes S-Cam grease seals leak
- Rear brake shoes are beginning to delaminate
- Fuel tank straps are rusting
- Minor exhaust leak at the flex pipe
- Under cab insulation falling down
- Steering tie rod ends have play in the joints
- Engine air filter is dirty, intake hose removed for the inspection.

➤ Resolved

- Preventative Maintenance completed 11/21/25- Fire & Safety
- Cascade filled at MCFA-11/24
- Driver side rear scene light out-NJEV replaced breaker under warranty 10/13

Auxiliary Vehicles

➤ Outstanding

➤

- 1-3-12 seatbelt buckle recall-Monitor unless light comes on dash
- 1-3-5 Rearview Camera Recall- No parts Ford 09/25

➤ Resolved

- 1-3-11 New YubiKey installed-Township IT 10/16
- 1-3-5 Emergency Lights/Taillights replaced-A&K Equipment 10/16
- 1-3-11 Mirror Lense and Fire Extinguisher Mounts installed- A&K Equipment 10/22
- 1-3-8 Side trim replaced-Heavenly Body 10/21
- 1-3-12 Roof repainted Black/Clearcoat-Heavenly Body
- 1-3-5 AED Battery replaced-11/6

Turnout Gear/Uniforms

➤ Outstanding

- FF Kenny Turnout Pants Condemned (working w/ Skylands for warranty/replacement- 7/27 Report sent to Angelo 8/24 Gear approved for replacement 11/20 pictures sent to Angelo
- FF Gardner sized for Exterior Gear- Skylands 1/14/25
- Various Station wear and Class A Uniforms ordered-TurnOut

➤ Resolved

- Various Uniforms received-Turnout
- Recruit Class 25-01 gear delivered-Skylands 10/16
- Recruit 2025-01 Helmet shields delivered-The Fire Store
- Captain brass, Helmet shields, badges, Turnout tails delivered
- Stock Gloves and Hoods delivered-Skylands
- (8) Black Helmets delivered-Skylands
- SCBA Mask Bags delivered-VE Ralph
- Streamlight replacement parts delivered-The FireStore
-

Equipment Out of Service

- Outstanding
 - Scott X3 Packs and C5 Masks- Replaced with old packs and AV3000 masks pending further testing due to incident during Green Street Fire
 - Akron Gate valve A015 and Kochek Gate valve A059 bad shutoff-NJFE notified for pickup 9/29/25
 - Various lengths of hose failed hose testing-9/24 Quotes requested from NJFE
 - (1) New 25ft 5 Inch Pony (hole)-Stateline waiting on failure report 9/25 waiting on replacement multiple calls left no call back 12/01
 - FF Figueiredo Radio-needs to be sent to Motorola (DC Weber)
- Resolved
 - SCBA Packs #84/52 repaired-NJFE 11/19
 - Old Scott Packs Hydro tested and repaired-NJFE 11/13 & 11/14
 - RKI Meters Calibrated and bad sensors replaced under warranty

Orders & Deliveries

➤ Ordered

- 2" Hose for High Rise Packs ordered-NJFE 8/29 should be delivered mid December 2025
- Demo Structural Gloves Size Large (1)-Skylands 10/11
- Kochek Valve Repair-NJFE 11/12

➤ Delivered

- Paratech Gold Struts-11/6 & 11/24
- Various Medical Supplies-VE Ralph