

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Tuesday, January 17, 2023 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence for our departed members.

PRESENT: Commissioner John C. Kenny, Commissioner Robert Minkler, Sr., Commissioner Patrick Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran

ALSO PRESENT: Chief Michael Balog
Attorney - Christopher Howell
Labor Counsel – Nicole Grzeskowiak
District Clerk - Maria Bucsanszky
Auditor - Michael Bart

Commissioner J.C.K.: I need a motion to accept the minutes of the previous Regular Meeting on December 14, 2022 and Special Meeting on December 9, 2022.

Commissioner Robert Minkler, Sr. made a motion to accept the minutes of the previous Regular Meeting on December 14, 2022 and Special Meeting on December 9, 2022 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Okay, I guess we’ll move on to Committee Reports and we’ll start with Personnel and Liaison to the Volunteer Fire Department – Commissioner Moran.

COMMITTEE REPORTS:

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE DEPARTMENT:

Commissioner J.M.: There are no significant or major things going on and I just request that the rest of the Personnel report be entered into the minutes.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Okay, Apparatus and Vehicles – Commissioner Minkler.

APPARATUS AND VEHICLES:

Commissioner R.M.: None at this time, I'm just going to ask that the rest of my report be entered into the minutes.

Commissioner J.C.K.: Okay noted, any questions for Commissioner Minkler? Okay, Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: I have nothing sir just my report added to the minutes.

Commissioner J.C.K.: Okay noted, any questions for Commissioner Kenny? Building and Grounds – Commissioner Barcellona.

BUILDING AND GROUNDS:

Commissioner J.B.: I would like to have my report moved into the minutes.

Commissioner J.C.K.: Okay, anything for Commissioner Barcellona: Alright, we'll go into Payroll and Bills.

The report of Payroll and Bills for December, 2022:

Maria Bucsanszky: The bills for December, 2022.

Bills: \$427,306.01

Payroll: \$565,439.20

Commissioner J.C.K.: Okay, any questions for Payroll and Bills?

Commissioner Jeffrey Moran made a motion to accept the Payroll and Bills and add-on bills which was seconded by Commissioner Jay Barcellona and carried unanimously except for Commissioner Robert M. Minkler, Sr. abstaining on Voucher 27072, 22070, 22086, and 22-00596.

Commissioner P.K.: Mr. President, I'd like to make a motion to do the add-ons in the amount of \$19,949.52.

Commissioner Patrick Kenny made a motion to do the add-ons in the amount of \$19,949.52 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner P.K.: Chief, I think the one for the C lights and the plan kit that was for the truck, right?

Chief Michael Balog: Rescue truck.

Commissioner P.K.: The rescue?

Chief Michael Balog: Yes.

Commissioner P.K.: That's for Rescue One?

Chief Michael Balog: Correct, from A & K.

Commissioner P.K.: From A & K.

Chief Michael Balog: Yes.

Commissioner P.K.: Okay, I wasn't sure if it was for that one or the Utility Truck.

Chief Michael Balog: No, what was the dollar amount?

Commissioner P.K.: \$3,000.00.

Chief Michael Balog: Yes, that was for the Rescue Truck.

Commissioner P.K.: Rescue, okay that's all.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for January 17th, 2023.

Previous Balance – December 14 th , 2022	\$6,449,688.36
Deposits	\$ 71,092.07
Payroll and Adjustments	\$ 512,979.34
Current Bills	\$ 427,306.01
Ending Balance as of January 17 th , 2023 without the add-on bills	\$5,580,495.08

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: Nothing.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M: Nothing at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: Nothing at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: Nothing this evening.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: No nothing at this time

Commissioner J.C.K.: Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief

Chief Michael Balog: Just a couple of quick things Mr. President.

Commissioner J.C.K.: Yes.

Chief Michael Balog: I'm working with Battalion Chief Hines due to ongoing parking issues in the back lot within the township ordinance to get the signs up for posting the No Parking to work within that and we've been approached by Avenel to provide a safety officer during the day Monday through Friday 7 A.M. to 5 P.M. on their first alarm assignments so staff permitting we're going to be doing that. Also, the shed project is complete. I'll tell you we signed off on the American Rescue Plan Grant so we should be receiving that money shortly and also, I'd just like to commend our members and all our Mutual Aide partners at the Cricket Lane fire on Sunday. They did a tremendous job in keeping that through what it was. That's all I have.

Commissioner J.C.K.: I understand the conditions were horrible.

Chief Michael Balog: Yes, they did a fantastic job.

Commissioner J.C.K.: Okay, any questions for the Chief? Nicole.

Nicole Grzeskowiak, Labor Counsel: Nothing.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I just want to commend everybody for the Cricket Lane fire and thank Chief Weber, Chief Balog and all the Mutual Aide companies and the guys working. Like the Chief said it was a very good stop. To keep it confined to that one apartment and not losing that whole building was as excellent stop for the amount of fire that was going on in that apartment at the time. I want to commend all the guys, that's all I have.

Commissioner J.C.K.: Okay, so noted. Commissioner Minkler.

Commissioner R.M.: Yes Mr. President, Shell Oil has donated quite a bit of stuff to us in the last year or so. I was wondering if we could get a plaque for them and they could come to our meeting and present it to them for doing such a nice job and to continue to keep on donating to the Fire Department.

Commissioner J.C.K.: I think that is an excellent idea.

Commissioner P.K.: I'll second that.

Commissioner J.C.K.: Okay, I don't think we need to take anything. Can you work on that Chief?

Chief Michael Balog: Absolutely.

Commissioner J.C.K.: Okay, anything else?

Commissioner R.M.: No that's it.

Commissioner J.C.K.: Okay, Commissioner Barcellona.

Commissioner J.B.: I'd just like to thank everybody for doing a good job at the fire on Sunday.

Commissioner J.C.K.: Okay, Commissioner Moran.

Commissioner J.M.: No New Business. Just to commend the troops on the good job that was done and to keep the fire from spreading.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: We entered into a Lease Agreement with the Woodbridge Township Rescue Squad to rent some space over on Queens Road. That lease has been signed and finalized. We are just waiting to send over some insurance information to them so they know that we are insured. That lease started January 1st, it's a one-year lease so I just wanted to advise the Board that that has been finalized.

Chief Michael Balog: Can I just add on to that? Since everything is finalized, starting yesterday in the afternoon after CPR they started staffing that with an engine. Last week I walked all the officers through, showed them the areas we have and what's in our lease, what we agreed to, so starting going forward staffing permitting we will have an engine up there during the daytime hours, a little after 7 A.M. to a little before 5 P.M.

Commissioner P.K.: I think that is a great idea especially what's going on up on Main Street right now. It's an actual debacle up there by Wegman's with the construction with the bike project and everything else that's going on up there right now so that's actually a really good idea especially during the day.

Christopher Howell, Attorney: The only other thing that was raised by the attorney Kevin Morris who represents the Rescue Squad, was the vehicles being stored there. We just have to make sure we know to file with our insurance that we store the vehicles there. I think they need to be made aware of that. Whether that changes the policy I don't know. We have JIF of course for liability but we have a separate auto or part of that is for the auto life of that vehicle so we would have to let the insurance company know that we're storing that vehicle there.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief Michael Balog: Nothing.

Commissioner J.C.K.: Nicole.

Nicole Grzeskowiak, Labor Counsel: Nothing.

Commissioner J.C.K.: Okay, just so everyone knows too last week we had a hearing with the DCA and we were approved for our bonds for the Green Street project so all

the approvals are done and we're working now towards final review so that we can obtain our permits from Tom Kelly and go out for bid. Okay, so its that time of the year, it's a little later normally, but Mike I know you're here tonight that you present the Audit for last year.

Michael Bart, Auditor: Thanks Mr. President, I think everybody has a copy of it. I'll just briefly go through it. We completed the audit but actually I think it's earlier than last year, believe it or not. It's late every year because we have to go through some crazy accrual numbers from the state but in any event I'll just briefly walk you through this. Pages 1, 2 and 3 are the auditor's opinion. We issued another clean unmodified opinion for the district here for another year meaning we found nothing that would lead us to believe that your financial statements were not in anything other than accordance with the generally accepted county principles on a governmental county basis. Pages 2 and 3 are another opinion that our firm has given based on the internal controls over financial reporting that the district employs here and again we gave you another clean unmodified opinion there in that we found no problems with your system of internal controls over finances and financial reporting. If we did find any issues with that, we would have to submit a separate report to the Department of Community Affairs so you received a clean unmodified opinion on that as well. The next few pages are the part of the audit called Management's Discussion and Analysis and this is just basically a brief summation if you will of the findings of the district. They show, you know, a total less combined Capital Assets to give us total assets on each portion. You see about \$14.5 million showing a negative net position of about \$14.8 million but we can address that in a minute. It also goes on to discuss variances one year to the next and if we knew of any concrete that caused a material change in our numbers. The last page of that section just shows the tax history of the district and the assessed evaluations of the district for the past ten years. Pages 7, 8 and 9 are tables which shows the district's proportion share of the pension liability as of June 30th, 2021. It's share on Page 8 of our net pension liability not police and fire but regular pension liability and Page 9 is a summary of the district's liabilities for its other post-employment benefits for its employees and the majority of that would be health insurance coverage that the district is responsible for and when I say responsible for its not that we're responsible for paying all at once a net pension liability of \$6.6 million and a net other than other post-employment benefits of \$9.5 million. They are just figures that we have to wait. That's our share here at the district of the multi-billion dollar liability that the State of New Jersey has towards pension obligations and its other post-employment benefit obligations that is health insurance for retirees and the like. A couple of years ago the county principles said we had to start recognizing our district's share of this stuff on our financial statements so we have to wait and in this case we didn't get one of these tables out until December 15th which is basically the state's accountants and auditors saying alright this is our total liability for pensions and in the case of pensions it could be \$3 billion or \$4 billion. Alright every municipality that has employees responsible we have to report our share of those liabilities so we have to wait and it's all divvied up and whacked up and basically as you can see on Page 10 is our pension liability actually went down from \$11.5 million in 2020 to \$6.6 million. Our other post-employment

benefits liability as you could see is \$9.5 million. That went up a little bit from \$9.4 the year before. Now how can I explain on the balance sheet those changes, we're just taking those numbers from the State of New Jersey. They're actuaries their auditors and their evaluation teams figure out what the liability is. Once it is set then they distribute it out to all of the districts; authorities, townships, school boards, development boards, you name it, anybody on municipal salaries, probably in PERS and therefore your entity has to show your share of that liability. It's not like it has to be paid anytime soon but we have to recognize that we do have that liability. Pages 11 and 12 basically summarize the activities and changes in that position to the General Fund as of December 31st, 2021. The district raised \$10.6 million in revenues which was up from the year before at \$9.1 million. The district had Total Expenditures net of adjustments for pension and other post-employment benefits of \$7,047,000.00 resulting in a net surplus excess of revenues over expenses of \$3.6 million. Now you'll see that leads to a bottom line Net Position at the end of the year of a negative \$17,974,000.00 but I'm going to throw everyone back to page I believe it was 5. What basically we have to do for budget purposes is take that negative Net Position number of \$17.9 million and we then have to add back of the accruals to that negative Net Position number for pensions and other post-employment benefits which winds up with an available Fund Balance of \$4.6 million as of the end of 2021. I believe we committed a million or so, I don't have that number it's in another file, towards the 2023 Budget. It would basically be drawn out of that surplus which DCA allows us to do. Basically DCA says, alright yeah we got to book these numbers. It's driving everybody's bottom line into a negative because we have to recognize all of this liability that we'll never have to write a check for so we get to add that back when we do our budgeting which we did and I think we're doing the budget tonight, right?

Commissioner J.C.K.: Yes, we're adopting the budget here.

Michael Bart, Auditor: So having said that it still is a positive position for the district to be in. Page 12 just basically is a clear make up of all the budget items, Line by Line, what we budgeted for the year 2021 and what we actually experienced for the year 2021 and it results in a variance, a favorable variance of as you see down towards the end of the page second column from the right. We showed that Operating Appropriations of \$6.5 million verses \$9.5 million that we budgeted so we wind up with a positive variance of about \$3,007,000.00. Pages 13 and 14 are the Financial Statements for the General Fixed Assets account. That's the fund where we maintain the cost and the depreciation on all of the equipment here at the district that we capitalize. Apparatus and construction costs and the like go into this fund. The expenditures that we made we budget for them but we transfer them over to a General Fixed Asset Fund. We account for them separately there and we also account for a depreciation on those assets. We have to recognize that the assets are going to last forever and we have to depreciate them. They are a non-cash charge but according to Page 14 here we have total depreciation of \$189,000.00. That's basically wear and tear we recognize based on the scheduled depreciation on these assets. Pages 15 through I believe it's Page 30 are the footnotes of the Financial Statement. They

basically just explain all of the rational that's used, all of the regulations that the authority has to follow in order to free and maintain it's financial statements. We basically have to describe the fixed assets in a little more detailed different way for both years additions and decreases of the Fixed Assets and our balances as of December 31st, 2020 through 2021. We go on to describe what the district has to do in terms of managing these funds, what vehicles you're allowed to invest your funds in, the ones you are not allowed to invest your funds in and basically the amounts that are in your checking account. The rest of the footnotes basically deal with the rational that you use to come up with the accruals for pension liability and other post-employment benefit liabilities. Now again the bulk of this information again is pulled from basically three state reports that are issued November to December of every year after we close out the year. We didn't get pension numbers, benefit numbers or PFRS (Police Fire Retirement System) numbers until about November of 2022 for the year ending December 31st, 2021 that's how long it takes to get these numbers. Why that is I speculate it has to do with COVID. You know they can't figure out what the ultimate liability is going to be for a lot of the exposure up there so that's why we have to wait so long so that is the footnotes to the Financial Statements. It's a rational and what the state uses for it's calculation of pension accruals and we have to summarize that in the footnotes as well. Page 31 is just basically our roster officials at the end of the year. Important page on 32, if we had any comments or recommendations regarding your system of internal controls over financial reporting or your system of accounting in general or any type of internal control that we noticed during the course of the audit we would have to report them on Page 32. We did not find any importable conditions here at the district so basically that led to a clean audit report. It's important that the commissioners understand that because you're going to have to sign an affidavit that has to go down to the Department of Community Affairs along with a copy of the audit report saying that you did review the audit report and specifically any comments and recommendations of which you do not have so that's basically your affidavit that the audit report was reviewed by the commissioners, each one, specifically comments and recommendations have been made and then that whole packet gets sent down to the Department of Community Affairs. There's the resolution, I believe, you will pass this evening provided you have no problems with the audit report, accepting the findings of the audit report and that will close out our audit process for yet another year here at the district and that's basically it. I'd be happy to answer any questions for you. I know that we're getting involved in some capital projects and the like so you know sooner that DCA gets information like this the better off we're going to be. I'm surprised they didn't ask about that last week so that's where we are.

Commissioner J.C.K.: Just follow the bouncing ball.

Michael Bart, Auditor: Just follow the bouncing ball. I don't want to bore you guys with budget horror stories but you know it's interesting how some people at DCA gives things verses other people at DCA so it's been driving Maria and I crazy for the best part of a month or so and I do have to thank Maria again she does a wonderful

job getting the information to us, keeping your records in order and straight and again it was a clean audit this year. I recommend that the audit be accepted.

Commissioner J.C.K.: Okay, does anyone have anything? Mike, thank you for your time.

Michael Bart, Auditor: No problem, no problem at all. Please any questions just give me a call. We got to get that affidavit taken care of.

Commissioner J.C.K.: Okay good, so we have Resolution 2023-1-3 which is we're accepting the audit.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2023-1-3 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, the audit is complete. Alright, so the next one I have is Resolution 2023-1-2 which is the 2023 Adopted Budget Resolution for fiscal year January 1st, 2023 through December 31st, 2023.

Commissioner Jeffrey Moran made a motion to approve Resolution 2023-1-2 which was seconded by Commissioner Jay Barcellona and carried by roll call vote; Commissioner John Kenny – Yes; Commissioner Robert Minkler – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jay Barcellona – Yes; Commissioner Jeffrey Moran – Yes.

Commissioner J.C.K.: At this time we'll open up to the public if anyone has any questions on this 2023 Budget.

Commissioner Patrick Kenny made a motion to close the public portion of the 2023 Budget which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: The next one is Resolution 2023-1-1 which is for expenses that need to go from items that are surplus to items that are totaling \$50,712.00.

Commissioner Patrick Kenny made a motion to approve Resolution 2023-1-1 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Michael Bart, Auditor: Alright, we're good.

Maria Buscanszky: Thank you.

Michael Bart, Auditor: Please any questions you know where to find me. Good luck.

Commissioner J.C.K.: Take care.

Maria Bucsanszky: Good bye.

Commissioner J.C.K.: Okay, so now we're going into the public portion of the meeting. Okay, Remarks, Comments or Questions from the Audience.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner J.C.K.: Chief Fee.

Bruce Horvath: Mr. President, I'd like for the fire company (inaudible) this coming Saturday. I hope we have a good year and we go from there.

Commissioner J.C.K.: Okay, congratulations.

Bruce Horvath: Thank you.

Commissioner J.C.K.: I need a motion to go into Executive Session for personnel and legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for personnel and legal matters at 7:30 P.M. which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner Patrick Kenny made a motion to go back to the regular portion of the Regular Meeting at 8:40 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.B.: I haven't received Civil Service certification for Thomas Kane to the position of Fire Inspector. I'd like to make a motion we have his job title changed to that.

Commissioner Jay Barcellona made a motion to have Thomas Kane's title changed to Fire Inspector which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Chris do you want to give a summary?

Christopher Howell, Attorney: Sure, Mr. President we reviewed the lease agreement for Queens Road. We discussed some health benefits for our paid members. We heard from Labor Counsel on some personnel matters and the retirement package of benefits that she prepared for the Board. We reviewed the equipment reimbursement agreement that we have with our employees. We talked on some additional personnel matters involving salaries and then we heard from our Chief Balog on building compliance issues, retiring personnel matters and training and that would conclude the Executive Session for tonight.

Commissioner J.C.K.: Okay, I need to make a motion to approve Resolution 2023-1-4 which is to modify Chapter 48 and to require the laws of an employee.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2023-1-4 which was seconded by Commissioner Jay Barcellona and carried unanimously.

Commissioner J.C.K.: And the attorney has authorization to follow through on a personnel matter on negotiating. Okay, anybody got anything else to come? Please remember that there is election on February 18th and we need your support.

Commissioner Robert M. Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:45 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBIDGE FIRE DISTRICT NO 1
MONTHLY BILL LIST
 January 17 2022

01/13/23

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
12/15/2022	22055	Arctic Falls	Account #101744 - 5 Gallon Water/109 Green St	-48.05
12/15/2022	22056	Comcast	Account #84990534005282387/Computer Internet	-83.41
12/15/2022	22057	Elizabethtown Gas	Account #2164284700/418 School St 10/25/2022 - 11/2...	-838.59
12/15/2022	22058	Helene Golden	Poll Clerk - Special Meeting December 9, 2022	-100.00
12/15/2022	22059	Home News Tribune	Account#ASB-076094-Notice - Notice Regular Meeting ...	-12.04
12/15/2022	22060	MIDDLESEX WATER COMPA...	Hydrant Service - December 2022	-44,575.38
12/15/2022	22061	Elizabethtown Gas	Account #7194826935/109 Green St 10/25/2022 - 11/28...	-177.74
12/15/2022	22062	Home News Tribune	Account#ASB-076094-Notice - Notice Regular Meeting ...	-58.22
01/03/2023	22063	Catherine Crowe	Reimbursement - Health Benefits December 2022	-383.69
01/04/2023	22064	A-B-D Electrical Supply co Inc	Exit Light Batteries	-38.97
01/04/2023	22065	Access Self Storage of Woodb...	Storage Rental Unit #160007 01/13/2023 - 04/12/2023	-1,257.00
01/04/2023	22066	All American Ford	2017 Ford Expedition - Recall 1-3-5	-372.06
01/04/2023	22067	Amazon Capital Services	Coffee Maker	-99.99
01/04/2023	22068	Arctic Falls	Account #101744 - 5 Gallon Water/109 Green St	-67.27
01/04/2023	22069	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-43.65
01/04/2023	22070	Blick Law LLC	Professional Services	-6,075.00
01/04/2023	22071	Catherine Crowe	Medicare Reimbursement - July 2022 - December 2022	-1,020.60
01/04/2023	22072	Catherine Minkler	Medicare Reimbursement - July 2022 - December 2022	-1,503.00
01/04/2023	22073	Central Municipal Joint Insuran...	1ST Installment 2023 - Liability Insurance & Workers Co...	-58,897.00
01/04/2023	22074	Cummins Sales & Service	C/S#195874 -Maintenance-418 School St	-993.96
01/04/2023	22076	Edward McGuinn	Medicare Reimbursement - July 2022 - December 2022	-1,020.60
01/04/2023	22077	ELECTEC, INC	Voting Machines/Technician - Fire Election - Febuary 18...	-2,761.88
01/04/2023	22078	Fire and Safety Services LTD	1998 Pierce Lance - Repairs - (1-3)	-13,122.23
01/04/2023	22079	Glasson's Auto Repair	2005 Ford Excursion - Replaced Oxygen Sensor 1-3-4	-222.98
01/04/2023	22080	Hackensack Meridian Team H...	Examination - #494825	-100.00
01/04/2023	22081	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-3,875.00
01/04/2023	22082	Home News Tribune	Account#ASB-076094- Election Notice February 18, 2023	-25.80
01/04/2023	22083	IAAI	Membership Dues 1 Year/ Carrick, Weber, Hines, Fizer, ...	-600.00
01/04/2023	22084	Jeffrey Moran	Medicare Reimbursement - July 2022 - December 2022	-1,503.00
01/04/2023	22085	John Tomko	Medicare Reimbursement - July 2022 - December 2022	-1,308.00
01/04/2023	22086	Leonard Minkler Jr	Medicare Reimbursement - July 2022 - December 2022	-1,020.60
01/04/2023	22087	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - January 2023	-254.25
01/04/2023	22088	Louis Bader	Medicare Reimbursement - July 2022 - December 2022	-654.00
01/04/2023	22089	Madsen & Howell, Inc	Supplies-(15) Oil DRI Absorbent & (2) Rolls Scott Towels	-474.60
01/04/2023	22090	Maria Bucsanszky, E.A.	2023 Budget Preparation & DCA Correspondence	-2,000.00
01/04/2023	22091	Marie Gould	Reimbursement - Health Benefits December 2022	-383.69
01/04/2023	22092	Martin Snyder	Medicare Reimbursement - July 2022 - December 2022	-2,041.20
01/04/2023	22093	Mary Ann Sofka	1 Hour Transcription for Special Meeting December 9, 2...	-30.00
01/04/2023	22094	Mary Kamas	Reimbursement - Health Benefits December 2022	-383.69
01/04/2023	22095	Metuchen Mower Inc	Annual Service - Lawnmower	-274.00
01/04/2023	22096	Michael Sefchek	Medicare Reimbursement - July 2022 - December 2022	-2,041.60
01/04/2023	22097	Michael Van Tassel	Medicare Reimbursement - July 2022 - December 2022	-2,029.20
01/04/2023	22098	Middlesex Cnty Fire Prev & Pr...	Membership Dues 2023	-750.00
01/04/2023	22099	Middlesex County Fire Academy	(3) Hour Drill Bldg 3 Tower	-236.00
01/04/2023	22100	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - 2023 Scheduled M...	-62.01
01/04/2023	22101	NJ IAAI	2023 Annual General Meeting & Training Conference	-2,500.00
01/04/2023	22102	Peter Reilly	Medicare Reimbursement - July 2022 - December 2022	-2,170.80
01/04/2023	22103	PSE&G	Acct#7550582203/109 Green Street 11/08/2022-12/7/20...	-280.04
01/04/2023	22104	Richard Fitzpatrick.	Medicare Reimbursement - July 2022 - December 2022	-2,306.40
01/04/2023	22105	Richard Foerch.	Medicare Reimbursement - July 2022 - December 2022	-3,693.60
01/04/2023	22106	Robert Goodman.	Medicare Reimbursement - July 2022 - December 2022	-5,307.60
01/04/2023	22107	SilverScript Insurance Company	ID#GA3089871 - Prescription -T. Howell January 2023	-7.00
01/04/2023	22108	Sophie Bader	Reimbursement - Health Benefits December 2022	-383.69
01/04/2023	22109	Standard Insurance Company	Life Insurance - Policy #136829 - January 2023	-4,265.88
01/04/2023	22110	Staples	6035 5178 2066 2780 - Supplies	-212.35
01/04/2023	22111	Superior Office Systems, Inc	Account #EDH608-001 - Base Rate & Usage Charges	-132.10
01/04/2023	22112	Survivor Fire & Security Syste...	Fire Extinguishers Inspection	-218.50
01/04/2023	22113	Thomas Distelcamp.	Medicare Reimbursement - July 2022 - December 2022	-1,020.60
01/04/2023	22114	United Healthcare - RX	Member #0216770561-Prescription T Howell January 20...	-36.10
01/04/2023	22115	Verizon Connect	C/S #WOOD028 Monthly Service November 2022	-97.14
01/04/2023	22116	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.24
01/04/2023	22117	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage January 2023	-1,934.40
01/04/2023	22118	W.B. Mason Co., Inc	C/S# C1235200 - Hot Cups	-21.98
01/04/2023	22119	West Hudson Industries	Plaque for Chief Golden	-215.00
01/04/2023	22120	William Frelish	Medicare Reimbursement - July 2022 - December 2022	-765.00
01/04/2023	22121	Access Self Storage of Woodb...	Storage Rental Unit #16029 01/08/2023 - 04/17/2023	-807.00
01/04/2023	22122	Comcast	Account #8499053401168158/Computer Internet	-541.23
01/04/2023	22123	Glasson's Auto Repair	2009 Chevrolet Suburban 1-3-7 Oxygen Sensor & Wipers	-328.53
01/04/2023	22124	Home News Tribune	Account#ASB-076094- Notice Rescheduled Regular Me...	-18.06

Date	Num	Name	Memo	Amount
01/04/2023	22125	Maria Bucsanszky, E.A.	Monthly Fee - January 2023	-6,000.00
01/04/2023	22126	Marie Gould	Medicare Reimbursement - July 2022 - December 2022	-823.69
01/04/2023	22127	Mary Ann Sofka	1 Hour Transcription for Regular Meeting December 14, ...	-45.00
01/04/2023	22128	Mary Karnas	Medicare Reimbursement -July 2022 - December 2022	-1,020.60
01/04/2023	22129	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Regular Meeting D...	-24.57
01/04/2023	22130	PSE&G	Acct#1301369209/Parking Lot	-33.67
01/04/2023	22131	Sophie Bader	Medicare Reimbursement - July 2022 - December 2022	-1,020.60
01/04/2023	22132	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium January 2...	-597.16
01/04/2023	22133	Verizon Wireless	Acct#342401275-00001/Cell Phone	-174.83
01/04/2023	22134	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-470.35
01/04/2023	22135	Home News Tribune	Account#ASB-076094- Notice 2023 Budget Hearing - Ja...	-18.92
01/04/2023	22136	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Rescheduled Regu...	-24.57
01/04/2023	22137	PSE&G	Acct#7356632500/Firehouse 11/09/2022 - 12/09/2022	-549.91
01/04/2023	22138	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-67.87
01/04/2023	22139	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - Copy Paper & Binders	-75.91
01/04/2023	TEPS	State of New Jersey- Health B...	Health Benefits Retiree - 01/01/2023 - 01/31/2023	-43,020.10
01/04/2023	22140	W.B. Mason Co., Inc	C/S# C1235200 - Supplies - Floor Stripper	-129.99
01/04/2023	TEPS	State of NJ- Health Benefits F...	Health & Prescriptions Benefits - 1/2023	-98,881.88
01/04/2023	22141	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 01/1/2023 - 01/31/2023	-13,042.45
01/04/2023	22142	Spectrotel	Account #348180/Cad/Landlline/Fire Alarm/Solar	-158.12
01/04/2023	22143	Turnout Fire & Safety	Uniforms/Shorts	-120.00
01/04/2023	22144	Spectrotel	Account #3434856/Clerk	-60.58
01/04/2023	22146	Daniel Vitello	Medicare Reimbursement - September 2022 - Decembe...	-680.40
01/04/2023	22147	Absolute Fire Protection Co., Inc	2014 Spartan Pumper Engine 2 - Coolant Leak (1-2)	-275.00
01/04/2023	22148	ADVANCE AUTO PARTS	Account #1872535921/Supplies - Headlamps & Car Wax	-75.63
01/04/2023	22149	Aquila Landscape Contractors	Salt Parking Lot & Walkways -109 Green Street 12/23/2...	-275.00
01/04/2023	22150	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-43.65
01/04/2023	22151	Comcast	Account #8499053400759387/Computer Internet	-185.68
01/04/2023	22152	Elizabethtown Gas	Account #2164284700/408 School St 11/28/2022-12/27/...	-1,798.79
01/04/2023	22153	Fire and Safety Services LTD	1998 Pierce Lance - Repairs - (1-3)	-3,900.45
01/04/2023	22154	Francis Campbell	Workstation/Server Support, Email Hosting & Office 365...	-1,389.75
01/04/2023	22155	Gen-el Safety & Industrial Prod...	RAE Meter Filters	-102.60
01/04/2023	22156	Glasson's Auto Repair	2017 Ford Expedition - Oil Change 1-3-5	-81.81
01/04/2023	22157	Hackensack Meridian Team H...	Examination - #496525	-300.00
01/04/2023	22158	Lowe's	Account 82131319150376/Supplies	-805.12
01/04/2023	22159	Margaret Sulej	Cleaning 109 Green Street 01/11/2023	-180.00
01/04/2023	22160	MIDDLESEX WATER COMPA...	Hydrant Service - January 2023	-44,575.18
01/04/2023	22161	New Jersey Fire Equipment Co	Fire Dex Gloves	-12,320.00
01/04/2023	22162	Settembrino Architects	Professional Services - NJDEP Permit Application/109 ...	-135.00
01/04/2023	22163	SSR Landscape Contractors	Concrete Pad/418 School Street	-4,700.00
01/04/2023	22164	U.S. Bank	Acct#4798531221546585/Certified Mail	-15.70
01/04/2023	22165	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium February 2...	-597.16
01/04/2023	22166	Verizon Connect	C/S #WOOD028 Monthly Service December 2022	-97.14
01/04/2023	22167	Verizon Wireless	Acct#585555042-00001/Cell Phone	-205.90
01/04/2023	22168	Wellcare	Acct # 34694850 - K. Howell - January 2023	-9.30
01/04/2023	22169	Absolute Fire Protection Co., Inc	2006 ALF Truck 6 - Hose Repair 1-2-6	-1,207.29
01/04/2023	22170	Comcast	Account #8499053400528238/Computer Internet	-93.47
01/04/2023	22171	Elizabethtown Gas	Account #7194826935/109 Green St 11/28/2022-12/27/...	-402.84
01/04/2023	22172	Absolute Fire Protection Co., Inc	2014 Spartan Pumper Engine 2 - REmoved & Replaced...	-449.19
01/11/2023	22145	Woodbridge Twp Ambulance a...	RENT - JANUARY 2023	-4,200.00
Total Northfield Bank - Voucher				-427,306.01
TOTAL				-427,306.01

RESOLUTION #2023-1-1

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2022 budget appropriations have insufficient balances to meet the 2022 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

MOTION to accept resolution made by Comm. Moran, seconded by Comm. Minkler Sr, all in favor.

Adopted, January 17, 2023

Date

Maria Bucsanszky, District Clerk

#2023-1-2

2023 ADOPTED BUDGET RESOLUTION

Woodbridge Township FD No. 1

FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for the Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 17, 2023; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget includes a proposed public referendum in the amount of \$3,435,000.00 in excess of the allowable amount to be raised by taxation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$17,077,310.11 which includes amount to be raised by taxation of \$15,288,244.11, and Total Appropriations of \$17,077,310.11; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 17, 2023 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$17,077,310.11, which includes amount to be raised by taxation of \$15,288,244.11, and Total Appropriations of \$17,077,310.11; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

Moran.j@wfdnj01.org
(Secretary's Signature)

1/17/2023
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
JOHN C. KENNY	X			
ROBERT MINKLER SR	X			
PATRICK KENNY	X			
JAY BARCELLONA	X			
JEFFREY MORAN	X			

#2023-1-3

R E S O L U T I O N

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended DECEMBER 31, 2021, has been completed and filed with the **WOODBIDGE TOWNSHIP FIRE DISTRICT #1**, pursuant to N.J.S.A. 40A:14-89, and

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:14-89,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **WOODBIDGE TOWNSHIP FIRE DISTRICT #1**, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended DECEMBER 31, 2021, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON January 17, 2022.


Secretary

January 17, 2023
Date

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
DECEMBER 2022**

DATE: DECEMBER 1, 2022

REPORT COVERING: DECEMBER

FIRE INVESTIGATIONS: 3

TOTAL INSPECTIONS COMPLETED IN DECEMBER: 333

COMPLAINTS & SPOT INSPECTIONS: 223

LIFE HAZARDS: 1

QUARTERLY: 0

SEMI-ANNUAL: 0

NON- LIFE HAZARD USES: 17

TOTAL REINSPECTIONS: 90

PERMITS ISSUED: 2

TOTAL AMOUNT BILLED IN DECEMBER: \$7,604.00

TOTAL AMOUNT COLLECTED DECEMBER: \$10,963.20

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: None

REQUESTS: None

OTHER:

**Robert Fizer
Captain/Fire Official**