

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, May 5, 2021 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our men and women serving overseas and for those that are still struggling with this COVID.

PRESENT: Commissioner Todd Howell, Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jeffrey Moran

ALSO PRESENT: Clerk – Maria Bucsanszky
Attorney – Christopher Howell
Chief John Golden
Chief Hapstak
Deputy Chief Paul
Deputy Chief Balog
Lisa Lanza

Commissioner J.C.K.: Okay, I think the first order of business tonight is to certify the election.

Maria Bucsanszky: Correct. Should I read the full Resolution?

Commissioner J.C.K.: Yes.

Maria Bucsanszky: Whereas the Board of Fire Commissioners Woodbridge Township District 1 Woodbridge held the annual election in accordance with N.J.S.A 40A17-72 on April 20th, 2021 and whereas this election was held in a timely manner as prescribed by statute. Therefore Be It Resolved that the results of the election were as follows: For Fire Commissioner Three Year Term – Jeffrey W. Moran – 396 votes, write-ins 7 votes. Public Question Number One – Shall the Fire District No. 1 2021 Fiscal Year Budget be adopted with total revenues of \$10,847,611.00 which included \$8,572,701.00 to be raised by taxation and total appropriations of \$10,847,611.00. Yes votes 282 votes; No votes 124 votes. I need a motion to certify the results.

Commissioner Todd Howell made a motion to certify the results of the April 20th, 2021 annual election which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: With that I guess the next would be the swearing in of Commissioner Moran.

Maria Bucsanszky: Correct.

Commissioner J.C.K.: Okay, Chris you want to do the swearing in?

Christopher Howell, Attorney: I, Jeffrey Moran.

Commissioner J.M.: I, Jeffrey Moran.

Christopher Howell, Attorney: Do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State under the authority of the people and I will faithfully, impartially and justly perform the duties of the Office of Fire Commissioner Woodbridge Township Fire District #1 according to the best of my ability so help me God.

Commissioner J.M.: I do.

Christopher Howell, Attorney: Congratulations.

Audience claps.

Commissioner J.C.K.: Congratulations.

Commissioner T.H.: Congratulations.

Commissioner J.M.: Thank you.

Commissioner J.C.K.: So now the next order of business is to move the Clerk in charge of the meeting and then vacate all the offices.

Commissioner Todd Howell made a motion to vacate all the offices and appoint our Clerk to conduct our election for President which was seconded by Commissioner Robert Minkler Sr. and carried unanimously.

Commissioner J.C.K.: Maria it's yours.

Maria Bucsanszky: At this time the nomination for President is declared open.

Commissioner R.M.: I nominate Jack Kenny.

Commissioner P.K.: Second.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for President which was seconded by Commissioner Jeffrey Moran and carried with a roll call vote. Commissioner Howell – Yes; Commissioner Patrick Kenny – Yes; Commissioner Minkler – Yes; Commissioner Moran – Yes.

Maria Bucsanszky: Mr. President you may assume the Chair.

Commissioner J.C.K.: Thank you all for voting me in for another year of wonderful enjoyment; I appreciate it. Okay, so next is nomination for Vice-President.

Commissioner P.K.: I nominate Robert Minkler, Sr.

Commissioner J.M.: Second.

Commissioner Todd Howell made a motion to close the nomination for Vice-President which was seconded by Commissioner Jeffrey Moran and carried with a roll call vote. Commissioner Moran – Yes; Commissioner Howell – Yes; Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes.

Commissioner J.C.K.: Okay, now we have nominations for Second Vice-President.

Commissioner J.M.: I nominate Patrick Kenny.

Commissioner R.M.: Second.

Commissioner Jeffrey Moran made a motion to close the nomination for Second Vice-President which was seconded by Commissioner Todd Howell and carried unanimously by a roll call vote. Commissioner Howell – Yes; Commissioner John Kenny – Yes; Commissioner Robert Minkler – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, nomination for Treasurer. I nominate Commissioner Todd Howell.

Commissioner R.M.: Second.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for Treasurer which was seconded by Commissioner Jeffrey Moran and carried by a roll call vote. Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Minkler – Yes; Commissioner Moran – Yes.

Commissioner J.C.K.: Okay, nomination for Secretary.

Commissioner R.M.: I nominate Jeff Moran.

Commissioner P.K.: Second.

Commissioner Robert Minkler, Sr. made a motion to close the nomination for Secretary which was seconded by Commissioner Patrick Kenny and carried by a roll call vote. Commissioner Howell – Yes; Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Minkler – Yes.

Commissioner J.C.K.: Okay, with that let's go to the Committees. Is everyone okay with the Committees staying the way they are?

Commissioner P.K.: Yes.

Commissioner T.H.: Yes.

Commissioner R.M.: Yes.

Commissioner J.M.: Yes.

Commissioner J.C.K.: Okay very good so the Committees for 2021 will stay the way they are and I think that wraps up the Reorganization for 2021. Moving on we need a motion to approve the minutes of the previous meeting.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on May 5th, 2021 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: So now we'll move on to Committee Reports - Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY

Commissioner R.M.: About the Resolution for new hire this evening and the fact the Chief's Office offered the work schedule during the week to report more training opportunities and proper training for the career and volunteer I ask the detailed reports all be incorporated into the minutes of the meeting.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Okay, we'll move on to Apparatus and Vehicles – Commissioner Howell.

APPARATUS – VEHICLES

Commissioner T.H.: Thank you, I'd like to report that on Engines One and Two that we still have some paint problems with both of those Engines and this is a warranty covered project to repair that. On Engine Three we're going to replace the batteries, they're getting a little old, and on Truck Six we have some paint issues there. I've been in contact with Chief Paul concerning what we're going to do and what we're not going to do. There are other minor problems that are being addressed as we speak and the rest of this is all minor repairs that have been taken care of by the Chiefs in charge and I ask that this entire report be made part of our minutes. That's the end of my report sir.

Commissioner J.C.K.: Okay, any questions for Commissioner Howell? We'll move on to Fire Prevention.

FIRE PREVENTION

Commissioner J.C.K.: That's wrapped up; that's pretty much wrapped up so we'll move on to Telecommunication and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATION AND HYDRANTS

Commissioner P. K. – I don't have anything in my folder, reports from anybody, but I know as far as Hydrants the new project on upper Main Street all the hydrants for that project have been connected to the watermain from Main Street, that's been connected in, and from Woodbridge Center Drive that's been connected now so the hydrants for that project have been connected for inside. That's all especially since those buildings now have moved. Some of them have four stories already. That's all I have for Telecommunication and Hydrants.

Commissioner J.C.K.: Okay, any questions for Commissioner Kenny? Okay, we'll move on the Building and Grounds – Commissioner Minkler.

BUILDING AND GROUNDS

Commissioner R.M.: Thank you Mr. President. Several air condition units have been serviced in the building. They serviced the ice machine. Bowco did its monthly treatment in the building especially in the back room; they took care of the problem back there. Bullock did the cleanup and freshened the landscape and mulching on the side of the building which looks very good and that's my report.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Alright we'll move on to the Report of Payroll and Bills.

The report of Payroll and Bills for April, 2021:

Maria Bucsanszky: The bills for April, 2021.

Bills: \$278,801.86

Payroll: \$359,871.17

Commissioner Todd Howell made a motion to pay the bills mentioned by Maria and two extra add-on bills for a total of \$24,283.00 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously except Commissioner Todd Howell voting for all the items except Voucher #20279.

Commissioner P.K.: Mr. President, I would just like to have us hold Voucher #20263 until we investigate it just a little bit more. I just want to clarify it more. Once it's clarified then we'll let that go through.

Commissioner J.C.K.: Okay, we'll move on to the Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: The Treasurer's Report for May 5th, 2021.

Previous Balance – April 7 th , 2021	\$5,340,750.01
Deposits	\$ 22,579.86
Payroll and Adjustments	\$ 264,550.97
Current Bills	\$ 278,801.86
Ending Balance as of May 5 th , 2021 without the add-on bills	\$4,819,977.04

Commissioner Todd Howell made a motion to accept the Treasurer's Report which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: None.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: Zero.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: For Old Business I provided to the Board and to Maria we did enter into and finalized that two-year lease extension for the rental of the property behind the shed on Brook Street to the Wick Corporation who is building the building next to the firehouse and 109 Green Street as we all know we purchased it. We received back the recorded deed just within the last few days from the County Registrar's Office. I will be proceeding in applying for now the tax exemption with the tax assessor for calendar year 2022 for property tax exemption on that property. I'll keep the Board advised on that and that's the only Old Business as of now.

Commissioner J.C.K.: Okay, Maria anything?

Maria Bucsanszky: No.

Commissioner J.C.K.: Chief.

Chief John Golden: No.

Commissioner J.C.K.: New Business – Commissioner Kenny.

NEW BUSINESS:

Commissioner J.C.K.: Commissioner Kenny.

Commissioner P.K.: None.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: None.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: We'll do the Resolution.

Commissioner J.C.K.: Go ahead.

Commissioner J.M.: Resolution 2021-5-3 is the new hiring of members of the career department. Nicholas Napolitano has gone through the hiring process administered by the Chief's Office.

Commissioner J.C.K.: Okay, can we get a motion?

Commissioner Jeffrey Moran made a motion to authorize Resolution 2021-5-3 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Congratulations Chief you just got a new guy.

Chief John Golden: Thank you.

Commissioner J.C.K.: Okay, Chris anything under New Business.

Christopher Howell, Attorney: Under New Business I have a proposed lease agreement to the Board and the President to review for the rental of 109 Green Street to our Clerk, second floor. She rents three rooms up there. We have to sign that tonight and provide a copy to Maria so that would be New Business.

Commissioner J.C.K.: Okay, Maria anything?

Maria Bucsanszky: No.

Commissioner J.C.K.: Chief.

Chief John Golden: Nothing.

Commissioner J.C.K.: The only thing I have is I'd like to go on the record to say Chief I'd like to thank you and your staff. I saw that the Junior Fire Academy is going to happen this year; I'm very happy to see that. I think it's critical and I know Jeff always talks about trying to get the young, trying to bring up and trying to mentor and stuff like that so I think that's really great that that's going to happen this year. I think it's well needed after the year we've been through. Anybody have anything else?

Commissioner P.K.: With the hiring of the one, and all that we went through to get the one, I don't know if the Board wants to try to recertify for more, to get more people of what we really wanted to get. Did we want to go for another recertification? I don't know what the Board's feelings are. I'd give that to Jeff, he's the Personnel guy.

Commissioner J.M.: We did want to fill the firefighter's spots so we created....

Commissioner J.C.K.: What were we originally going to go with? Two for now and then we were going to try to get one in the fall.

Commissioner J.M.: Yes.

Chief John Golden.: So, we got one; I'm going to put my two cents in. We got one. He's going to fill the daytime shift during his training period. We also have a member that's going to be moving up the shift at the end of May so the plan is as soon as he gets so much training we're going to move him and round the shift out so we are not back to only Captain on Bay Shift so if you're going to recertify, we're going to have to be looking for two if we want to fill out the intent.

Commissioner J.M.: So by the time it takes they'll be someone in late fall anyway, right?

Chief John Golden: No, if it's the Board intent....

Commissioner J.C.K.: I think there's some legal things that we wanted to talk about first so let's talk to our legal teams when we come out.

Commissioner P.K.: Okay, that's fine.

Commissioner J.C.K.: Okay, also just to let everyone too that I have an update. The (inaudible) partner should be finished with the feasibility study sometime in May. They did tell me that 71% that got a survey responded to the survey so it's about 45 people total between both organizations so it was good considering it was the first time we did a survey so as soon as we get more I'll get that out to you. We'll probably we may need a special meeting in May to have them zoom into us and go over the report and stuff like that. We would then work as we promised you know work out another zoom that could be for the career and the volunteers so they can all hear what going on and get it right from the horse's mouth. Okay and the only thing is on the election that we're looking to do Marianne's working on getting Bond Counsel for that so we'll have Bond Counsel lined up ready to go and we have a couple of resolutions here before we go to Remarks, Comments or Questions From The Audience so we have 2021-5-2 which is an interlocal with the township in regards to contracts with vendors so Chief do you want to explain this?

Chief John Golden: Sure, I was contacted by the Business Administrator, Vito Cimilluca from the township. The township is actually looking to offer Cooperative Purchasing through their Township Purchasing Department. It's a legal agreement through public purchasing laws to allow us to use their vendors; their contractors. The letter that I got from Vito was basically they were putting out a blanket request from all the local fire departments and any interlocal agency requesting a resolution from our Board stating that they would be interested and depending on the response that they get the municipality will then determine whether it's worth it for them to do this and they would get their resolution so I've been in contact with Chris and we've been talking about it. This resolution basically just states that this Board is willing to enter into that agreement.

Commissioner J.C.K.: So we already have an interlocal where we have carpentry services and paving services and stuff like that so what this does is instead of us having to go out to bid you know maybe we need an architect there are already pre-certified for that so you don't have to go out you can just pick someone off of it so it would save time instead of having to go out for bids and stuff.

Chief John Golden: I mean the town has been very generous with us, it has allowed us to do this, but there has to be a resolution and cooperative according to public purchasing laws so that's basically all this is. Really, it's going to open the door a little wider but they've been very gracious with us in the past.

Christopher Howell, Attorney: And as the Chief said it's just our willingness that we're interested in at this point so that's all you would be agreeing to as a Board tonight. Eventually the town will approve the agreement saying that they are now going to implement this Cooperative Purchase Agreement with the interested, you know, parties which we would be one of them and then we would have to enter into a second resolution and there's a rider that we would have to draft up which I would draft up for the Board which we would have both signed by the Board and the town and then we would officially be in that agreement. As of now we can't officially be in agreement. It doesn't exist yet with the town because it hasn't been enacted yet and approved by the town. The town doesn't want to approve it unless there are people interested so this is just to show that we are interested and how many other municipalities are interested in this program so hopefully I clarified that. Tonight, it was just to show interest or not. If you vote yes and if you're not interested in this program then we would not be one of the participants.

Commissioner Patrick Kenny made a motion to approve Resolution 2021-5-2 which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: I think that takes care of the resolutions for tonight. Now we'll move to Remarks, Comments or Questions From The Audience and we'll start with Chief Hapstak.

CHIEF'S REPORT:

	<u>2020</u>	<u>2021</u>
April Calls	38	55
Year Ending December	199	187

Chief Hapstak: That's the end of my report sir.

Commissioner J.C.K.: Okay, any questions for Chief Hapstak?

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner J.C.K.: Anybody else from the audience? Okay, at this time I'd like to go into Executive Session for legal and personnel matters.

Commissioner Patrick Kenny made a motion to go into Executive Session for Legal and Personnel Matters at 7:30 PM which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting at 8:20 PM which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Mr. Attorney do you want to give a summary?

Christopher Howell, Attorney: Thank you Mr. President. Tonight's Executive Session involved the following items. We first discussed future hiring prospects and adding additional personnel to the department. We moved on to Shared Service Agreements and reviewed those with our surrounding fire departments and reviewed our Mutual Aid response with surrounding fire departments. We then discussed the ongoing improvements of 109 Green Street that we recently purchased. We heard from our Chief and Labor Counsel on an update implementing the Lexipol in the department and then we also heard from Labor Counsel on ongoing agreements and arbitration and CVA negotiations and that would conclude our Executive Session for tonight.

Commissioner J.C.K.: Okay, I need a motion to give authorization to sign the necessary documents.

Commissioner Robert Minkler, Sr. made a motion to give authorization to sign the necessary documents which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Okay, anybody got anything else? Okay, I need a motion to adjourn.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:23 PM which was seconded by Commissioner Patrick Kenny and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBRIAGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

May 5, 2021

05/05/21

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
04/08/2021	20249	MIDDLESEX WATER COMPA...	Hydrant Service - Shortage Due	-970.78
04/08/2021	20250	Superior Office Systems, Inc	Account #EDH608-001 - Usage Charges 01/02/2021 - 0...	-198.93
04/08/2021	20251	W.B. Mason Co., Inc	C/S# C1235200 - Furniture - 418 School Street	-2,021.96
04/16/2021	20252	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-47.59
04/16/2021	20253	Comcast	Account #8499053400528238/TV	-67.98
04/16/2021	20254	MIDDLESEX WATER COMPA...	Hydrant Service - April 2021	-42,820.44
04/16/2021	20255	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.30
04/16/2021	20256	Verizon Connect	C/S #WOOD028 Monthly Service March 2021	-97.14
04/16/2021	20267	PSE&G	ACCOUNT 7550582203/109 Green Street 03/10/2021-0...	-310.88
04/20/2021	20257	Betty Sullivan	Poll Worker - Fire Election - April 20, 2021 & Sewaren Li...	-175.00
04/20/2021	20258	Helene Golden	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20259	Kathleen Simeone	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20260	Kathryn Howell	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20261	Kay McAuliffe	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20262	Martin Genser	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20263	Michael Karafa	Custodian - Fire Election - April 20, 2021	-125.00
04/20/2021	20264	Monica Vitello	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20265	Robert Foerch	Poll Worker - Fire Election - April 20, 2021	-150.00
04/20/2021	20268	ELECTEC, INC	Voting Machines/Technician - Fire Election -April 20, 2021	-2,651.50
04/20/2021	20269	A Touch of Italy	Refreshments for Fire Election - April 20, 2021	-800.00
04/20/2021	20270	John Mitch	Chairman - Fire Election - April 20, 2021	-599.00
04/30/2021	20271	TOWNSHIP OF WOODBRIDG...	Bloke 548 Lot 6 2nd Qtr 2021 Taxes	-4,037.36
05/01/2021	20266	Catherine Crowe	Reimbursement - Health Benefits April 2021	-362.13
05/05/2021	20272	Amazon Capital Services	Phone Case & Charger	-36.25
05/05/2021	20273	Aquila Landscape Contractors	Trim Shrubs, Edged Beds & Mulched	-1,250.00
05/05/2021	20274	Arctic Falls	Account #101744 - 13 - Five Gallon Water	-42.00
05/05/2021	20275	Board of Fire Commissioners ...	Dispatch - 2nd Qtr 2021	-19,527.25
05/05/2021	20276	Bowco Laboratories Inc	Regular Service -April 2021	-38.00
05/05/2021	20277	Campbell Supply, Inc	2006 ALF - Monitor Logic Board is Faulty Truck 6 (1-2-6)	-2,935.74
05/05/2021	20278	Charles Mangione	Website Maintenance - April 2021	-75.00
05/05/2021	20279	Christopher Howell	Monthly Fee - May 2021	-4,150.00
05/05/2021	20280	Comcast	Account #8499-05-340-1168158/109 Green Street	-402.95
05/05/2021	20281	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 05/01/2021-05/31/2021	-12,027.00
05/05/2021	20282	Dunford Refrigeration Heating ...	PM Service - Ice Machine	-465.00
05/05/2021	20283	Gen-el Safety & Industrial Prod...	Isobutylene, 34 Liter & Handling Charge	-100.00
05/05/2021	20284	Glasson's Auto Repair	2009 Chevrolet Suburban - New Tires (1-3-7)	-666.80
05/05/2021	20285	HMH Occupational Health	Invoice #62530-Physicals	-240.00
05/05/2021	20286	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-10,700.00
05/05/2021	20287	Image First	Acct#43-WOODB000-Laundry Service	-321.93
05/05/2021	20288	Independent Overhead Door C...	Maintenance to Bay #5 Door	-1,418.00
05/05/2021	20289	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - May 2021	-285.33
05/05/2021	20290	Lowe's	Account 82131319024076/Supplies	-719.79
05/05/2021	20291	Madsen & Howell, Inc	Supplies	-36.00
05/05/2021	20292	Margaret Sulej	Cleaning 109 Green Street 04/07/2021	-180.00
05/05/2021	20293	Maria Bucsanszky, E.A.	Monthly Fee - May 2021	-5,833.34
05/05/2021	20294	Marie Gould	Reimbursement - Health Benefits April 2021	-362.13
05/05/2021	20295	Mary Ann Sofka	1 Hours Transcription for Regular Meeting April 7, 2021	-25.00
05/05/2021	20296	Mary Karnas	Reimbursement - Health Benefits April 2021	-362.13
05/05/2021	20297	Metuchen Mower Inc	Backpack Blower	-286.99
05/05/2021	20298	NFPA AVON,MA	ID #2717895 - 1 Yr Fire Code Subscription Renewal/J. ...	-1,345.50
05/05/2021	20299	Postmaster	2 Rolls of Stamps	-110.00
05/05/2021	20300	PSE&G	ACCOUNT 7356635200/Firehouse 03/12/2021 - 04/12/2...	-349.32
05/05/2021	20301	Richard Lucas Chevy/Olds	2009 Chev Suburban - Key FOB	-203.03
05/05/2021	20302	Sophie Bader	Reimbursement - Health Benefits April 2021	-362.13
05/05/2021	20303	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-149.68
05/05/2021	20304	Standard Insurance Company	Life Insurance - Policy #136829 - May 2021	-3,756.36
05/05/2021	20305	Stone Mountain Printing	Business Cards/York	-68.00
05/05/2021	20306	Treasurer State of NJ	#120199 Fire Official Renewal Certification/York	-91.00
05/05/2021	20307	Turnout Fire & Safety	Uniform/Snyder	-100.84
05/05/2021	20308	Turnout Rental	Rental Gear Extension for Duffy & Martinez, Butth & Per...	-240.00
05/05/2021	20309	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage May1 2021	-1,768.00
05/05/2021	20310	W.B. Mason Co., Inc	C/S# C1235200 -Supplies	-498.64
05/05/2021	20311	West Hudson Industries	(18) Double Sided Key Chain Tags	-180.00
05/05/2021	20312	Amazon Capital Services	Thermal Coffee Carafe- For Election 04/20/2021	-77.90
05/05/2021	20313	Campbell Supply, Inc	2014 Spartan Pumper - LED Light Engine #1 (1-1)	-210.00
05/05/2021	20314	Madsen & Howell, Inc	Supplies	-46.15
05/05/2021	20315	NFPA MANCHESTER ...	ID#2717895 - Membership Dues K. Repace Renewal 06...	-175.00
05/05/2021	20316	PSE&G	ACCOUNT 1301369209/Firehouse Parking Lot	-62.90
05/05/2021	20317	Spectrotel	Account #34348561/Clerk	-54.67

Date	Num	Name	Memo	Amount
05/05/2021	20318	Turnout Fire & Safety	Uniform/Fizer	-333.00
05/05/2021	20319	W.B. Mason Co., Inc	C/S# C1235200 -Supplies	-459.19
05/05/2021	20320	Amazon Capital Services	Wall Mount TV Bracket & Adapter Kit	-48.98
05/05/2021	20321	Campbell Supply, Inc	2014 Spartan Pumper - LED Light Engine #2 (1-2)	-246.12
05/05/2021	20322	Image First	Acct#43-WOODB000-Laundry Service	-312.55
05/05/2021	20323	Madsen & Howell, Inc	Supplies	-118.90
05/05/2021	20324	Amazon Capital Services	Sony Mono Digital Voice Recorder	-40.48
05/05/2021	20325	Madsen & Howell, Inc	Supplies	-115.00
05/05/2021	TEPS	State of New Jersey- Health B...	Health Benefits Retired - 05/01/2021 - 05/30/2021	-28,564.09
05/05/2021	TEPS	State of New Jersey- Health B...	Prescription Benefits Active - 05/01/2021 - 05/30/2021	-12,122.31
05/05/2021	TEPS	State of NJ- Health Benefits F...	Health Coverage Period Active -05/01/2021-05/31/2021	-66,844.36
05/05/2021	20326	Comcast	Account #8499053400759387/Internet	-185.84
05/05/2021	20327	Elizabethtown Gas	Account #2164284700/Firehouse 03/25/2021 - 04/26/2021	-498.77
05/05/2021	20328	New Jersey Fire Equipment Co	Hydro-Test/"O" Rings/Recharged (22)	-616.00
05/05/2021	20329	MANAGEMENT PARTNERS	Feasibility Report	-31,500.00
05/05/2021	20330	OnSolve, LLC	C/S ID#5257 - Recall System	-592.02
05/05/2021	20331	U.S. Bank	Acct#4798531221546585/ Refreshments for Election, P...	-141.71
05/05/2021	20332	Francis Campbell	Workstation/Server Support/Maintnance, Email Hosting, ...	-5,083.25
05/05/2021	20333	Image First	Acct#43-WOODB000-Laundry Service	-312.55
05/05/2021	20334	Stanley Steemer of Edison	Commercial Carpet Cleaned - 4 Rooms	-325.00
05/05/2021	20335	Treasurer State of NJ	Fire Invest Cert: York,Walsh,Kane,Snyder,Hilliard,Kenny...	-910.00
Total Northfield Bank - Voucher				-278,801.86
TOTAL				-278,801.86

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBIDGE, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held the annual election in accordance with NJSA 40A:17-72 on April 20, 2021, and

WHEREAS, this election was held in the time and manner as prescribed by statute,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Years):

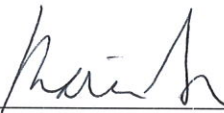
Jeffrey W. Moran	396 votes
Write-In	7 votes

Public Question #1

“Shall the Fire District No. 1 2021 fiscal year budget be adopted with total revenues of \$10,847,611.00 which includes \$8,572,701.00 to be raised by taxation and total appropriations of \$10,847,611.00?”

Yes	282 votes
No	124 votes

Motion to certify election results made by Comm. Howell, seconded by Comm. Patrick Kenny, all in favor.



Maria Bucsanszky
District Clerk

May 5, 2021

2021-5-2

RESOLUTION

WHEREAS the Woodbridge Fire District 1 has a willingness to participate in a cooperative purchasing agreement with Woodbridge Township Municipal Government, under a cooperative purchasing program organized pursuant to N.J.S.A. 40A: 11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS Local Public Contract Law authorizes a municipality to purchase goods and services through duly- formed cooperative purchasing systems without advertising for bids; and

WHEREAS provided the procurement of goods and services through the cooperative purchasing program is open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 1944A—204 et seq.; and

WHEREAS the Woodbridge Fire District #1 has a need to purchase, on a timely basis, goods or services utilized as proposed in the cooperative purchasing agreement attached hereto as “Exhibit A” with Township of Woodbridge Cooperative during the year of 2021 and thereafter:

WHEREAS the Woodbridge Fire District #1 has a willingness to utilize the cooperative purchasing program as proposed in “Exhibit A” attached hereto and that such transactions shall be subject to all conditions applicable as stated therein.

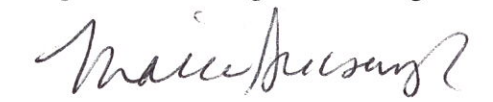
NOW THEREFORE, BE IT RESOLVED by the Woodbridge Board of Fire Commissioners, District #1, is hereby willing to enter into and participate in the cooperative purchasing program setup through the Township of Woodbridge as proposed in “Exhibit A” to effectuate substantial economies of scale in the provision and performance of goods and services.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1


JOHN C. KENNY

ADOPTED: May 5, 2021

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on May 5, 2021.


MARIA BUCSANSZKY – Clerk

"EXHIBIT A"

COOPERATIVE PRICING SYSTEM AGREEMENT

Township of Woodbridge Cooperative

AGREEMENT FOR A COOPERATIVE PRICING SYSTEM

This Agreement made and entered into this ___ day of _____, 20____, by and between the, Township of Woodbridge and (LIST FULL NAME OF PARTICIPANTS), who desire to participate in the Township of Woodbridge Cooperative.

WITNESSETH

WHEREAS, *N.J.S.A. 40A:11-11¹⁰(5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the Township of Woodbridge is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution¹ in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter IN JANUARY OF EACH SUCCEEDING

YEAR publish a legal ad in such format as required by *N.J.A.C. 5:34-7.9(a)* in its official newspaper normally used for such purposes by it to include such information as:

- (A) The name of Lead Agency soliciting competitive bids or informal quotations.
 - (B) The address and telephone number of Lead Agency.
 - (C) The names of the participating contracting units.
 - (D) The State Identification Code assigned to the Cooperative Pricing System.
 - (E) The expiration date of the Cooperative Pricing System.
4. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired [IF NOT AN OPEN ENDED CONTRACT], the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
 5. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
 6. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
 7. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:
 - (A) The quantities ordered for the Lead Agency's own needs, and
 - (B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.
 8. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
 9. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the

successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.

10. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
11. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
13. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
16. *For the first year of the term of this Agreement, the Township of Woodbridge shall serve as the Lead Agency, and thereafter, for each succeeding year*
17. This Agreement shall become effective on November 1, 2020 subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation. ⁴
18. *Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.* ⁵
19. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

The sample Cooperative Pricing Agreement in Paragraph 18 provides for the execution of the Agreement by means of a Rider. This use of the Rider can expedite the process for the execution of the Agreement by a number of potential members to a Cooperative Pricing System.

COOPERATIVE PRICING AGREEMENT RIDER

Pursuant to Paragraph 18 of the Cooperative Pricing Agreement, the (INSERT NAME OF MEMBER) hereby requests that it be allowed to participate in the cooperative arrangement described in the above-mentioned Agreement.

The (INSERT NAME OF MEMBER) acknowledges that it has received and reviewed the Agreement in its entirety, and agrees to be bound by its promises, covenants, terms and conditions, as well as by any rules and regulations duly promulgated by the Lead Agency and the members of the Cooperative Pricing System.

The (INSERT NAME OF MEMBER) shall likewise be entitled to all the rights and benefits of a member of the Cooperative Pricing System.

IN WITNESS WHEREOF, the parties hereto have caused this Rider to be executed by their authorized officers on the _____ st day of _____, 20_____.

ATTEST: (MEMBER)

CLERK

AUTHORIZED SIGNATORY

Pursuant to Paragraph 18 of the Cooperative Pricing Agreement, the [LEAD AGENCY] does hereby accept [Insert Name of Member] as a member of the Cooperative Pricing System in consideration for the execution of the foregoing Rider and the promises, covenants, terms and conditions, as well as by any rules and regulations, referred to therein.

ATTEST: (LEAD AGENCY)

CLERK

AUTHORIZED SIGNATORY

2021 - 5 - 3

RESOLUTION - New Hire

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within the Fire District No. 1 of the Township;

WHEREAS, the Fire Department personnel has increased in size over the years to keep pace with growing demands of the District; and

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7; 40A:14-81 and 40A:14-81.1 the Board has approved the hiring of one (1) paid positions for the Fire Department from the certified Civil Service list of eligible employees through the New Jersey Civil Service Commission.

BE IT FURTHER RESOLVED by the Board of Fire Commissioners of Fire District No. 1 of the Township of Woodbridge has approved the hiring of Nicholas Napolitano with an official start date of May 10, 2021 and with the first working day of pay to begin on May 10, 2021.

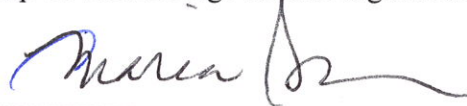
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1



JOHN C. KENNY

ADOPTED: May 5, 2021

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on May 5, 2021.



MARIA BUCSANSZKY – Clerk

Chiefs Report

May 2021

From: Chief John Golden

I would like to congratulate Commissioner Jeff Moran on his re-election to the Woodbridge Board of Fire Commissioners District #1.

On April 20, 2021, the public passed the proposed budget for the 2021 year. I would like to thank DC Paul, DC Balog, Admin. Secretary Lanza, Maria, John Mitch, The Board of Fire Commissioners, poll clerks, and the shift working for all their hard work for on election day.

I am honored to present to the Board the name of Nicholas Napolitano for the position of career fire fighter with the Woodbridge Fire Department. A resolution will be presented to the Board at the May meeting. FF Napolitano's start date will be May 10th. I must recognize the hard work of DC Balog and Admin. Secretary Lanza for their input on the hiring process.

The Junior Fire Academy is set to take place on July 19 through July 23. DC Balog and BC R Minkler will be the point on this event.

We received \$2,500.00 reimbursement from the Joint Insurance Fund for compliance to their guidelines.

The work schedule has been changed to allow for additional training. Training will take place on Saturday and Sunday with the weekend work being done during the week.

Marianne Horta has been working to purchase a new vehicle for Fire Prevention. All paperwork has been submitted to Bell Ford and we are waiting for their response.

The landscaper has started to perform the work at 109 Green Street.

Jim's Sign has been contracted to install the sign at 109 Green Street.

The construction project for 418 School Street has been completed.

The Administration will continue to monitor the State of New Jersey's guidance of the reopening from the COVID 19 restrictions.

All the members that attended the Fire Investigator course have passed and have been reassigned to their respective shifts.

Four members of the career staff has completed the Fire Official course.

BC Weber has scheduled measuring for the new PPE. The volunteer chief was notified of when the vendor would be at the firehouse and his members where notified.

The Administration, WTOEM, and representatives from Mauser Industry held a tabletop meeting to review the operation of Mauser. The Preplan Chief has scheduled the address to the preplan.

The attorney representing IAFF Local 290 forwarded a Petition for Arbitration on the "Change of Work Schedule for Training". This was forwarded to the Boards Labor Attorney.

Chief John Golden

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: April 30, 2021

Monthly Compliance Report for May 2021 Meeting

Monthly Requirements

- Building generator test 4/5/21
- Rae meter calibration 4/5/21
- Building extinguisher checks 4/11/21
- SCBA inspection 4/9/21
- Ground ladder inspections 4/20/21

Quarterly Inspections

- None

Bi-Annual Inspections

- Ice Machine
- Hydrant inspections

Annual Inspections

- Fit testing and annual medical questionnaire being conducted at this time
- Super Saturday

Upcoming Events/Other:

- Bay Cleaning
- Building Generator inspection
- Gear washing
- ISFF / exterior tag printing and issuing

Respectfully Submitted,
Battalion Chief David Hines

**WOODBIDGE FIRE PREVENTION BUREAU REPORT
APRIL 2021**

DATE: May 3, 2021

REPORT COVERING: APRIL

FIRE INVESTIGATIONS: 1

TOTAL INSPECTIONS COMPLETED IN APRIL:107

COMPLAINTS & SPOT INSPECTIONS:9

LIFE HAZARDS:16

QUARTERLY:8

SEMI-ANNUAL:0

NON- LIFE HAZARD USES:74

TOTAL REINSPECTIONS:122

PERMITS ISSUED:3

TOTAL AMOUNT BILLED IN APRIL: \$4,553.00

TOTAL AMOUNT COLLECTED IN APRIL: \$1,752.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Keith L. Repace
Captain/Fire Official**

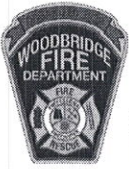
To: Deputy Chief Paul
From: Battalion Chief Hines

Date: April 30, 2021

Monthly Building Report for May 2021 Meeting

- BAC serviced Watch desk HVAC see report 3/25/21
- Bowco monthly inside treatment of building restarted 3/29/21
- Ice Machine serviced by Dunford report on file 4/12/21
- BAC serviced all split system air conditioning and heat units. 4/12/21
- The back room was treated for ants by Bowco 4/15/21
- Aquila completed a cleanup/refresh of landscaping mulching 4/19/21
- Condensate drain line water leak corrected by BAC 4/30/21
- Dunnigan was out to address reduced heat in the rear first floor and has made a temporary repair awaiting parts. 12/26/20
- The building and equipment have been sanitized according to the SOG's and will continue for the foreseeable future. Hand sanitizer has been placed by the side and rear door and refilled as needed.

Respectfully submitted,
Battalion Chief, David Hines



WOODBIDGE FIRE DEPARTMENT

Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, The Greens at Woodbridge Station. (1) Five Story Multi-Family Building (232 Units, 11,700 SF of Retail Space). Anticipated completion of May 2021.
- Construction is continuing at 55 Brook Street, Brook Street Lofts. (1) Six Story Multi-Family Building (146 Units).
- Construction is continuing at Main Street & Mutton Hollow Road, Vermella Woodbridge. (5) Four to Five Story Multi-Family Buildings, (376 Units, 1 Clubhouse at 7,909 SF, 1 Retail Building at 9,800 SF and 1 Retail Building at 5,214 SF).
- Construction is continuing at 10 Main Street, Modera Woodbridge. (2) Seven Story Multi-Family Buildings, (279 Residential Units, 6,071 SF of Retail Space).
- Construction is continuing at Jacobs Landing.
- Construction is continuing at 1010 Route 9 North, Spring Hill Suites.
- Tours continued with the LOTO, elevator / escalator project.
- Tours reviewed FDC's in District # 2 pertaining to the automatic aid agreement.
- Tour 3 worked on a District FDC project.
- For the month of May each Tour has been assigned pre-planning at 10 Woodbridge Center Drive and 14 Convery Blvd.
- B.C. M. Minkler is working with Shell Oil to conduct a water rescue drill, tabletop and live exercise for the Month of May.
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,

Mark J. Minkler
Battalion Chief CFEI / CVFI
Division of Pre-Incident Planning
Woodbridge Fire Department
418 School Street
Woodbridge, NJ 07095
Ph. 732-602-6050 Ext. 6178

April 2021

Chief Golden,

The following is the summary equipment report for the month of April 2021.

1. Engine 1-1

- Oil leak – At the shop for repair (Campbell)
- Tank fill line repaired (Campbell)
- Paint blistering around driver front wheel well – Spartan Repairing under Warranty

2. Engine 1-2

- Officer Rear Door paint blistering – Working w/Campbell/Spartan(Warranty)
- Officer middle roll up door stripe bubbling – See Above
- Discharge Gauges need replacing (Campbell Notified)
- Bell on front bumper – diamond plate mount broken

3. Engine 1-3

- Being scheduled to repair issues found from PM by Fire & Safety

4. Truck 1-2-6

- Aerial Nozzle not operable diagnosed as circuit board – repaired by Campbell
- L5 compartment light broken and lens cracked – Repair by Campbell
- R4 compartment light out - Repair by Campbell
- Front bumper diamond plate under bell cracked
- Officer side telescoping light; lens cracked/broken –part on order (Campbell)

5. Auxiliary Vehicles

- 1-3-1, 1-3-2., 1-3-6, &-1-3-7 had Air Bag Recalls repaired @ Lucas Chevrolet
- 1-3-8, 1-3-9, & 1-3-10 Awaiting Recall Repairs (Parts Availability) for Back Up Cameras

6. Other equipment items noted is as follows;

- All lots of hose from 2019 & 2020 sold on GovDeals.com
- Damaged Leaf blower sold on GovDeals.com

Please let me know if you have any questions. Thank you.

Robert Paul

Deputy Chief

Woodbridge Fire Department

418 School St.

Woodbridge, NJ 07095

(732) 326-2435

Monthly Equipment Report

April 2021

Engine 1

- Outstanding Issues
 - Paint blistering around driver front wheel well (Campbell)
 - Spartan agreed that the paint is covered under warranty
 - At the shop (Campbell)
 - Pin striping missing on front officer corner (Campbell)
 - Oil leak – at the shop (Campbell)
 - Brakes hanging up – at the shop (Campbell)
 - Driver's Cab Compartment lighting damaged – due to irons rubbing against door
 - Officer's side intake has small leak – Notified Campbell
- Resolved
 - Tank fill line is cracked and in need of replacement – repaired by Campbell
 - Driver's cab compartment – irons moved to abate hazard – remains damaged

Engine 2

- Outstanding Issues
 - Driver side front bumper paint blistering – Campbell made aware
 - Officer Rear Door paint blistering – Campbell made aware (Possible slat replacement)
 - Officer middle roll up door stripe bubbling – Campbell made aware (Possible slat replacement)
 - Bell on front bumper – diamond plate mount broken
 - Brakes hang up intermittently
 - Two discharge gages cracked and a third shows signs of impending failure – Campbell notified

Engine 3

- Outstanding Issues
 - Batteries need replacement
 - License plate light out & rotted; new fixture required
 - Steering assist cylinder leaking and wheel hitting it
 - Bushing under radiator rotted
 - Volume light out on transfer valve
 - #4 discharge gauge inaccurate
 - Waiting on a date for repairs – will be done at Fire & Safety

Truck 6

- Outstanding
 - Officer side telescoping light; lens cracked/broken –part on order (Campbell)
 - Bubbling paint in various spots
 - Front bumper diamond plate under bell cracked
 - #1 Cross-lay lever sticking – Campbell notified
 - Discharge #2 does not lock – Campbell notified
 - Pump panel ground light damaged
- Resolved
 - Aerial Nozzle not operable diagnosed as circuit board – repaired by Campbell
 - L5 compartment light broken and lens cracked – Repair by Campbell
 - R4 compartment light out - Repair by Campbell

Auxiliary Vehicles

- Outstanding
 - Ford vehicles: 1-3-8, 1-3-9, & 1-3-10 have active recalls on the back up cameras
 - Parts are on back order
 - Repair to be scheduled with Bell Ford when parts come in
- Resolved
 - Chevrolet vehicles: 1-3-1, 1-3-2., 1-3-6, &-1-3-7 have active recalls on the passenger airbag
 - Repaired by Richard Lucas Chevrolet
 - 1-3-7
 - New tires and front-end alignment completed by Glasson's

Turnout Gear

- Outstanding
 - Recruit Vega was advised to turn in all gear
 - Failed to turn in pager
 - Recruit Martinez advised to turn in all rental gear
 - Email sent by Chief Hapstak without response
 - Modifications to bid spec completed – Safe-T measured personnel for gear
 - Sizes for new recruit obtained

Equipment Out of Service

- Outstanding
 - Rescue Jacks bag damaged beyond repair
- Resolved
 - SCBA Regulator Assembly – Damaged doffing switch repaired by NJFE
 - Ball valve & Hydrant adapter delivered – State Line
 - SCBA Cylinders 49-70 - hydro testing performed by NJFE

Miscellaneous

- Outstanding
 - Last remaining test gages placed in service to replace damaged gages
- Resolved
 - Stihl Leaf Blower purchased and placed in service

Orders & Deliveries

- Ordered
 - Li-ion batteries for Dell tablets – Dell
 - Uniforms -- 3 shirts, 3 pants - Turnout
- Delivered
 - Foam Wrenches – The Fire Store
 - Key Tags for all auxiliary vehicles – West Hudson Industries
 - Hydrant test gages – Saratoga Springs

Disposal List

- Outstanding
 - Failed hose from 2018 to be photographed and placed on auction site
 - Outdated equipment in work room to
- Resolved
 - All lots of hose from 2019 & 2020 sold on GovDeals.com
 - Damaged Leaf blower sold on GovDeals.com
 - One Survivor Streamlight disposed of after being run over – no parts salvageable
 - Failed Blue hose from foam trailer sold on GovDeals.com

WOODBIDGE FIRE DEPARTMENT
418 School Street
Woodbridge, NJ 07095

Robert Minkler Jr.
Battalion Chief
Division of Training
732-602-6050 Ext. 6181

Training Report April 2021

- Members completed the IAAI class.
- Two members were enrolled into a vehicle fire investigation class for June.
- Shifts are conducting drivers training.
- Possible MVX drill with Hopelawn Fire Dept. for mid-May.
- Weekend drills have been written for the month of May.
- Some members of the VFC completed their annual training.
- A second training session has been set for May 12, 2021 at 7PM for members of the VFC to complete their annual training.
- Members attended a class on fires under Hoarder conditions.
- Members will be attending a class on gas emergencies in June.
- Career members completed their annual training.

Respectfully submitted,

Robert Minkler, Jr.

Battalion Chief

Division of Training

Woodbridge Fire Department