

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, November 6, 2024 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members and please keep in your prayers Doc Frelish who is getting some help.

**PRESENT:** Commissioner John C. Kenny, Commissioner Robert M. Minkler, Sr., Commissioner Jeffrey Moran, Commissioner Patrick Kenny

**EXCUSED:** Commissioner Jay Barcellona

**ALSO PRESENT:** Maria Bucsanszky, District Clerk.  
Chief Michael Balog  
Deputy Chief Robert Minkler, Jr.  
Labor Counsel – Nicole Grzeskowiak  
Christopher Howell, Attorney

Commissioner J.C.K.: I need a motion to accept the minutes of the October 2, 2024 Regular Meeting.

Commissioner Jeffrey Moran made a motion to accept the minutes of the October 2, 2024 Regular Meeting which was seconded by Commissioner Robert M. Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Moving into Committee Reports – Personnel and Liason to the Volunteer Fire Company – Commissioner Moran.

**COMMITTEE REPORTS**

**PERSONNEL AND LIASON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner J.M.: Nothing to report other than what the Chief will have in his report and just with the detailed time off essential report be put into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Okay, we’ll move to Apparatus and Vehicles – Commissioner Minkler.

**APPARATUS AND VEHICLES:**

Commissioner R.M.: Just the normal stuff that is going on. I move my report to put into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? We'll move on to Buildings and Grounds.

**BUILDINGS AND GROUNDS:**

Commissioner J.C.K.: I do know that they are working out front. We may get the sub-grade put in yesterday. They are waiting for some rebar to come which I think is supposed to arrive tomorrow to dolly the existing slabs. I think they are looking for an inspection early next week and then pour the mix piece that would be inside the building and we got the specs for the top of the water meter pit and they'll be finishing that up, bringing that up to grade. We did get clarification on the beam that needs to be installed and they are waiting for the spec exactly for the columns to support the beams. The door spec just came in by email yesterday and they're also working on the radian heat for the apron due to the fact that we can't put the trough in on account it won't let us make a connection to that so that will remove the safety hazard of unaccepted and that's it for on the out front that's updated for now. Anything else for Buildings and Grounds? And we will make this report part of the minutes. We'll move on to Telecommunications and Hydrants – Commissioner P. Kenny – welcome back.

**TELECOMMUNICATIONS AND HYDRANTS:**

Commissioner P. K.: Thank you, sir. I'll ask that the report, if there is one, be put into the records. I do know that the water company is doing all through here, Elmwood Avenue all Route 35, Campbell, updating all new lines in there, the hydrants and stuff some kind of resection. For the renew now they don't reline the pipe, they just actually put all new in so and then if they can't it's all up and running.

Commissioner J.C.K.: Any questions for Commissioner Kenny? Okay, Payroll and Bills.

**The report of Payroll and Bills for October, 2024.**

Maria Bucsanskzy: The bills for October, 2024.

Bills: \$449,636.21

Payroll: \$417,552.11

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills and the add-on bills for a total of \$4,968.75 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously except Commissioner Robert Minker, Sr. abstaining on Voucher 24306.

Commissioner J.C.K.: Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: Treasurer's Report for November 6<sup>th</sup>, 2024.

Previous Balance – October 4 <sup>th</sup> , 2024	\$8,735,768.33
Deposits	\$1,323,250.06
Payroll and Adjustments	\$ 395,726.23
Current Bills	\$ 449,636.21
Ending Balance as of November 6 <sup>th</sup> , 2024 without the add-on bills	\$9,213,955.95

Commissioner Robert M. Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Patrick Kenny and carried unanimously.

**COMMUNICATIONS:**

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Unfinished Business – Commissioner P. Kenny.

**UNFINISHED BUSINESS:**

Commissioner P.K.: None.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: I have none.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: On 109 Green Street I've been working with Brent Papi – East Point Engineering to provide us the final proposal to finish up the drawings that he now has from our architect. We've had some discussions with him and in fact you spoke to him at length. I reached out to him last week to get me a

proposal. He's been busy. He could get back to me on Monday. He said he would try to get in the proposals so we can review it at tonight's meeting. As of my emails right now I don't have note from Brent Papi with that proposal so rather than lose a whole other month here my suggestion is that I will follow that to each Board members as soon as I get it. Hopefully it will be at the end of this week because we need to get under contract with him so he could get the engineering portions of the project that still needs to be finished by the end of the year which would be the goal to try to get it done by January 1<sup>st</sup> so that once that's done we can smooth it through town for final review. You don't have to get any kind of Board meeting on that. I would think just that final review and then hopefully, at or around the same time, put it out to bid for some pricing. Alright?

Commissioner J.C.K.: Okay, anything else Chris?

Christopher Howell, Attorney: Nope, oh and just on Brook Street I'm waiting still back for a survey. We are not under contract. We have a gentlemen's agreement for the sale for 115. Once we have the survey and the form of description of the property we're selling, I'll put it under contract. We did meet with the architect last month but just to the State I don't have the survey yet. As soon as I do I will circulate that and we'll finally get under contract with the sale of that property and that's it.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky, Clerk: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Just the new ladder truck arrived at Fire & Safety in South Plainfield. That's going through tool mounting and addressing some items with it and Operator Training has been set up for the week of November 18<sup>th</sup> through the 21<sup>st</sup> so progressing.

Commissioner J.C.K.: Anything else?

Chief Michael Balog: No.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

**NEW BUSINESS:**

Commissioner P.K.: Mr. President, can you do Resolution 2024-11-1.

Commissioner Patrick Kenny made a motion to approve Resolution 2024-11-1 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner P.K.: And also Resolution 2024-11-2.

Commissioner Patrick Kenny made a motion to approve Resolution 2024-11-2 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner P.K.: That's it.

Commissioner J.C.K.: Maria, did you call Mr. John Mitch?

Maria Bucsanszky: Yes.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing.

Commissioner J.C.K.: Okay, Commissioner Moran.

Commissioner J.M.: Nothing.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: Nothing,

Commissioner J.C.K.: Chief.

Chief Michael Balog: Just we continue executing our strategic plan. We certified the reminder of the enter level firefighter list to continue with the hiring of the next group to meet our goals.

Commissioner J.C.K.: Okay, anything else Chief?

Chief Michael Balog: No, that's all.

Commissioner J.C.K.: Okay, Nicole.

Nicole Grzeskowiak, Labor Counsel: 109 Green Street for Executive Session.

Commissioner J.C.K.: Chief's Fee.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

Chief Fee: I don't have anything this month so far.

Commissioner J.C.K.: Okay, anything else from the Audience?

Retired Commissioner Todd Howell: Happy Thanksgiving to everybody.

Commissioner J.C.K.: Happy Thanksgiving. Okay, Chief.

Chief Michael Balog: I just want to point out the efforts of our Auto Aid Personnel, Mutual Aid, Police Department, EMS and our Fire on Sunday night on Woodbridge Terrace. There was an excellent cooperative effort to affect multiple rescues and control the fire at the same time so everyone did an outstanding job.

Commissioner J.C.K.: Okay, thank you Chief, yes they did. Everyone did an amazing job actually.

Chief Michael Balog: Very much so.

Commissioner J.C.K.: Okay, anything else? Okay, motion to go into Executive Session for legal and personnel matters.

Commissioner Robert M. Minkler, Jr. made a motion to go into Executive Session at 7:12 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner Robert M. Minkler, Sr. made a motion to return to the Regular Meeting at 7:35 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Chris, do you want to give a summary?

Christopher Howell, Attorney: Yes Mr. President, at tonight's Executive Session we discussed the following items. We reviewed the purchase and delivery of our new ladder truck. We heard from Labor Counsel on Personnel matters particularly involving Employee No. 4700 who filed a recent appeal of Civil Service. We concluded the Executive Session by reviewing our Social Media and Community Relations Campaign and how we can expand that and effectively interact with our community and that would be the conclusion of the Executive Session of tonight's meeting.

Commissioner J.C.K.: Okay, anybody have anything else? Alright, motion to adjourn.

Commissioner Robert M. Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:36 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Respectfully submitted,  
Maria Bucsanszky  
District Clerk

11/06/24

**BOARD OF FIRE COMMISSIONERS DISTRICT 1**  
**MONTHLY BILL LIST**  
 October 3 through November 6, 2024

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
10/03/2024	24180	Bart Bart Certified Public Accountants	Performance of audit for year ending ...	-8,000.00
10/03/2024	24181	Access Self Storage of Woodbridge	Storage Rental Unit #16007 Rent & I...	-439.00
10/03/2024	24182	ANS Consultants	Engineer visit / soil remediation	-2,050.00
10/03/2024	24183	FF1 Professional Safety Services	Double Jack Hose / FF Prot clothing	-24,422.20
10/03/2024	24184	Fizer Plumbing and heating	Service call toilet and pipe	-548.00
10/03/2024	24185	Lowes	Account 82131319150376/Supplies	-882.92
10/03/2024	24186	Margaret Sulej	Cleaning 109 Green Street 09/25/24	-180.00
10/03/2024	24187	Owen S Dunigan Co Inc	Bathroom Repair	-1,178.22
10/03/2024	24188	Standard Insurance Company	Life Insurance - Policy #136829 - Oct...	-4,303.92
10/03/2024	24189	Treasurer State of NJ	Carrick Cert	-182.00
10/03/2024	24190	Middlesex County Treasurer	Fire Election - Printing & Processing ...	-4,501.24
10/03/2024	24191	Absolute Fire Protection Co Inc	Repairs - 2014 Spartan Pumper (E1-2)	-6,717.49
10/03/2024	24192	Access Self Storage of Woodbridge	Storage Rental Unit #16029 Rent & I...	-279.00
10/03/2024	24193	EZPASS	Violation #Toll Bill 1782193416	-17.63
10/03/2024	24194	Gremar Contracting LLC	418 School st Project Management	-225.00
10/03/2024	24195	MACS MAINTENANCE	lawn service 9/4, 9/11, 9/18, 9/25	-160.00
10/03/2024	24196	Rutgers School of Management & Labor	Public Sector Collective Bargaining	-270.00
10/03/2024	24197	Settembrino Architects	109 Green Street Final Drawings Ne...	-17,000.00
10/03/2024	24198	Spectrotel	Account #34348561 - Clerk	-67.64
10/03/2024	24199	State of New Jersey - Department of Labor	Year end 12/2023 EIN 0-226-002-41...	-370.66
10/03/2024	24200	Stone Mountain Printing	Business cards	-78.20
10/03/2024	24201	Turnout Fire and Safety	DC hat badges / crossed collar bugle...	-708.93
10/03/2024	24202	Vision Service Plan	Acct# 12 078480 0001 Vision Covera...	-2,239.38
10/03/2024	24203	Spectrotel	Account #348180 - Cad / landline / fir...	-200.76
10/03/2024	24204	Absolute Fire Protection Co Inc	Repairs - 2014 Spartan Pumper (E1-2)	-1,560.00
10/03/2024	24205	Elizabethtown Gas	Account #2164284700 418 School S...	-265.96
10/03/2024	24206	Metuchen Mower Inc	9" general purpose metal wheel	-31.96
10/03/2024	24207	WB Mason Co Inc	Customer # C1235200 - Supplies	-19.97
10/15/2024	24208	Maglione's Italian Ices	FPB Open House - Italian Ices & Cart...	-149.90
10/15/2024	24209	Matts Promotional and Marketing LLC	FPB Supplies	-4,197.30
10/15/2024	24210	Top Shelf	Refreshments for Open House -10/09...	-500.00
10/15/2024	24211	United Healthcare RX	Member #0216770561-Prescription T...	-68.40
10/15/2024	24212	US Bank	Acct#4798531221546585/Supplies	-1,411.97
10/15/2024	24213	Wizard's Festival of Fun, Inc	Magic / Balloons / Tattoo 10/9/2024	-1,950.00
10/15/2024	24214	Woodbridge Twp Ambulance and Rescue ...	RENT - November 2024	-4,200.00
10/15/2024	24215	UNITED HEALTHCARE	Member# 306131456-11 & 12 - Insur...	-716.40
10/15/2024	24217	PSEG	Acct# 7550582203 - 109 Green st- 9/...	-462.75
10/21/2024	24218	Christopher Howell	Monthly Fee- October 2024	-4,600.00
11/01/2024	24216	Catherine Crowe	Reimbursement - Health Insurance - ...	-416.97
11/06/2024	TEPS	State of New Jersey- Health Benefit (ret)	Health Benefits Retiree - 11/01/2024 -...	-57,560.55
11/06/2024	TEPS	State of NJ- Health Benefits Fund (Active)	Health Benefits - Active	-90,821.26
11/06/2024	24219	A K Equipment Co	2 inch ball mount / chrome hitch / 7 in...	-88.24
11/06/2024	24220	Absolute Fire Protection Co Inc	Repairs - 2014 Spartan Pumper (E1-...	-1,560.00
11/06/2024	24221	Atlantic Tire and Supply	Goodyear Tires - Rescue 1	-4,454.80
11/06/2024	24222	ATT	A/C# 0555384092001/ Landline 732-...	-48.40
11/06/2024	24223	Bowco Laboratories Inc	Regular Service	-51.25
11/06/2024	24224	Christopher Howell	Monthly Fee- November 2024	-4,600.00
11/06/2024	24225	Conway Shield	Shield-6 BR W Reflex sewn	-987.50
11/06/2024	24226	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 11/...	-13,745.07
11/06/2024	24227	Edmunds and Associates Inc	Finance super suite maint	-3,252.74
11/06/2024	24228	Electronic Measurement Labs	Calibration	-496.00
11/06/2024	24229	Fire and Safety Services LTD	Resue 1 - Chasis PM service	-2,900.00
11/06/2024	24230	FireDex GW LLC	Bunker coat /NP with velcro	-400.23
11/06/2024	24231	Fizer Plumbing and heating	Replacement -Water Fountain	-2,625.00
11/06/2024	24232	Greggs Auto Detailing LLC	Detailing Tahoe (1-3-2)	-270.00
11/06/2024	24233	Gremar Contracting LLC	418 School st Project Management	-225.00
11/06/2024	24234	Hoagland Longo Moran Dunst Doukas LLP	Professional Services Rendered	-5,350.00
11/06/2024	24235	IIA Fire Department Testing	Hose testing and maintenance	-13,415.72
11/06/2024	24236	Immediate Technical Services Inc.	techs onsite to install cables - paging ...	-2,465.00
11/06/2024	24237	Life Insurance Company Of North America	Policy #GL-5474 Volunteer Life Insur...	-237.30
11/06/2024	24238	Lowes	Account 82131319150376/Supplies	-1,108.81
11/06/2024	24239	Madsen and Howell Inc	Oil Dri	-493.75
11/06/2024	24240	Margaret Sulej	Cleaning 109 Green Street 10/24/24	-180.00
11/06/2024	24241	Maria Bucsanszky E A	Monthly Fee - November 2024	-6,000.00
11/06/2024	24242	Marie Gould	Reimbursement -Health Insurance - ...	-416.97
11/06/2024	24243	Mary Ann Sofka	Transcription (3 hours ) regular meeti...	-90.00
11/06/2024	24244	Mary Karnas	Reimbursement - Health Insurance - ...	-416.97
11/06/2024	24245	Michael A Bilyak	Outlet box by water cooler	-476.00



Date	Num	Name	Memo	Amount
11/06/2024	24246	Middlesex Cnty Fire Prev Protect Asstn	Drill ground instructor	-104.00
11/06/2024	24247	New Jersey Emergency Vehicles	2007 Spartan Rescue Truck Repair/L...	-3,695.24
11/06/2024	24248	Occupational Health Dynamics LLC	Fit test Calibration repair	-960.00
11/06/2024	24249	Outpace Promotions	Fire Truck Ice Packs	-970.00
11/06/2024	24250	Parker Web	Web hosting	-50.00
11/06/2024	24251	Party Perfect Rentals	Fire Station combo - open house	-840.00
11/06/2024	24252	PSEG	Acct# 1301369209- Firehouse Parkin...	-33.68
11/06/2024	24253	Public Agency Training Council	Drone Class Fizer	-350.00
11/06/2024	24254	Rogut Mccarthy LLC	Professional Services Rendered 5/05/...	-5,237.19
11/06/2024	24255	RWJBarnabas Health, One Source	Employee Assistance Program Servic...	-4,500.00
11/06/2024	24256	Skylands Area Fire Equipment & Training L	4 - BenLR Helmets w/ EZ flips	-1,621.00
11/06/2024	24257	Sophie Bader	Reimbursement - Health Insurance - ...	-416.97
11/06/2024	24258	Standard Insurance Company	Life Insurance - Policy #136829 - Nov...	-6,067.12
11/06/2024	24259	Superior Office System Inc	Account #EDH608-001- Copier Contr...	-184.28
11/06/2024	24260	Team Car Wash	September 2024 - car wash	-12.50
11/06/2024	24261	The Home Depot Pro	Account #1761315 -Supplies	-114.92
11/06/2024	24262	Township of Woodbridge-Comptroller's Offi	Fuel July 1, 2024 - September 30, 2024	-3,842.04
11/06/2024	24263	Twin Rocks Water	Water Delivery-418 School Street / 10...	-156.65
11/06/2024	24264	Verizon Connect	C/S #WOOD028 Monthly Service -Se...	-80.95
11/06/2024	24265	VOIP Networks	Horn speaker / satelite speaker / ceilin...	-3,195.00
11/06/2024	24266	WB Mason Co Inc	Customer # C1235200 - Supplies	-51.36
11/06/2024	24267	West Hudson Industries	WFD-Badges	-1,631.15
11/06/2024	24268	Witmer Public Safety Group	Streamlight survivor optics	-41.74
11/06/2024	24269	A K Equipment Co	Hook mount / handle lock	-96.89
11/06/2024	24270	Absolute Fire Protection Co Inc	Repairs - 2014 Spartan Pumper (E-2)...	-254.99
11/06/2024	24271	All Hands Fire Equipment	Bailout TTT Refresher	-1,000.00
11/06/2024	24272	Amazon Capital Services	charging cable /key rings / gear zipper...	-95.63
11/06/2024	24273	ANS Consultants	Professional Services	-1,450.00
11/06/2024	24274	Bowco Laboratories Inc	Regular Service-418 School Street	-38.95
11/06/2024	24275	Electronic Measurement Labs	Calibration	-357.00
11/06/2024	24276	Fire and Safety Services LTD	Rescue 1 - Air leak / brake chamber	-837.76
11/06/2024	24277	Gremar Contracting LLC	Supplies	-1,050.00
11/06/2024	24278	Maria Bucsanszky E A	Reimbursement - 1 Roll and 5 Books ...	-146.00
11/06/2024	24279	MIDDLESEX WATER COMPANYY	Hydrant Service - October 2024	-51,127.53
11/06/2024	24280	Owen S Dunigan Co Inc	mens room reset toilet	-245.00
11/06/2024	24281	Team Car Wash	September 2024 - 8 car wash	-100.00
11/06/2024	24282	Turnout Fire and Safety	Uniforms- Fizer	-61.25
11/06/2024	24283	Verizon Wireless Laptop Modems	Acct#982554463/Laptop Modem 09/0...	-1,358.41
11/06/2024	24284	WB Mason Co Inc	Customer # C1235200 - Supplies - p...	-151.98
11/06/2024	24285	West Hudson Industries	WFD-Plaque / Kogut, Mcnamara , Pa...	-1,125.00
11/06/2024	24286	A K Equipment Co	rain gaurds / Floor mats	-242.67
11/06/2024	24287	Amazon Capital Services	wood book ends	-122.10
11/06/2024	24288	Electronic Measurement Labs	Calibration	-379.00
11/06/2024	24289	New Jersey Fire Equipment Co	hydro-test scba cylinders	-520.20
11/06/2024	24290	Turnout Fire and Safety	Uniforms- Barcellona	-179.98
11/06/2024	24291	WB Mason Co Inc	Customer # C1235200 - Supplies	-495.15
11/06/2024	24292	West Hudson Industries	Badges	-1,631.15
11/06/2024	24293	Turnout Fire and Safety	Uniforms- McGrath	-269.97
11/06/2024	24294	Turnout Fire and Safety	Uniforms- Minkler	-521.94
11/06/2024	24295	Turnout Fire and Safety	Uniforms- Fizer	-269.97
11/06/2024	24296	Turnout Fire and Safety	Uniforms- Barcellona	-185.00
11/06/2024	24297	Access Self Storage of Woodbridge	Storage Rental Unit #16029 Rent & I...	-279.00
11/06/2024	24298	Laura Parisi	creating and maintaing social media -...	-1,500.00
11/06/2024	24299	MRA INTERNATIONAL	GETAC MDT / VEHICLE DOCK /	-20,830.00
11/06/2024	24300	Access Self Storage of Woodbridge	Storage Rental Unit #16007 Rent & In...	-439.00
11/06/2024	24301	Carpet Maven LLC	Flooring-Library	-2,491.63
11/06/2024	24302	FireDex GW LLC	Barcellona/ Fizer/ Mcgrath coats	-210.23
11/06/2024	24303	International Code Council, Inc	NJ Fire Code, Loose Leaf & Shipping	-955.83
11/06/2024	24304	ANS Consultants	reinforcing steel inspection	-600.00
11/06/2024	24305	Institute for Forensic Psychology	Psychological Evaluations	-2,500.00
11/06/2024	24306	Mark Minkler	Reimbursement - Uniform alterations	-239.09
11/06/2024	24307	WB Mason Co Inc	Customer # C1235200 - Supplies	-75.57
11/06/2024	24308	Gannett NY NJ LocalIQ HOME NEWS	ACC# 1121846 -Summary of audit re...	-116.38
11/06/2024	24309	MUNICIPAL EMERGENCY SVCS	Supplies	-2,654.38
11/06/2024	24310	Phoenix Advisors LLC	Professional Services- Bond anticipati...	-1,260.00
11/06/2024	24311	PSEG	Acct# 1301369209- Firehouse - 09/1...	-733.08
11/06/2024	24312	Rutgers School of Management & Labor	Public Sector Collective Bargaining - ...	-2,195.00
11/06/2024	24313	Spectrotel	Account #348180 - Cad / landline / fir...	-201.72
11/06/2024	24314	Vision Service Plan	Acct# 12 078480 0001 Vision Covera...	-2,307.24

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11/06/2024	24315	Wrap Specialties	Kubota Full Wrap	-1,200.00
11/06/2024	24316	Spectrotel	Account #34348561 / Clerk	-68.42
		Total Northfield Bank - Voucher		-449,636.21
<b>TOTAL</b>				<b><u>-449,636.21</u></b>

RESOLUTION #2024-11-1

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2024 budget appropriations have insufficient balances to meet the 2024 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

**MOTION** to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Jeffrey Moran, all in favor.

Adopted, November 6, 2024

Date

Maria Bucsanszky, District Clerk

**RESOLUTION 2024-11-2**

**Board approval of Elected Commissioner Compensation**  
**2025 Salary Guide (January – December)**

**WHEREAS** the Fire Commissioners of Fire District No. #1 of the Township of Woodbridge establishes annual compensation for its fire district Commissioners pursuant to N.J.S.A. 40A:14-88; and

**NOW, THEREFORE, BE IT RESOLVED** by the Fire Commissioners of Fire District No. #1 of the Township of Woodbridge hereby approve the 2025 Commissioners compensation in compliance of the 2025 District budget requirements as follows:

President \$17,500;

1<sup>st</sup> Vice President \$15,250;

2<sup>nd</sup> Vice President \$13,750;

Secretary \$13,750;

Treasurer \$13,750;

**BE IT FURTHER RESOLVED**, that the above salaries shall take effect on January 1, 2025; and

**BE IT FURTHER RESOLVED**, that the Board shall re-evaluate the salary structure adjusting as appropriate and approve of same annually as per N.J.S.A. 40A:14-88.

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1

---

JOHN C. KENNY – President

ADOPTED: November 6, 2024

I, Maria Bucsanszky, the Clerk of the Board hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on November 6, 2024.

---

MARIA BUCSANSZKY – Clerk



# Township of Woodbridge

John E. McCormac, Mayor

Department of Health and Human Services

"We Feed" Woodbridge Twp. Food Bank Committee

Peter Barcellona, Director

2 George Frederick Plaza • Woodbridge, New Jersey 07095

peter.barcellona@twp.woodbridge.nj.us

Tel: (732) 855-0600 Ext. 5034 • Fax: (732) 855-0944



Woodbridge - Ten Towns, One Community

October 11, 2024

Capt. Robert Fizer  
Woodbridge Fire Department  
Fire Prevention Bureau  
109 Green Street  
Woodbridge, NJ 07095

Dear Captain Fizer:

I sincerely want to thank the Woodbridge Fire Department Fire Prevention Bureau for your generous donation of food that was collected during your annual Fire Prevention Open House. Our pantries will utilize your donation to assist food insecure families and individuals in our community.

Our mission is to provide for all those who are in need and do the selfless contributions from many caring individuals, companies, schools and organizations we are able to provide for the needs of over fourteen hundred families per month.

Thank you for your generosity and dedication to our community by helping "We Feed – Woodbridge" care for those residents who are in need.

Sincerely,

Peter Barcellona

Director

"We Feed – Woodbridge"

**To: Chief Balog**  
**From: Battalion Chief McGrath/ Capt. Geiger**

**Date: October 29, 2024**

**Monthly Compliance Report for the November 2024 Fire Commissioner Meeting**

**Monthly Requirements**

- Building generator test 10/5.
- Building extinguisher checks 10/13.
- SCBA inspections partially Completed 10/11.
- Ground ladder inspections 10/15.

**Quarterly Inspections**

- None

**Bi-Annual Inspections**

- RFI meter calibration. (Completed at EML 10/17).

**Annual Inspections**

- Interior tag inventory taken. Will be placing order.

**Upcoming Events/Other:**

- Fall Hydrant inspection on going
- Boiler Inspection.
- Fire Alarm Test.
- Building Fire Inspection.
- Program Review.
- Medical Questionnaire distributed.
- SCBA Flow test and battery change.

Respectfully Submitted,  
Battalion Chief Keith McGrath  
Captain Michael Geiger

Attention: Chief Balog

Date: October 27, 2024

## Monthly Building report for the November Commissioner Meeting

### 418 School Street

- Phone system upgrade completed
- New station notification/ amplification system completed over the month
- Old Truck 6 sign hung in bay by shift 10/3
- Bowco monthly service 10/10
- The shift replaced missing shoreline breakaway connectors 10/19
- Water fountain/bottle fill in lobby replaced by Fizer plumbing 10/22
- Library flooring replaced by Carpet Maven 10/23
- Dunigan repaired a leaking toilet first floor men's room right side, the wax ring needed to be replaced. 10/24
- Van Dyk Construction replaced side and boiler room exterior door 10/12. We are still waiting for the back room window. A closing issue is still being addressed with side door.
- Dorm Lighting has had an issue with 4 lights at the entrance turning off Bilyak replaced the driver for the lights however we will need to order more 10/23
- Bowco called for bug issue in meeting room no gnats found 10/25
- Shifts will also be conducting a deep clean of the building over the month.

Respectfully Submitted,  
David Hines Battalion Chief

**WOODBIDGE FIRE PREVENTION BUREAU REPORT  
OCTOBER 2024**

**DATE: NOVEMBER 1, 2024**

**REPORT COVERING: OCTOBER**

**FIRE INVESTIGATIONS: 2**

**TOTAL INSPECTIONS COMPLETED IN OCTOBER:193**

**COMPLAINTS & SPOT INSPECTIONS: 5**

**LIFE HAZARDS: 3**

**QUARTERLY:8**

**SEMI-ANNUAL: 0**

**NON- LIFE HAZARD USES: 28**

**TOTAL REINSPECTIONS: 122**

**PERMITS ISSUED: 12**

**TOTAL AMOUNT BILLED IN OCTOBER: \$10,503.00**

**TOTAL AMOUNT COLLECTED OCTOBER: \$6,396.00**

**HOME INSPECTIONS: 0**

**FIRE SAFETY EDUCATION CLASSES: 13**

**REQUESTS: None**

**OTHER:**

**Robert Fizer  
Captain/Fire Official**



# Monthly Equipment Report

## October 2024

### Engine 1

#### ➤ Outstanding Issues

- Keeps tripping breaker at Queen Road Believed to be breaker issue at Queen Road
- TIC screen black no image- tagged O.O.S
- 24ft Extension Ladder Halyard frayed- Tour 4 made temporary fix 9/29

#### ➤ Resolved

- New hose bed cover installed- Absolute10/11
- Officer side window not going down all the way from either switch. /lights flickering/speaker resetting/radio goes off- Absolute replaced faulty wiring 10/11

### Engine 2

#### ➤ Outstanding Issues



- Tank fill and test ports missing labels- Absolute ordered labels 6/18
- Federal Siren not working properly- emailed Sal 10/28
- Driver step light stripped- new light on order

➤ Resolved

- Cutter Mount broken-Tour 1 replaced mount 10/12
- Front Bumper line leaking water from relief valve- Absolute replaced valve 10/16
- Headlight replaced- Tour 3 on 10/06

**Engine 3**

- Outstanding
  - Water Leak found running frame rails-Fire & Safety will look at during PM
  - Fire & Safety has a punch list of items from the PM, waiting on quotes and approval on what to fix
  - Driver's side rear globe light cover broken-looking for replacement part

- Resolved

- 

**Truck 6**

Sold to the City of Rahway and dropped off 9/18/24

**Truck 1**

➤ Outstanding

- 

➤ Resolved

- Equipment was brought to Fire & Safety for mounting- 10/24 & 10/28/2024
- Aerial Training scheduled for third week of November

## Rescue 1

- Outstanding
  - On Board Streamlight Vulcan Light Boxes possibly not getting power to charging rack- New warranty lights on order
  - Fire & Safety waiting parts from PM. Intercooler hoses, under cab insulation, and door handles. Will be sent after it comes back from PL
  
- Resolved
  - (4) New Rear Tires- Nuno Tire 10/01
  - MES did annual inspection on hydraulic tools- 10/24
  - Door Alarm/Blinker issue\_ NJEV Electrical Warranty work 10/11
  - Light Tower not stowing properly- New controller NJEV 10/11
  - High beams working intermittently- Ground issue NJEV 10/11
  - Air Horn working intermittently- related to Ground NJEV 10/11
  - Body scene lights flickering- NJEV replaced relays/diodes and upgraded schematics 10/11

## Auxiliary Vehicles

- Outstanding
  - 1-3-8 and 1-3-9 recall on power door lock switch covers- Deputies to monitor
  - 1-3-3 recall on camera blue screen- Ford no fix/ try resetting software
  - 1-3-11 back up camera working intermittently- Monitor
  - 1-3-11 Driver window controls do not work- need to set up appointment
  
- Resolved

- 1-3-7 went for oil change- Glasson's 10/12
- 1-3-2 AED battery replaced- 10/07

### **Turnout Gear**

#### ➤ Outstanding

- **Second set of gear for FF Aquino- sizing was wrong-** Skylands ordered 3/12 Gear came in pants too big sending out to fix/ Still too big working on getting right size pants ordered 07/04 Angelo ordered demo pair 9/2
- Replacement nameplate FF Eagan ordered
- 

#### ➤ Resolved

- Recruits sized for new gear- SkyLands 9/11
- Promotional Coat Patches- Gear Wash

### **Equipment Out of Service**

#### ➤ Outstanding

- (2) TIC's- Got quotes from NJFE
- Hose failed testing- email sent 9/2

- **Water Can**- Survivor waiting on proper fill fitting
- **Scott X3 Packs and C5 Masks**- Replaced with old packs and AV3000 masks pending further testing due to incident during Green Street Fire

#### Resolved

- 17 SCBA bottles returned from Hydro, 1 SCBA bottle taken out of service- NJFE 10/21
- RIT Pack #3 Rectus fitting leaking air- NJFE tightened and tested 10/21
- Pack #19 fixed under warranty- NJFE 10/21

#### Miscellaneous

- Outstanding
  - New TIC's- got quote
  - 2" Hose- got quote

#### Resolved

- Gas meters got calibrated and bad sensors replaced under warranty- EML working with Administration on cause of bad sensors
- HCN meter was calibrated and new test gas delivered- EML

#### Orders & Deliveries

- Ordered:
  - Truck 1-2-1 Equipment

- Officer uniforms on back order- Turnout

➤ Delivered

- UTV was lettered, waiting on lights
- Stream light replacement parts