

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, February 2, 2022 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and a special prayer for those that are still recovering from this endless COVID issue that we are having. Please give your prayers and thoughts to anyone out there that you know that has been suffering through this.

PRESENT: Commissioner John C. Kenny, Commissioner Todd Howell, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jeffrey Moran (all through zoom)

ALSO PRESENT: Attorney – Christopher Howell (via zoom)
Chief John Golden (via zoom)
Maria Bucsanszky (via zoom)
Labor Counsel – Nicole (via zoom)

Commissioner J.C.K.: I’d like to turn around and get approval for the January 5th, 2022 Regular Meeting.

Commissioner Todd Howell made a motion to approve the minutes of the Regular Meeting on January 5th, 2022 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: I’d like to get a motion to take all of the Committee Reports and make them part of the record.

Commissioner Todd Howell made a motion to take all of the Committee Reports and make them part of the record which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, we’ll move on to the Treasurer’s Report.

TREASURER’S REPORT:

Maria Bucsanszky: Treasurer’s Report for February 2nd, 2022.

Previous Balance – January 5 th , 2022	\$6,357,969.55
Deposits	\$ 3,469.81
Payroll and Adjustments	\$ 29,840.81
Current Bills	\$ 312,410.42
Ending Balance as of February 2 nd , 2022 without the add-on bill \$6,078,869.75	

Commissioner Patrick Kenny made a motion to accept the Treasurer’s Report which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Report of Payroll and Bills.

The report of Payroll and Bills for January, 2022:

Maria Bucsanszky: The bills for January, 2022.

Bills: \$312,410.42

Payroll: \$290,911.25

Commissioner Todd Howell made a motion to pay the bills plus the add-on bills which number twenty-eight (28) individual bills for a total of \$334,293.28 which was seconded by Commissioner Patrick Kenny and carried unanimously except for Commissioner Todd Howell voting yes on all the bills and all add-on bills and abstaining on No. 21040.

Commissioner J.C.K.: Okay, Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have none at this time.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have none at this time.

Commissioner J.C.K. Commissioner Moran.

Commissioner J.M.: No Unfinished Business.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: Just to let the Board know I submitted the site plans for 109 Green Street, we sent them off to the Planning Board today. We also sent a copy down to the County Planning Development Board and as I think I advised everyone on the email I sent out today they have forty-five (45) days to respond. Just so you know we are not subject to the same regulations we normally would be subject to if we were another municipal. We sent over them a courtesy copy for their review. They have a right to make an input and some recommendations but actually we have an expedited way of getting that process approved. Hopefully they'll do it in less than forty-five (45) days but right now we just have to wait for their response so that's where we're at right now and hopefully as soon as I hear anything back from the Planning Board, I'll let our Board know, okay, and that's all the Unfinished Business I have for tonight.

Commissioner J.C.K.: Okay, thank you. Madame Clerk.

Maria Bucsanszky: I don't have anything.

Commissioner J.C.K.: Okay, Nicole

Nicole, Labor Counsel: None.

Commissioner J.C.K.: Chief Golden.

Chief John Golden: None.

Commissioner J.C.K.: Okay, I have none. New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: Nothing.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time sir.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have nothing at this time Mr. President.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: I'd like to make a motion to approve the work agreement with our Office Manager. It's identical to her previous agreement and she's asked that it runs through December of 2025 the same as the CBA with Local 290.

Commissioner Jeffrey Moran made a motion to approve the work agreement with the Office Manager which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: No New Business Mr. President.

Commissioner J.C.K.: Okay, Madame Clerk.

Maria Bucsanszky: Nothing at this time.

Commissioner J.C.K.: Nicole.

Labor Attorney, Nicole: None.

Commissioner J.C.K.: Chief Golden.

Chief Golden: I talked to the Avenel Board, President Dean Manente, and got a verbal commitment. They were signing the Automatic Aid Shared Service Agreement. There were a couple of questions that their attorney had but that's done so we are going to start Automatic Aide Shared Service Agreement with Avenel. I had a verbal contact with Kazawic in Fords. They are very open to the idea and I scheduled a couple of meetings next week with their Board to cover the South end of town so I'll have Automatic Aid with us, Port Reading, Avenel and Fords.

Commissioner J.C.K.: Okay, I need a motion and a second for Chief Golden once he gets the agreement with Fords instead of waiting for our next meeting for them to execute the contract.

Commissioner Todd Howell made a motion that once we get the agreement with Fords to execute the contract which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: I'd like to take a second to thank Chief Golden. I know that this has been almost a year in process trying to get this and as much as you may think it's something that is very simple to do it is not that easy to accomplish something like this and this is great news that the districts are working together. Thank you Chief.

Chief John Golden: Thank you.

Commissioner T.H.: Thank you John.

Commissioner J.C.K.: Okay, we have a couple of Resolutions. Resolution 2022-2-1 which is for the 2022 Year for Labor Counsel. I need a motion.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2022-2-1 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Resolution 2022-2-2 which is an execution for professional attorney services for the Year 2022.

Commissioner Patrick Kenny made a motion to approve Resolution 2022-2-2 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Resolution 2022-2-3. This is authorizing purchase contracts with certain approved County and State Cooperative Contract Vendors.

Commissioner Patrick Kenny made a motion to approve Resolution 2022-2-3 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Before we get into the Remarks, Comments or Questions From the Audience I'd like to take a moment to thank Commissioner Howell for his years of service. It is very disheartening because of what we have going on that this can't be all face to face. I'd like to thank him on behalf of the Board for your years of service to the Board....

Commissioner T.H.: Thank you.

Commissioner J.C.K.: That has been a value that he brings to us over the years and the advice...there is no value. When we were at times not sure what was what we could go to the history book and we got the answer. He helped made sure that the Board keep an open mind and the Board needed a bit of history as I said Todd was there to give us the answers. Most importantly, Todd always kept an open mind and there was him an individual such as yourself that helped ensure that the district remain the role model of the fire service. Just as we have been the first to have a ladder truck, first with radios, first with career drivers but before you start your new chapter the Board would like you to serve in a role of filling and ensuring to bring us the history for the new museum that will be going in at 109 Green Street so all the history from you can be shared with the public for generations to come as people visit this museum. Todd thank you.

Commissioner T.H.: Thank you Jack. I have a couple of words to say and I appreciate your comments. I wrote a few things down and I guess I kind of paraphrased them. As you know Jack mentioned that this is my last official meeting as a Commissioner and I have a few comments. I served for twenty-four (24) years total at six (6) years back in the '70s and eighteen (18) years since 2004 to the present. It's been one of the greatest honors to have been elected by the citizens of our district and entrusted with providing their fire protection over these years. I want to thank the members of the Board, current and past, Local 290, the Administration we now have and the volunteer fire company for their support over the years. I'd also like to thank our mayor who supported me and Bob in the past. He may say that he has the best town around but we have the best fire department around and that's a little bit of a (inaudible); that's just how I feel about our department. I think we are one of the best; we're a role model. Now I know other people in other districts that might disagree but that's just my opinion so as I close out this last meeting, although I will be at future meetings so I can visit my son, I want to wish the best to all the future firemen, all the firemen on duty today. I want you to all stay healthy, stay safe, and remember our favorite saying...everyone goes home. Thank you.

Commissioner J.C.K.: Thank you. Anyone from the Board have comments for Commissioner Howell?

Commissioner R.M.: Mr. President.

Commissioner J.C.K.: Yes, go ahead.

Commissioner R.M.: Todd it was a pleasure serving with you on the Board. You took me under your wings, you explained a lot of things to me, showed me a lot of things and you also told me always be level headed when you make a decision, always think twice before you do stuff. It was a pleasure to have you as a running mate and I'm very sorry that we're not running again this year together but I understand your decision. I thank you for everything you've done for the department and for me and my family.

Commissioner J.C.K.: Thank you Bob. Anyone else?

Commissioner J.M.: Todd, thank you. As another Sewaren guy for my time in the volunteers, my time with you as a commissioner while I worked here and our time on the Board together you've been a great asset, thank you.

Commissioner T.H.: Thanks Jeff, I appreciate your comments.

Commissioner J.C.K.: Anyone else?

Commissioner P.K.: Mr. President can you hear me?

Commissioner J.C.K.: One minute stand by. Okay Patrick, go ahead.

Commissioner P.K.: Todd it's been an honor to serve on the Board with you. You know coming up through the ranks from a Line Officer to Chief to Vice President to President of the Volunteer Company and then you coming on to the Board and helping me go through the steps of this company and sitting on this last truck committee, some engine committees that we sat on together building different things and working together through this department to make things better it's just been an honor. I know you'll still be around and now that you're going to be in charge of the museum which is even going to be better because there couldn't be a better history person here than you to build it, to make sure it's preserved and it goes forward to show the history of this fire company and where it started and where it's going, I just want to congratulate you in your endeavors. I'll always be glad to see you at all the calls and everywhere we go, congratulations.

Commissioner T.H.: Thank you Pat, I appreciate your comments, thank you. I'll be more than happy to help you with your museum that we're going to establish.

Commissioner J.C.K.: Okay, we will move on to Remarks, Comments or Questions From The Audience.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner J.C.K.: We'll start with Chief Mike Hapstak. He might be tied up. Does anyone else from the audience like to make a comment?

Dave Hines, Local 290: Mr. President I just want to thank Mr. Howell for his dedication to Woodbridge Fire over the years. I've known him since heck I was born. My father and you were friends in the fire company for years. I came up through the fire company and I believe in your heart you bleed red and black, Woodbridge Fire blood, and I think there will be a small sliver missing and we hope that you continue to come around and share the information throughout the years. You provided me with a lot of information about Local 290, pictures, history. I just want to say that we appreciate that and we wish you well in your retirement from Fire Commissioner so good night and we'll see you soon.

Commissioner T.H.: Thank you very much Dave, thank you.

Commissioner J.C.K.: Anyone else from the audience? Mr. Attorney do you have anything you need to do in closed session?

Christopher Howell, Attorney: In closed session?

Commissioner J.C.K.: Do you need anything or....

Christopher Howell, Attorney: Not that I know of.

Commissioner J.C.K.: We don't need anything?

Christopher Howell, Attorney: No not that I'm aware of.

Commissioner J.C.K.: Okay, Nicole do you need anything?

Nicole, Labor Counsel: No.

Commissioner J.C.K.: Okay, so then I would ask for a motion for adjournment.

Commissioner Todd Howell made a motion to adjourn the Regular Meeting at 7:27 P.M. which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

February 2, 2022

1/28/22

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
01/06/2022	21010	Maria Bucsanszky, E.A.	Reimbursement for PO Box 320 Renewal	-146.00
01/06/2022	ONLINE	Vision Service Plan	Account #12078480-0001 Vision Coverage Dec 2021 & ...	-3,515.20
01/06/2022	21011	Access Self Storage of Woodb...	Storage Rental Unit #16007 ,1/13-2/12, 2/13-3/12, 3/13-...	-1,182.00
01/06/2022	21012	Bart & Bart, Certified Public Ac...	2022 Budget Preparation	-2,000.00
01/06/2022	21013	Comcast	Account #8499053400759387/Computer Internet	-185.84
01/06/2022	21014	Home News + Tribune	Account#ASB-076094-Notice Regular Meeting January ...	-24.51
01/06/2022	21015	Patrick Fee	Reimbursement - College Tuition Spring 2021	-5,250.00
01/06/2022	21016	Silent Companion Corp	Account #2196Annual Fire Alarm Insp w/Report/418 Sch...	-195.00
01/06/2022	21017	Spectrotel	Account #34348561/Clerk	-55.58
01/06/2022	21018	Stone Mountain Printing	1000 - Vouchers	-53.70
01/06/2022	21019	Verizon Wireless	Acct# 342401275-00001/Cell Phones	-165.16
01/06/2022	21020	Silent Companion Corp	Account #F-2745/Fire Alarm Monitoring/109 Green Street	-75.00
01/06/2022	21021	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-154.64
01/06/2022	21022	John E Sands	Professional Services Rendered	-2,400.00
01/06/2022	21023	Club Forty-Four Inc.	Boater Safety Course	-1,300.00
01/06/2022	21024	Marie Gould	Reimbursement - Health Benefits December 2021	-362.13
01/14/2022	21025	Access Self Storage of Woodb...	Storage Rental Unit #16029 ,1/183-2/17, 2/18-3/17, 3/18...	-774.00
01/14/2022	21026	Almasi Site Contractors	Parking Lot Paving - 109 Green Street	-23,548.00
01/14/2022	21027	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-87.42
01/14/2022	21028	Columbia Southern University	Courses: FIR 2305 & MAT 1301/J. Golden	-1,269.00
01/14/2022	21029	Comcast	Account #8499053400528238/Computer Internet	-83.33
01/14/2022	21030	Mary Ann Sofka	2 1/2 Hours Transcription for Regular Meeting Decembe...	-62.50
01/14/2022	21031	MIDDLESEX WATER COMPA...	Hydrant Service - January 2022	-42,820.44
01/14/2022	21032	Township of Woodbridge-Com...	Fuel - Oct 1, 2021 - Dec 31, 2021	-2,111.38
01/14/2022	21033	Verizon Wireless	Acct# 585555042-00001/Cell Phones	-206.45
01/19/2022	21035	Gremer Constructing, LLC	Construction Project - 109 Green St	-2,994.00
02/02/2022	21034	Catherine Crowe	Reimbursement - Health Benefits January 2022	-383.69
02/02/2022	21036	A&K Equipment Co	Marker Plow for 1-3-11	-16.05
02/02/2022	21037	Allied Oil	C/S# 4031394 - Federal Lust Tax	-0.72
02/02/2022	21038	Aquila Landscape Contractors	Salted & Snow Removal/109 Green Street	-850.00
02/02/2022	21039	Bowco Laboratories Inc	Regular Service December 2021/109 Green St	-50.00
02/02/2022	21040	Christopher Howell	Monthly Fee - February 2022	-4,150.00
02/02/2022	21041	Colliers Engineering & Design	Professional Service - Feasibility Time Study	-25,975.00
02/02/2022	21042	Comcast	Account #8499053401168158/109 Green St	-473.99
02/02/2022	21043	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 02/01/2022-02/28/2022	-12,366.20
02/02/2022	21044	Elizabethtown Gas	Account #2164284700/Gas Firehouse 11/22/2021-12/28...	-1,481.37
02/02/2022	21045	Fire Technology	Inspected Fire Extinguishers	-75.00
02/02/2022	21046	First Arriving LLC	Recruitment Marketing & Campaign Management	-10,722.50
02/02/2022	21047	Glasson's Auto Repair	2017 Ford Expedition - Water Pump (1-3-5)	-511.28
02/02/2022	21048	Home News + Tribune	Account#ASB-076094-Notice Regular Meeting Remote ...	-19.78
02/02/2022	21049	Institute for Forensic Psychology	Psychological Evaluations - (9) Firefighter Candidates	-4,725.00
02/02/2022	21050	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - February 2022	-285.33
02/02/2022	21051	Lowe's	Account 82131319024076/Supplies	-49.63
02/02/2022	21052	Maria Bucsanszky, E.A.	Monthly Fee - February 2022	-6,000.00
02/02/2022	21053	Marie Gould	Reimbursement - Health Benefits January 2022	-383.69
02/02/2022	21054	Mary Ann Sofka	5 Hours Transcription for Regular Meeting January 5, 20...	-150.00
02/02/2022	21055	Mary Karnas	Reimbursement - Health Benefits January 2022	-383.69
02/02/2022	21056	Matts Promotional & Marketing...	FPB-Supplies	-1,954.75
02/02/2022	21057	Meridian Occupational Health ...	Review of OSHA Resp. #476357	-800.00
02/02/2022	21058	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Regular Meeting J...	-58.90
02/02/2022	21059	PSE&G	Acct#7356632500/Firehouse 12/10/2021 - 01/11/2021	-563.73
02/02/2022	21060	Settembrino Architects	Professional Services - Renovation Addition & New Utilit...	-15,000.00
02/02/2022	21061	Sophie Bader	Reimbursement - Health Benefits January 2022	-383.69
02/02/2022	21062	Standard Insurance Company	Life Insurance - Policy #136829 - February 2022	-3,951.48
02/02/2022	21063	Staples	6035 5178 2066 2780 - Supplies	-430.94
02/02/2022	21064	Superior Office Systems, Inc	Account #EDH608-001 - Usage Charges 10/02/2021-01/...	-131.48
02/02/2022	21065	Township of Woodbridge-Com...	Fiber Optic Phone Bill 2021 & 2022	-4,394.64
02/02/2022	21066	Treasurer State of NJ	C/S# 5816- 1 NJ Uniform Fire Code Book with Subscript...	-100.00
02/02/2022	21067	U.S. Bank	Acct#4798531221546585/ Postage, MV Reg & Supplies	-251.17
02/02/2022	21068	Verizon Wireless	Acct#982554463-00001/Laptop	-760.24
02/02/2022	21069	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage February 2022	-1,830.40
02/02/2022	21070	W.B. Mason Co., Inc	C/S# C1235200 - Copier Paper	-113.98
02/02/2022	21071	Bowco Laboratories Inc	Regular Service January 2022/109 Green St	-50.00
02/02/2022	21072	Elizabethtown Gas	Account #7194826935 Gas/109 Green Street 11/22/202...	-298.31
02/02/2022	21073	Home News + Tribune	Account#ASB-076094-Notice of Intent to Award Contrac...	-26.66
02/02/2022	21074	Meridian Occupational Health ...	Review of OSHA Resp. #476447	-2,670.00
02/02/2022	21075	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Regular Meeting R...	-55.80
02/02/2022	21076	PSE&G	Acct#1301369209/Parking Lot	-31.14
02/02/2022	21077	Verizon Connect	C/S #WOOD028 Monthly Service December 2021	-97.14
02/02/2022	21078	Bowco Laboratories Inc	Regular Service December 2021/418 School St	-38.00

Date	Num	Name	Memo	Amount
02/02/2022	21079	Meridian Occupational Health ...	Pre Employment Physicals-#476358	-3,140.00
02/02/2022	TEPS	State of New Jersey- Health B...	Health Benefits Retired - 02/01/2022 - 02/28/2022	-35,934.26
02/02/2022	TEPS	State of NJ- Health Benefits F...	Health & Prescription Benefits Active Employees-Februa...	-79,269.51
Total Northfield Bank - Voucher				-312,410.42
TOTAL				-312,410.42

RESOLUTION #2022-2-1

WOODBIDGE FIRE DISTRICT #1

**RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL ATTORNEY SERVICES
AGREEMENT WITH HOAGLAND LONGO FOR LABOR ATTORNEY SERVICES FOR YEAR 2022**

WHEREAS, the Woodbridge Fire District #1 has a need to engage a professional attorney firm to provide Labor Attorney Services; and

WHEREAS, Labor Attorney services to be provided by Hoagland Longo would be in the amount not to exceed \$80,000.00; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, authorizes the Woodbridge Fire District to enter into contracts for professional services without public bidding; and

WHEREAS, this contract is being awarded in accordance with the requirements of N.J.S.A. 19:44A-20.5 et seq; and

WHEREAS, Hoagland Longo has completed and submitted their Business Entity Disclosure Certification certify that the have not made any reportable contributions to any political or candidate committee in the Woodbridge Fire District #1 in the previous one year period, and the subject contract will prohibit said corporations from making any reportable contributions during the term of this contract.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of Woodbridge Fire District 1 in the County of Middlesex, that the Fire District enter into an agreement with Hoagland Longo, 40 Paterson St. New Brunswick, NJ 08901 for the provisions of professional labor attorney services for the contract period of January 1, 2022 to December 31, 2022.

MOTION TO ACCEPT made by Comm. Robert Minkler Sr, seconded by Comm. Howell, all in favor.

Adopted: February 2, 2022

RESOLUTION #2022-2-2

WOODBRIIDGE FIRE DISTRICT #1

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL ATTORNEY SERVICES AGREEMENT WITH CHRISTOPHER T. HOWELL FOR GENERAL ATTORNEY SERVICES FOR YEAR 2022

WHEREAS, the Woodbridge Fire District #1 has a need to engage a professional attorney firm to provide General Attorney Services; and

WHEREAS, Labor Attorney services to be provided by Christopher Howell would be in the amount not to exceed \$60,000.00; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, authorizes the Woodbridge Fire District to enter into contracts for professional services without public bidding; and

WHEREAS, this contract is being awarded in accordance with the requirements of N.J.S.A. 19:44A-20.5 et seq; and

WHEREAS, Christopher T. Howell, Esq. has completed and submitted their Business Entity Disclosure Certification certify that the have not made any reportable contributions to any political or candidate committee in the Woodbridge Fire District #1 in the previous one year period, and the subject contract will prohibit said corporations from making any reportable contributions during the term of this contract.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of Woodbridge Fire District 1 in the County of Middlesex; that the Fire District enter into an agreement with Christopher T. Howell Esq., 315 Broad St. Bloomfield, NJ 07003 for the provisions of professional labor attorney services for the contract period of January 1, 2022 to December 31, 2022.

MOTION TO ACCEPT made by Comm. Patrick Kenny, seconded by Comm. Moran, all in favor.

Adopted: February 2, 2022

RESOLUTION #2022-2-3
WODBRIDGE FIRE DISTRICT #1

RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED COUNTY AND STATE COOPERATIVE COUNCIL CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-10

WHEREAS, the Woodbridge Fire District is a party to a cooperative purchasing agreement with various cooperative pricing councils, a cooperative purchasing program organized pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.11, and

WHEREAS, Local Public Contract Law authorizes a municipality to purchase goods and services through duty-formed cooperative purchasing systems without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-To-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Woodbridge Fire District has a need to purchase, on a timely basis, goods or services utilizing cooperative purchasing agreements with the following cooperative pricing councils during the year 2022:

Educational Services Commission of NJ -ESCNJ
Cranford County Co-op
Hunterdon County Educational Services -HCESC
Somerset County Co-op
Union County Co-op
New Jersey State Contracts
HGAC – Houston-Galveston Area Council Cooperative Purchasing

WHEREAS, the Woodbridge Fire District plans to utilize the cooperative purchasing program with the above listed cooperative pricing councils and such transactions shall be subject to all conditions applicable to the current cooperative purchasing agreement; now therefore

BE IT RESOLVED, by the Woodbridge Fire District, in the County of Middlesex that the Fire District's Qualified Purchasing Agent is hereby authorized to purchase goods and services in 2022 utilizing the cooperative purchasing program with the above listed cooperative pricing councils, pursuant to all conditions of the individual cooperative purchasing agreements.

MOTION TO APPROVE made by Comm. Patrick Kenny, seconded by Comm. Howell, all in favor.

Adopted: February 2, 2022

Chiefs Report

February 2022

From: Chief John Golden

The hiring has completed. A second interview was held with the remaining candidates. During the interviews one candidate declined the position. There are eight (8) remaining candidates for the position of fire fighter.

The New Jersey Civil Service Commission confirmed no issues with their website. They did not receive any correspondence or appeals stating this issue. A list was generated for the title "Fire Prevention Specialist", PM 4849C. The Administration will be working on the certifying the list and accepting letters of intent.

Progress on the truck committee.

Respiratory evaluations have been posted on the Vector Solutions web site. Interior certification training for 2022 will be posted in the future.

The Administration has been monitoring the escalation of the COVID numbers and have Administrative Bulletins in place.

I requested the resolution for the Auto Aid Agreement with Avenel Fire Department. Their meeting was held on January 27, 2022. At the time of this report, I am waiting for confirmation on their approval.

The district received \$15,952.43 reimbursement from FEMA for expenses from Hurricane Ida. Report is attached to agenda.

The Administration meet with the Union President to discuss improving the process of the Lexipol SOG's.

The Administration and Woodbridge High School has entered into an agreement to provide translators for civic events.

The Administration will be meeting with the department officers for their annual meeting on February 26, 2022.

Attached is a report describing Mall Overtime for Fire Prevention.

The intern has started and has provided a great service to the district.

Respectfully Submitted,

Chief John Golden

January 13, 2022

Chief Golden,

As requested, the following is a report on the fire prevention holiday overtime detail based on the information me and Capt. Fizer have.

The detail was from November 27, 2021, through December 23, 2021. There were 190 inspections conducted, 29 violations issued and abated, 9 permit inspections conducted at events at the mall, assisted with one person who fell, a missing child, a disoriented elderly person, and one infant cardiac event.

There were 192 hours worked in 2021 compared to 176 in 2020 and 192 in 2019. This resulted in overtime pay of \$15,372.80 and 9 hours of comp time earned. The schedule was chosen based on previous experience. Members worked Tuesdays and Thursdays as there were the primary delivery days for stores. Fridays, Saturdays, and Sundays were worked as these days experience the highest customer traffic. This allowed the fire exits and egress paths to be checked and maintained for fire safety reasons as well as other modern-day threats that exist.

Keeping in mind the current economic environment there was a concerted effort to gain compliance through education rather than penalty. During the time frame, 9 penalties were issued for \$4000.00 but none were a direct result of the holiday detail. Penalties collected during the time were 5 for \$6500.00 but again none were a direct result of the holiday detail. There are no outstanding penalties.

If we can provide further details, please let me know.

DC Michael Balog

Account for 4614 (PA) - Woodbridge Township Fire District # 1

Active

Account Details

Project Count: 1 Project *Hurricane Ida Remnants*
1 Obligated - Small (Open)

Eligible Obligated: \$21,269.90

Federal Obligated: \$15,952.43 (75.00%)
\$15,952.43 Un-Paid
[View Graph](#)

- Paid (\$0.00)
- In Process (\$0.00)
- Un-Paid (\$15,952.43)

State Obligated: \$0.00 (0.00%)

Local Share: \$5,317.47 (25.00%)

Advances Requested: \$0.00

MOU Status: Document Uploaded

FFATA Status: Last Certified By: Lisa Lanza on May 15, 2017 at 2:34 PM

Grant

4614 Remnants Of Hurricane Ida
Public Assistance
Declared: September 5, 2021
CFDA Number: 97.036

Applicant

Woodbridge Township Fire District # 1
Middlesex County
FIPS: 023-U5QEQ-00
FEIN #: 22-6002418
Vendor #: 22600241823
DUNS #: 094961351-
Type: Special District Government
Physical/Mailing: 418 School St
Woodbridge, NJ, 07095-0000

Process Checklist

- Eligibility Approval
Approved on November 16, 2021 (View Request for Public Assistance (RPA))
- Project Management
Active for 71 days

WOODBIDGE FIRE PREVENTION BUREAU REPORT JANUARY 2022

DATE: February 1, 2022

REPORT COVERING: JANUARY

FIRE INVESTIGATIONS: 1

TOTAL INSPECTIONS COMPLETED IN JANUARY: 98

COMPLAINTS & SPOT INSPECTIONS: 3

LIFE HAZARDS: 14

QUARTERLY:8

SEMI-ANNUAL:6

NON- LIFE HAZARD USES: 23

TOTAL REINSPECTIONS: 40

PERMITS ISSUED:2

TOTAL AMOUNT BILLED IN JANUARY: \$ 1,018.00

TOTAL AMOUNT COLLECTED IN JANUARY: \$268.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Robert Fizer
Captain**



WOODBRIDGE FIRE DEPARTMENT

Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, Avenue & Green at Woodbridge Station for the commercial occupancies. (1) Five Story Multi-Family Building (232 Units, 11,700 SF of Retail Space). Residential construction is completed. All four floors of residential occupancy are occupied.
- Construction is continuing at 55 Brook Street, Brook Street Lofts. (1) Six Story Multi-Family Building (146 Units). Dry Standpipe in service as of 7/30/21, located on North James Street. Standpipe will continue as floors progress.
- Construction is continuing at Main Street & Mutton Hollow Road, Vermella Woodbridge. (5) Four to Five Story Multi-Family Buildings, (376 Units, 1 Clubhouse at 7,909 SF, 1 Retail Building at 9,800 SF and 1 Retail Building at 5,214 SF). Buildings A and B along with the clubhouse are tentatively scheduled to be occupying February 2021. The clubhouse was issued a certificate of occupancy by the Township.
- Construction is continuing at 10 Main Street, Modera Woodbridge. (2) Seven Story Multi-Family Buildings, (279 Residential Units, 6,071 SF of Retail Space). Dry Standpipe in service as of 6/18/21, located in Stairwell # 1. Standpipe will continue as floors progress. FDC located on Main Street across from Townhall entrance.
- Each shift completed a pre-plan walk through of 10 Main Street. Zero volunteer attendance.
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Mark J. Minkler
Battalion Chief CFEI / CVFI
Division of Pre-Incident Planning
Woodbridge Fire Department
418 School Street
Woodbridge, NJ 07095
Ph. 732-602-6050 Ext. 6178

January 2022

WOODBIDGE FIRE DEPARTMENT

418 School Street

Woodbridge, NJ 07095

Robert Minkler Jr.

Battalion Chief

Division of Training

732-602-6050 Ext. 6181

Monthly Training Report January 2022

- Members attended online EMT CEU classes.
- Members were assigned training on updated AHA CPR guidelines
- Members were assigned training on the new TIC the Department purchased
- An application for one member of the VFC was submitted to MCFA for Fire Inspector
- An application for one member of the VFC was submitted to MCFA for I-200

Robert Minkler, Jr.

Battalion Chief

Division of Training

Woodbridge Fire Department

Monthly Equipment Report

January 2022

Engine 1

- Outstanding Issues
 - Paint matter on roll up doors brought to attention of Campbell – PJ will look into warranty
 - Recall issue regarding the pump transfer solenoid – must be done at Campbell
- Resolved

Engine 2

- Outstanding Issues
 - Driver side front bumper paint blistering – Campbell made aware (Warranty)
 - Officer Rear Door paint blistering – Campbell made aware (Possible slat replacement) (Warranty)
 - Officer middle roll up door stripe bubbling – Campbell made aware (Possible slat replacement) (**NOT** Warranty)
 - Bell on front bumper – diamond plate mount broken
 - Brakes hang up intermittently – Campbell notified
 - Generator oil light illuminated – Campbell notified
 - Water leaking in cab above officer seat believed to be from a marker light not properly installed – Campbell notified
 - Recall issue regarding the pump transfer solenoid - must be done at Campbell
 - Officer side seat sensor indicating a person in the seat when the seat is empty
- Resolved

Engine 3

- Outstanding
 - Compartment lights on operator's side blinking when compartments opened
 - Believed to be a voltage issue – will be looked into further following PM
 - Mechanic indicated it may be due to a corrosion issue with one of the lights
- Resolved
 - Annual PM completed by Fire & Safety – Waiting on report

Truck 6

- Outstanding
 - Bubbling paint in various spots
 - Front bumper diamond plate under bell cracked – Awaiting quote from Campbell
 - Officer side step light to turntable is out – Campbell ordered parts
 - Air conditioning not working – diagnosed as a bad roof condenser and possibly a line on the roof; there is refrigerant all over the driver's side of the roof
 - Driver headlight wiring requires evaluation by qualified mechanic
 - Aerial monitor controls working intermittently 8/9/21
 - Mobile Radio in need of replacement
 - Installation scheduled for 2/1
 - Leaking oil believed to be coming from oil filter
 - Air leak in chassis system – working with vendor
- Resolved
 - Air leak rendered the truck OOS – Repaired by Absolute
 - Chassis, pump, and generator PM – completed by Absolute

Auxiliary Vehicles

- Resolved
 - 1-3-5 water pump - repaired at Glasson's
 - 1-3-5 rear wiper – ordered by and installed at Glasson's

Turnout Gear

- Outstanding
 - Recruit Vega was advised to turn in all gear
 - Failed to turn in pager
 - FF P. Fee coat damaged during laundering at Fords
 - Shipped to Minerva for repair per Safe-T
 - New Gear Issues emailed to vendor – in progress
 - Old gear collection & inventory – in progress
- Resolved

Equipment Out of Service

- Outstanding
 - Rescue Jacks bag damaged beyond repair
 - Replacement bag not available – No longer in production – Awaiting vendor recommendation
 - Cylinder 41 not able to accept air – NJFE picked up cylinder
- Resolved
 - New Thermal Imaging Camera placed in service – Continental Fire

Miscellaneous

- Outstanding

- Hurst tools to be serviced – MES March 8th
 - Transition to MES out of PA – Estimated date is mid-January

Orders & Deliveries

- Ordered
 - Uniforms for Capt. Fizer & Capt. Carrick
 - Uniforms for FF Magda
 - Replacement uniform pants for FF Magda
 - Uniform Shirts for BC Weber
 - Hurst E-tools
 - Air Bags
 - Two pairs of Boots Size 10
 - Estimated shipping in March
 - Ten Hoods for demo/trial – Skylands
 - Mask bags ordered - NJFE
- Delivered
 - Mobile radio for Truck 6 – ESS
 - Install date February 1st
 - Thermal Imaging Camera – Continental Fire – Bullard
 - Ten pairs of fire gloves for demo/trial – NJFE

Chief Golden,

The following is the summary equipment report for the month of January 2022.

1. Engine 1-1

- Recall issue regarding the pump transfer solenoid- must be done at Campbell

2. Engine 1-2

- Officer Rear Door paint blistering – Working w/Campbell/Spartan(Warranty)
- Recall issue regarding the pump transfer solenoid- must be done at Campbell

3. Engine 1-3

- Annual PM completed by Fire & Safety
- Compartment lights on operator's side blinking when compartments opened
Believed to be a voltage issue – will be looked into further following PM

4. Truck 1-2-6

- Air leak rendered the truck OOS – Repaired by Absolute
- Mobile Radio in need of replacement – Installation scheduled 2/1/22
- Chassis, pump, and generator PM – completed by Absolute

5. Auxiliary Vehicles

- 1-3-5 water pump - repaired at Glasson's

6. Other equipment items noted is as follows;

- New Thermal Imaging Camera placed in service – Continental Fire
- Cylinder 41 not able to accept air – NJFE picked up

Please let me know if you have any questions. Thank you.

*Robert Paul
Deputy Chief
Woodbridge Fire Department
418 School St.
Woodbridge, NJ 07095
(732) 326-2435*

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: January 31, 2022

Monthly Building Report for the February 2022 Fire Commissioner Meeting

- AGE Contracting made repairs to 1st and 2nd floor 418 School – Email to DC Paul on repair
- Building Department inspected hot water heater and we passed inspection
- Bowco completed monthly service
- Boiler room heater has ongoing issue BAC called 1/31
- Malachy Service repaired stove 1/15
- New lobby furniture delayed - should be delivered between 3/25-4/8

Respectfully submitted,
Battalion Chief, David Hines

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: January 31, 2022

Monthly Compliance Report for the February, 2022 Fire Commissioner Meeting

Monthly Requirements

- Building generator test 1/3/22
- Rae meter calibration 1/3/22
- Building extinguisher checks 1/9/22
- SCBA inspection 1/14/22
- Ground ladder inspections 1/18/22

Quarterly Inspections

- None

Bi-Annual Inspections

- Kitchen hood suppression

Annual Inspections

- Building Fire Extinguishers
- Respiratory OSHA form review

Upcoming Events/Other:

- Fit testing
- PPE inspection

Respectfully Submitted,
Battalion Chief David Hines