

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, November 3, 2021 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and don’t forget those that continue to lose the battle with COVID.

**PRESENT:** Commissioner Todd Howell, Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jeffrey Moran

**ALSO PRESENT:** Attorney – Christopher Howell  
Labor Attorney – Nicole  
Chief John Golden  
District Clerk - Maria Bucsanszky

Commissioner J.C.K.: I need a motion to accept the minutes of the Regular Meeting of October 5<sup>th</sup>, 2021.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on October 5<sup>th</sup>, 2021 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: We’ll move on to Committee Reports and Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

**COMMITTEE REPORTS**

**PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner J.M.: It looks like we’re moving along in the hiring practice and completed the interviews and are evaluating the packets and then the training reports have been submitted for the past month and just ask that they be included in the meeting minutes. The details of the Personnel report are included in the minutes of this meeting. That’s all, Mr. President.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Okay, we’ll move on the Apparatus – Vehicles – Commissioner Howell.

**APPARATUS – VEHICLES:**

Commissioner T.H.: The following is an abbreviated report Mr. President. Engine 1-1 is having a little problem with our engine brake but this is being taken care of. Engine 1-2 we have paint blistering. This is an ongoing problem under warrantee working with Campbell to abate this problem. Engine 1-3 the safety pm will be completed at this station and on Truck 1-6 the coolant leak was repaired and its back in service. Auxiliary vehicles had various repairs and our new helmets that we had ordered and the expected delivery date is still January or February so that and the rest of this entire report I'd like to have made part of the minutes of this meeting. That's the end of my report Mr. President.

Commissioner J.C.K.: Okay, questions for Commissioner Howell. Okay we'll move on to Buildings and Grounds – Commissioner Minkler.

**BUILDING AND GROUNDS:**

Commissioner R.M.: Yes Mr. President. They did the monthly service of the building. Also, we're going to enter into a contract with Edison Door I believe it is for maintenance of the bay doors since we had some issues and that would be my report.

Commissioner J.C.K.: Okay, questions for Commissioner Minkler? Alright, Telecommunications and Hydrants – Commissioner P. Kenny.

**TELECOMMUNICATIONS AND HYDRANTS:**

Commissioner P.K.: Telecommunication is status quo. The Hydrants, there's really nothing major to report. I watched them working on the connection of the line under the tracks up on 35 by the library and they upgraded the lines on at least seven different streets so far in town. They put new services and making connections to the mains off of 35 and off of Rahway Avenue. That's all I have.

Commissioner J.C.K.: Any questions for Commissioner P. Kenny? Okay, we'll move on then to reports of Payroll and Bills.

**The report of Payroll and Bills for October, 2021:**

Maria Bucsanszky: The bills for October, 2021.

Bills: \$314,097.61

Payroll: \$301,133.93

Commissioner Todd Howell made a motion to pay the payroll and bills plus fifteen additional add-on bills which total \$26,193.25 which was seconded by Commissioner

Robert Minkler, Sr. and carried unanimously except for Commissioner Todd Howell voting yes on all the bills except number 20772.

Commissioner J.C.K.: Okay, Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: Treasurer's Report for November 3<sup>rd</sup>, 2021.

Previous Balance – October 5 <sup>th</sup> , 2021	\$6,284,821.56
Deposits	\$ 2,754.47
Payroll and Adjustments	\$ 325,295.27
Current Bills	\$ 314,097.61
Ending Balance as of November 3 <sup>rd</sup> , 2021 without the add-on bills	\$5,648,183.15

Commissioner Todd Howell made a motion to accept the Treasurer's Report which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Communications.

**COMMUNICATIONS:**

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

**UNFINISHED BUSINESS:**

Commissioner P.K.: Mr. President, I believe this is under Old Business, I'm working with Commissioner Minkler and the town and we're going to get the door taken care of on the side of the fire house that bangs when you come in. I can't tell you if the Chief is coming tonight but I guess we'll reach out to him and he'll know that we're going to have that addressed. That's all I have.

Commissioner J.C.K.: Okay, anything for Commissioner Kenny? Alright, Commissioner Minkler.

Commissioner R.M.: No, I'd just like to thank Commissioner Kenny on working with that and getting that project moving. Other than that, we're status quo.

Commissioner J.C.K.: Okay, Commissioner Howell.

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K. Commissioner Moran.

Commissioner J.M.: I have nothing.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Madame Attorney.

Nicole, Labor Attorney: Nothing.

Commissioner J.C.K.: New Business – Commissioner P. Kenny.

**NEW BUSINESS:**

Commissioner P.K.: Resolution 2021-11-1 for moving Expenditures from one Excess to one (inaudible). I'd like to make that a motion.

Commissioner Patrick Kenny made a motion to approve Resolution 2021-11-1 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: Nothing.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: No, nothing.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Madame Attorney.

Nicole, Labor Attorney: Nothing.

Commissioner J.C.K.: The only thing I have for New Business is one is that, I forwarded you just before the Traffic Study, Powers and (inaudible), and they're working on that. The only thing I ask, if you can tonight, can we approve the last page which would be for them to look at the probability of motor vehicle accidents and how serious they'll be so we can know what kind of equipment we really should have with the truck with the rescue.

Commissioner Patrick Kenny made a motion to approve the last page of the Traffic Study which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, anything from the public.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

Commissioner J.C.K.: Chief, do you have anything?

Chief John Golden: No, everything is in my report.

Commissioner J.C.K.: Okay, so do Resolution 2021-11-2 which is the award for the architect for 109 Green Street.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2021-11-2 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, I need to go to Executive Session for a few minutes for legal and personnel matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for legal and personnel matters at 7:12 PM which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 7:45 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, we need to pass a Resolution for the renewal of the EAP Program.

Commissioner Robert Minkler, Sr. made a motion to approve the Resolution for the renewal of the EAP Program which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, Chris do you want to give a summary of the Executive Session?

Christopher Howell, Attorney: Yes Mr. President. Tonight's Executive Session involved the following items. We heard from Labor Counsel on personnel matters and ongoing grievances. We heard from Chief Golden who reviewed our training and qualification of our personnel. He also gave us an update on the ongoing hiring process. We moved on to reviewing our 2022 Budget Items to consider. We reviewed a legal matter involving a volunteer who is responding to a fire call and we concluded with just some various purchasing items for some repairs in the firehouse that are either ongoing or out. That would conclude our Executive Session for tonight Mr. President.

Commissioner J.C.K.: Okay, anybody got anything else? Make a motion for adjournment. Have a Happy Thanksgiving.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 7:47 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Respectfully submitted,  
Maria Bucsanszky  
District Clerk

# WOODBIDGE FIRE DISTRICT NO 1

## MONTHLY BILL LIST

November 3, 2021

10/28/21

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
10/06/2021	20747	Comcast	Account #8499053400759387/Computer Internet	-185.84
10/06/2021	20748	John E Sands	Professional Services Rendered	-1,200.00
10/06/2021	20749	Postmaster	2 Rolls of Stamps	-116.00
10/06/2021	20750	Amazon Capital Services	8PK Panasonic AA Batteries	-24.99
10/06/2021	20751	FF1 Professional Safety Servic...	Ponn SupremeDouble Jacket Hose	-1,148.40
10/06/2021	20752	U.S. Bank	Acct#4798531221546585/ Office Sup - 732 Green, Awar...	-367.10
10/14/2021	20753	Antonio C. Neves	Reimbursement - Coffee	-714.00
10/14/2021	20754	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-44.63
10/14/2021	20755	Comcast	Account #8499053400528238/Internet	-67.98
10/14/2021	20756	Elizabethtown Gas	Account #2164284700 - Gas/Firehouse 08/25/2021-09/2...	-209.92
10/14/2021	20757	Mary Karnas	Reimbursemtn - Health Benefits September 2021	-362.13
10/14/2021	20758	Perth Amboy Spring Works Inc	Truck 6 - Repairs (Shocks & Springs)	-2,295.14
10/14/2021	20759	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-154.81
10/14/2021	20760	Township of Woodbridge-Com...	Fuel - June 1, 2021 - September 30, 2021	-3,198.64
10/14/2021	20761	Verizon Wireless	Acct# 585555042-00001/Cell Phones	-206.60
10/14/2021	20762	Spectrotel	Account #34348561/Clerk	-54.88
10/14/2021	20763	Verizon Connect	C/S #WOOD028 Monthly Service September 2021	-97.14
10/14/2021	20764	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.24
10/21/2021	20766	Ford Motor Credit Company	Acct# 9601600 2021 Ford Explorer Lease	-16,941.89
11/01/2021	20765	Catherine Crowe	Reimbursement - Health Benefits October 2021	-362.13
11/03/2021	20767	ADVANCE AUTO PARTS	Supplies	-90.91
11/03/2021	20768	All Hands Fire Equipment	50 - Personal Escape System & Training	-38,104.18
11/03/2021	20769	Allied Oil	C/S# 4031394 - Fuel	-1,588.40
11/03/2021	20770	Amazon Capital Services	USB-C Car Charger	-14.98
11/03/2021	20771	Bowlog Laboratories Inc	Reg Ser 10/21/418 School St & Aug & Sept 2021 Reg S...	-263.00
11/03/2021	20772	Christopher Howell	Monthly Fee - November 2021	-4,150.00
11/03/2021	20773	Columbia Southern University	Course:PHI-Critical Thinking, MAT-Finite Math & PHY-P...	-1,903.50
11/03/2021	20774	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 11/01/2021-11/30/2021	-12,165.11
11/03/2021	20775	Dunford Refrigeration Heating ...	PM Service - Ice Machine	-465.00
11/03/2021	20776	Edmunds & Associates Inc	Finance Maint-2022 & Human Resource Maint.-2022	-5,153.09
11/03/2021	20777	Fire and Safety Services LTD	Truck 6 (1-2-6) Replaced Sensor in Generator & Wiper ...	-1,363.84
11/03/2021	20778	General Graphics	Fire Prevention Pop-up Banners	-390.00
11/03/2021	20779	Glasson's Auto Repair	2013 Chev Tahoe-Oil Change (1-3-1)	-46.69
11/03/2021	20780	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-10,175.00
11/03/2021	20781	IAAI	Chapter Dues 1 Year/Jago	-45.00
11/03/2021	20782	John Golden	Reimbursement - Travel Expense for Training (Mileage) ...	-54.84
11/03/2021	20783	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - November 2...	-285.33
11/03/2021	20784	Maglione's Italian Ices	FPB Open House - Italian Ices & Cart Rentals	-136.00
11/03/2021	20785	Major Police Supply	Docking Station Installation 2/Vehicles	-2,277.10
11/03/2021	20786	Margaret Sulej	Cleaning 109 Green Street 10/13/2021	-180.00
11/03/2021	20787	Maria Bucsanszky, E.A.	Monthly Fee - November 2021	-5,833.34
11/03/2021	20788	Marie Gould	Reimbursement - Health Benefits Oct 2021	-362.13
11/03/2021	20789	Mary Ann Sofka	1 1/2 Hours Transcription for Regular Meeting October 5...	-37.50
11/03/2021	20790	Mary Karnas	Reimbursemtn - Health Benefits October 2021	-362.13
11/03/2021	20791	Meridian Occupational Health ...	Physicals & Review of OSHA Resp./#464957	-155.00
11/03/2021	20792	Michael A Bilyak	Replaced (3) Batteries in UPS System	-2,630.00
11/03/2021	20793	MIDDLESEX WATER COMPA...	Hydrant Service - October 2021	-42,820.44
11/03/2021	20794	National Association of Fire Inv...	NAFI Renewal - Memb #14258-10476v M. Minkler 11/05...	-65.00
11/03/2021	20795	New Jersey Fire Equipment Co	R&B Mask Bag	-838.50
11/03/2021	20796	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Rescheduled Meet...	-38.75
11/03/2021	20797	Owen S Dunigan & Co, Inc	Removed Two Sensor Faucets & Installed Single Lever ...	-590.00
11/03/2021	20798	Perth Amboy Spring Works Inc	Replaced Shocks & Labor 1998 Pierce Lance Eng #3 (1...	-341.80
11/03/2021	20799	PSE&G	Acct# 75505822031 09/08/2021-10/06/2021 723 Green ...	-613.62
11/03/2021	20800	Silent Companion Corp	Account #F2196/Fire Alarm Montoring 109 Green Street	-75.00
11/03/2021	20801	Sophie Bader	Reimbursement - Health Benefits October 2021	-362.13
11/03/2021	20802	Standard Insurance Company	Life Insurance - Policy #136829 - November 2021	-3,821.40
11/03/2021	20803	Staples	6035 5178 2066 2780 Supplies-Office Supplies	-413.23
11/03/2021	20804	State of New Jersey - Departm...	Year end 12/2020 EIN 0-226-002-418/000-0	-366.94
11/03/2021	20805	Superior Office Systems, Inc	Account #EDH608-001 - Usage Charges 07/02/2021-10/...	-164.20
11/03/2021	20806	Trinitas Physicians Practice, LLC	EAP Services Renewal - November 2021 - October 2022	-4,500.00
11/03/2021	20807	Tru Kleen LLC	Hood Cleaning/418 School St	-375.00
11/03/2021	20808	Turnout Rental	Rental Gear Extension for Martinez, 06/21-07/21	-120.00
11/03/2021	20809	Vector Solutions	C/S ID#0014N00002Ccr1QAB - Softwear Contract 10/3...	-6,845.00
11/03/2021	20810	Wizard's Festival of Fun, Inc	Fire Prevention Magic Show	-1,850.00
11/03/2021	20811	Fire and Safety Services LTD	Engine#3 ( 1-3) Replaced 1 3/4" Pre-Connect Valve	-749.87
11/03/2021	20812	Glasson's Auto Repair	2013 Chev Deiver Interior Door Panel (1-3-1)	-675.00
11/03/2021	20813	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-6,675.00
11/03/2021	20814	IAAI	Chapter Dues 1 Year/York	-45.00
11/03/2021	20815	John Golden	Reimbursement - Travel Expense for Career Fire Chief (...)	-148.96

Date	Num	Name	Memo	Amount
11/03/2021	20816	Meridian Occupational Health ...	Review of OSHA Resp./#471344	-25.00
11/03/2021	20817	PSE&G	Acct# 130139209/FH Parking Lot	-27.92
11/03/2021	20818	Turnout Fire & Safety	Uniform/Barcellona	-1,023.23
11/03/2021	20819	Fire and Safety Services LTD	Engine#3 ( 1-3) Replaced the Air Dryer Assembly & Filte...	-8,700.00
11/03/2021	20820	Glasson's Auto Repair	2020 Ford F-450 Oil Change (1-3-11)	-77.43
11/03/2021	20821	PSE&G	Acct# 7356632500/Firehouse 09/10/2021-10/08/2021	-437.50
11/03/2021	20822	Glasson's Auto Repair	2020 Ford Transit-150 Oil Change (1-3-10)	-77.43
11/03/2021	20823	Glasson's Auto Repair	2020 Ford Police Interceptor Utility Oil Change (1-3-9)	-77.43
11/03/2021	20824	Glasson's Auto Repair	2020 Ford Police Interceptor Utility Oil Change (1-3-8)	-77.43
11/03/2021	20825	Glasson's Auto Repair	2009 Chev Suburban K2500 - Oil Change (1-3-7)	-46.69
11/03/2021	20826	Glasson's Auto Repair	2014 Chev Tahoe LS-Door Panel & (4) Tires (1-3-6)	-1,420.71
11/03/2021	20827	Glasson's Auto Repair	2017 Ford Expedition - Oil Change (1-3-5)	-77.43
11/03/2021	20828	Glasson's Auto Repair	2005 Ford Expedition - Oil Change & Brake Pads (1-3-4)	-539.95
11/03/2021	TEPS	State of New Jersey- Health B...	Health Benefits Retired - 11/01/2021 - 11/30/2021	-27,623.61
11/03/2021	TEPS	State of NJ- Health Benefits F...	Health & Prescription Benefits/November 2021 Active E...	-81,631.31
11/03/2021	20829	Amazon Capital Services	Black Ink Tank	-154.00
11/03/2021	20830	Charles Mangione	Website Maintenance - October 2021	-75.00
11/03/2021	20831	Comcast	Account #8499053401168158/109 Green Street	-460.44
11/03/2021	20832	Division of Fire Safety	Customer #158346 Subscriptions/McNamara	-91.00
11/03/2021	20833	Glasson's Auto Repair	2013 Chevrolet Tahoe LS - Oil Change & Door Interior P...	-861.20
11/03/2021	20834	Lowe's	Account 82131319024076/Supplies	-354.44
11/03/2021	20835	Survivor Fire & Safety Equipm...	Recharged Extinguisher	-144.85
11/03/2021	20836	Arctic Falls	Account #101744 - 5 Gallon 109 School Street	-35.60
11/03/2021	20837	Glasson's Auto Repair	2005 Ford Excursion - Exhaust Repairs	-561.05
11/03/2021	20838	Spectrotel	Account #34348561/Clerk	-56.65
11/03/2021	20839	Arctic Falls	Account #101744 - 5 Gallon 418 School St	-47.97
11/03/2021	20840	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-152.97
Total Northfield Bank - Voucher				-314,097.61
<b>TOTAL</b>				<b>-314,097.61</b>



RESOLUTION #2021-11-1  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2021 budget appropriations have insufficient balances to meet the 2021 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

**MOTION** to accept resolution made by Comm. Patrick Kenny, seconded by Comm. Robert Minkler Sr, all in favor.

Adopted, November 3, 2021

Date

Maria Bucsanszky, District Clerk

**RESOLUTION 2021-11-2**

**WOODBIDGE FIRE DISTRICT #1**

**RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACT TO SETTEMBRINO ARCHITECTS IN CONNECTION WITH ARCHITECTURAL AND ENGINEERING SERVICES FOR NEW GARAGE, EXISTING BUILDING RENOVATIONS/ADDITION & SITE WORK AT 109-111 GREEN STREET, WOODBRIDGE, NJ**

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**WHEREAS** the Woodbridge Fire District #1 has a need to engage a professional services of an architectural and engineering consulting firm to provide conceptual plans and analysis, design development, permitting, construction documents, bidding services for new garage, existing building renovations/addition and site work at 109-111 Green Street, Woodbridge, NJ; and

**WEAREAS**, District #1 has determined that the value of the contract will exceed \$17,500.00; and

**WHEREAS** this contract is being awarded in accordance with the requirements of N.J.S.A. 19:44A 20.5 et.seq; and

**WHEREAS**, Settembrino Architects, 37 E. Washington Avenue, Atlantic Highlands, New Jersey 07716 has previously provided architectural and engineering services to the District and possesses the necessary qualifications to undertake this project and has submitted the attached proposal dated October 11, 2021 to provide services for a sum not to exceed \$430,000.00; and

**WHEREAS** Settembrino Architects have completed and submitted their Business Entity Disclosure Certification certifying that they have not made any reportable contributions to any political or candidate committee in the Woodbridge Fire District #1 in the previous one-year period, and the subjectcontract will prohibit said corporations from making any reportable contributions during the term of this contract.

**WHEREAS**, funds are available for this expenditure from the results of the Special Fire Election on August 18, 2021 and Resolution 2021-9-1 where said renovation and construction costs were approved not to exceed \$7,400,000; and

**WHEREAS** the Local Public Contracts Law; N.J.S.A 40A:11-5, authorizes the Fire District to enter into a contract for professional services without public bidding; and


**WHEREAS**, the Resolution authorizing the award and the agreement itself must be available for public inspection

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbridge Fire District #1 Commissioners, in

the County of Middlesex, that the District is authorized to execute a professional agreement in substantially in the form of the attached agreement with Settembrino Architects, 37 E. Washington Avenue, Atlantic Highlands, New Jersey 07716 for professional services as stated herein in an amount not to exceed FOUR HUNDRED THIRTY THOUSAND AND 00/100 (\$430,000.00).

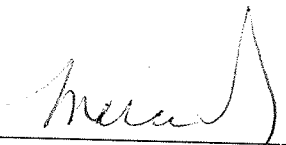
**BE IT FURTHER RESOLVED** that the president of the Woodbridge Fire District #1 is hereby authorized to execute and attest an agreement with Settembrino Architects in accordance with this resolution.

MOTION TO APPROVE made by Comm. Patricia Kenny, seconded by Comm Patricia Kenny, *all in favor.*

  
\_\_\_\_\_  
JOHN KENNY - President

ADOPTED: November 3, 2021

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District No. 1, Township of Woodbridge, at their regular meeting held on November 3, 2021.

  
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MARIA BUCSANSZKY - Clerk

## Chiefs Report

November 2021

From: Chief John Golden

The hiring process is moving forward. Oral interviews are completed and a meeting has been scheduled with Commissioner Moran for November 9, 2021.

I would like to thank the shifts that participated in the Woodbridge High School and Woodbridge Center "Trunk and Treat".

We have scheduled interviews with the Woodbridge High School Students for the position of Office Intern. We had one candidate respond and her schedule did not work with the Administration. I would like to recognize Kevin Kane, Woodbridge High School Guidance Supervisor, for his assistance. I will discuss with Commissioner Moran what steps to take in moving forward.

The vehicle for the Chief has come in. I would like to thank the Board for the use of the vehicle. I thanked all involved in the process through email. DC Paul will be scheduling the installation of lights and a siren.

I would like to congratulate DC Balog and BC R Minkler for their work on the "Live Burn Training" at the MCFA. I have heard positive reviews and good conversation on operational initiatives.

The feasibility study has been released and the Board meet with Managing Partners and the Administration on the results.

I spoke with Avenel Commissioner Dean Manentte about the shared service with Avenel. He will be providing dates to meet with their incoming Chief and me.

The removal of the pool at 109 Green Street has started and I am reporting progress.

Upcoming Events:

November 10- Special Meeting

November 16- District 1 hosts the WTFO Association

November 27- Woodbridge Township Holiday Stroll

November 27- Woodbridge Township Parade of Lights (Hosted by District #2)

Respectfully Submitted,

Chief John Golden



# WOODBRIDGE FIRE DEPARTMENT

## Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, Avenue & Green at Woodbridge Station. (1) Five Story Multi-Family Building (232 Units, 11,700 SF of Retail Space). Anticipated completion is now November 2021. As of October 1, 2021 they are operating under a temporary certificate of occupancy. Floors 2 and 4 are occupied.
- Construction is continuing at 55 Brook Street, Brook Street Lofts. (1) Six Story Multi-Family Building (146 Units). Dry Standpipe in service as of 7/30/21, located on North James Street. Standpipe will continue as floors progress.
- Construction is continuing at Main Street & Mutton Hollow Road, Vermella Woodbridge. (5) Four to Five Story Multi-Family Buildings, (376 Units, 1 Clubhouse at 7,909 SF, 1 Retail Building at 9,800 SF and 1 Retail Building at 5,214 SF). Buildings A and B along with the clubhouse are tentatively scheduled to be occupying November 2021.
- Construction is continuing at 10 Main Street, Modera Woodbridge. (2) Seven Story Multi-Family Buildings, (279 Residential Units, 6,071 SF of Retail Space). Dry Standpipe in service as of 6/18/21, located in Stairwell # 1. Standpipe will continue as floors progress. FDC located on Main Street across from Townhall entrance.
- Each shift completed a preliminary pre-plan of 55 Brook Street.
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,  
Mark J. Minkler  
Battalion Chief CFEI / CVFI  
Division of Pre-Incident Planning  
Woodbridge Fire Department  
418 School Street  
Woodbridge, NJ 07095  
Ph. 732-602-6050 Ext. 6178

October 2021

# WOODBIDGE FIRE PREVENTION BUREAU REPORT OCTOBER 2021

DATE: NOVEMBER 1, 2021

REPORT COVERING: OCTOBER

FIRE INVESTIGATIONS: 0

TOTAL INSPECTIONS COMPLETED IN OCTOBER: 176

COMPLAINTS & SPOT INSPECTIONS: 6

LIFE HAZARDS: 2

QUARTERLY:2

SEMI-ANNUAL:0

NON- LIFE HAZARD USES:748

TOTAL REINSPECTIONS: 110

PERMITS ISSUED:4

TOTAL AMOUNT BILLED IN OCTOBER: \$2,198.00

TOTAL AMOUNT COLLECTED IN OCTOBER: \$824.00

HOME INSPECTIONS: 1

FIRE SAFETY EDUCATION CLASSES: 5

REQUESTS: None

OTHER:

Robert Fizer  
Captain

# HYDRANT REPORT FOR OCTOBER 2021

Nothing to report at this time.

Respectfully Submitted,

Robert Fizer  
Captain/Fire Official

**To: Deputy Chief Paul**  
**From: Battalion Chief Hines**

**Date: October 31, 2021**

**Monthly Building Report for the November 2021 Meeting**

- Flags removed from front of building and placed in storage
- Aquila to replace dead landscaping trees and bushes on side of building any day now!
- OS Dunigan approved to replace hot water heater see Voucher No. 20-00407.
- Water Works set to blowout sprinkler system 11/15/21 (waiting this late on the advice of Aquila in the hope the 2 trees will be replaced)
- List of building repairs/refresh supplied to AGE Contracting awaiting quotes
- Heat pump replace by OS Dunigan
- Bay door 1 spring repaired by Edison door

Respectfully submitted,  
Battalion Chief, David Hines



**To: Deputy Chief Paul**  
**From: Battalion Chief Hines**

**Date: October 31, 2021**

**Monthly Compliance Report for the November 2021 Meeting**

**Monthly Requirements**

- Building generator test 10/4/21
- Rae meter calibration 10/4/21
- Building extinguisher checks 10/10/21
- SCBA inspection 10/8//21
- Ground ladder inspections (Annual testing)

**Quarterly Inspections**

N/A

**Bi-Annual Inspections**

- Fall hydrant inspections started
- Gear Washing

**Annual Inspections**

**Upcoming Events/Other:**

- Boiler inspection
- Fire Alarm inspection
- Fire Inspection

Respectfully Submitted,  
Battalion Chief David Hines

Chief Golden,

The following is the summary equipment report for the month of October 2021.

1. Engine 1-1

- Engine Brake working intermittently – being worked on at Absolute
- PM completed by Absolute
- Recall issue regarding the pump transfer solenoid- must be done at Campbell

2. Engine 1-2

- Officer Rear Door paint blistering – Working w/Campbell/Spartan(Warranty)
- Officer middle roll up door stripe bubbling – See Above
- Rear discharge leaking at the pump determined to be a crimped gasket – Repaired by Absolute
- Recall issue regarding the pump transfer solenoid- must be done at Campbell

3. Engine 1-3

- Fire & Safety PM scheduled to be completed at Station 1
- Compartment lights on operator's side blinking when compartments opened Believed to be a voltage issue – will be looked into further following PM

4. Truck 1-2-6

- Coolant leak – repaired by Absolute
- Mobile Radio in need of replacement - Ordered 9/22
- Leaking oil believed to be coming from oil filter
- Quartz light on ladder out

5. Auxiliary Vehicles

- 1-3-1 & 1-3-2 had interior door panel replacement on driver's door
- 1-3-4 received new brakes, pads & rotors also new exhaust, muffler

6. Other equipment items noted is as follows;

- Harnesses and PESS delivered
- Helmets expected delivery is still January/February

Please let me know if you have any questions. Thank you.

*Robert Paul  
Deputy Chief  
Woodbridge Fire Department  
418 School St.  
Woodbridge, NJ 07095  
(732) 326-2435*

# Monthly Equipment Report

## October 2021

### Engine 1

- Outstanding Issues
  - Officer's side intake has small leak – Notified Campbell
  - Paint matter on roll up doors brought to attention of Campbell – PJ will look into warranty
  - Recall issue regarding the pump transfer solenoid – must be done at Campbell
  - AC/Heat blower motor not working – Absolute notified
- Resolved
  - Engine Brake working intermittently – being worked on at Absolute
  - PM completed by Absolute

### Engine 2

- Outstanding Issues
  - Driver side front bumper paint blistering – Campbell made aware (Warranty)
  - Officer Rear Door paint blistering – Campbell made aware (Possible slat replacement) (Warranty)
  - Officer middle roll up door stripe bubbling – Campbell made aware (Possible slat replacement) (Warranty)
  - Bell on front bumper – diamond plate mount broken
  - Brakes hang up intermittently – Campbell notified
  - Generator oil light illuminated – Campbell notified
  - Water leaking in cab above officer seat believed to be from a marker light not properly installed – Campbell notified
  - Recall issue regarding the pump transfer solenoid - must be done at Campbell
- Resolved
  - Rear discharge leaking at the pump determined to be a crimped gasket – Repaired by Absolute

### Engine 3

- Outstanding
  - Working on having pump tested
  - Compartment lights on operator's side blinking when compartments opened
    - Believed to be a voltage issue – will be looked into further following PM
- Resolved
  - PM scheduled to be completed at Station 1

## Truck 6

### ➤ Outstanding

- Bubbling paint in various spots
- Front bumper diamond plate under bell cracked – Awaiting quote from Campbell
- Officer side step light to turntable is out – Campbell ordered parts
- Air conditioning not working – diagnosed as a bad roof condenser and possibly a line on the roof; there is refrigerant all over the driver's side of the roof
- Driver headlight wiring requires evaluation by qualified mechanic
- Aerial monitor controls working intermittently 8/9/21
- Mobile Radio in need of replacement
  - Ordered 9/22 – Estimated delivery 8-12 weeks – ESS
- Leaking oil believed to be coming from oil filter
- Quartz light on ladder out

### ➤ Resolved

- Coolant leak – repaired by Absolute

## Auxiliary Vehicles

### ➤ Resolved

- 1-3-4 received new brakes, pads & rotors
- 1-3-4 received new exhaust, muffler, etc.
- 1-3-2 received new front stabilizer links
- 1-3-1 & 1-3-2 had interior door panel replacement on driver's door

## Turnout Gear

### ➤ Outstanding

- Recruit Vega was advised to turn in all gear
  - Failed to turn in pager
- New gear anticipated delivery is December 17<sup>th</sup>
- Bunker boots ordered for FF Hilliard - NJFE

### ➤ Resolved

- Harnesses and PESS delivered
- Helmets expected delivery is still January/February

## Equipment Out of Service

### ➤ Outstanding

- Rescue Jacks bag damaged beyond repair
  - Replacement bag not available – No longer in production – Awaiting vendor recommendation
- Thermal Imaging Camera out of service – New camera quotes being accepted
- RAE Meter 3 broken charger base – Repair by Gen-EI – to be delivered 10/1
- RAE Meter 3 Oxygen sensor used to repair Meter 2 – Gen-EI 9/28

### ➤ Resolved

- Two gate valves failed inspection – State Line for repair

- SCBA Cylinder 6 leaking from valve – repaired by NJFE

### Miscellaneous

- Outstanding
  - Hurst tools to be serviced – TASC (waiting for a reply; second email sent)
    - Transition to MES out of PA
- Resolved
  - Generators 7, 8, & 9 annual service completed – Metuchen Mower
  - Snow blower annual service completed – Metuchen Mower

### Orders & Deliveries

- Ordered
  - Department Gear Order Placed – Skylands (Expected delivery by 12/17)
  - Mobile radio for Truck 6 – ESS
  - Uniforms for Capt. Fizer & Capt. Carrick
  - New batteries for light boxes
  - Bunker boots for FF Hilliard - NJFE
- Delivered
  - Harnesses - All Hands
  - Uniforms for Capt. Barcellona
  - FF1 partial delivery of water rescue equipment
  - Mask bags delivered