

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, March 5, 2025 at 7:05 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members.

PRESENT: Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran

ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Michael Balog
Christopher Howell, Attorney
Nicole Grzeskowiak, Labor Counsel

Commissioner J.C.K.: I need a motion to approve the minutes of the February 5, 2025 Regular Meeting.

Commissioner Patick Kenny made a motion to approve the minutes of the February 5, 2025 Regular Meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, now we’re going to the fire election.

Maria Bucsanszky, District Clerk: Resolution 2025-3-1. Whereas the Board of Fire Commissioners District 1 Woodbridge held the annual election in accordance with NJSA 40A:1772 on February 15th, 2025 and whereas this election was held in the time and manner as prescribed by statute. Therefore Be It Resolved that the results of the election are as follows: Fire Commissioner – Three Years – James R. Barcellona 451 votes; Robert Minkler Sr. 391; Linda York 186 votes. Fire Commissioner – One Year Term – Patrick Kenny 504 votes. Public Question 1 – Shall the Fire District No. 1 2025 Fiscal Year Budget be adopted with total revenue of \$15,490, 887.31 which includes \$14,491,517.31 to be raised by taxation and total appropriations of \$15,490,887.31 – Yes Votes 343; No Votes 222. Motion to certify.

Commissioner Robert Minkler, Sr. made a motion to certify which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, I request and vacate all offices and appoint the Clerk to conduct the election for President.

Commissioner Patrick Kenny made a motion to vacate all office and appoint the Clerk to conduct the election for President which was seconded by Commissioner Robert Minkler, Sr and carried unanimously.

Commissioner J.C.K.: Okay Maria, assume the Chair.

Maria Bucsanszky, District Clerk: At this time the nomination for President is declared open.

Commissioner Robert Minkler, Sr. made a motion to nominate John Kenny for President which was seconded by Commissioner Patrick Kenny and carried unanimously with a roll call vote. Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Maria Bucsanszky, District Clerk: The President may assume the Chair.

Commissioner J.C.K.: Okay, thank you. Okay, nomination for Vice President.

Commissioner Patrick Kenny made a motion to nominate Robert Minkler, Sr. for Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously with a roll call vote. Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner Jeffrey Moran made a motion to close the nomination for Vice President which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, nomination for Second Vice President.

Commissioner Jeffrey Moran made a motion to nominate Patrick Kenny for Second Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously with a roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Jay Barcellona – Yes; Commissioner Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for Second Vice President which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, nomination for Treasurer.

Commissioner Patrick Kenny made a motion to nominate Jay Barcellona for Treasurer which was seconded by Commissioner Jeffrey Moran and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Patrick Kenny – Yes; Commissioner Moran – Yes.

Commissioner Patrick Kenny made a motion to close the nomination for Treasurer which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, moving on to nomination for Secretary.

Commissioner Robert Minkler, Sr. made a motion to nominate Jeffrey Moran for Secretary which was seconded by Commissioner Jay Barcellona and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny; Commissioner Jay Barcellona – Yes.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for Secretary which was seconded by Commissioner Jay Barcellona.

Commissioner J.C.K.: Okay, Appointment for the District Clerk.

Commissioner Robert Minkler, Sr. made a motion to nominate Maria Bucsanszky for District Clerk which was seconded by Commissioner Jay Barcellona and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, Appointment for Attorney.

Commissioner Robert Minkler, Sr. made a motion to nominate Christopher Howell for General and Hoagland for Labor Counsel which was seconded by Commissioner Jay Barcellona and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes with the caveat that the Moran and Hoagland firm is not a relative.

Commissioner J.C.K.: Appointment for Auditor.

Commissioner Robert Minkler, Sr. made a motion to nominate Bart & Bart CPA which was seconded by Commissioner Jeffrey Moran and carried unanimously by roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Appointment for Physician.

Maria Bucsanszky, District Clerk: We're going to need two. Pre-hiring facility.

Commissioner J.C.K.: Appointment for Physician for the JIF is JFK.

Maria Bucsanszky, District Clerk: And Doctor's Medi-Center is for hiring.

Commissioner P.K.: Hackensack.

Maria Bucsanszky, District Clerk: Hackensack Meridian.

Chief Michael Balog: It's Hackensack Meridian not JFK.

Maria Bucsanszky, District Clerk: Oh okay. Thank you for that.

Commissioner J.C.K.: Hackensack Meridian?

Commissioner P.K.: Yes.

Commissioner Patrick Kenny made a motion to nominate Hackensack Meridian for the JIF and Doctor's Medi-Center for the pre-employment physical provider which was seconded by Commissioner Jeffrey Moran and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, Appointment of Computer Support.

Commissioner Robert Minkler, Sr. made a motion to nominate the Township of Woodbridge which was seconded by Commissioner Jeffrey Moran and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: I do have a question on that one. Do we even need this one anymore since we have an interlocal with the Township?

Maria Bucsanszky, District Clerk: I just added as a safety measure just in case. But I don't believe so. It's an interlocal.

Commissioner J.C.K.: Appointment of Fire Official.

Commissioner Robert Minkler, Sr. made a motion to nominate Battalion Chief Robert Fizer which was seconded by Commissioner Jeffrey Moran and carried unanimously by a roll call vote. Commissioner John Kenny – Yes; Commissioner Minkler – Yes;

Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, the President appoints the following committees for 2025/2026. Personnel – Commissioner Jeffrey Moran; Apparatus/Vehicles – Commissioner Robert Minkler, Sr.; Telecommunication & Hydrants – Commissioner Patrick Kenny; Building & Grounds – Commissioner Jay Barcellona. Roll call vote. Commissioner John Kenny – Yes; Commissioner Robert Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Barcellona – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, Designation of Newspaper and Bank.

Commissioner Patrick Kenny made a motion for the Newspaper – The Home News and Star Ledger and Bank – Northfield Bank which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Designation of Authorized Signatures on Bank Accounts, Voucher, Fire Prevention Bureau and Special Accounts – Two (2) signatures signed and counter-signed by President or Vice President and Second Vice President and Treasurer or Clerk.

Commissioner Patrick Kenny made a motion for Designation of Authorized Signatures on Bank Accounts, Voucher, Fire Prevention Bureau and Special Accounts – Two (2) signatures signed and counter-signed by President or Vice President and Second Vice President and Treasurer or Clerk which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Motion authorizing the President, Vice President, Second Vice President, Treasurer or Clerk to sign and counter sign.

Commissioner Patrick Kenny made a motion authorizing the President, Vice President, Second Vice President, Treasurer or Clerk to sign and counter sign which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Payroll and Petty Cash Accounts – One (1) signature by the President, Vice President, Second Vice President, Treasurer and Clerk.

Commissioner Patrick Kenny made a motion for the Payroll and Petty Cash Accounts – One (1) signature by the President, Vice President, Second Vice President, Treasurer and Clerk which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, now we'll go back to the regular part of the meeting. Okay, well go into Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: Nothing outstanding to report. Standard time off report to be entered in its entirety as part of the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: Thank you Mr. President. We have the new ladder truck and I'd like to go into Executive Session and talk about the new ladder truck for a little bit. There was some other issues that are going on with the apparatus downstairs, the engine and the rescue, and we're working on getting them fixed. I'd like to have my report moved into the minutes.

Commissioner J.C.K.: Okay, so noted. Any questions for Commissioner Minkler? Okay, Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: I got no reports on any of them.

Commissioner J.C.K.: Okay, any questions for Commissioner P. Kenny? Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: Hopefully next week the door will be in for the bay. We had someone come look at the door again downstairs. As of now it's suggesting that it's better than what it was.

Chief Michael Balog: The shift took care of that. Yeah, the shift did the work on that.

Commissioner J.B.: And the more I think about that Dorm 11 Chris Kenny was asking me and I talked to Dave Hines and he said something was looked at already but I don't know what it is. Is it Chris's dorm or is it...

Chief Michael Balog: What's the issue you're referring to?

Commissioner J.B.: Chris keeps saying he wants to make sure there's no mold.

Chief Michael Balog: Everything was replaced up above the ceiling last month or at least a month ago.

Commissioner J.B.: Okay. I move for the rest of my report be put into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona? Alright, we'll move on to Report of Payroll and Bills.

The report of Payroll and Bills for February 5, 2025.

Maria Bucsanskzy: The bills for February, 2025.

Bills: \$344,759.78

Payroll: \$349,833.86

Commissioner J.C.K.: Okay, I need a motion to accept the Payroll and Bills.

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills and the add-on bills for a total of \$15,936.33 which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on Voucher 24746 and voting yes on all the others.

Commissioner J.C.K.: This will be the last month of add-on bills. The bills are supposed to be done the Friday before the meeting.

Commissioner P.K.: Can we hold Check 24687 until after Executive Session please. Until the attorney talks.

Commissioner J.C.K.: It's already on hold and it's being held until the attorney says that we can do anything and I don't think even when that happens it may not....

Commissioner P.K.: Well we'll talk in Executive Session.

Christopher Howell, Attorney: We'll talk in Executive Session about this.

Commissioner P.K.: Just put it official in the record it's on hold.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanskzy: Treasurer's Report for March 5th, 2025.

Previous Balance – February 5th, 2025 \$ 8,159,571.71

Deposits \$ 3,122,819.43

Payroll and Adjustments	\$ 318,597.24
Current Bills	\$ 344,759.78
Ending Balance as of March 5 th , 2025 without the add-on bills	\$ 10,619,034.12

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have none.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I have several legal matters that need to be addressed that are Unfinished Business and will be in Executive Session.

Commissioner J.C.K.: Got it. Maria.

Maria Bucsanszky, District Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: I have a personnel item for Executive Session.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: One matter for Executive Session.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I have none.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner Moran: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: None at this time.

Commissioner J.C.K.: Maria.

Maria Bucsanszky, District Clerk: Just the two resolutions.

Commissioner J.C.K.: Okay, Chief.

Chief Michael Balog: I just want to report that last night Firefighter Robert Hilliard received the Woodbridge Knights of Columbus Fire Shield Award. That was for his participation in work above and beyond on outfitting the rescue truck and fabrication and stuff like that and also his making of the standpipe sprinkler connection prop and simulator so that was a nice evening for him. He had his family there, administration, shift, off-duty personnel and also retired Commissioner Howell was there so it was a nice showing and congratulations to him.

Commissioner J.C.K.: Okay, great, good news. Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: The only thing I would like to do is go on the record to congratulate Firefighter Daniel Aquino for his perfect attendance in 2024 and the next

one is Ryan Hilliard, Cory Snyder, Captain Ryan Horvath, Gilbert Rivera, Eric Seniakevgh and Daniel Egan. These seven employees have made it to work every day in 2024 and you know it's very nice about that. I know this is the most perfect attendance that we've ever seen in a long time for this department and we're long overdue and I really want to thank them for making every effort to come to work every day and be able to protect the citizens and the visitors of the fire district. Alright, Remarks, Comments or Questions from the Audience – Chief's Fee.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

	<u>2024</u>	<u>2025</u>
February Calls	71	66
Year To Date	152	139

Chief Fee: That's all I have.

Commissioner J.C.K.: Okay, Chief has Chief Hapstak....

Chief Fee: Yeah, I think he's got everything arranged...

Chief Michael Balog: For the parade? Yes.

Commissioner J.C.K.: Okay.

Chief Michael Balog: You requested an apparatus and the van. Hopefully we'll have the ladder truck. If not, an engine will be available.

Commissioner J.C.K.: And.

Chief Fee: Back room everybody is invited to come to that and anyone from the department who wants to march with us you are more than welcome.

Commissioner J.C.K.: Okay and that is going to be two hours after the parade, right?

Chief Fee: Correct.

Commissioner J.C.K.: Okay, got it. Pat, you got a resolution.

Commissioner Patrick Kenny made a motion to approve Resolution 2025-3-2 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner Patrick Kenny made a motion to approve Resolution 2025-3-3 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: I need a motion to go to Executive Session for several legal items.

Commissioner Jeffrey Moran made a motion to go into Executive Session for legal and personnel matters at 7:25 PM which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 9:10 PM which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay Chris you want to give a summary.

Christopher Howell, Attorney: Tonight's Executive Session involved the following items. We first discussed the ongoing 109 Green Street project involving our civil engineer and architect. We then went on to discuss the recent purchase of our new ladder truck and some of the issues that we're having with the truck and how they are getting resolved. We reviewed some of our 2025 budget items. We heard from Chief Balog on personnel matters involving comp time and staffing. We reviewed some of the shifts and ongoing training in particular of some of our new hires over the last year or so. We then discussed the ongoing discipline of Employee 3260. We heard from labor counsel on an ongoing appeal involving Employee 4700 and then we just concluded my reviewing some of the upcoming CBA negotiations that we anticipate starting in June of this year and that would be the end of our Executive Session for tonight's meeting.

Commissioner J.C.K.: Okay, anybody got any questions?

Commissioner Patrick Kenny made a motion to adjourn the Regular Meeting at 9:12 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

03/03/25

BOARD OF FIRE COMMISSIONERS DISTRICT 1
MONTHLY BILL LIST
 February 6 through March 5, 2025

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
02/06/2025	24671	All Hands Fire Equipment	Gemtor, FF escape pocket bag	-14,234.35
02/06/2025	24672	ELECTEC INC	Voting Machines/Technician - Fire El...	-6,591.25
02/06/2025	24673	JEN ELECTRIC INC.	Rescue 1 Opticom Install	-1,469.00
02/06/2025	24674	Jersey Uniform Industrial Wear	(30) Carhartt Jackets	-4,426.70
02/06/2025	24675	US Bank	Acct#4798531221546585/Supplies	-2,652.63
02/06/2025	24676	Amazon Capital Services	metal filing cabinet	-166.35
02/06/2025	24677	ANS Consultants	418 school inspector visit	-600.00
02/06/2025	24678	Antonio C. Neves	Reimbursement - Coffee & Sweetner	-382.31
02/06/2025	24679	Bowco Laboratories Inc	Regular Service-109 Green Street	-53.17
02/06/2025	24680	Elizabethtown Gas	Account #2164284700- 418 School S...	-3,175.94
02/06/2025	24681	Michael Coman.	Reimbursement United Baggage , Food	-408.77
02/06/2025	24682	Bowco Laboratories Inc	Regular Service-418 School Street	-40.61
02/06/2025	24683	Elizabethtown Gas	Account #7194826935 - 109 Green S...	-603.34
02/06/2025	24684	Hoagland Longo Moran Dunst Doukas LLP	Professional Services Rendered	-6,355.00
02/06/2025	24685	PSEG	Acct# 1301369209 - Firehouse parkin...	-40.83
02/06/2025	24686	The Home Depot Pro	Account #1761315 -Supplies	-216.00
02/07/2025	24687	Settembrino Architects	109 Green Street New garage and C...	-13,560.00
02/14/2025	24690	ATT	A/C# 0555384092001/ Landline 732-...	-49.52
02/14/2025	24691	Comcast	Account #8499053400528238 - Com...	-94.17
02/14/2025	24692	Independent Overhead Door Co. Inc	Door maintenance bay 1	-345.00
02/14/2025	24693	John Mitch	Chairman - Fire Election February 15,...	-599.00
02/14/2025	24694	Juan Velez	REIMBURSEMENT - Tolls for shell fi...	-41.16
02/14/2025	24695	MIDDLESEX WATER COMPANY WATE...	Account 6550200000 Water bill Scho...	-624.14
02/14/2025	24696	Ryan Horvath	Reimbursement - Honeywell Fire Alar...	-150.00
02/14/2025	24697	Spectrotel	Account #34348561 - Clerk	-66.02
02/14/2025	24698	Verizon Wireless Laptop Modems	Acct#982554463/Laptop Modem 01/0...	-1,374.11
02/14/2025	24699	Vision Service Plan	Acct# 12 078480 0001 Vision Covera...	-2,239.38
02/14/2025	24700	Juan Velez	REIMBURSEMENT - Shell Fire Scho...	-383.34
02/14/2025	24701	PSEG	Acct# 7550582203 - 109 Green st 01...	-482.73
02/14/2025	24702	Spectrotel	Account #348180/ Cad/ landline / fire ...	-202.12
02/14/2025	24703	UNITED HEALTHCARE	Member# 306131456-12 - Insurance ...	-333.49
02/14/2025	24705	UNITED HEALTHCARE	Member# 306131456-11 - Insurance ...	-383.11
02/14/2025	24706	MIDDLESEX WATER COMPANY WATE...	Account 2541534661 - 109 school str...	-314.18
02/15/2025	24689	Martin Genser	Poll Worker - Fire Election - February ...	-175.00
02/17/2025	24707	Betty Sullivan	Poll Clerk - Fire Election February 15,...	-25.00
02/26/2025	ONLINE	PSEG	Acct# 7356632500	-1,720.98
03/01/2025	24704	Catherine Crowe	Health Benefit Reimbursement - Febr...	-416.97
03/05/2025	24708	ADVANCE AUTO PARTS	Account #1872535921 - Supplies	-50.52
03/05/2025	24709	All Hands Fire Equipment	NY Roof Hook with pry end 6ft	-324.76
03/05/2025	24710	Amazon Capital Services	Water Rescue - Training Book	-104.60
03/05/2025	24711	ANS Consultants	Welding Inspector	-850.00
03/05/2025	24712	Aquila Landscape Contractors	Salt Parking lot 2/3/25 - 02/06/25 - 02...	-1,875.00
03/05/2025	24713	Christopher Howell	Monthly fee -March 2025	-4,600.00
03/05/2025	24714	DL Printing Company, Inc	Magnets 24X18	-420.00
03/05/2025	24715	East Point Engineering LLC	Professional Services - 109 Green str...	-1,601.00
03/05/2025	24716	Fizer Plumbing and heating	Service call	-212.50
03/05/2025	24717	Gannett NY NJ LocalIQ HOME NEWS	ACC# 1121846 -2025 Budget	-109.40
03/05/2025	24718	Gremer Contracting LLC	418 School st Project Management - ...	-375.00
03/05/2025	24719	Hackensack Meridian Team Health PC	OSHA Respirator questionnaire review	-75.00
03/05/2025	24720	Hoagland Longo Moran Dunst Doukas LLP	Professional Services Rendered	-4,697.50
03/05/2025	24721	IAAI	Jago Primary & NJ ActiveJago	-145.00
03/05/2025	24722	JOHNSON RESTAURANT EQUIPMENT ...	Back bar cabinet refrigerated	-4,290.00
03/05/2025	24723	Life Insurance Company Of North America	Policy #GL-5474 Volunteer Life Insur...	-175.15
03/05/2025	24724	Margaret Sulej	Cleaning 109 Green Street 02/18/2025	-180.00
03/05/2025	24725	Maria Bucsanszky E A	Monthly Fee - March 2025	-6,833.33
03/05/2025	24726	Marie Gould	Health Benefit Reimbursement - Febr...	-526.03
03/05/2025	24727	Mary Karnas	Health Benefit Reimbursement - Febr...	-526.03
03/05/2025	24728	New Jersey Emergency Vehicles	2007 Spartan Rescue 1 Truck Repair...	-630.00
03/05/2025	24729	Sophie Bader	Health Benefit Reimbursement - Febr...	-526.03
03/05/2025	24730	Team Car Wash	January 2025 - car wash services	-12.50
03/05/2025	24731	The Home Depot Pro	Account #1761315 -Supplies-Bona H...	-19.94
03/05/2025	24732	Turnout Fire and Safety	uniforms	-115.97
03/05/2025	24733	Twin Rocks Water	Water Delivery-418 School Street / 10...	-133.39
03/05/2025	24734	Vitality Sight LLC	EMT ABC Refresher	-6,000.00
03/05/2025	24735	WB Mason Co Inc	Customer # C1235200 - Supplies - c...	-57.99
03/05/2025	24736	Woodbridge Twp Ambulance and Rescue ...	RENT - March 2025	-4,200.00
03/05/2025	24737	A K Equipment Co	Hook Mount	-81.26
03/05/2025	24738	Absolute Fire Protection Co Inc	2014 Spartan Pumper (E-1 -2) - Parts...	-649.39

Date	Num	Name	Memo	Amount
03/05/2025	24739	All Hands Fire Equipment	Fire hooks	
03/05/2025	24740	Amazon Capital Services	Heat Shrink tubing kit	-305.51
03/05/2025	24741	Fire and Safety Services LTD	Spartan Rescue	-22.98
03/05/2025	24742	First Arriving LLC	Website Hosting & Support Payment ...	-2,779.38
03/05/2025	24743	Gannett NY NJ LocalIQ HOME NEWS	ACC# 1121846 -Special Meeting 2/2...	-6,710.66
03/05/2025	24744	Gremar Contracting LLC	418 School st Project Management - ...	-10.92
03/05/2025	24745	Hackensack Meridian Team Health PC	OSHA Respirator questionnaire review	-450.00
03/05/2025	24746	Middlesex County Fire Academy	Firefighter I/II Course D1-1012-25	-300.00
03/05/2025	24747	Team Car Wash	January 2025 - car wash services	-500.00
03/05/2025	24748	The Home Depot Pro	Account #1761315 -Supplies-Hillman...	-62.50
03/05/2025	24749	Twin Rocks Water	Water Delivery-418 School Street / 10...	-27.91
03/05/2025	24750	WB Mason Co Inc	Customer # C1235200 - Supplies - Bl...	-133.39
03/05/2025	24751	Absolute Fire Protection Co Inc	2014 Spartan Pumper (E-1) - Parts c...	-484.86
03/05/2025	24752	All Hands Fire Equipment	Chicago mass area search kit - Retra...	-1,762.57
03/05/2025	24753	Amazon Capital Services	Lux Paper, certificate holders	-2,361.70
03/05/2025	24754	Gremar Contracting LLC	418 School st Project Management - ...	-40.69
03/05/2025	24755	Hackensack Meridian Team Health PC	OSHA Respirator questionnaire review	-375.00
03/05/2025	24756	The Home Depot Pro	Account #1761315 -Supplies-Friction ...	-400.00
03/05/2025	24757	Twin Rocks Water	Water Delivery-418 School Street / 10...	-32.90
03/05/2025	24758	Twin Rocks Water	Water Delivery-418 School Street / 10...	-313.30
03/05/2025	24759	Absolute Fire Protection Co Inc	2014 Spartan Pumper (E-1-2) - Parts ...	-199.33
03/05/2025	24760	Charles Mangione	Website maintenance - Jan 2025 and...	-3,882.23
03/05/2025	24761	Fire and Safety Services LTD	Fireground size up class	-225.00
03/05/2025	24762	Gremar Contracting LLC	418 School st Project Management - ...	-2,000.00
03/05/2025	24763	IAAI	Active member	-450.00
03/05/2025	24764	Lowe's	Account 82131319150376/Supplies	-148.00
03/05/2025	24765	Maria Bucsanszky E A	Reimbursement - 2 rolls of stamps	-680.76
03/05/2025	24766	SHI	Adobe Acrobat Pro	-146.00
03/05/2025	24767	Skylands Area Fire Equipment & Training L	Tails and Pants	-99.32
03/05/2025	24768	Standard Insurance Company	Life Insurance - Policy #136829 - Mar...	-14,797.08
03/05/2025	24769	West Hudson Industries	Merit Badges	-4,795.28
03/05/2025	24770	Charles Mangione	Website maintenance - February 2025	-212.50
03/05/2025	TEPS	State of New Jersey- Health Benefit (ret)	Health Benefits Retiree - 03/01/2025 -...	-125.00
03/05/2025	TEPS	State of NJ- Health Benefits Fund (Active	Health Benefits	-65,837.53
03/05/2025	24771	PSEG	Acct# 1301369209 - Firehouse parkin...	-116,401.46
03/05/2025	24772	The Home Depot Pro	Account #1761315 -Supplies-Wire St...	-39.97
03/05/2025	24773	Vision Service Plan	Acct# 12 078480 0001 Vision Covera...	-57.94
03/05/2025	24774	A-B-D Electrical Supply co Inc	Lamp	-2,284.62
03/05/2025	24775	Access Self Storage of Woodbridge	Storage Rental Unit #16029 Rent & In...	-185.00
03/05/2025	24776	Aquila Landscape Contractors	Salt Parking lot 2/20/25	-279.00
03/05/2025	24777	IAAI	Atlantic City conf Jago	-300.00
03/05/2025	24778	Kathleen Kenny	Reimbursement - Cake for ceremony	-703.00
03/05/2025	24779	NFPA MANCHESTER NH	NFPA Membership Fizer ID# 3596184	-125.00
03/05/2025	24780	A K Equipment Co	Hook Mount	-225.00
03/05/2025	24781	Absolute Fire Protection Co Inc	2014 Spartan Pumper (E-1) - Parts	-5,574.00
03/05/2025	24782	Spectrotel	Account #348180/ Cad/ landline / fire ...	-2,096.77
03/05/2025	24783	Spectrotel	Account #4348561 / Clerk	-205.16
03/05/2025	24784	Mary Ann Sofka	Transcription - Regular meeting 02/05...	-67.60
				-150.00
		Total Northfield Bank - Voucher		-344,759.78
		TOTAL		-344,759.78

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBIDGE, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held the annual election in accordance with NJSA 40A:17-72 on February 15, 2025, and

WHEREAS, this election was held in the time and manner as prescribed by statute,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Years):

James R. Barcellona	451 votes
Robert Minkler Sr	391 votes
Linda York	186 votes

For Fire Commissioner (1 Year Term):

Patrick Kenny	504 votes
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Public Question #1

“Shall the Fire District No. 1 2025 fiscal year budget be adopted with total revenues of \$15,490,887.31 which includes \$14,491,517.31 to be raised by taxation and total appropriations of \$15,490,887.31?”

Yes	343 votes
No	222 votes

Motion to certify election results made by Comm. Minkler Sr, seconded by Comm.

Barcellona, all in favor.

Maria Bucsanszky
District Clerk

March 5, 2025

2025-3-2

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S. A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has submitted a proposal on or around March 5, 2025 indicating they will provide the Legal Service for the Woodbridge Board of Fire Commissioners for the fee of \$56,400.00 beginning on March 1, 2025 and ending February 28, 2026; and

WHEREAS, Law Offices of Christopher T. Howell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Law Offices of Christopher T. Howell, Esq. has not made any reportable contributions to a political or candidate committee of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ in the previous one year, and that the contract will prohibit the Law Office of Christopher T. Howell, Esq. from making any reportable contributions through the term of the contract, and

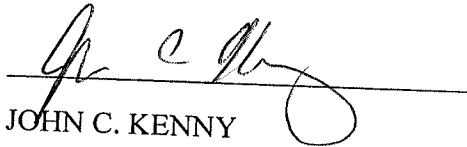
WHEREAS, Maria Bucsanszky, Clerk of the Woodbridge Board of Fire Commissioners, has hereby certified that the amounts of the contract to be awarded exceed \$17,500 and as to availability of adequate funds from the appropriate line items of the official budget to which the contract will be property charged as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ authorizes John Kenny to enter into a contract with Law Offices Christopher T. Howell, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the two-year Vendor Certification; Business Disclosure Entity Certification, the Determination of Value and the Vendor's NJ Business Registration Certification be placed on file with this resolution and same has been electronically filed with State of New Jersey Chapter 51 Review Unit; and

BE IT FURTHER RESOLVED that the Clerk of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in office of the Clerk, as required by N.J.S.A. 40A:11-5(1)(a)(i)

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY

ADOPTED: March 5, 2025

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 5, 2025.

MARIA BUCSANSZKY – Clerk

2025-3-3

RESOLUTION CONCERNING REVIEW OF FINDINGS OF
THE LOCAL FINANCE BOARD MADE AT MEETINGS OF
SAID BOARD ON JANUARY 12, 2022, JANUARY 11,
2023 AND SEPTEMBER 11, 2024 IN ACCORDANCE WITH
THE PROVISIONS OF N.J.S.A. 40A:5A-6 AND
40A:5A-7 FOR APPROVAL OF THE ISSUANCE OF BONDS
AND NOTES BY THE COMMISSIONERS OF FIRE
DISTRICT NO. 1 IN THE TOWNSHIP OF WOODBRIDGE,
COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the findings issued by the Local Finance Board at meetings of said Board, held on January 12, 2022, January 11, 2023 and September 11, 2024, with respect to the issuance of bonds and notes by The Commissioners of Fire District No. 1 in the Township of Woodbridge, County of Middlesex, New Jersey (the "Fire District") have been filed with the Clerk of the Fire District and copies of such findings have been received by each member of the governing body of the Fire District; and

WHEREAS, N.J.S.A. 40A:5A-7 requires that the governing body of the Fire District shall certify by resolution to the Local Finance Board that each member thereof has personally reviewed such findings; and

WHEREAS, copies of the Local Finance Board's findings are attached hereto and each member of the Fire District has personally reviewed the Local Finance Board's findings with respect to the issuance of bonds and notes, as evidenced by a group affidavit which has been executed by a majority of the members of the Fire District; and

WHEREAS, failure to comply with this requirement may subject the members of the Fire District to the penalty provisions of N.J.S.A. 52:27BB-52; NOW, THEREFORE,

BE IT RESOLVED THAT THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX, NEW JERSEY hereby state that they have complied with the requirements of N.J.S.A. 40A:5A-7 and do hereby submit a certified copy of this resolution and the required affidavit to the Local Finance Board to evidence such compliance.

Recorded Vote

to accept
Motion Patrick Keany seconded by Coun. Moran
All in favor.

YES

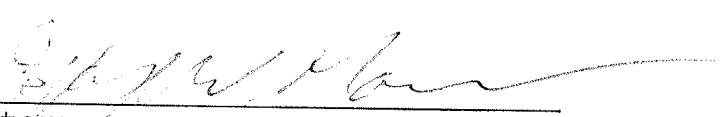
NO

ABSTAIN

ABSENT

J. Keany X
J. Moran X
R. ... X
P. Keany X
J. ... X

The foregoing is a true and complete copy of a resolution adopted by the governing body of THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX, NEW JERSEY at a meeting thereof duly called and held on March 5, 2025.


Secretary

[SEAL]

Attention: Chief Balog

February 28, 2025

Monthly Building report for the March 2025 Commissioner Meeting

418 School Street

- Firefighter's dorm over room 11 had a condensation issue near the HVAC split system. We are still awaiting BAC to return and conduct testing on the line set. Insulation and the ceiling tile were replaced to avoid future germination of mold.
- Watch Desk carpet is wearing out. Carpet Maven provided a quote for replacement using carpet tiles. Waiting on further quotes to possibly restructure the Radio Room.
- Shift adjusted tension on the lobby door closure. Door is working normally and will be monitored further
- Handicap bathroom fan has been scheduled to be replaced by Bilyak Electrical
- Bilyak Electrical notified to add a GFCI outlet in the downstairs bathroom
- Normal monthly cleaning supplies have been restocked
- CO2 extinguisher remounted in rear hallway under phone
- Building construction continues.

Queen Road

- Partitions were ordered and delivered for the dorm area
- Waiting for repairs to be made to the downstairs shower
- Waiting on installation of hood vent

Respectfully Submitted

Ryan Horvath

Captain

WOODBIDGE FIRE PREVENTION BUREAU REPORT FEBRUARY 2025

DATE: March 3, 2025

REPORT COVERING: 2025

FIRE INVESTIGATIONS: 1

TOTAL INSPECTIONS COMPLETED IN FEBRUARY: 166

COMPLAINTS & SPOT INSPECTIONS: 19

LIFE HAZARDS: 12

QUARTERLY:0

SEMI-ANNUAL:0

NON- LIFE HAZARD USES:29

TOTAL REINSPECTIONS: 102

PERMITS ISSUED: 2

TOTAL AMOUNT BILLED IN FEBRUARY: \$376.00

TOTAL AMOUNT COLLECTED IN FEBRUARY: \$31,433.37

HOME INSPECTIONS: 1

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

Tour 3 completed pre plans for 55 Brook St, 10 Green St, and 10 Main St

Met with Fire Prevention and Office Staff at Garden State Vet (1200 Route 9 North) for evacuation plans

Scheduled other shifts for 55 Brook St for February and March due to Truck 1 training

Scheduled other shifts for 10 Green St and 10 Main St for March/April

Tour 3 started pre plans for Vermella Way February/March (7 Buildings)

Scheduled pre plan for Amazon CNG Fill Station for May 2025

Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Michael Barcellona

Battalion Chief/ Tour 3

Division of Pre-Incident Planning

Barcellona.m@wfdnj01.org

Monthly Equipment Report

February 2025

Engine 1

➤ Outstanding Issues

- Keeps tripping breaker at Queen Road Believed to be breaker issue at Queen Road
- Officer rear outer tire "chunk" of rubber missing- possibly rotate need to call Nuno (service charge?)
- Cigarette Charger burnt out (new charger ordered and received) Tour 2 will install
- New York Hook mounting brackets ordered- Tour 1 will install

➤ Resolved

- Door Alarm (bad sensor switch)- Absolute 2/18/25
- Driver Cab Step Light Flickering (replaced light)- Absolute 2/18/25
- Compartment track lighting not working (replaced ROM)- Absolute 2/18/25

Engine 2

➤ Outstanding Issues

- Tank fill and test ports missing labels- Absolute ordered labels 6/18
- New York Hook mounting brackets ordered- Tour 1 will install
- Rear operator's underbody light not working 1/27/25

➤ Resolved

- New pike pole placed in service- 2/21/25
- Officer side mirror not working (motor and wiring replaced)- Absolute 1/30/25
- Driver's marker light on mirror out (light replaced)- Absolute 1/30/25

Engine 3

- Outstanding
 - Water Leak found running frame rails-Fire & Safety will look at during PM
 - Fire & Safety has a punch list of items from the PM, waiting on quotes and approval on what to fix
 - Driver's side rear globe light cover broken-looking for replacement part
 - SCBA'S removed for Truck 1-2-1
- Resolved
 - New Knox box key Lock box installed- Tour 1 2/21/25

Truck 6

Sold to the City of Rahway and dropped off 9/18/24

Truck 1

- Outstanding
 - See DC Weber for punch list (Master Mechanic coming 03/04/25)

- Resolved
 - Equipment added and mounted
 - Truck lettered and training being conducted the week of 02/24/25

Rescue 1

- Outstanding
 - Snow chains ordered but need tensioner to install
 - RIT Pack leaking- NJFE picked up for repair 2/13/25

- Resolved
 - All deficiencies from PM have been completed

Auxiliary Vehicles

- Outstanding
 - 1-3-8 and 1-3-9 recall on power door lock switch covers- Deputies to monitor
 - 1-3-3 recall on camera blue screen- Ford no fix/ try resetting software
- 1-3-11 back up camera working intermittently, Driver's power mirror not working, brake fluid leak ABS Module- Scheduled for All American Ford 03/03/25

➤ Resolved

- 1-3-11 & 1-3-10 passed State Emissions Inspection
- New 1-3-2 & 1-3-7 tinted, lined, mats, cover- A&K Equipment
- Plows moved to Tow Yard for Storage- 2/26/25

Turnout Gear/Uniforms

➤ Outstanding

- Replacement nameplate FF Eagan ordered-Shipped 1/17/25
- New hires were fitted for gear with "New" gear spec- Skylands waiting for ok to order 1/14/25
- FF Haggerty re-fitted for gear with "New" gear spec- Skylands 1/14/25
- Recruits and FI Coman sized for Station wear- Blueline (new vendor) 1/24/25
- FF Gardner sized for Exterior Gear- Skylands 1/14/25
- Number patches ordered for FF Kane and FF Kenny's Secondary Gear- Skylands 01/28/25
- XS/S Water Rescue Helmets ordered- ALL Hands 2/05/25 BACKORDERED
- Globe Boots ordered for Recruits and Failed Gear Inspections- NJFE 2/10/25
- FF G Rivera Pants sent out for repair- GearWash 02/21/25
- Water Rescue Dry Suits ordered for Women FF- ALL Hands 02/25/25

➤ Resolved

- Replacement Eagle for Capt. Geiger's Helmet-issued

Equipment Out of Service

➤ Outstanding

- Scott X3 Packs and C5 Masks- Replaced with old packs and AV3000 masks pending further testing due to incident during Green Street Fire
- RIT PACK III from Rescue 1

➤ Resolved

- Failed Hose sold on Gov.Deals and remainder discarded

Orders & Deliveries

- Ordered
- Truck 1-2-1 Equipment
- Mass area search Kit and 20ft Search line-All Hands 12/09/24
- 5 Inch Ponies ordered- Stateline 1/28/25
- Rescue 1 Opticom- JEN Electric 12/09/24
- CMC Rope Logs- All Hands 03/1/25

- Delivered
- Triple drop Elevator Keys

- (2) 6ft NY Hooks for Engine 1&2 exterior mount

To: Chief Balog
From: Battalion Chief McGrath/ Capt. Geiger

Date: March 2, 2025 (February 2025 Monthly Report)

Monthly Compliance Report for the March 2025 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 2/1.
- Building extinguisher checks 2/9.
- SCBA inspections completed 2/14.
- Ground ladder inspections 2/18.

Quarterly Inspections

- .

Bi-Annual Inspections

-

Annual Inspections

-

Upcoming Events/Other:

- SCBA flow test date TBD per DC. Weber
- SCBA battery change date TBD per DC. Weber
- Appliance Visual Inspection (Quarterly)
- Job Performance Tour 3 (Quarterly)
- Building Safety Check Tour 3 (Quarterly)

Respectfully Submitted,
Battalion Chief Keith McGrath
Captain Michael Geiger