

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, January 3, 2024 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members.

**PRESENT:** Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Jay Barcellona, Commissioner Jeffrey Moran  
**EXCUSED:** Commissioner Patrick Kenny  
**ALSO PRESENT:** Christopher Howell, Attorney  
Chief Michael Balog  
Labor Counsel – Nicole Grzeskowiak  
Maria Bucsanszky – District Clerk

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting of December 6<sup>th</sup>, 2023.

Commissioner Robert Minkler, Sr. made a motion to accept the minutes of the Regular Meeting of December 6<sup>th</sup>, 2023 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we will move onto Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

**COMMITTEE REPORTS**

**PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner J.M.: I move that the in-depth detailed report be moved into the regular minutes and the other items the Chief will address as far as the hiring progress goes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? We’ll move onto Equipment - Apparatus and Vehicles – Commissioner Minkler.

**APPARATUS AND VEHICLES:**

Commissioner R.M.: I move my report be put into the minutes.

Commissioner J.C.K.: Okay, questions for Commissioner Minkler? Okay, we'll move on the Building and Grounds – Commissioner Barcellona

**BUILDING AND GROUNDS:**

Commissioner J.B.: I move my report into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Barcellona?

**TELECOMMUNICATIONS AND HYDRANTS:**

Commissioner J.C.K.: I would see progress on the technology from Commissioner P. Kenny so then we'll move on to Report of Payroll and Bills.

**The report of Payroll and Bills for January, 2024:**

Maria Bucsanszky: The bills for January 2024.

Bills: \$410,763.43                      Payroll: \$547,183.20

Commissioner Robert Minkler, Sr. made a motion to accept the Payroll and Bills including the add-ons bills for a total of \$7,079.01 which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on Voucher 23259 and 23252 and Commissioner Jeffrey Moran abstaining on Voucher 23258.

Commissioner J.C.K.: Okay, we'll move on to the Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: Treasurer's Report for January 3<sup>rd</sup>, 2024.

Previous Balance – December 6 <sup>th</sup> , 2023	\$8,591,536.02
Deposits	\$ 44,902.49
Payroll and Adjustments	\$ 494,777.90
Current Bills	\$ 410,763.43
Ending Balance as of January 3 <sup>rd</sup> , 2024 without the add-on bills	\$7,730,897.18

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Communications.

**COMMUNICATIONS:**

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner Minkler.

**UNFINISHED BUSINESS:**

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: I have none.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: None at this time.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Do you want to do the hire update now or in Executive?

Commissioner J.C.K.: We'll do it in Executive.

Chief Michael Balog: Very good. Nothing else.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Okay, we will move on to New Business – Commissioner Minkler.

**NEW BUSINESS:**

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: I have none at this time.

Commissioner J.C.K.: Okay.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: There's no New Business.

Commissioner J.C.K.: Maria.

Maria Buscanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Myself and the Deputies met with a representative from Continuity Operations Group. They do grant writing and management services. They were referred to us by Commissioner Patrick Kenny. They also do work with the Township. We met with them. We'd been over all the questions that we have for them so we would like to move forward with the consulting agreement with them to do our grant writing. I do have a copy here if Chris wants to take a look at it before we enter it or anything but that is something we would like to do.

Commissioner J.C.K.: Okay, how much is it?

Chief Michael Balog: It's \$105.00 an hour. We asked for the typical Safer Grant cost. He says under \$5,000.00. Again, if you get the disaster coverage and all that stuff it all gets reimbursed under CAD Z and part of the grant if they're successful.

Commissioner Robert Minkler, Sr. made a motion to move forward with the consulting agreement to do grant writing with the Continuity Operations Group which was seconded by Commissioner Jay Barcellona and carried unanimously except for pending with Chris.

Chief Michael Balog: Thank you.

Commissioner J.C.K.: Can they go after other things too besides the safer?

Chief Michael Balog: Oh yeah, yeah, they do AFG Grants, DCA Grants, other private sector Grants and things like that so they cover all bases. We just have to find out what we want to go after.

Commissioner J.C.K.: Can they give you like an idea to what is available out there...all aspects?

Chief Michael Balog: Yes.

Commissioner R.M.: What is the shot of us getting it?

Chief Michael Balog: If we knew that magic formula it's like knowing the lottery numbers. But once we go ahead with this they'll review our previous submissions to see where we may have gone wrong or things like that and come up with a list of items we may want to look for. We had some ideas already with the AFG Grant and stuff like that.

Commissioner J.C.K.: Okay, see if maybe like you know some of the special equipment that we want to come forth.

Chief Michael Balog: Absolutely, that is part of the plan.

Commissioner J.C.K.: Okay, anything else?

Chief Michael Balog: No nothing else.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: None.

Commissioner J.C.K.: Okay, we'll move to Remarks, Comments or Questions From the Audience. Chief Fee.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

	<u>2022</u>	<u>2023</u>
December Calls	77	76
Year to Date	709	774

Chief Fee: That is all he sent me.

Commissioner J.C.K.: Okay.

Chief Michael Balog: Mr. President, just to point out that's a 9.6 percent increase in call volume over the last year so we have been busier.

Commissioner J.C.K.: Okay, thank you. Anyone else? Okay, I need a motion to go into Executive Session for Legal and Personnel matters.

Maria Bucsanszky: Public hearing on the Budget.

Commissioner J.C.K.: Okay, we can do that now. I didn't know if you wanted to...

Maria Bucsanszky: Whatever you want...that's fine.

Commissioner J.C.K.: Let's do it now...just get it done. So, we're going to hold on going to Executive Session and take care of this stuff. Alright, let's see, so I need a motion for Resolution 2024-1-1 which is the adoption of the 2024 Budget.

Maria Bucsanszky: Commissioner, we need to have a Public Hearing first, open it up and then do the Resolution.

Commissioner J.C.K.: Okay, we need a motion to open the meeting to the public in regards to the 2024 Budget.

Commissioner Robert Minkler, Sr. made a motion to open the meeting to the public in regards to the 2024 Budget which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay everyone, if you have any questions on the 2024 Budget please feel free to ask. Noting that the audience in the room are shaking their heads no with no questions I'd like to make a motion to close the public portion.

Commissioner Robert Minkler, Sr. made a motion to close the meeting to the public in regards to the 2024 Budget which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: So now that we had the public portion I'd like to reintroduce Resolution 2024-1-1 which is the adoption of the 2024 Budget.

Commissioner Robert Minkler, Sr. made a motion to adopt Resolution 2024-1-1 which is the adoption of the of the 2024 Budget which was seconded by Commissioner Jay Barcellona and carried by a roll call report. Commissioner John Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes. Commissioner Patrick Kenny is absent.

Commissioner J.C.K.: Okay, so noted. Alright, we are finished with that. We will move now into Resolution 2024-1-2 which is the transfer of Line Items to balance the budget.

Commissioner Robert Minkler, Sr. made a motion to adopt Resolution 2024-1-2 which is the transfer of Line Items to balance the budget which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, now let's go back to going to Executive Session for Legal and Personnel matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for Legal and Personnel matters at 7:12 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:05 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Chris, you want to give a summary.

Christopher Howell, Attorney: Sure Mr. President, Executive Session tonight consisted of the following items. We heard from our Chief Balog on hiring of our new personnel for the department. We moved on to discussing the purchasing of the new pumper that we have on order. We discussed the 109 Green Street project and the volunteerism to finance that project. We also talked about the renovations to the bays here at School Street. We heard from Labor Counsel on some personnel matters and we discussed and reviewed the duties of our officers here in the department. We also spoke about the purchasing of our pickup truck and getting that fully equipped so it's put into service and we concluded by reviewing our fee schedule fines that we have with have with the Fire Prevention Bureau and that would conclude the Executive Session for tonight.

Commissioner J.C.K.: Okay, I need a motion for a Special Meeting on January 24<sup>th</sup> at 6:00 P.M.

Commissioner Jeffrey Moran made a motion for a Special Meeting on January 24<sup>th</sup> at 6:00 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: The purpose of it is for the swearing in of our two new Captains and our new firefighters. Anybody have anything else? Okay, motion to adjourn.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:05 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,  
Maria Bucsanszky  
District Clerk



# BOARD OF FIRE COMMISSIONERS DISTRICT 1

## MONTHLY BILL LIST

January 3, 2024

12/29/23

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
12/07/2023	23216	Settembrino Architects	Professional Services - 109 Green Street	-85,500.00
12/07/2023	23217	Settembrino Architects	Professional Services - 109 Green Street	-21.35
12/07/2023	23218	ABSOLUTE EYEWEAR	Safety Insert - Roas	-190.00
12/07/2023	23219	Charles Mangione	Website Maintenance - November 2023	-75.00
12/07/2023	23220	Christopher Howell	Professional Service/109 Green Street	-2,875.00
12/07/2023	23221	Comcast	Account #8499053401168158/Computer Internet	-185.84
12/07/2023	23222	Fire Programs	Maintenance Agreement 2024-2025	-2,080.00
12/07/2023	23223	Mary Ann Sofka	1/2 Hr Transcription For Special Meeting 11/29/2023	-15.00
12/07/2023	23224	Neglia	Professional Services/418 School Street	-15,950.00
12/07/2023	23225	New Jersey Emergency...	Compressor Checked Rescue 1	-475.00
12/07/2023	23226	Technical Fire Services ...	Annual Pumper Test	-270.00
12/07/2023	23227	U.S. Bank	Acct#4798531221546585/Supplies	-457.41
12/07/2023	23228	Visual-E-Fex, LLC	Decals (196)	-219.20
12/07/2023	23229	Francis Campbell	1500/900 Rackmounted UPS	-679.00
12/07/2023	23230	Hoagland, Longo, Mora...	Professional Services Rendered	-2,077.50
12/07/2023	23231	The Home Depot Pro	AC#1761315 - Supplies	-299.99
12/07/2023	23232	ADVANCE AUTO PARTS	Account #1872535921/Supplies	-25.72
12/07/2023	23233	Bowco Laboratories Inc	Regular Service - 109 Green Street	-50.00
12/07/2023	23234	Cummins Sales & Servi...	C/S#195874 -PM Service	-993.96
12/07/2023	23235	Turnout Fire & Safety	Uniform/Aquino	-250.50
12/07/2023	23236	Turnout Fire & Safety	Uniform/Hilliard	-146.00
12/07/2023	23237	Turnout Fire & Safety	Uniform/Minkler,R	-168.75
12/14/2023	23238	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-46.70
12/14/2023	23240	Comcast	Account #8499053400528238/Computer Internet	-93.39
12/14/2023	23241	Elizabethtown Gas	Account #7194826935 /109 Green St 10-25-23 to 11-28-23	-145.61
12/14/2023	23242	Postmaster	2 Rolls of Stamps	-132.00
12/14/2023	23243	Roosevelt's Deli	Retirement Breakfast - McNamara	-1,000.00
12/14/2023	23244	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium January 2024	-638.60
12/14/2023	23245	Verizon Connect	C/S #WOOD028 Monthly Service November 2023	-80.95
12/14/2023	23246	Wellcare	Acct # 34694850 - K. Howell - January 2024	-9.30
12/14/2023	23247	Woodbridge Fire Co No.1	2023 Second Half Annual Stipend	-25,346.26
12/14/2023	23248	United Healthcare - RX	Member #0216770561-Prescription T Howell January 2024	-36.10
01/02/2024	23249	Catherine Crowe	Health Benefit Reimbursement -December 2023	-384.38
01/03/2024	23250	ADVANCE AUTO PARTS	Account #1872535921/Supplies	-110.68
01/03/2024	23251	Catherine Crowe	Medicare Reimbursement -July 2023-Dec 2023	-989.40
01/03/2024	23252	Catherine Minkler	Medicare Reimbursement - July 2023-Dec 2023	-1,458.00
01/03/2024	23253	Edward McGuinn	Medicare Reimbursement - July 2023-Dec 2023	-989.40
01/03/2024	23254	Fire and Safety Service...	Rescue 1 Equipment & Eng 1-3 Repaires	-12,013.56
01/03/2024	23255	Gannett NY/NJ LocalIQ ...	ACC# 1121846 Fire Election February 17 2024	-17.55
01/03/2024	23256	Gen-el Safety & Industri...	isobutylene/Hazmat Material Fee	-225.50
01/03/2024	23257	Hackensack Meridian T...	Physicals	-350.00
01/03/2024	23258	Jeffrey Moran	Medicare Reimbursement - July 2023-Dec 2023	-1,458.00
01/03/2024	23259	Leonard Minkler Jr	Medicare Reimbursement - July 2023-Dec 2023	-989.40
01/03/2024	23260	Louis Bader	Medicare Reimbursement - July 2023 - Dec 2023	-654.00
01/03/2024	23261	Margaret Sulej	Cleaning 109 Green Street 12/6/2023	-180.00
01/03/2024	23262	Marie Gould	Health Benefit Reimbursement - December 2023	-384.38
01/03/2024	23263	Mary Karnas	Health Benefit Reimbursement - December 2023	-384.38
01/03/2024	23264	Michael Sefchek.	Medicare Reimbursement - July 2023-Dec 2023	-1,978.80
01/03/2024	23265	MIDDLESEX WATER C...	Hydrant Service - December 2023	-44,597.51
01/03/2024	23266	Motorola Solutions Inc.	A/c# 10354757185-Radio Equipment	-42,886.25
01/03/2024	23267	Peter Reilly	Medicare Reimbursement - July 2023-Dec 2023	-1,978.80
01/03/2024	23268	Richard Fitzpatrick.	Medicare Reimbursement - July 2023-Dec 2023	-1,978.80
01/03/2024	23269	Robert Goodman.	Medicare Reimbursement - July 2023-Dec 2023	-7,170.00
01/03/2024	23270	Robert Paul	Poll Clerk -Special Meeting November 29, 2023	-100.00
01/03/2024	23271	Skylands Area Fire Equi...	Suspender Padding	-192.00
01/03/2024	23272	Sophie Bader	Health Benefit Reimbursement - December 2023	-384.38
01/03/2024	23273	Stone Mountain Printing	Jago Business Cards	-78.20
01/03/2024	23274	Thomas Distelcamp.	Medicare Reimbursement - July 2023-Dec 2023	-1,978.80
01/03/2024	23275	Treasurer State of NJ	D.Eagan Fire Insp #166744	-91.00
01/03/2024	23276	Twin Rocks Water	Water Delivery-Green Street & School Street	-108.60
01/03/2024	23277	William Frelish	Medicare Reimbursement - July 2023-Dec 2023	-876.60
01/03/2024	23278	Wizard's Festival of Fun...	Fire Safety Magic Show	-1,950.00
01/03/2024	23279	A&K Equipment Co	7 Way Dual Plug Trailer	-20.22
01/03/2024	23280	All Risk	Insurance Deductible	-2,500.00
01/03/2024	23281	Atlantic Tire and Supply	Repairs Engine 3	-210.00
01/03/2024	23282	Daniel Vitello	Medicare Reimbursement - July 2023-Dec 2023	-989.40
01/03/2024	23283	Gannett NY/NJ LocalIQ ...	ACC# 1121846 -- 2024 Meeting Dates Notice	-30.42
01/03/2024	23284	Maria Bucsanszky, E.A.	2024 Budget Preparation	-2,000.00
01/03/2024	23285	Marie Gould	Medicare Reimbursement - July 2023-Dec 2023	-989.40

Date	Num	Name	Memo	Amount
01/03/2024	23286	Martin Snyder	Medicare Reimbursement - July 2023-Dec 2023	-1,978.80
01/03/2024	23287	Mary Karnas	Medicare Reimbursement - July 2023-Dec 2023	-1,384.80
01/03/2024	23288	Michael Van Tassel	Medicare Reimbursement - July 2023-Dec 2023	-2,010.00
01/03/2024	23289	New Jersey Emergency...	Rescue Truck Repair/Labor	-355.00
01/03/2024	23290	PSE&G	Acct#7550582203 Green Sreet 11/05/2023-12/7/2023	-359.94
01/03/2024	23291	Sophie Bader	Medicare Reimbursement - July 2023-Dec 2023	-989.40
01/03/2024	23292	Verizon Wireless - Lapt...	Acct#982554463/Laptop Modem	-760.24
01/03/2024	23293	W.B. Mason Co., Inc	Customer # C1235200 - Janitorial Supplies	-159.56
01/03/2024	23294	Board of Fire Commissi...	Dispatch - 1st Qtr 2024	-20,824.00
01/03/2024	23295	Central Jersey Joint Ins...	Liability & Workers Compensation Insurance - 1st Installment ...	-68,065.00
01/03/2024	23296	Christopher Howell	Monthly Fee -January 2024	-4,500.00
01/03/2024	23297	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 01/01/2024 -01/31/2024	-12,811.00
01/03/2024	23298	Gannett NY/NJ LocaliQ ...	ACC# 1121846 ---- 2024 Budget Hearing Notice	-9.36
01/03/2024	23299	Life Insurance Compan...	Policy #GL-5474 Volunteer Life Insurance January 2024	-237.30
01/03/2024	23300	Maria Bucsanszky, E.A.	Monthly Fee - January 2024	-6,000.00
01/03/2024	23301	Motorola Solutions Inc.	Acct# 1035457185 - Wireless Bluetooth Mic Charger	-623.88
01/03/2024	23302	W.B. Mason Co., Inc	Customer # C1235200 - Janitorial Supplies	-148.01
01/03/2024	23303	Woodbridge Twp Ambul...	RENT - January 2024	-4,200.00
01/03/2024	23304	Absolute Fire Protection...	1-1 2014 Spartan Pumper -Truck Light	-356.56
01/03/2024	23305	Comcast	Account #8499053400528238/Computer Internet	-239.78
01/03/2024	23306	Fire-Dex, GW LLC	Name Pannel w/ Velcro Captain	-91.00
01/03/2024	23307	John Tomko	Medicare Reimbursement - July 2023 - December 2023	-763.00
01/03/2024	23308	Lowe's	Account 82131319150376/Supplies	-772.10
01/03/2024	23309	Mary Ann Sofka	1/2 Hr Transcription For RegularMeeting 12/6/2023	-45.00
01/03/2024	23310	New Jersey Emergency...	Rescue Truck Repair/Labor	-448.71
01/03/2024	23311	NJ Advance Media (Sta...	Account #XWOOD2393021 -Notice - 2024 Public Meetings S...	-181.88
01/03/2024	23312	PSE&G	Acct#1301369209-Parking Lot 11/08/2023-12/11/2023	-70.10
01/03/2024	23313	Spectrotel	Account #348561/ Clerk	-117.37
01/03/2024	23314	Standard Insurance Co...	Life Insurance - Policy #136829 - January 2024	-4,175.56
01/03/2024	23315	Verizon Wireless	Acct#342401275-00001/Cell Phone	-365.56
01/03/2024	23316	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - January 2024	-2,081.04
01/03/2024	23317	West Hudson Industries	Eagle Over Breast Badge	-200.00
01/03/2024	23318	Absolute Fire Protection...	1-2 2014 Spatan Pumper-Diagnostic Test	-200.00
01/03/2024	23319	Fire-Dex, GW LLC	Bunker Coat-Captain	-91.00
01/03/2024	23320	PSE&G	Acct#602708932573-Firehouse 11/08/2023-12/11/2023	-764.78
01/03/2024	23321	Spectrotel	Account #348180/ Cad/landline/fire alarm/solar	-171.76
Total Northfield Bank - Voucher				-410,763.43
<b>TOTAL</b>				<b>-410,763.43</b>

**WOODBRIAGE FIRE PREVENTION BUREAU REPORT  
DECEMBER 2023**

**DATE: JANUARY 2, 2024**

**REPORT COVERING: DECEMBER**

**FIRE INVESTIGATIONS: 5**

**TOTAL INSPECTIONS COMPLETED IN DECEMBER: 327**

**COMPLAINTS & SPOT INSPECTIONS: 223**

**LIFE HAZARDS: 0**

**QUARTERLY:0**

**SEMI-ANNUAL: 0**

**NON- LIFE HAZARD USES:13**

**TOTAL REINSPECTIONS: 87**

**PERMITS ISSUED: 4**

**TOTAL AMOUNT BILLED IN DECEMBER: \$8,999.00**

**TOTAL AMOUNT COLLECTED DECEMBER: \$4,180.00**

**HOME INSPECTIONS: 0**

**FIRE SAFETY EDUCATION CLASSES: 0**

**REQUESTS: None**

**OTHER:**

**Robert Fizer  
Captain/Fire Official**

# **WOODBIDGE FIRE PREVENTION BUREAU REPORT YEAR END REPORT**

**DATE: January 2, 2024**

**REPORT COVERING: 2023**

**FIRE INVESTIGATIONS: 29**

**TOTAL INSPECTIONS COMPLETED IN 2022: 2,656**

**COMPLAINTS & SPOT INSPECTIONS: 372**

**LIFE HAZARDS: 126**

**QUARTERLY: 36**

**SEMI-ANNUAL:12**

**NON- LIFE HAZARD USES:600**

**TOTAL REINSPECTIONS: 1389**

**TOTAL AMOUNT BILLED IN 2022: \$135,446.10**

**TOTAL AMOUNT COLLECTED IN 2022: \$132,089.10**

**HOME INSPECTIONS: 5**

**FIRE SAFETY EDUCATION CLASSES: 13**

**Robert Fizer  
Captain/Fire Official**

**To: Chief Balog**

**From: Battalion Chief Mastanduno/Capt. McGrath**

**Date: December 22, 2023**

**Monthly Compliance Report for the January 2024 Fire Commissioner Meeting**

**Monthly Requirements**

- Building generator test 12/2.
- Rae meter calibration 12/4.
- Building extinguisher checks 12/10.
- SCBA inspections 12/8.
- Ground ladder inspections 12/19.

**Quarterly Inspections**

- Visual inspection of appliances on our apparatus completed
- Job performance evaluation check-sheet completed
- Building safety check-sheet completed

**Bi-Annual Inspections**

- None.

**Annual Inspections**

- Building Fire Inspection.

**Upcoming Events/Other:**

- Annual inspection of building extinguishers
- Annual inspection of apparatus extinguishers
- Bi-annual hood suppression inspection

Respectfully Submitted,  
Battalion Chief Michael Mastanduno  
Captain Keith McGrath

# Monthly Equipment Report

## December 2023

### Engine 1

#### ➤ Outstanding Issues

- Nuno Tire reported shocks need to be replaced soon
- 200ft of 5inch hose damaged 11/11/23 (Hose bed is now 800ft)
- Fuel Door removed to match paint for new Ladder Truck

#### ➤ Resolved

- Seat belt alarm- Absolute checked all sensors 12/18
- Door alarm- Tour 1 replaced rod to make proper contact on pull out tray 12/09
- Officer door 4" red circle light- Absolute replaced and cleaned contacts 12/18
- Power Steering Sensor replaced- Absolute 12/26

### Engine 2

#### ➤ Outstanding Issues

- Nuno Tire reported shocks need to be replaced soon
- Check Engine light illuminated-Absolute notified 12/01 Error code Turbo sensor Cummins notified and gave quote 1/02/24
- 100ft 5 inch short (Hose bed is now 900ft)

➤ Resolved

- 

**Engine 3**

○ Outstanding

- Hand light not working- Batteries ordered ABD Electric
- Short 200ft of 5inch (Hose bed is now 800ft)
- Front intake leaking- Fire & Safety ordered new valve (Jan. repair)
- 3 SCBA bottles leaking at neck- In workroom for NJFE pickup

○ Resolved

- Driver's side rear inner tire flat- Nuno replaced valve stem and added air 12/11

**Truck 6**

➤ Outstanding

- Driver side aerial cylinder slight hydraulic leak-Monitor
- Driver Side Cord Reel Twist Lock OOS- Ordered new twist lock ABD Electric

➤ Resolved

- Whining noise heard while driving-Tour 2 fixed clamp rubbing

## **Rescue 1**

- Outstanding
  - Scene/Flood lights flickering- PL Customs gave quote to replace wiring
  
- Resolved
  - Driver's side door handle replaced- NJEV 12/19
  - Open door alarm- NJEV cleaned all contacts and realigned magnets 12/13
  - CAD re-booted and running- Woodbridge IT Dept.

## **Auxiliary Vehicles**

- Outstanding
  - 1-3-5 lightbar and arrow stick repairs - ordered
  - 1-3-1 has a lighting issue being investigated and will need a replacement arrow stick – quoted
  - 1-3-8 and 1-3-9 recall on power door lock switch covers- Deputies to monitor
  - 1-3-3 recall on camera blue screen- Ford no fix/ try resetting software
  - 1-3-12 recall on engine failure- Ford no fix/monitor warnings get to dealer if problem persists
  
- Resolved
  - 1-3-2 rear window water leak- Glasson's repaired
  - 1-3-5 flashlight not working- Tour 2 changed battery



## Turnout Gear

- Outstanding
  - Second set of gear for FF Aquino- sizing was wrong
  
- Resolved
  - (3) sets of "Short" suspenders ordered and distributed -SkyLand

## Equipment Out of Service

- Outstanding
  - Meter #3 damaged at call- Gen El notified 7/18 Quote received 8/11
  - Meter #6 pump failure- Gen-El picking up this week 10/30 Motherboard fried 11/27
  - (3) SCBA Bottles leaking at neck- waiting for NJFE to pick up /NJFE Picked up 12/23
  - (1) Harness needs repair- waiting for NJFE to pick up / NJFE Picked up 12/23
  - 500ft 5" hose either failed testing or damaged- waiting to order
  - (2) more SCBA Bottles leaking at neck- NJFE picked up 12/23
  - (2) Akron valves leaking and screen damaged- NJFE picked up 12/23
  
- Resolved

## Miscellaneous

- Outstanding
  - Working on Rope Rescue Equipment getting quotes
  - Quote for Gas Meter and Mount Rescue 1-Gen El gave quotes/ exploring new options

- New C5 Masks inventoried and Labeled (not distributed yet) need to exchange some for sizing

#### Resolved

- New SCBA Harnesses inventoried and labeled
- New SCBA Bottles inventoried and labeled
- New Radios Inventoried
- New fittings installed on (3) RIT Packs

#### **Orders & Deliveries**

- Ordered
  - Failed Hose needs to be replaced
  - Captain Walsh/Geiger Uniforms, Badges, etc.
  
- Delivered
  - (2) Piston intake valves

2024-1-1

# 2024 ADOPTED BUDGET RESOLUTION

## Woodbridge Township FD No. 1

### FISCAL YEAR: January 1, 2024 to December 31, 2024

WHEREAS, the Annual Budget for the Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 3, 2024; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$13,223,488.44 which includes amount to be raised by taxation of \$12,273,658.44, and Total Appropriations of \$13,223,488.44; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 3, 2024 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$13,223,488.44, which includes amount to be raised by taxation of \$12,273,658.44, and Total Appropriations of \$13,223,488.44; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

MORAN.J@WFDNJ01.ORG

1/3/2024

Secretary's Signature)

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
JOHN C. KENNY	X			
ROBERT MINKLER SR	X			
PATRICK KENNY				X
MAY BARCELLONA	X			
JEFFREY MORAN	X			

RESOLUTION #2024-1-2  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2023 budget appropriations have insufficient balances to meet the 2023 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

**MOTION** to accept resolution made by Comm. Minkler Sr, seconded by Comm. Barcellona, all in favor.

Adopted, January 3, 2024  
Date

Maria Bucsanszky, District Clerk