

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, December 1, 2021 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and a special prayer. I’d like to take a moment for Barbara Golden, Musty Golden’s wife. Also, John Golden’s mother. He was our Chief with decades of dedication here to the department and also for Gerry Bader, Bob Bader’s wife. Another family of decades of service to this township, may they rest.

**PRESENT:** Commissioner John C. Kenny, Commissioner Todd Howell, Commissioner Robert Minkler, Sr., Commissioner Patrick Kenny, Commissioner Jeffrey Moran

**ALSO PRESENT:** Attorney – Christopher Howell  
Chief John Golden  
Maria Bucsanszky, District Clerk  
Michael Bart, Auditor  
Marianne Horta

Commissioner J.C.K.: Before we get into the regular part of the meeting retired Chief Charles Kenny is here. We had a presentation for him before COVID started and we’re just finally getting back to normal so Chief thank you for coming tonight.

Retired Chief Charles Kenny: Thank you.

Commissioner J.C.K.: I’d like to present this to you for all your years of service, thank you very much. Thank you for starting the guidance and giving direction for Chief Golden and he’s been doing a great job and continuing to move that path forward so thank you.

Retired Chief Charles Kenny: Thank you very much.

Audience claps.

Commissioner J.M.: Congratulations Charlie.

Retired Chief Charles Kenny: Just thank you to everybody, the Board, as I said always having the vision to move forward and working. It hasn’t been easy because it’s all brand new and when it’s new there are always bumps and things along the way

but I thank the Board for the opportunity and the chance to leave the fire department. Everybody here has a heart of gold. They serve their community and are dedicated to the community that they service and to be able to be the face of the department and lead the department in that service is truly an honor for me. And so, I thank you all for the opportunity. Commissioner Hapstak, who was Commissioner at the time you know that the decisions were made I want to make sure that he's included. I want to thank Maria for her cooperation. As I said, you know, along the way that there are bumps and you know everything is new so working to make sure that we do what we needed to move the department forward. My Deputy, who is the Chief now John Golden, for his work and support during the time that I was here and also Lisa who was the first one to come into the office when I asked if I could use her and was very helpful and very instrumental in putting plans and procedures in place to make sure that we take care of those things that dragged us a little bit in the past so that we could move the department forward and better serve the community so I thank you all very much; I truly appreciate it and hopefully COVID will be more tamed and things will be more normal as we go forward but to everybody have a Merry Christmas and Happy Healthy New Year and enjoy the holiday season.

Commissioner T.H.: Likewise Charlie.

Commissioner J.C.K.: Thank you very much.

Audience claps.

Commissioner J.C.K.: Now we'll get back into the regular part of the meeting here so I need a motion to approve the minutes of the Regular Meeting of November 3<sup>rd</sup>, 2021, Special Meeting of October 28<sup>th</sup>, 2021 with the Management Partners and Special Meeting of November 10<sup>th</sup>, 2021.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on November 3<sup>rd</sup>, 2021, Special Meeting of October 28<sup>th</sup>, 2021 with the Management Partners and Special Meeting of November 10<sup>th</sup>, 2021 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: We'll go into Committee Reports and Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

## **COMMITTEE REPORTS**

### **PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner J.M.: The hiring process is moving along at an expeditious pace thanks to the Deputy Chiefs and Chief coordinating that. And all the rest of the reports I just ask that they be entered into the meeting minutes in their entirety.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Alright, we'll move on the Apparatus – Vehicles – Commissioner Howell.

**APPARATUS – VEHICLES:**

Commissioner T.H.: Thank you, this is a summary of basic work that was taken care of on our equipment. Engine 1-1 we have repairs done by Absolute on the engine brake and the air conditioner was also repaired. On Engine 1-2 there is some paint blistering that is still being taken care of under warranty through Campbell and there are a couple of issues that were taken care of with the pump. Engine 1-3 was tested by the vendor in Perth Amboy and it passed and the compartment lights have been repaired. On Truck 1-2-6 coolant leak was fixed by Absolute, the radio needs to be repaired and is actually replaced, excuse me, and a new one has been ordered. It will take a little while to get it though. The oil leak is coming from the oil filter and it's being addressed. On our auxiliary vehicles there are no outstanding issues. That is the end of the abbreviated report. I'd appreciate it if the entire report would be made part of the minutes, thank you.

Commissioner J.C.K.: Okay, any questions for Commissioner Howell. Okay, we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

**TELECOMMUNICATIONS AND HYDRANTS:**

Commissioner P.K.: I have none sir.

Commissioner J.C.K.: Okay we'll move on to Buildings and Grounds – Commissioner Minkler.

**BUILDING AND GROUNDS:**

Commissioner R.M.: Thank you Mr. President. Bullock replaced the landscaping trees which died over the summer in the back. Heating and air conditioning came out and inspected and serviced the apparatus bay heaters. Bay Door One's spring is temporarily repaired awaiting a spring on back order from Edison Door. We are also waiting on Edison Door to service the doors and the new lobby's furniture is ordered and should be here within four to six weeks. That is my report. Also, one other thing, an historical marker was installed in front of the flag pole in front of the Woodbridge Fire Department by the Parks Department.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Alright, we'll move on to Payroll and Bills.

**The report of Payroll and Bills for November, 2021:**

Maria Bucsanszky: The bills for November, 2021.

Bills: \$358,650.94

Payroll: \$322,442.57

Commissioner Todd Howell made a motion to pay the payroll and bills and we also have eleven add-on bills which total \$40,456.61 which was seconded by

Commissioner Jeffrey Moran and carried unanimously except for Commissioner Robert Minkler, Sr. abstaining on 20927, 20930, 20890 and 20886 and voting yes on all the rest and Commissioner Todd Howell abstaining on 20875.

Commissioner J.C.K.: Okay, we'll move on to Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: Treasurer's Report for December 1<sup>st</sup>, 2021.

Previous Balance – November 3 <sup>rd</sup> , 2021	\$5,648,183.15
Deposits	\$2,262,256.09
Payroll and Adjustments	\$ 284,467.72
Current Bills	\$ 358,650.94
Ending Balance as of December 1 <sup>st</sup> , 2021 without the add-on bills	\$7,267,320.58

Commissioner Todd Howell made a motion to accept the Treasurer's Report which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Communications.

**COMMUNICATIONS:**

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

**UNFINISHED BUSINESS:**

Commissioner P.K.: None

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have none sir.

Commissioner J.C.K. Commissioner Moran.

Commissioner J.M.: I have none.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: I have two matters Mr. President, one on 109 Green Steet. I reached out to Rich Duda who is the Town's Tax Assessor to follow up on our tax exemption for that property. It's complete. They assessed the property at 87 percent exempt and 13 percent tax due to the small portion of the building that we rent out. He estimated, he couldn't give me an exact figure, but we'll pay about \$2,100.00 a year in taxes. It's considerably less than the \$15,000.00 or so we pay right now and that will be put in place going forward for 2022. We'll get a bill in the mail and we pay that bill biannually; not quarterly he said biannually. I also reached out to Attorney Rich Braslow who is Counsel for Hopelawn District 8 and we've been advised by the DCA that we need to write up a contract for the purchase that was just approved by voter approval for the used rescue truck so I reached out to Mr. Braslow. I did not have a call back with him, he didn't call me back, but we'll work on that contract and get that drafted up and signed by all parties so we can submit it to the DCA. That's all I have Mr. President.

Commissioner J.C.K.: Okay, any questions for Chris? Okay, Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief

Chief John Golden: Nothing.

Commissioner J.C.K.: New Business – Commissioner P. Kenny.

**NEW BUSINESS:**

Commissioner P.K.: The only thing I'll do I guess for the rescue truck we'll make a motion to authorize the attorney and president whenever that contract is drawn up that they can execute it right away so it doesn't get delayed.

Commissioner Patrick Kenny made a motion to authorize the attorney and president to execute the contract for the rescue truck whenever the contract is drawn up which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Anything else Pat?

Commissioner P.K.: That's it.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: Nothing sir.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: No New Business.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: No New Business.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: John.

Chief John Golden: We sold SRECS for the second half of the year, a little over \$7,800.00. Secondly, I have come to an agreement with the people from Berkley School for the intern. Working with them we're going to start him after January. He asked if he could have some time to pick his senior class schedule so we could get a better time on when he could come to work so that's resolved.

Commissioner J.C.K.: Okay, great. Then we have Michael Bart here today but first we have a couple of Resolutions. 2021-12-1 and this is for the application that's going to go to the local Finance Board for the (inaudible). I need a motion and a second.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2021-12-1 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: The next one is 2021-12-2 and this is for transfer of expenditures for balancing the 2021 Budget. It's \$3,500.00 that we're moving.

Commissioner Robert Minker, Sr. made a motion to approve Resolution 2021-12-2 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: The next one is 2021-12-3 and that's the certification of the election that took place on November 10<sup>th</sup>, 2021 in regards to the rescue truck.

Commissioner Todd Howell made a motion to approve Resolution 2021-12-3 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: The next one we have is Resolution 2021-12-4 and that's going to be for the Budget so we're going to hold up on that; just hang in there on that. Resolution 2021-12-5 and this is for staffing levels.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2021-12-5 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: The next one is Resolution 2021-12-6 and this is for Lexipols.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2021-12-6 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, that takes care of that. Okay, Michael Bart is here tonight, our Auditor, and he's going to talk I guess about the 2020 Budget.

Michael Bart, Auditor: Actually, I'm here to speak about the 2020 Audit Report. Basically, I distributed a memo and I believe you have a copy of the memo. Basically, we have not been able to complete your Audit Report tonight because we are still waiting on some numbers from the State of New Jersey considering other than your pension benefits, your health benefits, and again we spell out in the memo that we haven't received these numbers and these numbers will be material. In last year's report through 2019 we had a Net Pension Liability of \$19,104,000.00 and we had a Net Other Benefit other than Pension which is your health benefits of \$6,500,000.00. We hadn't received the final numbers yet from the State of New Jersey. Normally we would get those around June at the latest and we'd be able to incorporate them as the Finance Statements and we would be able to finish our audit and you know send it down to Trenton after the Commissioners reviewed it and resolved to accept it and sign the Audit Affidavit. That hasn't happened yet. We're not unique. Pretty much every Fire District who participates in the health benefit system here with their employees has not been able to issue their reports because we haven't received these numbers. New Jersey Division of Pensions and Benefits really has not said when we can expect to see these numbers so that kind of leaves our hands tied but I did want to discuss with you the financial situation that the district is in and that is you know we're still in a very strong financial shape. We had about \$9.2 million in assets versus \$19 million in liabilities which includes \$16 million of pension and health benefit accruals. Again that is something that the district doesn't have to pay but we just have to represent our portion of the overall 2 billion plus numbers that are out there and while that does wind up with an unrestricted net position of \$19 million when you factor in those liabilities they're not going to affect our budgeting situation because when we factor the DCA when we're doing our budget for 2022 is going to allow us to add back those liabilities so in other words that's going to increase our position from a deficit to a surplus and it's going to be a surplus of approximately \$5.2 million so that's the number we have to jump off with when we start doing our budget for 2022 which I believe we're going to introduce and approve a budget tonight.

Commissioner J.C.K.: Yes sir.

Michael Bart, Auditor: Again, I just wanted to make an appearance; we're waiting on the numbers. And again, the memo describes basically where we are. We're in a strong position. Assets actually increased about \$630,000.00. Our Liabilities excluding the Pension and Health Benefits actually decreased \$163 million. Our

Unrestricted Net Position actually increased about \$796,000.00 so if you carve out the pension and the health benefit accruals and the expense associated with that way after going through the Financial Statements we're still in very good shape; we're in good shape from a budgeting standpoint coming into 2022. Also important...now normally an important part of the audit would be our opinions on not only the Financial Statements but our opinions on the internal controls of the district and their financial reporting. That's a key component of the audit report. Nothing has led us to believe that you would receive anything other than a clean unmodified report meaning your system internal controls is good here at the district and we had no comments or recommendations to make to the State of New Jersey so that's a clean unmodified opinion. Again, we're waiting for the health benefit accrual numbers to come in. The State has not indicated at all when we're going to see these numbers. Normally in years past they wouldn't even consider the budget until they have the whole audit report and the whole audit function closed out. They're telling us now, that for whatever we have the need to poll on our budget for basically Unrestricted Net Position, we're going to use our unaudited statements with last year's liability numbers in them so in other words if we have \$6.5 million of OPEB Liability, like 2019, we're going to keep that number for 2020 and they are basically unaudited. We can't sign off on them as independent auditors if we get all of the numbers in. As to why they don't have these numbers I don't know. An interesting theory I had that's out there is just these actuaries who rely on their actuarial computations to figure out this whole liability with all of the COVID and the pandemic. I don't think they are in a position now where they can figure out what the ultimate liability is going to be for all of our current and retired employess twenty years from now; twenty-five years from now so it's a big task and I think I can understand why it has been. It's not that we don't have the actuaries because they are all sick with COVID it's that they all can't put their arms around it and figure out a number to assign to this value. But having said that we are 80% there. Once we get the numbers and incorporate them into the report, I will then be in a position to certify to the numbers. You'll be in a position to review the report, pass the resolutions, as you recall we have to sign an affidavit every year saying that you as the Commissioners reviewed the reports specifically comments and recommendations of which, at this point, we do not see any comments or recommendations and I thought it was important just to get these numbers out to you in light of number one we're doing the budget, number two we're going to be doing some serious financing over the next year or so concerning Green Street and concerning some apparatus that we're going to be acquiring so that's where we are with the audit and the numbers. The district is still in strong financial shape and again based on the budget that Maria showed me that you have worked on it's a good sound budget and I think it's good. I think you should approve it tonight so we can move forward on that portion as well. If you have I can answer any questions.

Commissioner J.C.K.: Questions.

Commissioner T.H.: No, no questions.

Commissioner J.C.K.: Thank you Michael. Can you just hang around for just a second?



Michael Bart, Auditor: No problem.

Commissioner J.C.K.: Remarks, Comments or Questions From The Audience.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

Commissioner J.C.K.: Chief Hapstak anything?

Chief Hapstak: I don't have any fire call reports at this time.

Commissioner J.C.K.: Okay, anyone else? Okay, can we make a motion to go into Executive Session for personnel and legal matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for personnel and legal matters at 7:20 PM which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:27 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay Mr. Attorney, do you want to give a summary?

Christopher Howell, Attorney: Yes, thank you Mr. President. Tonight's Executive Session entailed the following items. We first heard from Michael Bart, our Accountant, and we just discussed the leasing options verses purchasing vehicles for the department. We then discussed the site plan development for 109 Green Street. We then heard from Chief Mike Hapstak from the Volunteer Department on their recruitment efforts in recruiting volunteer firefighters and then we heard from Board members discussing hiring and training policies for our new hires and that would conclude our Executive Session.

Commissioner J.C.K.: Okay, the only other thing I have is I have a Resolution. It's 2021-12-4 and it's the 2022 Fire District Budget Resolution and really what it comes down to is the annual budget as introduced reflects revenues of \$10,778,997.63 which includes the amount to be raised by taxation of \$8,876,403.63. Total appropriations of \$10,778,997.63.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2021-12-4 which was seconded by Commissioner Todd Howell and carried unanimously by roll call. Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Jeffrey Moran – Yes; Commissioner Robert Minkler – Yes; Commissioner Todd Howell – Yes.

Commissioner J.C.K.: Does anyone have anything else to come forward to the Board tonight? One other thing I need a motion...

Commissioner Jeffrey Moran made a motion that Mike Hapstak work with Attorney Christopher Howell on volunteer recruitment which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: And also, with that that the initial payment can be made if it comes to an agreement during the month of December or by January.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:30 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Respectfully submitted,  
Maria Bucsanszky  
District Clerk

**WOODBIDGE FIRE DISTRICT NO 1**  
**MONTHLY BILL LIST**  
**December 1, 2021**

11/29/21

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
11/04/2021	20841	Absolute Fire Protection Co., Inc	Repaired Hose - Parts, Labor & Travel Time	-1,534.40
11/04/2021	20842	Board of Fire Commissioners ...	Dispatch - 4th Qtr 2021	-19,527.25
11/04/2021	20843	IAAI	Chapter Dues 1 Year/Snyder	-45.00
11/04/2021	20844	Paul DeLeo	Fire Prevention Open House - Refreshments	-512.00
11/04/2021	20845	Stone Mountain Printing	500 - Ballot for Special Meeting - November 10, 2021	-41.00
11/04/2021	20846	Survivor Fire & Safety Equipm...	Extinguisher Repair	-56.30
11/04/2021	20847	Technical Fire Services Inc	4 - Fire Dep Annual Pumper Service Test in Accordance...	-600.00
11/04/2021	20853	Francis Campbell	Workstation/Server Support & Maintenance & Email Hos...	-1,349.50
11/04/2021	20854	Treasurer State of NJ	Fire Official Renw Cert #158346/McNamara,#152215/Ca...	-364.00
11/04/2021	20855	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage November 2021	-1,788.80
11/05/2021	20856	TOWNSHIP OF WOODBRIDG...	Block 548 Lot 6 4th Qtr 2021 Taxes/109 Green Street	-3,936.83
11/10/2021	20848	Helene Golden	Poll Clerk - Special Meeting November 10, 2021	-75.00
11/10/2021	20849	Katherine Golden	Poll Clerk - Special Meeting November 10, 2021	-75.00
11/10/2021	20850	Kathryn Howell	Poll Clerk - Special Meeting November 10,2021	-75.00
11/10/2021	20851	Kay McAuliffe	Poll Clerk - Special Meeting November 10, 2021	-75.00
11/10/2021	20852	Robert Foerch	Poll Clerk - Special Meeting November 10, 2021	-75.00
11/10/2021	20857	John Mitch	Chairman - Special Meeting - November 10, 2021	-300.00
11/16/2021	20858	Antonio C. Neves	Reimbursement - Coffee Supplies	-475.85
11/16/2021	20859	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-43.71
11/16/2021	20860	Comcast	Account #8499053400528238/Internet	-67.98
11/16/2021	20861	Elizabethtown Gas	Account #2164284700 - Gas/Firehouse 09/24/2021-10/2...	-292.79
11/16/2021	20862	MIDDLESEX WATER COMPA...	Account #2541534661/109 Green St-Water Charges 08/...	-277.79
11/16/2021	20863	U.S. Bank	Acct#4798531221546585/ Postage, Refreshments	-1,207.62
11/16/2021	20864	Verizon Wireless	Acct# 585555042-00001/Cell Phones	-165.18
11/16/2021	20865	Comcast	Account #8499053400528238/Computer/Internet	-185.84
11/16/2021	20866	Elizabethtown Gas	Account #7194826935 - Gas/109 Green St 09/24/2021-...	-13.00
11/16/2021	20867	MIDDLESEX WATER COMPA...	Hydrant Service - November 2021	-42,820.44
11/16/2021	20868	Verizon Wireless	Acct# 585555042-00001/Cell Phones	-206.45
11/16/2021	20869	MIDDLESEX WATER COMPA...	Account #6550200000/418 School Street-Water Charge...	-899.20
11/16/2021	20870	Verizon Connect	C/S #WOOD028 Monthly Service October 2021	-97.14
12/01/2021	20871	Catherine Crowe	Reimbursement - Health Benefits November 2021	-362.13
12/01/2021	20872	A-B-D Electrical Supply co Inc	Light Box Batteries Replacement	-225.00
12/01/2021	20873	Absolute Fire Protection Co., Inc	2014 Spartan Pumper Engine 2 & 2006 ALF Truck 6	-1,378.90
12/01/2021	20874	Bowco Laboratories Inc	Regular Service November 2021/418 School St	-38.00
12/01/2021	20875	Christopher Howell	Monthly Fee - December 2021	-4,150.00
12/01/2021	20876	Colliers Engineering & Design	Professional Service - Feasibility Time Study	-16,000.00
12/01/2021	20877	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 12/01/2021-12/31/2021	-12,165.11
12/01/2021	20878	Gen-el Safety & Industrial Prod...	O2 Sensor-RAE Meter	-206.15
12/01/2021	20879	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-2,725.00
12/01/2021	20880	Home News + Tribune	Account#ASB-076094-Notice Special Meeting October 2...	-11.18
12/01/2021	20881	Hugh Drumm	Reimbursement - Course Introduction to Management 5...	-832.50
12/01/2021	20882	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - December 2...	-285.33
12/01/2021	20883	Lowe's	Account 82131319024076/Supplies	-50.77
12/01/2021	20884	Maria Bucsanszky, E.A.	Monthly Fee - December 2021	-5,833.26
12/01/2021	20885	Marie Gould	Reimbursement - Health Benefits November 2021	-362.13
12/01/2021	20886	Mark Minkler	Reimbursement- Refreshments	-165.00
12/01/2021	20887	Mary Ann Sofka	1/2 Hours Transcription for Regular Meeting November ...	-12.50
12/01/2021	20888	Mary Karnas	Reimbursemtn - Health Benefits November 2021	-362.13
12/01/2021	20889	Matthew Bender & Co Inc	Account #0099208853 NJ Admin CodeTitle 4A Civil Ser...	-107.91
12/01/2021	20890	Middlesex County Fire Academy	Course:60-1321-20/Pump Operator (5), Pump Operator ...	-2,220.00
12/01/2021	20891	New Jersey Fire Equipment Co	Fire Boots/Hilliard	-428.00
12/01/2021	20892	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Special Meeting 10...	-26.35
12/01/2021	20893	Occupational Health Dynamics...	Calibration & PM	-860.00
12/01/2021	20894	Owen S Dunigan & Co, Inc	Installation of New TACO Circulating Pump on Boiler & ...	-1,173.05
12/01/2021	20895	Parker Web	Website Hosting - Domain Name Registration	-40.00
12/01/2021	20896	PSE&G	Acct# 7550582203/109 Green St 10/07/2021-11/04/2021	-383.98
12/01/2021	20897	Settembrino Architects	Professional Services - Renovation Addition & New Utilit...	-25,000.00
12/01/2021	20898	Silent Companion Corp	Account #F2196/Fire Alarm Monitoring 109 Green Street	-75.00
12/01/2021	20899	Skylands Area Fire Equipment ...	(35) Ben LR Helmets	-10,675.00
12/01/2021	20900	Sophie Bader	Reimbursement - Health Benefits November 2021	-362.13
12/01/2021	20901	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-150.64
12/01/2021	20902	Standard Insurance Company	Life Insurance - Policy #136829 - December 2021	-3,821.40
12/01/2021	20903	Staples	6035 5178 2066 2780 Supplies-Office Supplies	-40.77
12/01/2021	20904	Turnout Fire & Safety	Uniform/Shorts (3) Jago	-297.00
12/01/2021	20905	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.46
12/01/2021	20906	Water Workz LLC	Sprinklers Winterized/109 Green Street	-80.00
12/01/2021	20907	Woodbridge Fire Co No.1	2021 Balance Annual Stipend	-32,490.47
12/01/2021	20908	Amazon Capital Services	Laptop Battery	-33.99
12/01/2021	20909	Home News + Tribune	Account#ASB-076094-Notice Special Meeting Novembe...	-20.64

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/01/2021	20910	Metuchen Mower Inc	Annual Service (3) Generators & Snow Blower	-501.72
12/01/2021	20911	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Special Meeting 11...	-133.40
12/01/2021	20912	PSE&G	Acct#7356632500/Firehouse 10/09/2021-11/08/2021	-497.40
12/01/2021	20913	Spectrotel	Account #34348561/Clerk	-55.35
12/01/2021	20914	W.B. Mason Co., Inc	C/S# C1235200 - Janitorial Supplies	-310.70
12/01/2021	20915	Amazon Capital Services	(4) Floor Mats & Power Workout Station	-477.58
12/01/2021	20916	PSE&G	Acct#1301369209/Parking Lot	-30.24
12/01/2021	20917	W.B. Mason Co., Inc	Supplies	-491.23
12/01/2021	20918	W.B. Mason Co., Inc	Supplies	-408.80
12/01/2021	TEPS	State of New Jersey- Health B...	Health Benefits Retired - 12/01/2021 - 12/31/2021	-27,623.61
12/01/2021	TEPS	State of NJ- Health Benefits F...	Health & Prescription Benefits-Active December 2021	-80,502.01
12/01/2021	20919	Charles Mangione	Website Maintenance - November 2021	-75.00
12/01/2021	20920	Comcast	Account #8499053401168158/109 Green Street	-460.44
12/01/2021	20921	Enterprise Network Resolution...	Removal of Inground Pool & Bulk Waste/109 Green Street	-42,681.69
12/01/2021	20922	T&M Associates	Professional Services Rendered - 109 Green Street	-3,006.82
Total Northfield Bank - Voucher				-358,650.94
<b>TOTAL</b>				<b>-358,650.94</b>

2021-12-1

\* \* \* \* \*

Commissioner Robert Minckler SR introduced and moved the adoption of the following resolution and Commissioner Howell seconded the motion:

RESOLUTION OF THE COMMISSIONERS OF  
FIRE DISTRICT NO. 1 IN THE TOWNSHIP  
OF WOODBRIDGE, COUNTY OF MIDDLESEX,  
NEW JERSEY MAKING APPLICATION TO  
THE LOCAL FINANCE BOARD PURSUANT TO  
N.J.S.A. 40A:5A-6

WHEREAS, The Commissioners of Fire District No. 1 in the Township of Woodbridge, County of Middlesex, New Jersey, desire to make application to the Local Finance Board for its review and/or approval of a proposed project financing pursuant to N.J.S.A. 40A:5A-6; and

WHEREAS, the Fire Commissioners believe:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare and convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

NOW, THEREFORE, BE IT RESOLVED by The Commissioners of Fire District No. 1 in the Township of Woodbridge, County of Middlesex, State of New Jersey, as follows:

Section 1. The application to the Local Finance Board is hereby approved, and Rogut McCarthy LLC, Bond Counsel, and Phoenix Advisors, LLC, Financial Advisor, along with other representatives of The Commissioners of Fire District No. 1 in the Township of Woodbridge, County of Middlesex, New Jersey, are hereby authorized to prepare such application and to represent The Commissioners of Fire District No. 1 in the Township of Woodbridge, County of Middlesex, New Jersey, in matters pertaining thereto.

Section 2. The District Clerk of The Commissioners of Fire District No. 1 in the Township of Woodbridge, County of Middlesex, New Jersey, is hereby directed to prepare and file a copy of this resolution with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

The foregoing resolution was adopted by the following  
roll call vote:

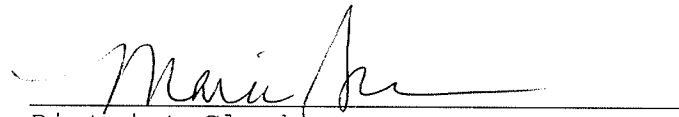
AYES: Comm. JOHN Kenney  
Comm. HOWELL  
Comm. Moran  
Comm. Patrick Kenney  
Comm. Minbler Sr.  
NAYS: 0

(Seal)

ATTEST:

  
District Clerk

The foregoing is a true copy of a resolution adopted  
by the governing body of The Commissioners of Fire District No.  
1 in the Township of Woodbridge, County of Middlesex, New  
Jersey, on December 1, 2021.

  
District Clerk  
The Commissioners of  
Fire District No. 1 in the  
Township of Woodbridge  
County of Middlesex  
New Jersey

RESOLUTION #2021-12-2

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2021 budget appropriations have insufficient balances to meet the 2021 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

**MOTION** to accept resolution made by Comm. Minkler Sr, seconded by Comm. Howell, all in favor.

Adopted, December 1, 2021

Date

Maria Bucsanszky, District Clerk



#2021 – 12 - 3

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS  
DISTRICT 1  
WOODBIDGE, NJ

RESOLUTION  
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held ta special meeting in accordance with NJSA 40A:14-84 on November 10, 2021, and

WHEREAS, this meeting was held during the hours of 6:00 PM to 9:00 PM,

THEREFORE BE IT RESOLVED that the results of the meeting was as follows:

Public Question:

Shall the Woodbridge Board of Fire Commissioners Fire District #1 in the County of Middlesex New Jersey be authorized to purchase a used fire rescue with portable equipment (which will be detailed and departmentally identified) for an amount not to exceed \$200,000. and to fund this expenditure with available fire apparatus reserve funds resulting in no tax increase to taxpayers?

Yes	65 votes
No	3 votes

Motion to certify meeting results made by Comm. Howell, seconded by Comm. Moran, all in favor.

Maria Bucsanszky  
District Clerk  
December 1, 2021

2021-12-4

# 2022 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 1

**FISCAL YEAR: January 1, 2022 to December 31, 2022**

WHEREAS, the Annual Budget for Woodbridge Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2021; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,778,997.63 which includes an amount to be raised by taxation of \$8,876,403.63 and Total Appropriations of \$10,778,997.63; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2021 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 5, 2022.

MORAN.J@WFDNJ01.ORG

(Secretary's Signature)

12/1/2021

(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
JOHN C. KENNY	X			
PATRICK KENNY	X			
JEFFREY MORAN	X			
ROBERT MINKLER SR	X			
TODD HOWELL	X			

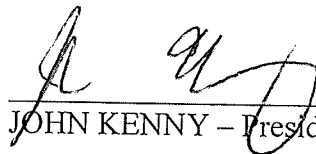
Motion to accept made by <sup>Page C-6</sup> Comm. Minkler, seconded by Comm. Howell, all in favor.

2021-12-5

**RESOLUTION**

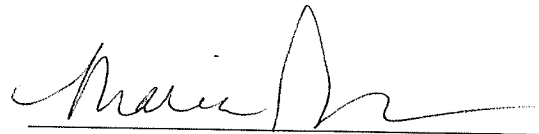
**WHEREAS** the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within the Fire District No. 1 of the Township; and

**WHEREAS** in order to protect the lives and property of the residents of Fire District No. 1 of the Township of Woodbridge the Board of Fire Commissioners of Fire District No. 1 hereby authorize the creation of an additional fifteen (15) future paid firefighters/fire inspectors positions within Fire District #1 increasing the workforce from 35 to 50 to be implemented on an as needed basis. The salaries shall be in accord with the existing labor contract.

  
\_\_\_\_\_  
JOHN KENNY - President

DATED:

I hereby certify that the above is a true and exact copy of the Resolution introduced by the Board of Fire Commissioners of the Township of Woodbridge at the regular meeting of the Board of Fire Commissioners of Fire District No. 1, which was held on December 1, 2021. This Resolution will be considered for final passage on Wednesday, January 5, 2022 at the regular monthly meeting.

  
\_\_\_\_\_  
Maria Bucsanszky - Clerk

*Motion to approve made by Comm. Munkler Sr,  
Seconded by Comm. Moran, all in favor.*

2021 - 12-6

**RESOLUTION**

**WHEREAS** the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within the Fire District No. 1 of the Township;


**WHEREAS**, the Fire Department personnel has increased in size over the years to keep pace with growing demands of the District; and

**WHEREAS**, the Fire Department has recognized the need to implement an electronic database of policies, procedures and/or standard operating guidelines (SOG) through Lexipol for the safety and security of personnel, the department and the community.

**NOW, THEREFORE, BE IT RESOLVED** by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge hereby have reviewed and approve the following policies, procedures and/or standard operating guidelines (SOG) and request same be implemented and made part of the department's Lexipol database this date:

- 947 - Domestic Violence
- 943 - Nepotism and Conflicts
- 914 - Personnel Complaints

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1

  
JOHN C. KENNY

ADOPTED: December 1, 2021

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on December 1, 2021.

  
\_\_\_\_\_

MARIA BUCSANSZKY - Clerk

*Motion made by Comm. Minkler, seconded by  
Comm. Howell, all in favor.*

## Chiefs Report

December 2021

From: Chief John Golden

The hiring process has been completed. A list of candidates have been submitted to the Chairman of Personnel.

I regret to inform the Board of the passing of ex-Chief Robert Bader's wife, and ex-member William Kogut.

I have been in contact with Berkley College to fill the position of intern secretary. I received one resume. I will discuss the future of this position with the Commissioner of Personnel.

The Chiefs vehicle went to A&K for the new lights. Parts were ordered and DC Paul with follow-up to schedule the installation.

The pool was removed from 109 Green Street, the hole was filled, and the spot will be scheduled for covering providing additional parking for the Administration and Prevention.

The feasibility study has been released and all members of the department had the opportunity to meet with Managing Partners and the Administration on the results and ask questions.

I spoke with Avenel Commissioner Dean Manentte about the shared service with Avenel. He will be providing dates to meet.

I would like to thank the shifts that decorated the engine for the Parade of Lights and the preparation and participation on the Holiday Stroll.

Upcoming Events:

December 5- Township Christmas Parade

Respectfully Submitted,

Chief John Golden



# WOODBRIDGE FIRE DEPARTMENT

## Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, Avenue & Green at Woodbridge Station. (1) Five Story Multi-Family Building (232 Units, 11,700 SF of Retail Space). Anticipated completion is now December 2021. As of October 1, 2021 they are operating under a temporary certificate of occupancy. Floors 2 and 4 are occupied.
- Construction is continuing at 55 Brook Street, Brook Street Lofts. (1) Six Story Multi-Family Building (146 Units). Dry Standpipe in service as of 7/30/21, located on North James Street. Standpipe will continue as floors progress.
- Construction is continuing at Main Street & Mutton Hollow Road, Vermella Woodbridge. (5) Four to Five Story Multi-Family Buildings, (376 Units, 1 Clubhouse at 7,909 SF, 1 Retail Building at 9,800 SF and 1 Retail Building at 5,214 SF). Buildings A and B along with the clubhouse are tentatively scheduled to be occupying December 2021.
- Construction is continuing at 10 Main Street, Modera Woodbridge. (2) Seven Story Multi-Family Buildings, (279 Residential Units, 6,071 SF of Retail Space). Dry Standpipe in service as of 6/18/21, located in Stairwell # 1. Standpipe will continue as floors progress. FDC located on Main Street across from Townhall entrance.
- The members of Tour 1 and two volunteer members, one interior and one exterior conducted pre-planning of 510 Woodbridge Center Mall.
- The members of Tours 2 and 3 and one exterior volunteer member conducted pre-planning of 100 Woodbridge Center Drive.
- The members of Tour 4 and one exterior volunteer member conducted pre-planning of 520 Woodbridge Center Mall.
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Mark J. Minkler  
Battalion Chief CFEI / CVFI  
Division of Pre-Incident Planning  
Woodbridge Fire Department  
418 School Street  
Woodbridge, NJ 07095  
Ph. 732-602-6050 Ext. 6178

November 2021

**WOODBIDGE FIRE PREVENTION BUREAU REPORT  
NOVEMBER 2021**

**DATE: DECEMBER 1, 2021**

**REPORT COVERING: NOVEMBER**

**FIRE INVESTIGATIONS: 2**

**TOTAL INSPECTIONS COMPLETED IN NOVEMBER:204**

**COMPLAINTS & SPOT INSPECTIONS: 9**

**LIFE HAZARDS: 0**

**QUARTERLY:5**

**SEMI-ANNUAL:0**

**NON- LIFE HAZARD USES:31**

**TOTAL REINSPECTIONS: 130**

**PERMITS ISSUED:6**

**TOTAL AMOUNT BILLED IN NOVEMBER: \$0**

**TOTAL AMOUNT COLLECTED IN NOVMEBER: \$1197.00**

**HOME INSPECTIONS: 0**

**FIRE SAFETY EDUCATION CLASSES: 0**

**REQUESTS: None**

**OTHER:**

**Robert Fizer  
Captain**

**To: Deputy Chief Paul**  
**From: Battalion Chief Hines**

**Date: November 28, 2021**

**Monthly Compliance Report for the December 2021 Fire Commissioner Meeting**

**Monthly Requirements**

- Building generator test 11/1/21
- Rae meter calibration 11/1/21
- Building extinguisher checks 11/13/21
- SCBA inspection 11/12/21
- Ground ladder inspections 11/16/21

**Quarterly Inspections**

N/A

**Bi-Annual Inspections**

- Fall hydrant inspections delayed due to Middlesex Water Co. issue
- Gear Washing

**Annual Inspections**

- Boiler inspection
- Fire Inspection
- Fire Alarm Inspection

**Upcoming Events/Other:**

- Appliance inspection
- Building generator inspection
- Tour 2 job performance and safety checklist

Respectfully Submitted,  
Battalion Chief David Hines



# Monthly Equipment Report

## November 2021

### Engine 1

- Outstanding Issues
  - Paint matter on roll up doors brought to attention of Campbell – PJ will look into warranty
  - Recall issue regarding the pump transfer solenoid – must be done at Campbell
- Resolved
  - AC Repaired by Absolute
  - Engine brake repaired by Absolute
  - Water tank level LED repaired by Absolute

### Engine 2

- Outstanding Issues
  - Driver side front bumper paint blistering – Campbell made aware (Warranty)
  - Officer Rear Door paint blistering – Campbell made aware (Possible slat replacement) (Warranty)
  - Officer middle roll up door stripe bubbling – Campbell made aware (Possible slat replacement) (NOT Warranty)
  - Bell on front bumper – diamond plate mount broken
  - Brakes hang up intermittently – Campbell notified
  - Generator oil light illuminated – Campbell notified
  - Water leaking in cab above officer seat believed to be from a marker light not properly installed – Campbell notified
  - Recall issue regarding the pump transfer solenoid - must be done at Campbell
  - Officer side seat sensor indicating a person in the seat when the seat is empty
- Resolved

### Engine 3

- Outstanding
  - Compartment lights on operator's side blinking when compartments opened
    - Believed to be a voltage issue – will be looked into further following PM
- Resolved
  - Pump tested in Perth Amboy

## Truck 6

- Outstanding
  - Bubbling paint in various spots
  - Front bumper diamond plate under bell cracked – Awaiting quote from Campbell
  - Officer side step light to turntable is out – Campbell ordered parts
  - Air conditioning not working – diagnosed as a bad roof condenser and possibly a line on the roof; there is refrigerant all over the driver's side of the roof
  - Driver headlight wiring requires evaluation by qualified mechanic
  - Aerial monitor controls working intermittently 8/9/21
  - Mobile Radio in need of replacement
    - Ordered 9/22 – Estimated delivery 8-12 weeks – ESS
  - Leaking oil believed to be coming from oil filter
  - Quartz light on ladder out
- Resolved
  - Brake chamber repair made by Absolute

## Auxiliary Vehicles

- Nothing Outstanding

## Turnout Gear

- Outstanding
  - Recruit Vega was advised to turn in all gear
    - Failed to turn in pager
  - New gear anticipated delivery is December 17<sup>th</sup>
- Resolved
  - Bunker boots issued to FF Hilliard

## Equipment Out of Service

- Outstanding
  - Rescue Jacks bag damaged beyond repair
    - Replacement bag not available – No longer in production – Awaiting vendor recommendation
  - Thermal Imaging Camera out of service
  - RAE Meter 3 broken charger base – Repair by Gen-El – to be delivered 10/1 – Picked up again on 11/23 for LEL and O2 sensor issues
  - Cylinder 41 not able to accept air – NJFE notified
- Resolved

## Miscellaneous

- Outstanding
  - Hurst tools to be serviced – TASC (waiting for a reply; second email sent)
    - Transition to MES out of PA – Estimated date is late December/mid-January
- Resolved

## **Orders & Deliveries**

- Ordered
  - Department Gear Order Placed – Skylands (Expected delivery by 12/17)
  - Mobile radio for Truck 6 – ESS
  - Uniforms for Capt. Fizer & Capt. Carrick
- Delivered
  - Bunker boots for FF Hilliard – NJFE
  - Black Morning Pride Helmets
  - New batteries for light boxes

Commissioner Minkler,

Below is the monthly report from BC Hines. He is also waiting on Dunigan Plumbing and Independent Door to complete the scheduled repairs. In addition I will have JAS work on the revised punch list excluding the exterior work. This would include the following;

**Second floor**

Dayroom

- Left of TV window screen needs to be rescreened

Main Dorm

- North side window needs latch replaced
- Door to hallway rubs on floor and frame needs to be adjusted

Officers' dorm

- First window screen needs to be rescreened

**First Floor**

Lobby

- Glass door from lobby to apparatus floor need new closure
- Ceiling grid in bathroom needs replacement due to corrosion recommend 2X2 tile same as second floor

Boiler Room

- Interior door needs to be reset (door not closing fully)

JAS also agreed to repair the following items as part of the previously contracted work.

**Second floor**

Dorm Bathroom

- Looking at showers right hand shower has corrosion on left hand side of sill/curb

Officers' dorm

- Forth bunk pocket door needs to have track repaired (door will not fully open)

Main steps

- Railing needs to be remounted on wall (center bolt not holding)

**First Floor**

Lobby

- Ceiling around steps Glue left behind on paneling and paint from second floor construction needs to be repainted/repared

I will have JAS submit a revised quote excluding the exterior work and have BC Hines schedule the work with them. Please let me know if you have any other questions.

*Respectfully submitted,  
Robert Paul  
Deputy Chief  
Woodbridge Fire Department*

To: Deputy Chief Paul

From: Battalion Chief Hines

Date: November 28, 2021

Monthly Building Report for the December 2021 Fire Commissioner Meeting

- Flags removed from front of building and placed in storage
- Aquila replaced dead landscaping trees!
- Waiting on OS Dunigan to replace hot water heater see Voucher No. 20-00407.
- Water Works winterized sprinkler system 11/15/21
- AGE Contracting provided quote to repair issues around 418 School Building division awaiting response from admin

- BAC completed inspection and service on apparatus bay heat units 11/11/21
- Bay door 1 spring temporary repair, awaiting spring on backorder Edison Door 11/8/21
- Waiting on Edison Door to service doors
- Historical marker installed near flagpole for the Woodbridge Fire Company by the Parks Department
- Bowco completed monthly service
- New lobby furniture ordered should be delivered in 4-6 weeks

Respectfully submitted,

Battalion Chief, David Hines

Chief Golden,

The following is the summary equipment report for the month of November 2021.

1. Engine 1-1

- Engine Brake working intermittently – repaired by Absolute
- AC Repaired by Absolute
- Water tank level LED repaired by Absolute
- Recall issue regarding the pump transfer solenoid- must be done at Campbell

2. Engine 1-2

- Officer Rear Door paint blistering – Working w/Campbell/Spartan(Warranty)
- Officer middle roll up door stripe bubbling – See Above
- Recall issue regarding the pump transfer solenoid- must be done at Campbell

3. Engine 1-3

- Pump tested by vendor in Perth Amboy (Due to repairs for 1-3 when rest were done)
- Compartment lights on operator's side blinking when compartments opened  
Believed to be a voltage issue – will be looked into further following PM

4. Truck 1-2-6

- Coolant leak – repaired by Absolute
- Mobile Radio in need of replacement - Ordered 9/22
- Leaking oil believed to be coming from oil filter
- Quartz light on ladder out

5. Auxiliary Vehicles

- Nothing Outstanding

6. Other equipment items noted is as follows;

- Bunker boots issued to FF Hilliard
- New Black Helmets delivered
- Cylinder 41 not able to accept air – NJFE notified

Please let me know if you have any questions. Thank you.

*Robert Paul  
Deputy Chief  
Woodbridge Fire Department  
418 School St.  
Woodbridge, NJ 07095  
(732) 326-2435*