

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, April 2, 2025 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Robert Minkler, Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran
ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Michael Balog
Christopher Howell, Attorney
Nicole Grzeskowiak, Labor Counsel

Commissioner J.C.K.: I need a motion to approve the minutes of the March 5, 2025 Regular Meeting.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the March 5, 2025 Regular Meeting which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, we’ll go into Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: No outstanding issues in the Personnel report and any updates on the hiring process the Chief will give it. That’s my report as of today.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: Just the normal repairs that are going on. Chief Balog if you want to talk about the ladder truck, where we stand on it, please.

Chief Michael Balog: Okay, so the issue that they had found with the throttle control they believe they had that repaired. The individual from Pierce was out yesterday and today to reprogram all the screens. Hopefully the next day or two we should be getting it back possibly.

Commissioner J.C.K.: Thank you Chief. Anybody else? Any questions for Commissioner Minkler? Okay, we'll move on to Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: We are almost there. We have two more sections going on the front. Hopefully it will be done on Friday and I move for the rest of my report be moved into the minutes.

Commissioner J.C.K.: Any questions for Commissioner Barcellona? Alright, Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: I got nothing.

Commissioner J.C.K.: Okay, any questions for Commissioner P. Kenny? Alright, we'll go on to Report of Payroll and Bills.

The report of Payroll and Bills for March 5, 2025.

Maria Bucsanskzy: The bills for March, 2025.

Bills: \$1,849,192.54

Payroll: \$368,650.30

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills and the add-on bills for a total of \$12,273.54 which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on Voucher 24884 and voting yes on all the others.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER’S REPORT:

Maria Bucsanszky: Treasurer’s Report for April 2nd, 2025.

Previous Balance – March 5 th , 2025	\$ 10,619,034.12
Deposits	\$ 86,328.76
Payroll and Adjustments	\$ 299,562.53
Current Bills	\$ 1,849,192.54
Ending Balance as of April 2 nd , 2025 without the add-on bills	\$ 8,556,607.81

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer’s Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have nothing.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: No Unfinished Business.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I have nothing to report at this time.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Okay, Chief.

Chief Michael Balog: We completed interviews of the candidates. I will have a report in Executive Session to report.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I have nothing sir.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner Moran: Nothing at this time.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: No New Business.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Just one item for Executive.

Commissioner J.C.K.: Okay, just so noted that on the bills the reason the bills are so high was the payment for the pension so we noted that. Alright, Remarks, Comments or Questions from the Audience – Chief's Fee.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

	<u>2024</u>	<u>2025</u>
March Calls	67	65
Year To Date	222	213

Chief Fee: That's it.

Commissioner J.C.K.: Okay, David

David Hines, Union President: Something that I already spoke to the administration about and I think this is a positive light. I had a meeting with 3M Personal Safety. I showed them the crane through the iPad, Fred Smith and Derek Roy and our C5S CVA mask that the Health Department definitely spent a lot of money on and was kind of a little bit of a disappointment for us. They were able to release more information from initially when we made contact with them with the questions where they weren't able to talk about it but the masks shifting on the firefighter's face is actually a stability control issue that they said is an issue across the county where they put these in service so the correction that they have for it is it looked like a five-strap head harness. They're changing out the clips because they weren't pulling in the mask in place properly and they said the failure is where high cheekbones, a flat forehead and temples that were indented they were finding that the mask wasn't sitting well with them so they are sending us a new C5 that's a demo mask with the new seal inside of it and it's only going to be for training purposes; it's not going to be for actual fire fighting so we can compare them next to the C or the 83000 mask that we have. That's supposed to be arriving here maybe today or tomorrow. That's supposed to be through the sales rep and they stated on the phone call with me and the IFF that they agreed to pay for any of the corrections that we needed so I think there is about 16 or so masks if we were to stay with the C5 mask. They said they needed about six weeks for production to be complete on their masks before they put it out there. They said there was no confidentiality issue at this point so that's why I wanted to come here just to put it on our record just in case for some reason they readjust what's there. At least it's on the public record for the sale. That's all I have.

Commissioner J.C.K.: Okay, thank you.

David Hines, Union President: You're welcome.

Chief Michael Balog: I just want to comment on that. I just like to thank President Hines. I know we've been working closely on this issue going back and forth with vendors and going back and forth with Scott themselves and 3M. It was instrumental getting information and working closely on a resolution to this and hopefully we are close.

David Hines, Union President: It's a lot of technology and it's Scott's new platform so if we were to back away from this right now my concern is that two or three years

from now something new will come out and we would have to reinvest possibly. I know it was a big deal to get the full pass to get these here so I'm glad it's working out and working with the administration as well speaking with whoever but it's gone very well I think for us now.

Commissioner J.F.K.: Okay, anybody else? Okay, motion to go to Executive Session for personnel and legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for legal and personnel matters at 7:12 PM which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:45 PM which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay Chris you want to give a summary.

Christopher Howell, Attorney: Okay, Mr. President tonight's Executive Session involved the following items. We talked about the 109 Green Street project. We talked about the hiring process of our new firefighter candidates; we heard from Chief Balog on that. We reviewed the Labor Counsel the ongoing disciplinary actions for Employees 4502 and 1954. We reviewed vacation time for Employee 1954. We reviewed our personal appearance or grooming policy for our personnel. We reviewed our personnel structure looking on the tax rates in town and revenue and we concluded by hearing from Labor Counsel on some open personnel matters involving management and that would conclude the Executive Session for tonight.

Commissioner J.C.K.: Good, I need a motion.

Commissioner Jeffrey Moran made a motion to have the administration to continue on the process of hiring new employees in concurrence with the labor law which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Jeffrey Moran made a motion for the administration to have leeway to make the motions as deemed necessary at the times they feel appropriate to allow for proper training which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner John C. Kenny made a motion for the labor attorney to have movement to be able to work on all the matters which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:50 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

March 6 through April 2, 2025

03/27/25

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
03/06/2025	24785	Amazon Capital Services	SanDisk micro SD ...	-35.35
03/06/2025	24786	Dunford Refrigeration Heating...	Ice Machine Cleani...	-697.95
03/06/2025	24787	Elizabethtown Gas	Account #2164284...	-2,607.98
03/06/2025	24788	FireDex GW LLC	Coat repairs	-545.44
03/06/2025	24789	Stone Mountain Printing	promotion ceremon...	-266.70
03/06/2025	24790	Township of Woodbridge Sew...	Account #8203100...	-4,183.26
03/06/2025	24791	Uline	Zippered office panel	-3,366.15
03/06/2025	24792	US Bank	Acct#4798531221...	-1,590.56
03/06/2025	24793	Witmer Public Safety Group	Morning pride wagl...	-377.33
03/06/2025	24794	Access Self Storage of Wood...	Storage Rental Uni...	-450.00
03/06/2025	24795	Bowco Laboratories Inc	Regular Service-41...	-40.61
03/06/2025	24796	Gremar Contracting LLC	418 School st Proj...	-375.00
03/06/2025	24797	Turnout Rental	Rental fee - - 12/9/...	-1,400.00
03/06/2025	ONLINE	Delta Dental Plan of NJ	Group# 01063 - D...	-13,549.69
03/06/2025	ONLINE	Delta Dental Plan of NJ	Group# 01063 - D...	-14,090.12
03/13/2025	24798	Agin Signs and Designs	1-3-2 and 1-3-7 Le...	-5,800.00
03/13/2025	24799	ATT	A/C# 0555384092...	-49.52
03/13/2025	24800	Comcast	Account #8499053...	-94.17
03/13/2025	24801	Elizabethtown Gas	Account #7194826...	-445.88
03/13/2025	24802	MIDDLESEX WATER COMP...	Hydrant Service - ...	-51,463.67
03/13/2025	24803	UNITED HEALTHCARE	Member# 3061314...	-383.11
03/13/2025	24804	Woodbridge Twp Ambulance ...	RENT - April 2025	-4,200.00
03/13/2025	24805	UNITED HEALTHCARE	Member# 3061314...	-333.49
03/13/2025	24807	Turnout Rental	4 month extension ...	-1,400.00
03/13/2025	24808	Fire Service Performance Coc...	Fireground size up ...	-2,000.00
03/18/2025	24809	PSEG	Acct# 755082203 -...	-483.05
03/18/2025	24810	United Healthcare RX	Member #0216770...	-142.50
03/18/2025	24811	Verizon Wireless Laptop Mod...	Acct#982554463/L...	-1,994.03
03/18/2025	24812	United Healthcare RX	Member #0216770...	-93.10
03/25/2025	24868	IAAI	ITC week-Weber	-703.00
03/25/2025	24869	IAAI	ITC week-LIM	-703.00
03/31/2025	TEPS	Division of Pension & Benefits	2025 PERS Annua...	-20,679.00
03/31/2025	TEPS	Division of Pension & Benefits	2025 PFRS Annua...	-1,370,504.00
04/01/2025	24806	Catherine Crowe	Health Benefit Rei...	-581.06
04/02/2025	24813	A K Equipment Co	Dry mat tile	-127.68
04/02/2025	24814	All American Ford	Ford E450 - Vehicl...	-2,816.53
04/02/2025	24815	Amazon Capital Services	Legal Pads	-24.48
04/02/2025	24816	Bowco Laboratories Inc	Regular Service-10...	-53.17
04/02/2025	24817	Christopher Howell	Monthly fee -April ...	-4,700.00
04/02/2025	24818	County of Union	Fire Instructor Lev...	-800.00
04/02/2025	24819	Delta Dental Plan of NJ	Group# 01063 - D...	-14,090.12
04/02/2025	24820	Enhanced Web Services	Signature scan for ...	-149.75
04/02/2025	24822	Jersey Uniform Industrial Wear	(11) Carhartt Jack...	-1,605.89
04/02/2025	24823	Joint Board of Fire Commissio...	2025 Annual Fire ...	-6,000.00
04/02/2025	24824	Life Insurance Company Of N...	Policy #GL-5474 V...	-175.15
04/02/2025	24825	Maria Bucsanszky E A	Monthly Fee April 2...	-6,833.33
04/02/2025	24826	Marie Gould	Health Benefit Rei...	-471.03
04/02/2025	24827	Mary Karnas	Health Benefit Rei...	-471.03
04/02/2025	24828	Olsens Brake Service	Rear Brakes - 200...	-1,135.00
04/02/2025	24829	OnSolve, LLC	C/S ID#5257 - Sub...	-1,249.98
04/02/2025	24830	Skylands Area Fire Equipment...	Tails and Pants	-394.80
04/02/2025	24831	Sophie Bader	Health Benefit Rei...	-471.03
04/02/2025	24832	Team Car Wash	February 2025 - ca...	-25.00
04/02/2025	24833	The Home Depot Pro	Account #1761315...	-25.94
04/02/2025	24834	Township of Woodbridge Sew...	Account #8202640...	-690.90
04/02/2025	24835	Witmer Public Safety Group	Firehooks Pro bar	-352.80
04/02/2025	24836	Absolute Fire Protection Co Inc	2014 Spartan Pum...	-2,819.45
04/02/2025	24837	All American Ford	Ford E450 - Vehicl...	-2,691.51
04/02/2025	24838	Amazon Capital Services	Easter costume	-81.19
04/02/2025	24839	Atlantic Tire and Supply	Tires for water res...	-1,169.60
04/02/2025	24840	FireDex GW LLC	Cleaning , Insp, Re...	-464.94
04/02/2025	24841	Fizer Plumbing and heating	Service call	-335.00
04/02/2025	24842	Glassons Auto Repair	Shocks car 1-3-9	-579.00
04/02/2025	24843	Greggs Auto Detailing LLC	Detailing Tahoe (1-...	-1,000.00
04/02/2025	24844	Hoagland Longo Moran Dunst...	Professional Servic...	-7,050.00
04/02/2025	24846	John C. Kenny	Reimbursement - ...	-207.92
04/02/2025	24847	Maria Bucsanszky E A	Reimbursement - ...	-146.00
04/02/2025	24848	New Jersey Fire Equipment Co	Horse Charging wa...	-463.89

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/02/2025	24849	PYE Barker Fire Safety LLC	Annual Fire Ext Insp	-10.00
04/02/2025	24850	RJH Fire Protection INC	Supplies for prop	-912.57
04/02/2025	24851	Skylands Area Fire Equipment...	Velcro patch letters	-125.00
04/02/2025	24852	The Home Depot Pro	Account #1761315...	-59.72
04/02/2025	24853	Turnout Fire and Safety	uniforms	-925.00
04/02/2025	24854	V E Ralph and Son Inc	Pulse ox , restraint...	-276.57
04/02/2025	24855	WB Mason Co Inc	Customer # C1235...	-281.95
04/02/2025	24856	Witmer Public Safety Group	Morning Pride	-536.35
04/02/2025	24857	Woodbridge Chamber of Com...	2025 Membership ...	-235.00
04/02/2025	24858	Absolute Fire Protection Co Inc	20 amp smart fuse...	-499.45
04/02/2025	24859	Amazon Capital Services	Video camera	-76.98
04/02/2025	24860	Board of Fire Commissioners ...	Dispatch - 1st & 2...	-42,689.20
04/02/2025	24861	Glassons Auto Repair	Oil change car 1-3-...	-135.57
04/02/2025	24862	Hackensack Meridian Team H...	INVOICE 13798 - ...	-450.00
04/02/2025	24864	Turnout Fire and Safety	uniforms	-292.50
04/02/2025	24865	Woodbridge Fire Co No.1	2025 First half ann...	-21,723.80
04/02/2025	24866	Amazon Capital Services	weather floor tech ...	-74.95
04/02/2025	24870	JFK EMS Training Center	CPRTtraining	-775.00
04/02/2025	24871	Gremar Contracting LLC	418 School st Proj...	-450.00
04/02/2025	24872	Lowe's	Account 82131319...	-1,307.93
04/02/2025	24873	Access Self Storage of Wood...	Storage Rental Uni...	-450.00
04/02/2025	24874	Outpace Promotions	Plastic Helmets	-3,900.00
04/02/2025	24875	Gym Doctor	Gym maintenance	-200.00
04/02/2025	TEPS	State of New Jersey- Health B...	Health Benefits Re...	-65,837.53
04/02/2025	TEPS	State of NJ- Health Benefits F...	Health Benefits Act...	-116,401.46
04/02/2025	24876	Cummins Sales & Service	C/S#195874 - Plan...	-993.96
04/02/2025	24877	Township of Woodbridge	2025 Radio Mainte...	-21,221.00
04/02/2025	24878	Mary Ann Sofka	Transcription - Re...	-60.00
04/02/2025	24879	PSEG	Acct# 1301369209...	-78.82
04/02/2025	24880	Vision Service Plan	Acct# 12 078480 0...	-2,284.62
04/02/2025	24881	PSEG	Acct# 7356632500...	-626.78
Total Northfield Bank - Voucher				-1,849,192.54
TOTAL				-1,849,192.54

WOODBIDGE FIRE PREVENTION BUREAU REPORT MARCH 2025

DATE: APRIL 1, 2025

REPORT COVERING: 2025

FIRE INVESTIGATIONS: 2

TOTAL INSPECTIONS COMPLETED IN MARCH:233

COMPLAINTS & SPOT INSPECTIONS: 14

LIFE HAZARDS: 10

QUARTERLY:0

SEMI-ANNUAL:0

NON- LIFE HAZARD USES:70

TOTAL REINSPECTIONS: 119

PERMITS ISSUED: 10

TOTAL AMOUNT BILLED IN MARCH: \$3581.00

TOTAL AMOUNT COLLECTED IN MARCH: \$4881.00

HOME INSPECTIONS: 1

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

To: Chief Balog

From: Battalion Chief McGrath/ Capt. Geiger

Date: March 30, 2025 (March 2025 Monthly Report)

Monthly Compliance Report for the April 2025 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 3/1.
- Building extinguisher checks 3/9.
- SCBA inspections completed 3/14.
- Ground ladder inspections 3/18.

Quarterly Inspections

- Job Performance (Tour 3)
- Building Safety Check Sheet (Tour 3)
- Appliance Inspection (Visual)

Bi-Annual Inspections

-

Annual Inspections

- Nozzle Inspection (Visual)

Upcoming Events/Other:

- SCBA flow test date TBD per DC. Weber
- SCBA battery change date TBD per DC. Weber
- Hydrant Inspections will be assigned

Respectfully Submitted,
Battalion Chief Keith McGrath
Captain Michael Geiger

Tour 3 completed pre plans for Vermella Way (7 Buildings)

Scheduled other shifts for 55 Brook St for March due to Truck 1 training

Scheduled other shifts for Vermella Way for April

Scheduled pre plan for Amazon CNG Fill Station for May 2025

Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Michael Barcellona

Battalion Chief/ Tour 3

Division of Pre-Incident Planning

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