

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, April 6, 2022 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for those that are suffering over in Europe.

**PRESENT:** Commissioner John C. Kenny, Commissioner Jay Barcellona, Commissioner Jeffrey Moran, Commissioner Robert Minkler, Sr., Commissioner Patrick Kenny

**ALSO PRESENT:** Attorney – Christopher Howell  
Chief John Golden  
District Clerk - Maria Bucsanszky  
Labor Counsel – Nicole Grzeskowiak

Commissioner J.C.K.: I need a motion to approve the minutes of the March 2, 2022 Regular Meeting and the minutes of the Special Meeting of March 22, 2022.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting of March 2, 2022 and Special Meeting of March 22, 2022 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: For Committee Reports we’d like to just put everyone’s report as part of the minutes.

Commissioner Patrick Kenny made a motion to put everyone’s report as part of the minutes which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, Report of Payroll and Bills.

**The report of Payroll and Bills for March, 2022:**

Maria Bucsanszky: The bills for March, 2022.

Bills: \$1,435,378.00

Payroll: \$387,247.01

Commissioner R.M.: Mr. President, I'd like to put on the add-on bills for \$49,926.96.

Commissioner J.C.K.: Okay, so noted. Does anyone have anything they want to pass on?

Commissioner R.M.: Yes Mr. President, I'd like to not vote on Voucher 21252 and 21279.

Commissioner J.C.K.: Okay, so noted. Anybody else?

Commissioner Robert Minkler, Sr. made a motion to approve the Report of Payroll and Bills for March, 2022 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: Treasurer's Report for April 6<sup>th</sup>, 2022.

Previous Balance – March 2 <sup>nd</sup> , 2022	\$5,191,146.80
Deposits	\$2,189,712.13
Payroll and Adjustments	\$ 327,558.83
Current Bills	\$1,435,378.00
Ending Balance as of April 6 <sup>th</sup> , 2022 without the add-on bills	\$5,617,922.10

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's Report which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, Communications.

**COMMUNICATIONS:**

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Unfinished Business – Commissioner P. Kenny.

**UNFINISHED BUSINESS:**

Commissioner P.K.: None at this time.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K. Commissioner Moran.

Commissioner J.M.: No Unfinished Business.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: Just 109 Green Street site plans were submitted to the town Planning Board. We got confirmation they received it. They're reviewing it and hopefully we'll hear a response back shortly but that's where we stand with that.

Commissioner J.C.K.: Okay, Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief John Golden: Nothing.

Commissioner J.C.K.: Madame Attorney.

Nicole, Labor Counsel: Nothing.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

**NEW BUSINESS:**

Commissioner P.K.: First is I'd like to make a motion for the State Contract for Motorola Solutions Quote \$17,204.45 for portable radios and different equipment Quote \$7,748.80. They did subtract \$18,657.20 for a total of \$58,830.80 for the new hires.

Commissioner Patrick Kenny made a motion to approve the State Contract for Motorola Solutions for a total of \$58,830.80 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, anything else?

Commissioner P.K.: No.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Barcellona.

Commissioner J.B.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None Mr. President.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: None at this time.

Commissioner J.C.K.: Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief John Golden: None.

Commissioner J.C.K.: Madame Attorney.

Nicole Grzeskowiak, Labor Attorney: None.

Commissioner J.C.K.: Okay, so we go to Remarks, Comments or Questions From The Audience.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

Commissioner J.C.K.: Okay, I'd like to go into Executive Session for personnel matters.

Commissioner Patrick Kenny made a motion to go into Executive Session for personnel matters at 7:09 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to go back to the Regular Meeting at 7:15 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, summary Chris.

Christopher Howell, Attorney: Mr. President, we just talked about personnel matters and reviewed our Zero Tolerance Policy and we also talked about 109 Green Street and the renovations that are ongoing at that property and that would conclude our Executive Session for tonight.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:17 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Respectfully submitted,  
Maria Bucsanszky  
District Clerk

# WOODBIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

04/02/22

April 6, 2022

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
03/03/2022	21189	Amazon Capital Services	Resources Ribbon Awards	-19.29
03/03/2022	21190	Aquila Landscape Contractors	Salted Parking Lot & Walkways 2/13/2022	-275.00
03/03/2022	21191	Arctic Falls	Account #101744 - 5 Gal Water/109 Green St	-48.05
03/03/2022	21192	Christopher Howell	Professional Services Rendered	-2,105.00
03/03/2022	21193	Comcast	Account #8499053401168158/Computer/Internet	-473.99
03/03/2022	21194	Conway Shield	9" Probationary Helmet Shields	-459.01
03/03/2022	21195	Cummins Sales & Service	C/S#195874 - Block Heater Repairs	-1,389.82
03/03/2022	21196	Elizabethtown Gas	Account #7194826935/109 Green St 01/25/2022-02/22/...	-84.28
03/03/2022	21197	Fire and Safety Services LTD	Engine#3 ( 1-3) PM - Chassis, Pump, Generator & Repa...	-2,754.19
03/03/2022	21198	Francis Campbell	Workstation/Server Support, Email Hosting & Office 365...	-2,642.75
03/03/2022	21199	Lowe's	Account 82131319024076/Supplies	-369.42
03/03/2022	21200	Michael A Bilyak	Power Issues/109 Green St	-180.00
03/03/2022	21201	Penyak Roofing Co	Roof Repair - 109 Green Street 02/17/2022	-300.00
03/03/2022	21202	PSE&G	Acct#7356632500/Firehouse 01/12/2022-02/09/2022	-530.43
03/03/2022	21203	Survivor Fire & Safety Equipm...	Extinguishers Serviced	-472.55
03/03/2022	21204	Verizon Wireless	Acct#585555042-00001/Cell Phone	-165.04
03/03/2022	21205	Amazon Capital Services	Jogging Vests	-25.97
03/03/2022	21206	Michael A Bilyak	Materials for Transformer/109 Green St	-1,462.00
03/03/2022	21207	Survivor Fire & Safety Equipm...	Extinguishers Serviced/109 Green Street	-292.50
03/10/2022	21208	Comcast	Account #8499053400759387/Computer/Internet	-185.84
03/10/2022	21209	D'Italia	Refreshments - Joint Board Meeting 03/14/2022	-450.00
03/10/2022	21210	Elizabethtown Gas	Account #2164284700/Gas 01/25/2022-02/22/2022	-1,495.83
03/10/2022	21211	Spectrotel	Account #34348561/Clerk	-55.43
03/10/2022	21212	Township of Woodbridge Sew...	Account #82026400-0 -2022 Sewer/109 Green Street	-633.12
03/10/2022	21213	U.S. Bank	Acct#4798531221546585/ Supplies	-370.96
03/10/2022	21214	Verizon Wireless	Acct#585555042-00001/Cell Phone	-206.30
03/10/2022	21215	Comcast	Account #84990534000528238/Computer/Internet	-73.33
03/10/2022	21216	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-151.96
03/10/2022	21217	Township of Woodbridge Sew...	Account #82031000-0-2022 Sewer/418 School Street	-3,346.49
03/17/2022	21219	JAS Construction Corp.	Firehouse Renovation	-14,300.00
03/25/2022	21220	UNITED HEALTHCARE	Member# 306131456-1 - Insurance Premium April 2022	-610.01
03/31/2022	TEPS	Division of Pension & Benefits	2022 PFRS Annual Employer Appropriation	-1,043,620.00
03/31/2022	TEPS	Division of Pension & Benefits	2022 PERS Annual Employer Appropriation	-12,800.00
04/01/2022	21218	Catherine Crowe	Reimbursement - Health Benefits March 2022	-383.69
04/06/2022	TEPS	State of NJ- Health Benefits F...	Health & Prescription Benefits - Active Employees - April...	-77,274.63
04/06/2022	TEPS	State of New Jersey- Health B...	Health Benefits Retiree - 04/01/2022 - 04/30/2022	-35,934.26
04/06/2022	21221	Absolute Fire Protection Co., Inc	2014 Spartan - Replaced Sensors (1-1)	-1,283.39
04/06/2022	21222	Amazon Capital Services	Jump Rope for PT	-47.40
04/06/2022	21223	Aquila Landscape Contractors	Salt Parking Lot & Walkways 02/25/22 & 03/12/22	-500.00
04/06/2022	21224	Arctic Falls	Account #101744 - 5 Gal Water/418 School St	-57.66
04/06/2022	21225	ASC Enterprises LLC	(28) Recruit T-Shirts	-320.00
04/06/2022	21226	Associated Restaurant Services	Coffee Maker for Back Room	-593.89
04/06/2022	21227	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-41.07
04/06/2022	21228	Board of Fire Commissioners ...	Dispatch - 2nd Qtr 2022	-19,917.55
04/06/2022	21229	Bowco Laboratories Inc	Regular Service March 2022/109 Green Street	-50.00
04/06/2022	21230	Christopher Howell	Monthly Fee - April 2022	-4,150.00
04/06/2022	21231	Christopher Jago	Reimbursement - IAAI Conference-Hotel 03/01/2022-03/...	-459.81
04/06/2022	21232	Columbia Southern University	Courses: BIO 1301-Biology & FIR 2303 Fire Behavior	-1,269.00
04/06/2022	21233	GovConnection, Inc	(1) Pro 7 Plus & Cover	-1,502.26
04/06/2022	21234	Gremer Constructing, LLC	Construction Project - 109 Green St	-985.80
04/06/2022	21235	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-2,700.00
04/06/2022	21236	Home News + Tribune	Account#ASB-076094-Notice - Notiice of Regular Meeti...	-18.06
04/06/2022	21237	Hugh Drumm	Reimbursement - Finance Course	-832.50
04/06/2022	21238	Independent Overhead Door C...	Service Call & Labor	-395.00
04/06/2022	21239	International Sports Sciences ...	CEU Personal Trainer & Admin Fee	-198.98
04/06/2022	21240	Joint Board of Fire Commissio...	2022 Annual Fire District Assessment	-6,000.00
04/06/2022	21241	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - April 2022	-247.02
04/06/2022	21242	Lowe's	Account 82131319024076/Supplies	-886.42
04/06/2022	21243	Madsen & Howell, Inc	Supplies	-143.50
04/06/2022	21244	Margaret Sulej	Cleaning 109 Green Street 03/09/2022	-180.00
04/06/2022	21245	Maria Bucsanszky, E.A.	Monthly Fee - April 2022	-6,000.00
04/06/2022	21246	Marie Gould	Reimbursement - Health Benefits March 2022	-383.69
04/06/2022	21247	Mary Ann Sofka	3 1/2 Hours Transcription for Regular Meeting March 2, ...	-105.00
04/06/2022	21248	Mary Karnas	Reimbursement - Health Benefits March 2022	-383.69
04/06/2022	21249	Matts Promotional & Marketing...	Fire Official Business Cards	-60.00
04/06/2022	21250	Meridian Occupational Health ...	Review of OSHA Resp. Questionnaire-#478750	-50.00
04/06/2022	21251	MICHAEL HAPSTAK	Reimbursement - 62 Accountability Tags & 20 Probation...	-492.00
04/06/2022	21252	Middlesex County Fire Academy	Course: Fire Prevention Inspector 03/07/2022	-210.00
04/06/2022	21253	MIDDLESEX WATER COMPA...	Hydrant Service - March 2022	-44,575.28

Date	Num	Name	Memo	Amount
04/06/2022	21254	Motorola Solutions Inc.	Acct# 1035457185 - 1-Battery Impress	-1,320.00
04/06/2022	21255	New Jersey Fire Equipment Co	(10) Dragonfire Leather Gloves	-800.00
04/06/2022	21256	NFFPA AVON,MA	ID #3487180 - On Line Fire Code Subscription	-1,495.00
04/06/2022	21257	Owen S Dunigan & Co, Inc	Bay 2- Hose Fitting Replaced	-410.88
04/06/2022	21258	PSE&G	Acct#7550582203/109 Green St 02/08/2022-03/09/2022	-392.95
04/06/2022	21259	Robert Fizer.	Reimbursement -IAAI Conference - 03/01/2022-03/04/2...	-453.04
04/06/2022	21260	Settembrino Architects	Professional Services - Renovation Addition & New Utilit...	-86,500.00
04/06/2022	21261	Silent Companion Corp	Account 2196-Semi-Annual Monitoring-Alarm	-56.00
04/06/2022	21262	Sophie Bader	Reimbursement - Health Benefits March 2022	-383.69
04/06/2022	21263	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-451.96
04/06/2022	21264	Standard Insurance Company	Life Insurance - Policy #136829 - April 2022	-3,886.44
04/06/2022	21265	Staples Business Advantage	A/C# 6035-5178-2066-2780 Supplies	-148.53
04/06/2022	21266	Thomas McNamara	Reimbursement - IAAI Conference - 03/01/2022-03/04/2...	-459.84
04/06/2022	21267	Township of Woodbridge	2022 Radio Maintenance Agreement	-24,141.00
04/06/2022	21268	Turnout Fire & Safety	Uniform- Weber	-350.00
04/06/2022	21269	Tyler Technologies Inc	MobleEyes Inspector Maintenance 05/01/2022-04/30/2023	-2,905.35
04/06/2022	21270	Verizon Connect	C/S #WOOD028 Monthly Service February 2022	-97.14
04/06/2022	21271	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage April 2022	-1,747.20
04/06/2022	21272	W.B. Mason Co., Inc	C/S# C1235200 - Supplies	-41.96
04/06/2022	21273	Wellcare	Acct # 34694850 - K. Howell - April 2022	-12.90
04/06/2022	21274	A&K Equipment Co	Spreader Hold Down Kit	-86.06
04/06/2022	21275	Amazon Capital Services	Occupied/Vacant Door Sign	-61.53
04/06/2022	21276	Comcast	Account #8499053401168158/Computer/Internet	-473.99
04/06/2022	21277	Home News + Tribune	Account#ASB-076094-Notice - Notiice of Special Meetin...	-18.06
04/06/2022	21278	Hugh Drumm	Reimbursement - Survey of Mathematics Course	-832.50
04/06/2022	21279	Middlesex Cnty Fire Prev & Pr...	5-Membership Dues @ \$150.00 Each	-750.00
04/06/2022	21280	Middlesex County Treasurer	Fire Election - Printing of Vote By Mail Ballots - February...	-2,905.59
04/06/2022	21281	PSE&G	Acct#13-013-692-09/Parking Lot	-29.90
04/06/2022	21282	Settembrino Architects	Professional Services - Reimbursement for FedEx (4)	-95.08
04/06/2022	21283	Spectrotel	Account #34348561/Clerk	-56.17
04/06/2022	21284	Turnout Fire & Safety	Uniform- Carrick	-482.00
04/06/2022	21285	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.30
04/06/2022	21286	Amazon Capital Services	AC Adapter for Laptop	-20.98
04/06/2022	21287	PSE&G	Acct#73566325-00/Firehouse	-394.32
04/06/2022	21288	Turnout Fire & Safety	Uniform- Magda	-175.00
04/06/2022	21289	Verizon Wireless	Acct#342401275-00001/Cell Phone	-405.58
04/06/2022	21290	Amazon Capital Services	GHU Laptop Battery	-31.95
04/06/2022	21291	Turnout Fire & Safety	Uniform- Magda	-1,065.00
Total Northfield Bank - Voucher				-1,435,378.00
<b>TOTAL</b>				<b>-1,435,378.00</b>

## Chiefs Report

April 2022

From: Chief John Golden

The new employees started on April 4, 2022.

Don Rupert, from the Joint Insurance Fund, conducted a safety inspection of 418 School Street and made suggestions on improving the facilities. The report was filed.

Fire Inspector Hillard has won his appeal and has been certified as Fire Inspectors UFD. The certification is complete and the process for a new Inspector UFD announcement has started.

The Shared Service Auto Aid negotiations are continuing with the Fords Fire Department. I have spoken to Commissioner Kaswick on a number of occasions and have not had much success. I have spoken to the Avenel Board, and they will be willing to cover some of the area Fords will not.

Hopelawn FD received their new rescue truck. Further information on delivery of the Woodbridge rescue truck will follow.

Training for interior certification has been posted on Target Solutions.

1-3-11 (pick-up truck) has been outfitted with the foam equipment from Shell. A mount is being installed to accommodate the mounting of the high flow nozzle. All alterations have been paid for by Shell.

Two programs submitted to the NJ Grants has been approved.

Lights and siren have been installed in the Chief's vehicle.

John Golden, Chief



# **WOODBIDGE FIRE DEPARTMENT**

**418 School Street  
Woodbridge, NJ 07095**

*Robert Minkler Jr.  
Battalion Chief  
Division of Training  
732-602-6050 Ext. 6181*

## **Monthly Training Report March 2022**

- **Members attended online EMT CEU classes**
- **Members attended online DFS classes**
- **Members were assigned Haz-Mat online training**
- **Shifts were assigned SCBA refresher**
- **One member of the VFC started Fire Inspector class at MCFA**
- **One member of the career Department will be starting Instructor Level II at MCFA**
- **The Department will be hosting EMT CEU Core Classes starting the first week of April 2022**
- **Fliers have been distributed to the schools for the July 2022 Junior Fire Academy**

Robert Minkler, Jr.

Battalion Chief

Division of Training

Woodbridge Fire Department