

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, December 4, 2024 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members and please think about those poor people from yesterday in Edison with that severe fire there.

PRESENT: Commissioner John C. Kenny, Commissioner Robert M. Minkler, Sr., Commissioner Jeffrey Moran, Commissioner Jay Barcellona, Commissioner Patrick Kenny

ALSO PRESENT: Maria Bucsanszky, District Clerk.
Chief Michael Balog
Christopher Howell, Attorney

Commissioner J.C.K.: I need a motion to accept the minutes of the November 6, 2024 Regular Meeting.

Commissioner Robert Minkler, Sr. made a motion to accept the minutes of the November 6, 2024 Regular Meeting which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: We’ll move on to Committee Reports – Personnel and Liason to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIASON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: No outstanding personnel issues and the Chief will update on the new hires progress and just the in-depth personnel report should be entered into this part of the minutes of the meeting.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? All in favor to put the report into the minutes.

Commissioner Robert M. Minkler, Sr. made a motion to put Commissioner Moran's report into the minutes which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we'll move on to Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: They started some pms on the engines I see and fixing some minor stuff as they go along. As of now I know one of the engines is out being repaired. The ladder truck is finishing up and getting the training on that and there are some issues that they are working on with the ladder truck. Other than that, I would like to have my report moved into the minutes.

Commissioner Jeffrey Moran made a motion to put Commissioner Minkler's report into the minutes which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? We'll move on to Buildings and Grounds – Commissioner Barcellona.

BUILDINGS AND GROUNDS:

Commissioner J.B.: We're working on the construction outside. The beam was put in last week. The do over specs downstairs we had the guy back, do we fix the door and I move for the rest of my report be moved into the minutes.

Commissioner Robert M. Minkler, Sr. made a motion to put Commissioner Barcellona's report into the minutes which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Any questions for Commissioner Barcellona? Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P. K.: I have nothing to report sir. There was nothing emailed to me or follow ups or nothing.

Commissioner J.C.K.: Okay, any questions for Commissioner Kenny? Okay, we'll move on to Report of Payroll and Bills.

The report of Payroll and Bills for November, 2024.

Maria Bucsanskzy: The bills for November, 2024.

Bills: \$454,988.15

Payroll: \$366,899.75

Commissioner Jeffrey Moran made a motion to accept the Payroll and Bills and the add-on bills for a total of \$51,449.65 which was seconded by Commissioner Jay Barcellona and carried unanimously except Commissioner Robert Minker, Sr. abstaining on Voucher 24419 and Commissioner John C. Kenny abstaining on Vouchers 24376 and 24349.

Commissioner J.C.K.: Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for December 4th, 2024.

Previous Balance – November 6 th , 2024	\$9,213,955.95
Deposits	\$ 77,133.27
Payroll and Adjustments	\$ 323,677.55
Current Bills	\$ 454,988.15
Ending Balance as of December 4 th , 2024 without the add-on bills	\$8,512,423.52

Commissioner Patrick Kenny made a motion to accept the Treasurer's Report which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: We'll move on the Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Old Business – Commissioner P. Kenny.

OLD BUSINESS:

Commissioner P.K.: Nothing on Old Business right now.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing at this time

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: Nothing at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: No Old Business.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I have a contract proposal from Civil Engineering and I forwarded it to the Board. We'll discuss that a little bit in Executive Session since it's also a legal matter but we'll either decide on that before the end of the meeting and that's all I have under Old Business

Commissioner J.C.K.: Okay, anything questions for Chris?

Commissioner J.C.K.: Maria.

Maria Bucsanszky, Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: A couple of things Mr. President. The two Fire Prevention vehicles that were ordered at the beginning of the year finally came in. They are being scheduled for upfit and hopefully be in service by the beginning of the year. As far as the personnel the Recruit Class should be finishing the Academy this week. They just have some State testing to complete and on the next group they are scheduled for their PVTs in December. The two grants we had outstanding, the Safer Grant and the Fire Prevention Grant we were not successful in.

Commissioner J.C.K.: Alright, did we correct the issue that was going on with the HAZMAT?

Chief Michael Balog: That's still being worked out to get rectified.

Commissioner J.C.K.: Alright, good. Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: Mr. President, I'd like to move Resolution 2024-12-2.

Commissioner Patrick Kenny made a motion to approve Resolution 2024-12-2 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: That's all I have.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Yes Mr. President, Sunday night we had a warehouse fire down on Pennval Road and I happened to be there as a coordinator. I would just like to say I thought this department did an excellent job on a very difficult fire. They were very aggressive. They got inside and they made a quick knock on the fire. I'd like to thank the Chief and Assistant Chiefs that were there and all the Career and Volunteer that were there too. It was a very good stop and they were very rough in that building and we had many fires in that building. Some were worse than the ones we had. I think they did a very good job. I was listening to them on the radio and they were putting a lot of things in place that should be in place and again I just want to say thank you for a job well done.

Commissioner J.M.: I'd like to add to that. I was there also. It was a large area; challenging building due to the smoke that was produced by the fire. I think it went very well; very smooth but the department and Auto Aide and Mutual Aide departments that came in where a reflection on the Chief and the Deputies.

Chief Michael Balog: Thank you.

Commissioner J.C.K.: Also, myself I was at work. I was listening to it on the radio and it definitely had a very serious tone to it but it was great to see that with all that going on you know I did hear on the radio about the use of lifeline, are you in, so it was great to see that even though we had in our minds to put it out we put our safety systems into place for the protection of our people and that was very good. I wasn't there but listening to it, you know, sometimes I wonder if it wasn't for our department and the extensive training that we do that I don't know would we have really gotten in there without more of like we used to say in the old day surrounding death. Great job!

Chief Michael Balog: I would also like to add to that it's also a testament to our personnel but our Auto Aide department having them there responding you know right away under the initial call you know not having to wait that extra ten minutes or so is instrumental in the process too.

Commissioner J.C.K.: Great, okay, Commissioner Barcellona.

Commissioner J.B.: Nothing.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: I'd like to bring up about the vouchers signed, getting the bills coming in late. I mean I was there this morning and they were just being processed and I'd like to see us adopt something that bills should be paid at the monthly meeting and should be in by noon on the Friday preceding that meeting.

Commissioner J.C.K.: That's what it is supposed to be right?

Maria Bucsanszky: Yes, but we will honor it and we were pushing them though.

Commissioner J.C.K.: Okay, so let's make it back to the prior...

Chief Michael Balog: I know there are some, a lot there, with the end of the year coming we want to try and make sure everything is paid up and off the books before the end of the year so there may have been a little extra push through this month but we will definitely make sure for the Friday that they have what they need.

Commissioner J.M.: I was thinking more vendors sending late.

Maria Bucsanszky: Well that too.

Chief Michael Balog: A combination of everything.

Commissioner J.C.K.: Okay, anything else Commissioner?

Commissioner J.M.: No, that's it.

Commissioner J.C.K.: Okay, cool. Chris, anything?

Christopher Howell, Attorney: On New Business I have a resolution I prepared with the help of Chief Balog along with a Shared Service Agreement for Automatic Aide for Keasbey District #4. I forwarded that to the Board yesterday by email and if you guys had a chance to look at it but I believe we are ready to enter into that agreement and get that moving forward. It's a mutual agreement so it will have to be executed also by Keasbey but we have to sign a resolution tonight agreeing to enter into that and then that corresponding attached agreement needs to be signed by both parties, District #1 and District #4 and the list of properties I think still need to be updated by the Chief. We're going to respond to all calls in Keasbey but Keasbey would only have a list of select properties here in Woodbridge.

Chief Michael Balog: Right, it will be all calls during the weekdays for the officer but Smoke and Fire only for the apparatus.

Christopher Howell, Attorney: We're sending one piece, right, and manpower.

Chief Michael Balog: Correct.

Christopher Howell, Attorney: And they would do the same thing if they needed our select companies. It's slightly different than some of the other Auto Aides we've done, correct?

Chief Michael Balog: It is different but it's kind of the same as what the other ones have kind of turned into.

Christopher Howell, Attorney: Okay, so we moralized it properly then.

Chief Michael Balog: Yes.

Christopher Howell, Attorney: This agreement is for two years. It can be modified at any time; it can be cancelled at any time. That type of response can be modified too as well. We can send one piece now; we could send two. We're sending an administrative chief during business hours, that can be modified the way we wrote it but this has been in talks for a while. I think it's time to move it forward.

Chief Michael Balog: Yes it's in practice. We just needed to get the paperwork done.

Christopher Howell, Attorney: Yes, we just needed to put it in writing so we have everything moralized so I didn't label it. It should be Resolution 2024-12-3 I guess.

Maria Bucsanszky: Correct.

Christopher Howell, Attorney: And we can discuss it further if you want in Executive Session and then come out and rule on it.

Commissioner J.C.K.: Yes.

Christopher Howell, Attorney: That is something I wanted to share with the Board. It is New Business.

Commissioner J.C.K.: Okay.

Commissioner P.K.: Mr. President, since I just came back on the Board I know that was all discussed prior to me coming back on so if you could just talk about that too in Executive Session coming on after please.

Commissioner J.C.K.: Okay, anything else Chris?

Christopher Howell, Attorney: No, that's it.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: Nothing New.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Nothing.

Commissioner J.C.K.: Okay, Remarks, Comments or Questions from the Audience – Chief’s Fee.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

	<u>2023</u>	<u>2024</u>
November Calls	64	83
Year To Date	698	826

Chief Fee: That’s all I have.

Commissioner J.C.K.: Okay, anything else from the Audience? While we are out in the public I thought it was a great job on Saturday by the Fire Prevention Bureau and the Department and the Local and everybody and know there were some volunteers there helping out with the Stroll and giving the public some marshmallows to toast and hot chocolate they had there and I think everybody got to say that we’re probably the cornerstone of that event. I don’t know what they are repeating if it wasn’t for our gig but it was very nice and I think a lot of people appreciated it and it was a good showing to the community about being there and giving back. Alright, I guess we will move into Executive Session for legal and personnel matters.

Commissioner Patrick Kenny made a motion to go into Executive Session at 7:20 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner Robert M. Minkler, Sr. made a motion to return to the Regular Meeting at 8:35 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Chris, do you want to give a summary?

Christopher Howell, Attorney: Sure, tonight’s Executive Session involved the following items. We discussed the Auto Aide Agreement with District #4. We discussed the 109 Green Street project and reviewed the Civil Engineering proposal from East Point Engineering and we concluded by reviewing the budget for 2025 and that would conclude our Executive Session for tonight’s meeting.

Commissioner J.C.K.: Okay, we have Resolution 2024-12-1 which is the 2025 District Budget resolution.

Commissioner Jeffrey Moran made a motion to approve Resolution 2024-12-1 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, we have another Resolution 2024-12-3 which is an interlocal with District #4.

Commissioner Jeffrey Moran made a motion to approve Resolution 2024-12-3 which was seconded by Commissioner Robert M. Minkler, Sr. and carried unanimously except for Commissioner Patrick Kenny.

Commissioner J.C.K.: Anybody have anything else? Happy Holidays to everybody. Have a great Christmas and enjoy.

Commissioner Robert M. Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:40 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

BOARD OF FIRE COMMISSIONERS DISTRICT 1

MONTHLY BILL LIST

11/26/24

November 7 through December 4, 2024

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
11/07/2024	24317	James P. Flood	Professional Services - 2023 NJDHS...	-4,365.00
11/07/2024	24318	Verizon Pole Rental	2024 Pole Rental	-100.00
11/07/2024	24319	Antonio C. Neves	Reimbursement - Coffee & Sweetner	-503.75
11/08/2024	24320	Lowes	Account 82131319150376/Supplies	-882.92
11/15/2024	24321	Comcast	Account #8499053400528238 - Com...	-83.47
11/15/2024	24322	Elizabethtown Gas	Account #2164284700 418 School S...	-307.30
11/15/2024	24323	MIDDLESEX WATER COMPANY WATE...	Account 2541534661 - 109 School st ...	-255.16
11/15/2024	24324	UNITED HEALTHCARE	Member# 306131456-11 - Insurance ...	-383.11
11/15/2024	24325	US Bank	Acct#4798531221546585/Supplies	-1,580.17
11/15/2024	24326	Woodbridge Twp Ambulance and Rescue ...	RENT - December 2024	-4,200.00
11/15/2024	24327	MIDDLESEX WATER COMPANY	Hydrant Service - November 2024	-51,127.53
11/15/2024	24328	PSEG	Acct# 7550582203- 109 Green St - 1...	-387.96
11/15/2024	24329	UNITED HEALTHCARE	Member# 306131456-12 - Insurance ...	-333.49
11/15/2024	24330	Verizon Connect	C/S #WOOD028 Monthly Service -O...	-64.76
11/15/2024	24331	United Healthcare RX	Member #0216770561-Prescription T...	-68.40
11/15/2024	24333	Verizon Wireless Laptop Modems	Acct#982554463/Laptop Modem 10/0...	-1,368.92
11/25/2024	24334	United Ford LLC	Ford F-150. Pick up Truck	-54,529.00
11/26/2024	24335	United Ford LLC	Ford F-150. Pick up Truck	-54,529.00
11/27/2024	24397	Woodbridge Township BOE	11 Solar Panels	-500.00
12/01/2024	24332	Catherine Crowe	Medicare Reimbursement - Novembe...	-416.97
12/04/2024	TEPS	State of NJ- Health Benefits Fund (Active	HEALTH Benefits	-103,273.06
12/04/2024	TEPS	State of New Jersey- Health Benefit (ret)	Health Benefits Retiree - 12/01/2024 -...	-57,560.55
12/04/2024	24336	ADVANCE AUTO PARTS	Account #1872535921/ Armor all was...	-67.36
12/04/2024	24337	All Hands Fire Equipment	SKYLOTEC DEUS 7300 - Controlled ...	-3,830.50
12/04/2024	24338	Amazon Capital Services	post it tabs	-20.28
12/04/2024	24339	ATT	A/C# 0555384092001/ Landline 732-...	-48.90
12/04/2024	24340	Bart Bart Certified Public Accountants	Services provided in relation to sale of...	-2,000.00
12/04/2024	24341	Bowco Laboratories Inc	Regular Service-418 School Street	-38.95
12/04/2024	24342	Charles Mangione	Website maintenance - October 2024	-75.00
12/04/2024	24343	Christopher Howell	Monthly Fee- December 2024	-4,600.00
12/04/2024	24344	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 12/...	-13,809.17
12/04/2024	24345	FF1 Professional Safety Services	Ponn Supreme Attack Hose	-173.31
12/04/2024	24346	Gremar Contracting LLC	418 School st Project Management - ...	-375.00
12/04/2024	24347	Gym Doctor	Gym maintenance	-200.00
12/04/2024	24348	Hoagland Longo Moran Dunst Doukas LLP	Professional Services Rendered	-6,950.00
12/04/2024	24349	John C. Kenny	Reimbursement - Holiday Party	-185.26
12/04/2024	24350	Life Insurance Company Of North America	Policy #GL-5474 Volunteer Life Insur...	-237.30
12/04/2024	24351	Lowe's	Account 82131319150376/Supplies	-263.58
12/04/2024	24352	Luna Wash Co LLC	Car Wash Services - October 2024	-100.00
12/04/2024	24353	MACS MAINTENANCE	Lawn Service 10/2, 10/9, 10/16, 10/23	-160.00
12/04/2024	24354	Maria Bucsanszky E A	Monthly fee - December 2024	-6,000.00
12/04/2024	24355	Marie Gould	Reimbursement - Health Benefits - N...	-416.97
12/04/2024	24356	Mary Karnas	Reimbursement - Health Benefits - N...	-416.97
12/04/2024	24357	MIDDLESEX WATER COMPANY WATE...	Account 6550200000 Water bill Scho...	-1,877.12
12/04/2024	24358	RJH Fire Protection INC	Standpipe prop	-759.30
12/04/2024	24359	Roosevelt's Deli	Breakfast with Santa	-3,507.50
12/04/2024	24360	Skylands Area Fire Equipment & Training L	Quickee Blowhard fan	-6,870.00
12/04/2024	24361	Sophie Bader	Reimbursement - Health Benefits - N...	-416.97
12/04/2024	24362	Standard Insurance Company	Life Insurance - Policy #136829 - Dec...	-4,860.32
12/04/2024	24363	Triangle Communications, LLC	ACC#6094Heavy Duty Dash Mount - ...	-1,738.20
12/04/2024	24364	Van Dyk Construction	Replaced side entry door / boiler room...	-10,600.00
12/04/2024	24365	Water Workz LLC	Sprinkler winterization - Green st	-80.00
12/04/2024	24366	WB Mason Co Inc	Customer # C1235200 - Sign caution	-8.79
12/04/2024	24367	West Hudson Industries	locker tags / desk wedges / name plat...	-260.75
12/04/2024	24368	Absolute Fire Protection Co Inc	2014 Spartan Pumper (E-2) - parts st...	-569.81
12/04/2024	24369	Amazon Capital Services	Backdrop Stand	-46.97
12/04/2024	24370	ANS Consultants	Inspection 10/25/2024 - laboratory tes...	-1,000.00
12/04/2024	24371	Atlantic Tire and Supply	Michelin tire - 12021 Ford Explorer	-320.90
12/04/2024	24372	Bowco Laboratories Inc	Regular Service-109 Green st	-51.25
12/04/2024	24373	Conway Shield	6" Shields with panels	-367.70
12/04/2024	24374	ESS Inc	Program Portables	-525.00
12/04/2024	24375	Gremar Contracting LLC	Supplies	-975.00
12/04/2024	24376	John C. Kenny	Reimbursement - Holiday Party	-30.65
12/04/2024	24377	MACS MAINTENANCE	clear all vegetation	-8,200.00
12/04/2024	24378	Maria Bucsanszky E A	Reimbursement- Annual Renewal - P...	-200.00
12/04/2024	24379	PYE Barker Fire Safety LLC	Fire Extinguishers Service	-113.00
12/04/2024	24380	Stone Mountain Printing	Kubota	-177.60
12/04/2024	24381	The Home Depot Pro	Account #1761315 -Supplies	-159.00

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/04/2024	24382	Turnout Fire and Safety	Uniforms- Minkler Jr	-407.75
12/04/2024	24383	Water Workz LLC	Sprinkler winterization - School st	-80.00
12/04/2024	24384	WB Mason Co Inc	Customer # C1235200 - Supplies	-80.58
12/04/2024	24385	Woodbridge Fire Co No.1	2024 second Half Annual Stipend	-24,352.74
12/04/2024	24386	Absolute Fire Protection Co Inc	2014 Spartan Pumper (E-1) - parts -c...	-2,653.45
12/04/2024	24387	Amazon Capital Services	Ribbon and hole puncher	-35.56
12/04/2024	24388	ANS Consultants	Inspector visit 418 school street & Soi...	-1,450.00
12/04/2024	24389	Conway Shield	Custom Shields - Retirement	-603.50
12/04/2024	24390	Fire and Safety Services LTD	Pierce Engine 1-3 PM Service	-3,100.00
12/04/2024	24391	Turnout Fire and Safety	Uniforms- Mastanduno	-516.95
12/04/2024	24392	WB Mason Co Inc	Customer # C1235200 - Supplies	-41.57
12/04/2024	24393	Amazon Capital Services	Table Cloths	-99.90
12/04/2024	24394	ANS Consultants	Inspector to perform steel inspection ...	-600.00
12/04/2024	24395	Turnout Fire and Safety	Uniforms- Mastanduno	-370.00
12/04/2024	24396	Amazon Capital Services	Ribbon	-46.25
12/04/2024	24398	Mary Ann Sofka	Transcription (1.5 hours) regular mee...	-45.00
Total Northfield Bank - Voucher				-454,988.15
TOTAL				-454,988.15

2024-12-1

2025 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 1

FISCAL YEAR: January 1, 2025 to December 31, 2025

WHEREAS, the Annual Budget for Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2025 and ending December 31, 2025 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 4, 2024; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$15,490,887.31 which includes an amount to be raised by taxation of \$14,491,517.31 and Total Appropriations of \$15,490,887.31; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 4, 2024 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 2, 2025.

MORAN.J@WFDNJ01.ORG

(Secretary's Signature)

12/4/2024

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
JOHN C. KENNY	X			
ROBERT MINKLER SR	X			
PATRICK KENNY	X			
JAY BARCELLONA	X			
JEFFREY MORAN	X			

RESOLUTION #2024-12-2

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2024 budget appropriations have insufficient balances to meet the 2024 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

MOTION to accept resolution made by Comm.Patrick Kenny, seconded by Comm. Minkler Sr, all in favor.

Adopted, December 4, 2024

Date

Maria Bucsanszky, District Clerk

WOODBRIAGE FIRE DISTRICT #1
RESOLUTION # 24 - 12 - 3

A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICE AGREEMENT WITH KEASBEY FIRE DISTRICT #4 FOR AN AUTOMATIC MUTUAL AID RESPONSE

WHEREAS the KEASBEY FIRE DISTRICT #4 and WOODBRIDGE FIRE DISTRICT #1 have expressed a desire to establish an Automatic Mutual Aid Response; and

WHEREAS, the two municipalities are in close geographic proximity to each other, and share a municipal border: and

WHEREAS the municipalities determined it to be in their mutual best interests to provide for an Automatic Mutual Aid Response to structure fires and smoke conditions by providing one piece of apparatus and manpower to assist in supplying fire suppression to all locations in District #4 and targeted locations in District #1.

WHEREAS N.J.S.A 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Service Agreement for the provision of municipal services ("Agreement");

WHEREAS the WOODBRIDGE FIRE DISTRICT #1 and the KEASBEY FIRE DISTRICT #4 have prepared a Shared Service Agreement for an Automatic Mutual Aid Response; and

WHEREAS the governing bodies of the WOODBRIDGE FIRE DISTRICT #1 and KEASBEY FIRE DISTRICT #4 have reviewed the Agreement and are in mutual recognition of its benefits to their respective residents as having the potential to increase efficiency, enhance safety, and/or provide cost savings.

NOW, THEREFORE, BE IT RESOLVED NOW, by the Woodbridge Board of Fire Commissioners of Fire District No. 1 of the Township of Woodbridge hereby authorizes the execution of a shared service agreement with KEASBEY FIRE DISTRICT #4 for an Automatic Mutual Response, of which is attached hereto and made part hereof, on the terms and conditions contained herein.

BE IT FURTHER RESOLVED that it is the understanding of the Woodbridge Board of Fire Commissioners of Fire District No. 1 that the governing body of KEASBEY FIRE DISTRICT #4 hereby endorses undertaking the aforementioned Agreement; and

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained both the WOODBRIDGE FIRE DISTRICT #1 and KEASBEY FIRE DISTRICT #4 offices and be available for public inspection.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Division of Local Government Services pursuant to N.J.S.A. 40A:65-4(b)

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1

JOHN KENNY

ADOPTED: December 4, 2024

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on December 4, 2024.

MARIA BUCSANSZKY – Clerk

Attention: Chief Balog

Date: November 24, 2024

Monthly Building report for the December Commissioner Meeting

418 School Street

- Bowco monthly service 11/07
- Van Dyk Construction replaced the back room window as well as window screens on the second floor along Brook St on 11/18. The side door closure was re mounted and adjusted.
- Dorm Lighting has been repaired. All of the remaining drivers from the construction have been depleted. Bilyak Electric has ordered more to keep in stock for future. He is looking into why the units keep failing
- Bilyak Electric replaced (1) dimmer switch in the dorm
- Van Dyk Construction Repaired Door Closure in the rear hallway
- Shifts conducted deep cleaning of Station 1
- Township CAD computer replaced at watchdesk due to its age
- Section of solar panels have been removed by the solar contractor due to the construction
- Flag pole has damaged pulleys. Waiting on parts to make repairs
- Gym doctor conducted a service on the gym equipment
- Monthly building supplies restocked
- Replacement heat tape has been ordered. Bilyak Electric will schedule work once supplies arrive.
- Ice melt inventory checked. Approximately 30 bags in storage

Respectfully Submitted,
Captain Ryan Horvath

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
NOVEMBER 2024**

DATE: DECEMBER 2, 2024

REPORT COVERING: NOVEMBER

FIRE INVESTIGATIONS: 2

TOTAL INSPECTIONS COMPLETED IN NOVEMBER:160

COMPLAINTS & SPOT INSPECTIONS: 12

LIFE HAZARDS: 0

QUARTERLY:0

SEMI-ANNUAL: 0

NON- LIFE HAZARD USES: 59

TOTAL REINSPECTIONS: 60

PERMITS ISSUED: 9

TOTAL AMOUNT BILLED IN NOVEMBER: \$18,208.48

TOTAL AMOUNT COLLECTED NOVEMBER: \$45,152.74

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

To: Chief Balog

From: Battalion Chief McGrath/ Capt. Geiger

Date: November 26, 2024

Monthly Compliance Report for the December 2024 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 11/2.
- Building extinguisher checks 11/22.
- SCBA inspections partially Completed 11/08.
- Ground ladder inspections 11/19.

Quarterly Inspections

- None

Bi-Annual Inspections

- Fall Hydrant Inspections completed.

Annual Inspections

- Interior tag inventory taken. Will be placing order.
- Fire Alarm test scheduled.
- Fire Inspection scheduled.
- Medical evaluations (submitted online).
- Program review completed.
- SCBA flow test date TBD.
- SCBA battery change date TBD.

Upcoming Events/Other:

- Medical Evaluations all submitted.
- Building generator inspection.
- Dry suit / Vest Lubricate zippers
- Job performance evaluation
- Safety check sheet (Building).

Respectfully Submitted,
Battalion Chief Keith McGrath
Captain Michael Geiger

Monthly Equipment Report

November 2024

Engine 1

➤ Outstanding Issues

- Keeps tripping breaker at Queen Road Believed to be breaker issue at Queen Road
- TIC screen black no image- tagged O.O.S New TIC ordered NJFE 11/25
- Officer rear outer tire "chunk" of rubber missing- possibly rotate need to call Nuno (service charge?)
- Seatbelt Alarm- Absolute ordered seat cover

➤ Resolved

- Heat Valve opened- Tour 1 on 11/9
- 50ft 1 ¾ hose added to crosslay. All crosslays are now 200ft- Tour 4 on 11/04
- Bent Electrical Panel Cover replaced- Tour 3 on 11/04
- Sulfur smell (6) new batteries installed- Absolute 11/30

Engine 2

➤ Outstanding Issues

- Tank fill and test ports missing labels- Absolute ordered labels 6/18
- Pike pole damaged at Live Burn- Will replace with one from new truck

➤ Resolved

- Q2B Siren fixed- Absolute installed new clutch and motor 11/13
- Driver's step light replaced- Absolute 10/31
- Rear scene light switch replaced-Absolute 11/13
- Rear discharge leaking- Absolute replaced sub assembly 11/19
- Heat valve opened- Tour 1 on 11/15
- 50ft 1 ¾ hose added to crosslay now 200ft

Engine 3

- Outstanding
 - Water Leak found running frame rails-Fire & Safety will look at during PM
 - Fire & Safety has a punch list of items from the PM, waiting on quotes and approval on what to fix
 - Driver's side rear globe light cover broken-looking for replacement part

- Resolved
 - New 2 ½ 5ft Knuckle Buster installed that failed hose testing
 - Pancake Compressor hooked up to hold air while at Shell Firehouse- Tour 2 on 11/22

Truck 6

Sold to the City of Rahway and dropped off 9/18/24

Truck 1

- Outstanding
 - Equipment being ordered awaiting of delivery

➤ Resolved

- Blowhard Fans delivered- 11/04
- Rope and Rope bags delivered- 10/14

Rescue 1

○ Outstanding

- Fire & Safety waiting parts from PM. Intercooler hoses, under cab insulation, and door handles. Will be sent after it comes back from PL Matt from Fire & Safety will be here first week in December

○ Resolved

- New streamlights installed- NJEV
- Heat valve opened- Tour 1 on 11/9
- Cascade filled at Fire Academy- Tour 4 on 11/04

Auxiliary Vehicles

➤ Outstanding

- 1-3-8 and 1-3-9 recall on power door lock switch covers- Deputies to monitor
- 1-3-3 recall on camera blue screen- Ford no fix/ try resetting software
- 1-3-11 back up camera working intermittently- Monitor

➤ Resolved

- 1-3-5 went for oil change- Glasson's 11/13
- New Hitch Pin Installed on 3000gal Foam Trailer

Turnout Gear

➤ Outstanding



- Replacement nameplate FF Eagan ordered-Shipped 12/3
- New hires were fitted for gear- Skylands waiting for ok to order
- Second set of gear ordered for Reyes, Velez, Meehan-Skylands 11/21
- (4) pair of pants and (1) coat sent to GearWash for repair from live burn and Bailout Training
- Replacement Gloves and Hoods ordered for stock-NJFE/Skylands

➤ Resolved

- FF Aquino received his Second Pair of Pants and put into service-Skylands 11/23
- Department gear sent to Avenel for washing after Live Burn. Gear wash ordered for Avenel-NJFE
- Recruit Alves and Alcott had rental gear replaced and Rental Gear was extended for 4 months till 04/09/25

Equipment Out of Service

➤ Outstanding

- (2) TIC's- Got quotes from NJFE New TIC's ordered 11/25
- Water Can- Survivor waiting on proper fill fitting
- Scott X3 Packs and C5 Masks- Replaced with old packs and AV3000 masks pending further testing due to incident during Green Street Fire
- RTX Multi gas meter Engine 1-1- warranty battery

Resolved

○

Miscellaneous

○ Outstanding

- New TIC's- Ordered NJFE
- 2" Hose- got quote NJFE
- Bolt Cutters- got quote Continental
- Stokes, HydroRam, FAST Board- got quote ALL Hands
- Gemtor Harnesses and Petzel Escape Systems- got quote ALL Hands
- 5 Inch Ponies- got quote State Line

Resolved

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Orders & Deliveries

- Ordered

- Truck 1-2-1 Equipment
- Officer uniforms on back order- Turnout

- Delivered

- Rope and Rope Bags