

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, April 5, 2023 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for those through these storms throughout the country.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran

ALSO PRESENT: Attorney – Christopher Howell
Chief Michael Balog
Labor Counsel – Nicole Grzeskowiak
District Clerk - Maria Bucsanszky

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting of March 8th, 2023.

Commissioner Robert Minkler, Sr. made a motion to accept the minutes of the Regular Meeting on March 8th, 2023 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we will move onto Committee Reports – Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: I’d like to have my report entered into the minutes in its entirety and under New Business will have a resolution.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran?
Okay, we will move on to Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: I'd like to have my report moved into the minutes.

Commissioner J.C.K.: Okay so noted, any questions for Commissioner Minkler? Alright, we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: I want to move my report into the meeting minutes, sir.

Commissioner J.C.K.: Okay so noted.

Commissioner P.K.: One other thing, I want to put a special thanks to Captain Fizer. With the Metuchen Avenue project that the water company is doing changing that median up there and noticing that we didn't have any hydrant for that good of a distance and you know he reached out to me to see if we could put one in the middle. I think that was a good catch and I want to commend him on actually out there looking when they're out there doing this work so we catch that. Thank you, that's it.

Commissioner J.C.K.: Okay, so noted. Anything else for Commissioner Kenny? Okay we'll move on to Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: I'd like my report to be put into the minutes.

Commissioner J.C.K.: Okay, so noted. Any questions for Commissioner Barcellona? Alright, so we will move on to Payroll and Bills.

The report of Payroll and Bills for March, 2023:

Maria Bucsanszky: The bills for March, 2023.

Bills: \$1,630,590.99

Payroll: \$394,056.19

Commissioner J.C.K.: Okay, I need a motion to accept the Payroll and Bills.

Commissioner Jeffrey Moran made a motion to accept the Payroll and Bills which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert Minkler, Sr. voting yes on all but not voting on Voucher 22368 and 22406.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER’S REPORT:

Maria Bucsanszky: Treasurer’s Report for April 5th, 2023.

Previous Balance – March 8 th , 2023	\$6,841,735.78
Deposits	\$ 7,811.40
Payroll and Adjustments	\$ 329,103.72
Current Bills	\$1,630,590.99
Ending Balance as of April 5 th , 2023 without the add-on bills	\$4,889,852.47

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer’s Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, we’ll move on to Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have none.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None at this time.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: We’re just still waiting back for 109 Green Street to hear back from the town on the submissions we made on March 6th, 2023 to meet the

conditions of the resolution approving our project. I'll advise the Board once I hear back but have not heard anything since our submission. That's all on Unfinished Business.

Commissioner J.C.K.: Okay, Mr. Attorney I'm going to send you I have a contract for the Oil Separator Project with the engineer. I'd like to send that to you and then they came and did the survey. They're getting ready for an architect to come in. They're going to have to do ground penetration so that's what is going to be going on, next steps. Then I need authorization to give them \$10,000.00.

Commissioner Robert Minkler, Sr. made a motion to approve giving \$10,000.00 for the Oil Separator Project which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief

Chief Michael Balog: Two items Mr. President. Number one, an update on the Queen Road Project. I spoke with Mr. Barrett last week. They entered a contract for the hood work. That should be getting started soon. Also at the Officer's meeting we had a couple of items were identified that we need to put up there to make it a little more functional for us and the overall objective we have noticed decreased response time to some of our areas concerns coming out of there so that's successfully progressive. The second item is the public question that was asked for the air packs. The air packs have been ordered and no estimated time yet on them.

Commissioner J.C.K.: Okay, Chief I understand I guess when the crews were up there working there was a motor vehicle accident I guess like right around the corner where actually a police car was involved so I thought that was great and I understand Iselin 9 was rolling in happiness about us being right there to be able to....

Chief Michael Balog: Yeah, we were there. We were beginning extrication before they were pulling up so it was beneficial and it did result for everybody involved.

Commissioner J.C.K.: That's great. That's the story we like to hear. Thanks Chief. Okay, Nicole.

Labor Counsel – Nicole Grzeskowiak: Nothing.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I have none.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: Nothing.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M. I have a resolution for promotions. Resolution 2023-4-1 is to move Battalion Chief Stephen Weber to the Provisional Deputy Chief position. To make the following a permanent via Civil Service testing to Battalion Chief Mark Minkler and David Hines and to move up Michael Mastanduno from Captain to Battalion Chief and Chad Carrick from Captain to Battalion Chief. Filling the Captain spots will be Ryan Horvath from Firefighter to Captain and Michael Magda will be Firefighter to Captain.

Commissioner P.K.: Mr. President, in the resolution, it's not there, but we have to add Steve Weber, Battalion Chief, so that he's permanently, it's not in there, then he would go to the active. We just have to put Steve under Mark before David.

Christopher Howell, Attorney: We can note it here on the record and I'm happy to provide a revised resolution if we need to do that or if you just want the record to reflect that.

Commissioner J.C.K.: We'll have the record reflect it.

Commissioner Jeffrey Moran made a motion to approve Resolution 2023-4-1 which was seconded by Commissioner Patrick Kenny and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on the name Mark Minkler and voting yes on all of the rest.

Commissioner J.C.K.: Madam Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Mr. President, I'd like to thank the Board for them supporting the administration and filling all the officer's positions back to our previous status

and in conjunction I would like to offer up May 5th as a date to hold the swearing in ceremony.

Commissioner J.C.K.: Okay, how does everybody feel about May 5th?

Commissioner P.K.: I'm fine.

Commissioner R.M.: Yeah that sounds fine.

Commissioner J.M.: Yeah.

Commissioner J.B.: That's good.

Chief Michael Balog: Make that 7:00 P.M.?

Commissioner J.C.K.: Okay, would you all like to take Wednesday and do that on Friday at 6:00 P.M.

Commissioner P.K.: Yeah we can do that.

Commissioner J.C.K.: Okay, so Maria we're going to change the normal meeting to May 5th at 6:00 P.M. and then we will go into the ceremony of the promotions.

Commissioner P.K.: We can do our meeting at 6:00 PM and then promotions to follow.

Commissioner J.C.K.: Okay, anything else Chief?

Chief Michael Balog: No sir.

Commissioner J.C.K.: Okay, Nicole.

Labor Counsel – Nicole Grzewkowiak: Nothing.

Commissioner J.C.K.: How are we doing with Lexi Poles, are we moving along with Lexi Poles?

Labor Counsel-Nicole Grzewkowiak: I have more into (inaudible)

Chief Michael Balog: The renewal is up in June.

Labor Counsel – Nicole Grzewkowiak: I will get them to you before the next meeting.

Chief Michael Balog: Okay, alright.

Commissioner J.C.K.: Okay, do you know what the renewal is going to be?

Chief Michael Balog: I do not know off the top of my head.

Commissioner J.C.K.: Okay, you can tell us at the next meeting or send the communication out.

Chief Michael Balog: Okay.

Commissioner J.C.K.: Okay, we'll move on to Remarks, Comments or Questions From The Audience. Chief Fee.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

CHIEF'S REPORT:

	<u>2022</u>	<u>2023</u>
March calls	45	52
Year To Date	142	143

Chief Fee: Mike wants to extend the invite. Our 125th Anniversary picnic is on May 6th. It's open to everyone, the public brings your families. There are a lot of good things planned so you'll have a good time. As a request I'll have him send an email to administrative for apparatus. He requested the truck with the flag but I understand the flag is not going on the truck so I'll have him send an email when I talk to him to the apparatus he may want. That's it.

Commissioner J.C.K.: Okay. Chief any idea, if anyone asks, are we going to let them know, try to hype it up like, is there like entertainment.

Chief Fee: There's going to be a band and we have (inaudible)

Todd Howell: If you permit me to speak, it will take place on May 6th, Alvin Williams Park in Sewaren. We will have a bounce thing for the kids, they're going to have refreshments, beer, we're going to have Elmer's Catering, they'll provide food, and there will be a band and playing music and there will be a few other things that Mike told me but he's not sure whether he's going to get them or not.

Commissioner R.M.: Are you having fireworks?

Todd Howell: Negative, not to my knowledge, no fireworks. But it's open to the public and their families. Please tell you friends and family and come and enjoy. It's the 125th Anniversary the Fire Department has served the community valiantly and nobly for 125 years. Come and enjoy this. Thank you.

Commissioner J.B.: What are the hours?

Todd Howell: It starts at 12 Noon until 5:00 P.M.

Commissioner J.C.K.: Okay.

Commissioner R.M.: Through the Chair, Chief I see it on Facebook and I see it on Instagram you're looking for volunteers. Maybe you can get the same thing out for your picnic.

Chief Fee: Yeah, we have planned that. Mike has the flyers and things like that. He is having some success with that but unfortunately a few of the guys, he's had about six or seven inquires, that all live in other districts so he did forward them to the other districts and say you live in Fords, Fords is also looking; if you live in Avenel, Avenel is looking, so he is working on that. We are getting some success out of that though.

Commissioner R.M.: No, I'm saying for the picnic.

Chief Fee: The picnic definitely, yeah. We're going to do the same thing, we're going to put up or banner, we're going to put up everything we got, it's coming out.

Commissioner P.K.: Maybe the truck with the flag since ours can't fly. Maybe if another district wants to offer up their truck. I could as District 12 if they want to offer their truck up for that day just for the flag. I'm just throwing that out.

Chief Fee: Yeah, I'll text Mike because he's at work. I'm in between guys.

Commissioner P.K.: Yeah, if that's okay with you, the administration. I mean if we get something out especially for the 125th. Even though it's not ours we help everybody else so I'm sure they can help us for that day.

Commissioner J.C.K.: Okay, anybody have anything else? Anybody have any thing to go into Executive?

Christopher Howell, Attorney: I do just briefly, I guess, real quick.

Commissioner J.C.K.: Okay, we'll go into Executive Session. What is it going to be Legal?

Christopher Howell, Attorney: Yeah a Legal matter.

Commissioner J.C.K.: Okay, on a Legal matter. I need a motion.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for legal matters at 7:15 PM which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 7:29 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Mr. Attorney, do you want to give us a summary?

Christopher Howell, Attorney: Yes, Executive Session was very short today Mr. President. We just discussed the contractual agreement we had for the leasing of the property of Brook Street. That's the property located behind the firehouse and that would conclude the Executive Session for tonight.

Commissioner J.C.K.: Okay, anybody else have anything else to report?

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:30 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBRIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

April 5, 2023

03/31/23

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
03/09/2023	22311	Aquila Landscape Contractors	Snow & Salt Parking Lot & Walkways -109 Green Street...	-450.00
03/09/2023	22313	CDW Government	APC Smart UPS & UPS Network Management	-2,528.04
03/09/2023	22314	Charles Mangione	Website Maintenance - February 2023	-75.00
03/09/2023	22315	Elizabeth Truck Center	2014 Spartan - Repair Claim (1-1)	-18,898.94
03/09/2023	22316	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-6,575.00
03/09/2023	22317	Lowe's	Account 82131319150376/Supplies	-727.05
03/09/2023	22318	Michael A Bilyak	Intercom System	-300.00
03/09/2023	22319	New Jersey Fire Equipment Co	SCBA Cylinder Repair	-97.11
03/09/2023	22320	PSE&G	Acct#7356632500/Firehouse	-736.58
03/09/2023	22321	Settembrino Architects	Professional Services - Printing Expense/109 Green St	-695.00
03/09/2023	22322	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-160.72
03/09/2023	22323	Treasurer State of NJ	Renewal McGrath - #164404	-91.00
03/09/2023	22324	U.S. Bank	Acct#4798531221546585/Subscription, Coffee & Electio...	-1,003.16
03/09/2023	22325	Union County Fire/EMS Trainin...	Course - Fire Instructor Level 1/Cove Benjamin	-375.00
03/09/2023	22326	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium April 2023	-597.16
03/09/2023	22327	Verizon Wireless	Acct#342401275-00001/Cell Phone	-109.08
03/09/2023	22328	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage March 2023	-1,934.40
03/09/2023	22329	Wellcare	Acct # 34694850 - K. Howell - April 2023	-9.30
03/09/2023	22330	Spectrotel	Account #34348561/Clerk	-56.58
03/09/2023	22332	Elizabethtown Gas	Account #7194826935/109 Green St 01/26/2023-02/23/...	-332.48
03/09/2023	22333	Elizabethtown Gas	Account #2164284700 01/26/2023-02/23/2023	-978.91
03/09/2023	22334	Township of Woodbridge Sew...	Account #82031000-0-2022 Sewer/418 School Street	-2,983.32
03/09/2023	22335	Township of Woodbridge Sew...	Account #82026400-0/109 Green Street	-651.39
03/09/2023	22336	MIDDLESEX WATER COMPA...	Hydrant Service - March 2023	-44,597.51
03/09/2023	22337	Woodbridge Twp Ambulance a...	RENT - FEBRUARY-MARCH-APRIL 2023	-12,600.00
03/31/2023	TEPS	Division of Pension & Benefits	2023 PERS Annual Employer Appropriation	-15,071.00
03/31/2023	TEPS	Division of Pension & Benefits	2023 PFRS Annual Employer Appropriation	-1,255,679.00
04/01/2023	22331	Catherine Crowe	Reimbursements - Health Benefits March 2023	-384.38
04/05/2023	22339	Access Self Storage of Woodb...	Storage Rental Unit #16027 04/13/2023 - 06132023	-1,257.00
04/05/2023	22340	All Hands Fire Equipment	Man'v Machine Kit	-649.99
04/05/2023	22341	Amazon Capital Services	Tablet Car Cradle Holder	-29.49
04/05/2023	22342	Aquila Landscape Contractors	Salted Parking Lot & Walkways - 3/7/2023 -109 Green ...	-275.00
04/05/2023	22343	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-46.04
04/05/2023	22344	Bowco Laboratories Inc	Pest Control Monthly 418 School St & 109 Green St	-88.00
04/05/2023	22345	Christopher Howell	Monthly Fee - April 2023 & Shortage for March 2023	-4,850.00
04/05/2023	22346	Christopher Jago	Reimbursement-Conference - Atlantic City	-322.71
04/05/2023	22347	Club Forty-Four Inc.	Boater Safety Course/Wagner	-75.00
04/05/2023	22348	Comcast	Account #8499053400528238/Computer Internet	-83.47
04/05/2023	22349	Cummins Sales & Service	C/S#195874 -Engine 1 Oil Leak (1-1)	-2,977.44
04/05/2023	22350	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 03/1/2023 - 03/31/2023	-13,102.21
04/05/2023	22351	Emergi-Clean, Inc	Cleaned & Recleaned Inside of Vehicle Units 1-3-10; 1-...	-386.75
04/05/2023	22352	Fire-Dex, GW LLC	Gear Wash & Inspection/Pants	-61.42
04/05/2023	22353	Gen-el Safety & Industrial Prod...	Oxygen Sensor	-342.25
04/05/2023	22354	Glasson's Auto Repair	2013 Tahoe - Repairs (1-3-1)	-3,217.26
04/05/2023	22355	Gremar Contracting, LLC	Construction Project - 418 School St	-761.20
04/05/2023	22356	Hackensack Meridian Team H...	Physicals	-160.00
04/05/2023	22357	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-5,125.00
04/05/2023	22358	Home News Tribune	Account#ASB-076094- Notice Regular Meeting 03/01/20...	-7.02
04/05/2023	22359	Independent Overhead Door C...	Service Call & Labor - Bay 4	-565.00
04/05/2023	22360	Joint Board of Fire Commissio...	2023 Annual Fire District Assessment	-6,000.00
04/05/2023	22361	Kean University	Youth Firesetter Intervention Class/Fizer, York & Jago A...	-210.00
04/05/2023	22362	Knox Company	Padlock & Shipping	-280.00
04/05/2023	22363	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - April 2023	-242.95
04/05/2023	22364	Lowe's	Account 82131319150376/Supplies	-2,277.40
04/05/2023	22365	Margaret Sulej	Cleaning 109 Green Street 03/16/2023	-180.00
04/05/2023	22366	Maria Bucsanszky, E.A.	Monthly Fee - April 2023	-6,000.00
04/05/2023	22367	Marie Gould	Reimbursement - Health Benefits March 2023	-384.38
04/05/2023	22368	Mark Minkler	Reimbursement- Conference - Atlantic City	-327.18
04/05/2023	22369	Mary Ann Sofka	3 HR Transcription For WFD Regular Meeting 03/08/2023	-90.00
04/05/2023	22370	Mary Karnas	Reimbursement - Health Benefits - March 2023	-384.38
04/05/2023	22371	Mid-Atlantic Rescue Systems, ...	(4) Chains & (2) Ram Plates	-1,298.45
04/05/2023	22372	New Jersey Fire Equipment Co	Fire Boots	-1,084.00
04/05/2023	22373	NFPA AVON,MA	ID #3487180 - Online Subscription	-1,725.00
04/05/2023	22374	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Regular Meeting 0...	-67.20
04/05/2023	22375	NJ Fire & Emergency Medical ...	FF Health, Safety & Tatics	-100.00
04/05/2023	22376	Noll Brothers Inc.	Tow - Spartan Fire Truck	-850.00
04/05/2023	22377	Owen S Dunigan & Co, Inc	Bay 4 & 5 Repaired Air Hose Reel	-324.00
04/05/2023	22378	PSE&G	Acct#7550582203/109 Green St	-132.21
04/05/2023	22379	Robert Fizer.	Reimbursement -IAAI Conference - 02/28/2023-03/03/2...	-322.71

Date	Num	Name	Memo	Amount
04/05/2023	22380	Skylands Area Fire Equipment ...	Particulate Blocking Hoods	-9,500.00
04/05/2023	22381	Sophie Bader	Reimbursement - Health Benefits March 2023	-384.38
04/05/2023	22382	Spectrotel	Account #34348561/Clerk	-56.99
04/05/2023	22383	Standard Insurance Company	Life Insurance - Policy #136829 - April 2023	-4,240.60
04/05/2023	22384	Staples	6035 5178 2066 2780 - Supplies	-364.70
04/05/2023	22385	Stone Mountain Printing	(500) Envelopes - Board of Fire Commissioners Return ...	-96.40
04/05/2023	22386	Survivor Fire & Safety Equipm...	Fire Extinguisher Service	-215.75
04/05/2023	22387	Thomas McNamara	Reimbursement - IAAI Conference - 02/28/2023-03/03/2...	-322.71
04/05/2023	22388	TOWNSHIP OF WOODBRIDG...	Account# 21773 Block 548 Lot 6 2nd Qtr 2023 Taxes	-1,351.12
04/05/2023	22389	Twin Rocks Water	5 Gallon Water - 418 School St &109 Green St	-102.35
04/05/2023	22390	Tyler Technologies Inc	Mobile Eyes Inspector - Maintenance - 05/01/2023-04/3...	-3,050.62
04/05/2023	22391	U.S. Bank	Acct#4798531221546585/Office & Auto Zone5	-135.49
04/05/2023	22392	United Healthcare - RX	Member #0216770561-Prescription T Howell March 2023	-36.10
04/05/2023	22393	Verizon Connect	C/S #WOOD028 Monthly Service February 2023	-80.95
04/05/2023	22394	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-799.65
04/05/2023	22395	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - April 2023	-1,872.00
04/05/2023	22396	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - Notebook	-18.48
04/05/2023	22397	William York.	Reimbursement - Conference - Atlantic City	-322.71
04/05/2023	22398	Absolute Fire Protection Co., Inc	2014 Spartan Pumper E-2-Repaired Air Dryer (1-2)	-664.84
04/05/2023	22399	Access Self Storage of Woodb...	Storage Rental Unit #16029 04/18/2023 - 06/18/2023	-807.00
04/05/2023	22400	Amazon Capital Services	Coffee Pot	-139.99
04/05/2023	22401	Comcast	Account #8499053400759387/Computer Internet	-1.00
04/05/2023	22402	Cummins Sales & Service	C/S#195874 -Engine 2 Oil Leak (1-2)	-4,011.08
04/05/2023	22403	Fire-Dex, GW LLC	Gear Wash & Inspection/Pants	-1,331.73
04/05/2023	22404	Glasson's Auto Repair	2020 Ford Police - Oil Change (1-3-8)	-81.81
04/05/2023	22405	Kean University	Youth Firesetter Intervention Class/Jago April 11-12, 2023	-70.00
04/05/2023	22406	Mark Minkler	Reimbursement-Conference - Atlantic City	-135.19
04/05/2023	22407	New Jersey Fire Equipment Co	Fire Boots	-542.00
04/05/2023	22408	Owen S Dunigan & Co, Inc	Repair Kitchen Faucet Cartridges	-125.00
04/05/2023	22409	PSE&G	Acct#7356632500/Firehouse	-598.37
04/05/2023	22410	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-160.72
04/05/2023	22411	Stone Mountain Printing	Business Cards Lim/Minkler R	-124.40
04/05/2023	22412	Survivor Fire & Safety Equipm...	Kitchen System Inspection	-559.50
04/05/2023	22413	Township of Woodbridge	2023 Radio Maintenance Agreement	-21,221.00
04/05/2023	22414	Verizon Wireless	Acct#342401275-00001/Cell Phone	-123.60
04/05/2023	22415	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - TP Dispenser	-29.69
04/05/2023	22416	Absolute Fire Protection Co., Inc	2014 Spartan Pumper E-2-Engine Light (1-2)	-190.00
04/05/2023	22417	Amazon Capital Services	Coman Fire & Emergency Book	-86.95
04/05/2023	22418	Cummins Sales & Service	C/S#195874 -Engine 2 Nitrogen Oxide Sensor (1-2)	-1,775.77
04/05/2023	22419	Fire-Dex, GW LLC	Gear Wash & Inspection/Bunker Coats & Pants	-685.95
04/05/2023	22420	Glasson's Auto Repair	2020 Ford F-450 - Oil Change (1-3-11)	-106.00
04/05/2023	22421	PSE&G	Acct#1301369209/Parking Lot	-35.04
04/05/2023	22422	Survivor Fire & Safety Equipm...	Fire Extinguisher Inspection	-173.50
04/05/2023	22423	Verizon Wireless	Acct#342401275-00001/Cell Phone	-274.15
04/05/2023	22424	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - Large Roll TP	-316.72
04/05/2023	22425	Absolute Fire Protection Co., Inc	2014 Spartan Pumper E-1-Tank Fill Linkage (1-1)	-220.00
04/05/2023	22426	Fire-Dex, GW LLC	Gear Wash & Inspection/Bunker Coats & Pants	-171.43
04/05/2023	22427	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - Paper Towels	-37.61
04/05/2023	22429	Absolute Fire Protection Co., Inc	2014 Spartan Pumper E-1-Brakes & Lights (1-1)	-660.00
04/05/2023	22430	Absolute Fire Protection Co., Inc	2006 ALF Ladder - Truck #6 - Parts & Labor	-898.90
04/05/2023	TEPS	State of New Jersey- Health B...	Health Benefits Retiree - 04/01/2023 - 04/30/2023	-46,971.41
04/05/2023	TEPS	State of NJ- Health Benefits F...	Health & Prescription Benefits - Active April 2023	-96,576.30
04/05/2023	22431	Absolute Fire Protection Co., Inc	2014 Spartan Pumper E-1-Parts & Labor (1-1)	-1,149.84
04/05/2023	22432	Absolute Fire Protection Co., Inc	2014 Spartan Pumper E-1-Parts & Labor (1-1)	-1,224.28
Total Northfield Bank - Voucher				-1,630,590.99
TOTAL				-1,630,590.99

RESOLUTION
(Title Promotions)

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within the Fire District No. 1 of the Township;

WHEREAS, the Fire Department personnel has increased in size over the years to keep pace with growing demands of the District; and

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7; 40A:14-81 and 40A:14-81.1 the Board has approved the appointment of Stephen Weber from Battalion Chief as of March 5, 2023 to Provisional Deputy Fire Chief as of April 16, 2023, to assist with the day-to-day operations of the fire department as outlined in the department's organizational chart on an interim basis until the Board can approve a permanent appointment to be filled by an eligible employee through the New Jersey Civil Service Commission subject to any and all applicable requirements and approval by the Commission. The position's terms and conditions of employment will be covered pursuant to an employment agreement between the District and the occupant of the position, both on a provisional/interim basis and/or a permanent basis.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7; 40A:14-81 and 40A:14-81.1 the Board has approved the appointment of the following paid members on a permanent basis:

Mark Minkler – Battalion Chief starting on March 5, 2023
David Hines-Battalion Chief starting on March 5, 2023
Michael Mastanduno-Battalion Chief starting on April 2, 2023
Chad Carrick-Battalion Chief starting on April 16, 2023
Ryan Horvath-Captain starting on April 9, 2023
Michael Magda-Captain starting on April 9, 2023

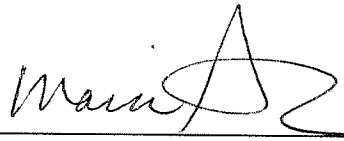
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY

ADOPTED: April 5, 2023

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on April 5, 2023.



MARIA BUCSANSZKY – Clerk



Woodbridge Fire Department, Fire Prevention Bureau

109 Green St. Woodbridge, New Jersey 07095
Business: (732) 602-6040 • Fax: (732) 602-6043
www.woodbridgefirenj.com

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

HYDRANT REPORT FOR MARCH 2022

- Metuchen Avenue: Middlesex water company replaced a section of the existing 12" water main from Fleetwood Dr. up to Peyser St. This project included relocating the taps off the 6" water main to the new 12" water main then abandoning the 6" water main. This project allowed for the installation of a new Fire Hydrant along Metuchen Avenue.
- Decker Place: Middlesex water company is replacing the existing 6" water main with a 8" water main.

Respectfully Submitted,

**Robert Fizer
Captain/Fire Official**



WOODBRIDGE FIRE DEPARTMENT

Monthly Pre-Plan Report

- There was no pre-planning conducted in the month of March due to annual refresher training and training of the daytime firefighters.
- In the process of completing an update for the SHELL Pre-Fire Plan. Working with the consultant pertaining to the changes of the fire protection systems with-in the facility.
- Continuing foam change over project with Shell and its required equipment.
- Working on sensitive department response project.
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Mark J. Minkler
Battalion Chief CFEI / CVFI
Division of Pre-Incident Planning
Woodbridge Fire Department

March 2023

To: Chief Balog
From: Battalion Chief Hines

Date: March 31, 2023

Monthly Compliance Report for the April 2023 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 3/6
- Rae meter calibration 3/6
- Building extinguisher checks 3/12
- SCBA inspection 3/10
- Ground ladder inspections 3/21

Quarterly Inspections

- None

Bi-Annual Inspections

- None

Annual Inspections

- None

Upcoming Events/Other:

- ISFF Tag printing underway

Respectfully Submitted,
Battalion Chief David Hines

To: Chief Balog
From: Battalion Chief Hines

Date: March 31, 2023

Monthly Building Report for the April 2023 Fire Commissioner Meeting

- Dunigan was out to repair backroom kitchen sink 3/9
- Refrigerator replace in back room 3/10
- First floor kitchen was inspected by Township Health Department and passed. Certificate posted on lobby bulletin board.
- The rear parking-waiting on Jim's signs to deliver approved signage.
- Bowco completed monthly service
- Comairco reviewing building for compressor and piping replacement/upgrade.
- Toilet paper dispenser replaced in 2nd floor bathroom center stall.
- Two office chairs replaced in Watch desk 3/28
- MultiFlow still needs to remove old soda filled lines from back-room refreshment area.

Respectfully submitted,
Battalion Chief, David Hines

WOODBIDGE FIRE PREVENTION BUREAU REPORT MARCH 2023

DATE: April 5, 2023

REPORT COVERING: March

FIRE INVESTIGATIONS: 0

TOTAL INSPECTIONS COMPLETED IN MARCH: 208

COMPLAINTS & SPOT INSPECTIONS: 11

LIFE HAZARDS: 15

QUARTERLY:0

SEMI-ANNUAL: 0

NON- LIFE HAZARD USES: 81

TOTAL REINSPECTIONS: 93

PERMITS ISSUED: 1

TOTAL AMOUNT BILLED IN MARCH: \$10,713.80

TOTAL AMOUNT COLLECTED MARCH: \$12,647.80

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: None

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**

Monthly Equipment Report

March 2023

Engine 1

- Outstanding Issues
 - None reportable
- Resolved
 - Cummins made necessary repairs

Engine 2

- Outstanding Issues
 - Front intake indicator shows partial opening in valve
 - Absolute to evaluate
 - Officer side rear cab door step light out
 - Strip light in compartment L1 is partially out
- Resolved
 - Cummins made necessary repairs

Engine 3

- Outstanding
 - No repairs outstanding
- Resolved

Truck 6

- Outstanding
 - Truck is leaning to the right again – Monitoring
 - Aerial nozzle wire frayed – shift made temporary repairs – Absolute to evaluate and quote
 - Officer side high compartment – locking mechanism loose and screws are stripped out – shift made temporary repair – Absolute to evaluate and quote
 - Hydraulic leak officer side rear outrigger – will need to be brought into the shop
- Resolved

Auxiliary Vehicles

- Outstanding
 - 1-3-5 has recalls waiting on parts
 - 1-3-5 lightbar and arrow stick repairs - ordered
 - 1-3-1 has a lighting issue being investigated and will need a replacement arrow stick - quoted
- Resolved
 - 1-3-8 recall issue and repair completed
 - 1-3-9 recall issue and repair completed
 - 1-3-9 had oil change at Glasson's

Turnout Gear

- Outstanding
 - Second set of gear for new hires still pending
- Resolved
 - Gear sent out for decon/repair following Buckeye incident 23014180 - returned
 - Gear sent out for decon/repair following Buckeye incident 23025506 - returned

Equipment Out of Service

- Outstanding
 - Four lengths of 5" supply hose damaged at Buckeye incident 23025506 – Ordered FF1
 - RAE Meter battery to be ordered – quote pending
- Resolved
 - Meter #2 repaired and LEL sensor installed – New Battery to be ordered
 - 3 cylinders sent for hydro – 1 failed not able to be repaired
 - Multiple nozzles in repaired – NJFE

Rescue 1

- Outstanding
 - Air leak on Rescue due to bad contact – parts on order
- Resolved
 - Committee met and will proceed with equipment purchases
 - Part to upgrade air brake system was installed

Miscellaneous

- Outstanding
 - Working with vendor for exterior gear (Tech Rescue Gear) – Ordered
- Resolved
 - TNT Annual Maintenance scheduled

Orders & Deliveries

- Ordered
 - Multiple orders of equipment for Rescue 1, Training Division, Pre-Planning on back order
 - Uniforms for all promotions
 - Equipment for Rescue 1
- Delivered
 - Particulate blocking hoods