

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, February 3, 2021 at 7:20 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for those that are still suffering and fighting this pandemic.

PRESENT: Commissioner Todd Howell, Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jeffrey Moran (all via zoom).

ALSO PRESENT: Clerk – Maria Bucsanszky – via zoom
Attorney – Christopher Howell – via zoom
Nicole – Labor Attorney – via zoom
Chief John Golden – via zoom
Chief Hapstak – via zoom
Lisa Lanza – via zoom

Commissioner J.C.K.: I need a motion to approve the minutes of the January 6th, 2021 Regular Meeting.

Commissioner Patrick Kenny made a motion to approve the minutes of the January 6th, 2021 Regular Meeting which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: We’ll move on to Committees. Do we want to have all Committee Reports be part of the record?

Commissioner Todd Howell made a motion to make all Committee Reports a permanent part of the record which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: We’ll move on to The Report of Payroll and Bills.

The report of Payroll and Bills for January, 2021:

Maria Bucsanszky: The bills for January, 2021.

Bills: \$372,469.90

Payroll: \$343,883.71

Commissioner Todd Howell made a motion to accept the bills as read and the add-on bills of which there are a total of six in the amount of \$19,966.50 which was seconded by Commissioner Jeffrey Moran and carried unanimously except for Commissioner Todd Howell voting in favor of all bills except Voucher 20020 which I am abstaining and Commissioner John C. Kenny abstaining from Voucher 20031.

Commissioner J.C.K.: Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: The Treasurer's Report for February, 2021.

Previous Balance – January 6 th , 2021	\$6,457,980.47
Deposits	\$34,680.84
Payroll and Adjustments	\$323,349.84
Current Bills	\$372,469.90
Ending Balance as of February 3 rd , 2021 without the add-on bills	\$5,796,841.57

Commissioner Todd Howell made a motion to accept the Treasurer's Report which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: None.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Mr. President just to bring everybody up to speed, the dorm is moving along very nicely; a lot of nice feedbacks. Commissioner Jack Kenny has put

a lot of time in on that dorm and a couple of targets are coming along so I just want to think that by our next meeting we should have a lot of it done.

Commissioner J.C.K.: Okay any questions for Commissioner Minkler? Alright, Commissioner Howell.

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Okay, Madame Clerk

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Okay, Mr. Attorney.

Christopher Howell, Attorney: Yes, under Unfinished Business is 109 Green Street, the purchase of the building. We had a scheduled proposed closing date of last Friday. It got postponed a little bit due to waiting for some information from Trenton – State of New Jersey on some tax issues. We had a second date of a proposed closing date of today; that got delayed due to the two days of snowstorms here so we are going to close this week. It's either going to be tomorrow or Friday; probably most likely Friday so just a small delay but we're just working out the paperwork. I've spoken to President Kenny. He told me he's available either Thursday or Friday. I think to make it just better for everyone so we can get the funds that we are going to be using to purchase the property I'm going to probably try to push it on to Friday and we should be the owners of 109 Green Street on Friday so if the Board has any questions, I'm happy to answer them. I've been trying to keep you guys all in the loop as we go along with some of the emails that have transpired over the last few weeks. Does anyone of questions/concerns?

Commissioner T.H.: No questions.

Commissioner J.C.K.: Okay, Nicole.

Nicole – Labor Attorney: None.

Commissioner J.C.K.: Okay, Chief Golden.

Chief John Golden: None.

Commissioner J.C.K.: Okay, for myself under Unfinished Business just so you know they are going to take samples of the bottom of the pool so they can get a very detailed scope with the PCB issue so that they know exactly when we go to do the

demo of the pool what exactly and how to reduce the cost as much as possible for what has to be treated as waste verses what needs to get treated as normal waste so we have one Resolution tonight on that. Otherwise moving along, you should have also gotten...I sent you some drawings. I know that Chief Paul is working...they're trying to do some swapping thinking Fire Prevention and the Chief's offices and flipflopping them and I know that the architect was working on that there. The only other thing I had under Unfinished Business was I sent you an email, I know Patrick and Todd both got back, but we need dates. We did make a commitment to the Chief's office to meet together to go over these election polls. The letter was going out and they held back and I need some dates from you so we can sit down and start to, along with the Chief's office, get these out to the rank and file so if you could get back by tomorrow with an email that would be perfect or shoot me a text message whatever works; I'm open to it. That's all I have for myself for Unfinished Business. Any questions?

Commissioner T.H.: Negative.

Commissioner J.C.K.: Okay, so we'll go to New Business. We'll start with Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I have none Jack.

Commissioner J.C.K.: Okay, Commissioner Minkler.

Commissioner R.M.: None Mr. President.

Commissioner J.C.K.: Okay, Commissioner Howell.

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K.: Okay, Commissioner Moran.

Commissioner J.M.: No New Business.

Commissioner J.C.K.: Okay, Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Nothing at this time.

Commissioner J.C.K.: Okay, Nicole

Nicole – Labor Attorney: Nothing.

Commissioner J.C.K.: Okay, Chief Golden.

Chief John Golden: Do you want to talk about the hiring process?

Commissioner J.C.K.: I think it would probably be good in closed door.

Chief John Golden: Okay, then I have nothing.

Commissioner J.C.K.: Okay, so then we'll move to Remarks, Comments or Questions From The Audience. Lisa, you can let us know if there is anyone that has anything. First we will start with Chief Hapstak's report if he's on.

CHIEF'S REPORT:

Chief Hapstak: I don't have anything Jack.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

Commissioner J.C.K.: Chief Golden do you have anything?

Chief John Golden: No New Business.

Commissioner J.C.K.: Okay, is there anyone else from the audience that would like to make a comment or anything? Okay, seeing that we don't hear anyone we're going to need a motion to go into Executive Session for legal and personnel matters.

Commissioner Todd Howell made a motion to go into Executive Session for legal and personnel matters at 7:32 P.M. and seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner Patrick Kenny made a motion to return to the Regular Meeting which was seconded by Commissioner Jeffrey Moran and carried unanimously.

Commissioner J.C.K.: Chris, do you want to give a summary of the Executive Session?

Christopher Howell, Attorney: Yes Mr. President. Tonight's Executive Session involved the following: We first heard from Labor Counsel on our ongoing negotiations with the union involving the new Collective Bargaining Agreement. We then heard from Chief Golden on our hiring process of new paid members and we heard then from the President on the status of our feasibility study that we're performing and we last I advised the Board on the closing that is set to happen for 109 Green Street this week and we just worked out the details on that closing. That would conclude tonight's Executive Session.

Commissioner J.C.K.: Okay, does anyone have any questions on the Executive Session?

Commissioner T.H.: No.

Commissioner J.C.K.: Okay, Resolution 2021-2-1.

Commissioner Patrick Kenny made a motion to approve Resolution 2021-2-1 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner Patrick Kenny made a motion to adjourn the Regular Meeting at and seconded by Commissioner Todd Howell and carried unanimously.

Respectfully submitted,



Maria Bucsanszky
District Clerk

Resolution #2021 – 2- 1

WOODBIDGE FIRE DISTRICT #1

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH T & M ASSOCIATES FOR PCB IMPACTED CAULK AND CONCRETE DISPOSOSAL SUPPORT

February 3, 2021

WHEREAS the Woodbridge Fire Department has a need for Engineering Remediation services involving the purchase of the property on 109 Green St. Woodbridge NJ, and

WHEREAS the Local Public Contracts Law, NJSA 40A:11-5, authorizes the Fire Department to enter into contracts for professional services without competitive bidding; and

WHEREAS this contract is being awarded in accordance with the requirements of N.J.S.A. 19A44A-20.5 et seq. applicable to non-fair and open contracts; and

WHEREAS the amount authorized by this resolution shall not exceed \$7,200.00 subject to sufficient appropriations in the adopted 2021 budget, and

NOW THEREFORE, BE IT RESOLVED by the Commission of the Woodbridge Fire Department of Woodbridge, NJ in the County of Middlesex, that the Fire Department enter into a Professional Service Agreement with T & M Associates for the PCB Impacted Caulk and Concrete Disposal Support.

MOTION TO ACCEPT RESOLUTION made by Comm. Patrick Kenny, seconded by Comm. Howell, all in favor.

WOODBRIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

February 3, 2021

02/02/21

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
01/07/2021	19992	1-800-Pack-Rat, LLC	Storage Unit Delivery & Storage Fees	-594.98
01/07/2021	19993	Comcast	Account #8499053400759387/Internet	-185.84
01/07/2021	19994	Image First	Acct#43-WOODB000-Laundry Service	-312.55
01/07/2021	19995	Michael Magda	Reimbursement - Repair Flat Tire	-21.31
01/07/2021	19996	New Jersey Career Fire ...	2021 Members Renewal	-375.00
01/07/2021	19997	New Jersey Fire Equipm...	Repairs Completed PK-71 Tightened Molded ...	-44.50
01/07/2021	19998	Stone Mountain Printing	6 - Coroplast Lawn Signs Printed Two Sided	-125.60
01/07/2021	19999	Dara Audio Visual Specia...	Deposit/Lumen Laser Projector - Installed & Pr...	-4,500.00
01/07/2021	20000	Antonio C. Neves	Reimbursement - Coffee Cups & Coffee	-1,006.20
01/20/2021	20001	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-45.89
01/20/2021	20002	Comcast	Account #8499053400528238/TV	-75.99
01/20/2021	20003	Elizabethtown Gas	Account #2164284700/Firehouse 11/23/2020-...	-1,193.20
01/20/2021	20004	MIDDLESEX WATER C...	Hydrant Service - February 2021	-42,335.05
01/20/2021	20005	Verizon Connect	C/S #WOOD028 Monthly Service December 2...	-97.14
01/20/2021	20006	Verizon Wireless	Acct# 58555042-00001 - Cell Phones	-371.97
01/20/2021	20007	Verizon Wireless - Lapto...	A/C# 982554463-00001/Laptop Modem	-760.30
01/25/2021	20009	Stanley Steemer of Edison	Cleaning Sofa & Matress	-1,467.00
01/26/2021	20010	JAS Construction Corp.	Meeting Room Renovations	-35,000.00
01/26/2021	20011	JAS Construction Corp.	Meeting Room Bathroom Conversion to Storage	-18,600.00
01/26/2021	20012	JAS Construction Corp.	Office 2nd Floor Covid-19 Renovation	-25,000.00
01/26/2021	20013	JAS Construction Corp.	Second Floor Dorms Renovation	-28,900.00
01/27/2021	20014	JAS Construction Corp.	Large Breakroom - 2nd Floor	-16,500.00
01/27/2021	20015	Dara Audio Visual Specia...	Lumen Laser Projector - Installed & Programed	-4,076.00
02/01/2021	20008	Catherine Crowe	Reimbursement - Health Benefits January 2021	-362.13
02/03/2021	20016	A&K Equipment Co	Simulator Lug & Installed Battery to Key Ignition	-220.80
02/03/2021	20017	Allied Oil	C/S# 4031394 - Fuel	-980.58
02/03/2021	20018	Board of Fire Commissio...	Dispatch - 1st Qtr 2021	-19,527.25
02/03/2021	20019	Bowco Laboratories Inc	Regular Service -January 2021	-38.00
02/03/2021	20020	Christopher Howell	Monthly Fee - February 2021	-4,150.00
02/03/2021	20021	Comcast	Account #8499053401168158/109 Green Street	-404.19
02/03/2021	20022	Edmunds & Associates Inc	Item Utilized to Import Undelivered Services	-187.50
02/03/2021	20023	ESS, Inc	5 - Pagers & Programming	-4,417.50
02/03/2021	20024	FF1 Professional Safety ...	Disinfectant - 1 Gallon	-167.74
02/03/2021	20025	Fords Jewelers	Retirement Watch	-496.00
02/03/2021	20026	Glasson's Auto Repair	2009 Chev Sub (1-3-7) - Oil Change & New Ba...	-535.71
02/03/2021	20027	Hoagland, Longo, Moran,...	Professional Services Rendered	-11,600.00
02/03/2021	20028	Image First	Acct#43-WOODB000-Laundry Service	-312.55
02/03/2021	20029	Independent Overhead D...	Clean Safety Eyes & Checked Wires	-285.00
02/03/2021	20030	International Association ...	Membership - 1Yr - 7 Members	-1,015.00
02/03/2021	20031	John C. Kenny	Reimbursement - Refreshments	-224.27
02/03/2021	20032	Life Insurance Company ...	Policy #GL-5474 Volunteer Life Insurance - Ja...	-307.93
02/03/2021	20033	Lowe's	Account 82131319024076/Supplies	-584.59
02/03/2021	20034	Madsen & Howell, Inc	Supplies	-264.42
02/03/2021	20035	Margaret Sulej	Cleaning 723 School Street	-180.00
02/03/2021	20036	Maria Bucsanszky, E.A.	Monthly Fee - February 2021	-5,833.34
02/03/2021	20037	Marie Gould	Reimbursement - Health Benefits January 2021	-362.13
02/03/2021	20038	Mary Ann Sofka	4 1/2 Hours Transcription for Regular Meeting ...	-112.50
02/03/2021	20039	Mary Karnas	Reimbursement - Health Benefits January 2021	-362.13
02/03/2021	20040	Meridian Occupational H...	Physicals Inv# 458381	-100.00
02/03/2021	20041	Michael A Bilyak	LED Downlights Replacement 2nd Fl	-1,094.00
02/03/2021	20042	New Jersey Fire Equipm...	Streamlight Stinger LED	-304.46
02/03/2021	20043	Postmaster	1 Rolls of Stamps	-55.00
02/03/2021	20044	PSE&G	ACCOUNT #7356632500/Firehouse 12/10/202...	-776.12
02/03/2021	20045	Settembrino Architects	Professional Services - Printing Expenses - Re...	-118.32
02/03/2021	20046	Sophie Bader	Reimbursement - Health Benefits January 2021	-362.13
02/03/2021	20047	Standard Insurance Com...	Life Insurance - Policy #136829 - February 2021	-3,756.36
02/03/2021	20048	Stanley Steemer of Edison	Clean Negative Air System	-550.00
02/03/2021	20049	Staples	6035 5178 2066 2780 Supplies	-271.38
02/03/2021	20050	Stone Mountain Printing	50 - Booklets	-306.70
02/03/2021	20051	Superior Office Systems, ...	Account #EDH608-001 - Usage Charges 10/0...	-133.96
02/03/2021	20052	TASC Fire Apparatus, Inc	Rebuilt TASK Force Tip Nozzles & Ball Intake ...	-1,053.90
02/03/2021	20053	Treasurer State of NJ	C/S#5816 (1) Option B- Code Book	-100.00
02/03/2021	20054	Turnout Fire & Safety	Pants/Minkler M	-363.00
02/03/2021	20055	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage Febru...	-1,768.00
02/03/2021	20056	W.B. Mason Co., Inc	C/S# C1235200 -File, Vertical, Two Drawer	-105.99
02/03/2021	20057	Amazon Capital Services	Roku TV & Wall Mount Brackets	-229.98
02/03/2021	20058	Image First	Acct#43-WOODB000-Laundry Service	-312.55
02/03/2021	20059	International Association ...	ITC 2021 Atlantic City - T. McNamara	-750.00
02/03/2021	20060	Madsen & Howell, Inc	Supplies	-214.78
02/03/2021	20061	Maria Bucsanszky	Replenish Petty Cash	-250.74

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
02/03/2021	20062	Michael A Bilyak	Firehouse Renovations	-7,298.00
02/03/2021	20063	W.B. Mason Co., Inc	Supplies	-69.98
02/03/2021	20064	Image First	Acct#43-WOODB000-Laundry Service	-312.55
02/03/2021	20065	International Association ...	ITC 2021 Atlantic City - R. Fizer	-750.00
02/03/2021	20066	International Code Counc...	'18 IFC Commentary SC & PDF Combo	-211.00
02/03/2021	20067	Michael A Bilyak	Supplied Fire Proof Covers for Fixtures/Ceiling...	-4,392.00
02/03/2021	20068	W.B. Mason Co., Inc	C/S# C1235200 - Disinfecting Wipes	-540.90
02/03/2021	20069	International Association ...	ITC 2021 Atlantic City - Repace	-750.00
02/03/2021	20070	International Code Counc...	Freight Charges for NJ Fire Code	-17.00
02/03/2021	TEPS	State of New Jersey- Hea...	Retiree Health Benefits -02/01/2021 - 02/28/20...	-29,423.51
02/03/2021	TEPS	State of NJ- Health Benef...	Health & Prescription Benefits-Active 02/01/21...	-81,173.68
02/03/2021	20071	PSE&G	ACCOUNT #13013692-09/Parking Lot 12/10/2...	-34.13
Total Northfield Bank - Voucher				-372,469.90
TOTAL				-372,469.90

Chiefs Report

February 2021

From: Chief John Golden

Attached to my agenda was a year end report. This will be a work in progress and future reports will highlight the individual accomplishments of the department.

The initial meeting of new candidates was held, and employment packages were reviewed. The Administration will be moving with the next step of the process. There have been a number of questions raise and I am working with legal counsel for answers.

Renovations at 418 School Street continue.

Various bids will be opened within the next week, and recommendations will be made to the Board.

The new department website development is continuing, and the vendor is making good progress.

I have met with the grant writer and exchanged information for the FEMA radio grant. We are optimistic about our chances.

I met with the grant writer concerning a "Fire and Safety" Fire Prevention FEMA grant to cover the cost of the fire investigation course needed for our new inspectors.

Chief John Golden

WOODBIDGE FIRE DEPARTMENT



2020
ANNUAL
REPORT

418 School Street, Woodbridge New Jersey 07095

Woodbridge Fire Department District #1


Office of the Fire Chief

I would like to recognize and thank the Woodbridge Board of Fire Commissioners for entrusting me with the position of Fire Chief. 2020 has been a difficult year on a number of fronts from new personnel in new positions to the Corona virus. The department experienced a great loss with the retirement of Chief Charles Kenny but the foundation that he built allowed the Administration to build off a solid base.

I would also like to acknowledge the professional work done by the Administration. Newly appointed Deputy Chief Robert Paul and Deputy Chief Michael Balog enter into, for them uncharted territory, and their commitment to the Department and fire service served the constituents of District 1 well. Their professionalism and hard work allowed the Administration to forge forward with eyes set on the future. Lisa Lanza has been invaluable.

For the members on the front lines, 2020 has caused a number of obstacles that might have proven to large to overcome. The Corona virus has disrupted fire protection throughout the state, but the members of both the career and volunteer divisions faced the challenges and continued to provide the safest, professional service for the residents of District 1.

The Administration has been working on providing the most effective and efficient fire protection for our constituents. With the assistance of the Board of Fire Commissioners, Career Officers, Career Firefighters, the Volunteer Chief, and Volunteer Executive Board new opportunities for improved services will be rolled out in 2021. From administrative protocols to shared services the department will continue to strive be viewed as the standard in the Township.



Chief John Golden

WOODBIDGE FIRE PREVENTION BUREAU REPORT YEAR END REPORT

DATE: January 2, 2021

REPORT COVERING: 2020

FIRE INVESTIGATIONS:17

TOTAL INSPECTIONS COMPLETED IN 2020: 1679

COMPLAINTS & SPOT INSPECTIONS:238

LIFE HAZARDS: 131

QUARTERLY: 36

SEMI-ANNUAL:8

NON- LIFE HAZARD USES:434

TOTAL REINSPECTIONS: 831

TOTAL AMOUNT BILLED IN 2020: \$68,382.28

TOTAL AMOUNT COLLECTED IN 2020: \$92,078

DUE TO THE PANDEMIC (COVID) FO REPACE HAS WAIVED THE FOLLOWING FEES/PENALTIES:

7 PENALTIES @\$6,750.00

34 PERMITS @\$1,836.00

TOTAL \$8,586.00

HOME INSPECTIONS: 0

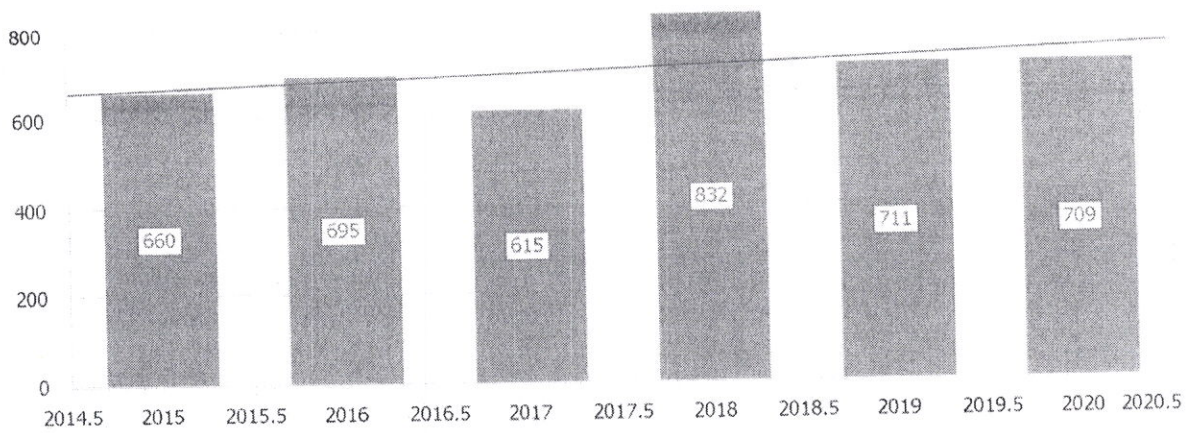
FIRE SAFETY EDUCATION CLASSES: 20 Fire Safety Education Classes/Open House/Senior Class

765 kids total for classes and open house/ 20 Senior class

REQUESTS: None

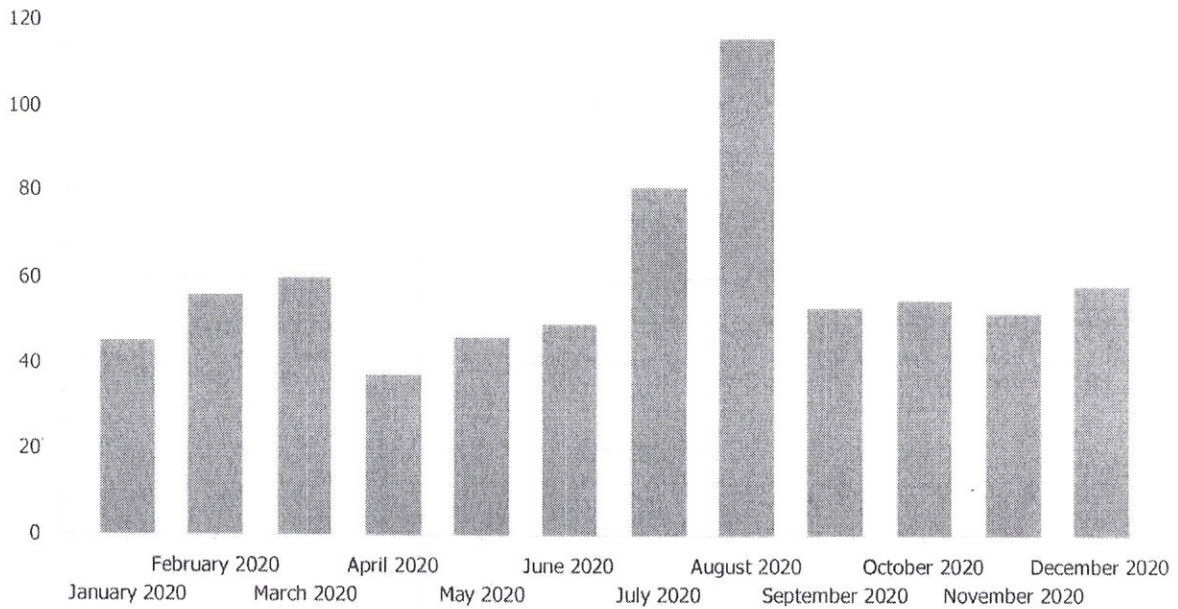
Keith L. Repace, CFEI, CVFI
Captain/Fire Official

Incident Reports By Year, Summary



<u>Year</u>	<u>Number of Incidents</u>
2015	660
2016	695
2017	615
2018	832
2019	711
2020	709

Incident Reports by Month



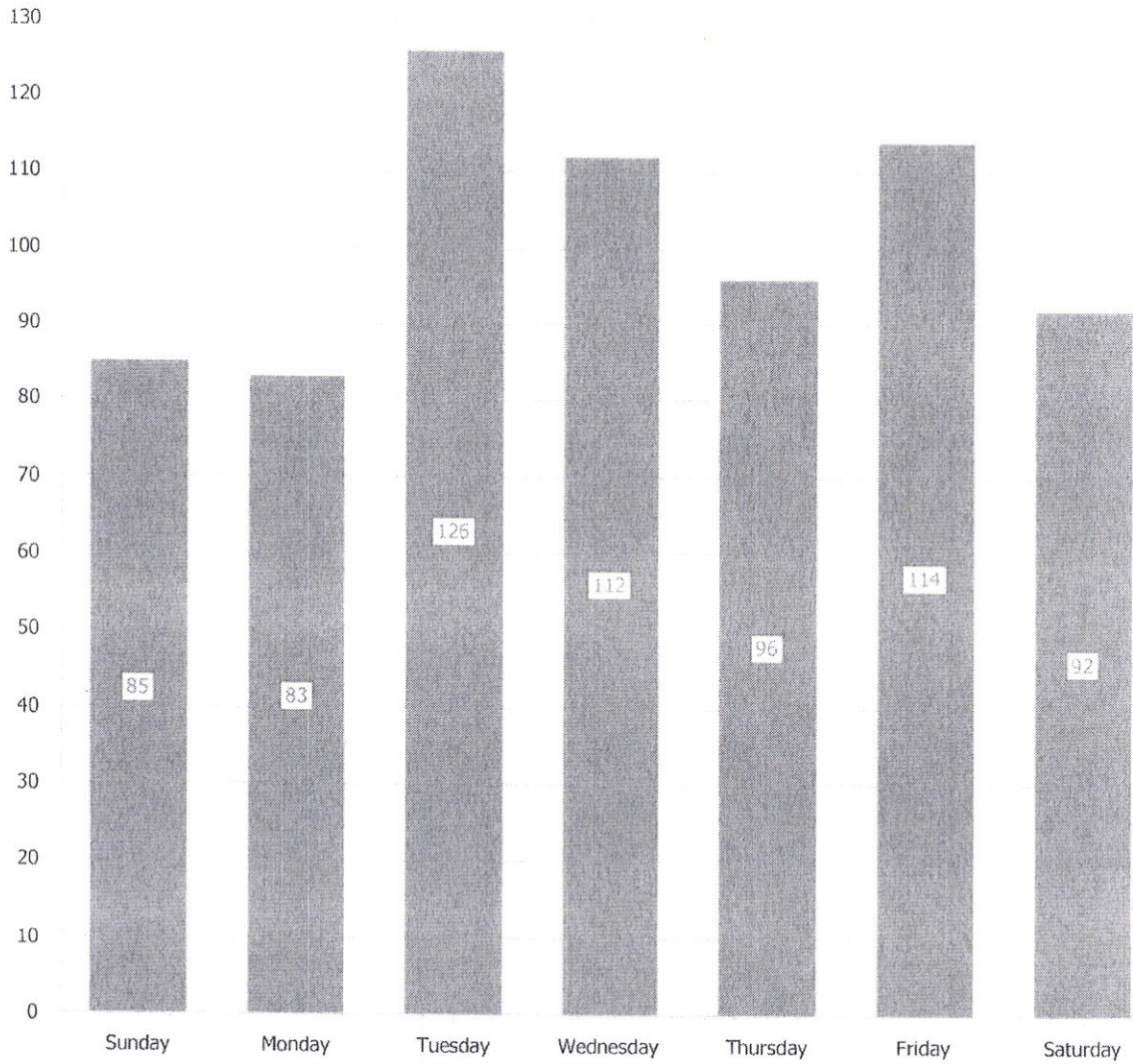
2020

Number of Incidents

January	45
February	56
March	60
April	37
May	46
June	49
July	81
August	116
September	53
October	55
November	52
December	58

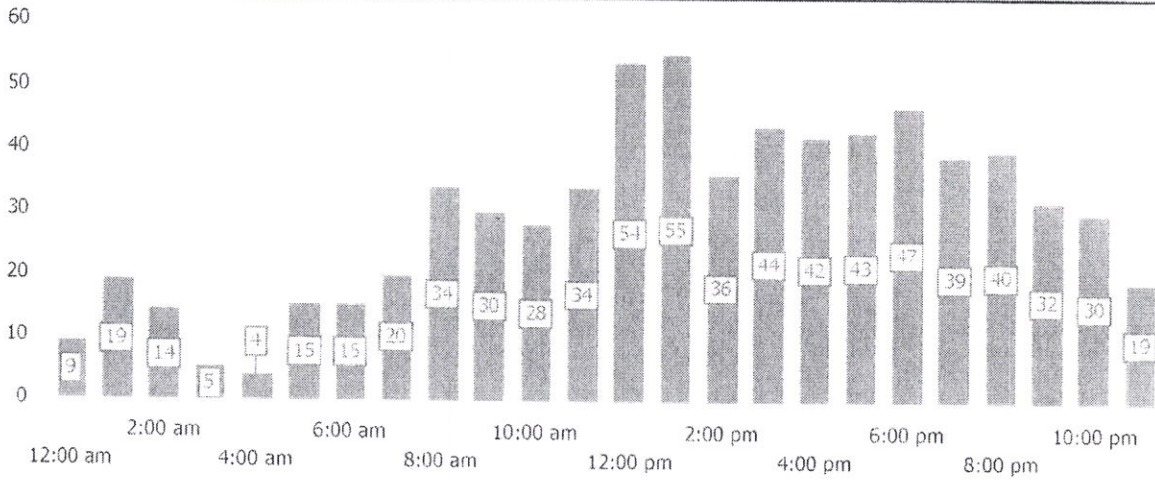


Incident Reports by Day of the Week, Detailed





Incident Reports by Time of Day, Detailed



Promotions and New Members

Chief John Golden

Provisional Deputy Chief Robert Paul

Provisional Deputy Chief Michael Balog

Provisional Battalion Chief Mark Minkler

Provisional Battalion Chief Stephen Weber

Provisional Battalion Chief David Hines

Captain Robert Fizer

Captain Keith McGrath

Captain Michael Barcellona

Retirements

Chief Charles Kenny

Volunteer Officers for 2021

Chief Michael Hapstak

1st Assistant Chief Brian Fee

2nd Assistant Chief Jason Ring

Captain John Kenny

Lieutenant Michael Karafa

Lieutenant Andras Kiss

"Let Us Never Forget"

Memoriam

Richard Gould

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: February 1, 2021

Monthly Building Report for February 2021 Meeting

- Bowco monthly inside treatment of building restarted 1/14/20
- Edison submitted quote for maintenance program for bay doors awaiting approval 11/18/20
- Bay 4 door repaired report on file 1/22/21
- Second floor project has progressed nicely and the firefighter's dorm has passed inspection with the Building Department, the shifts are using the dorm.
- IT CAT 6 cable replaced for Watch desk computers. 1/8/21
- Dunnigan was out to address reduced heat in the rear first floor and has made a temporary repair awaiting parts. 12/26/20
- Old lockers were removed and placed next to the shed awaiting disposal.
- Hood suppression system was inspected 1/27/21 no paperwork left.
- The building and equipment have been sanitized according to the SOG's and will continue for the foreseeable future. Hand sanitizer has been placed by the side and rear door and refilled as needed.

Respectfully submitted,
Battalion Chief, David Hines

Chief Golden,

The following is the summary equipment report for the month of January 2021.

1. Engine 1-1

- Light Tower light repaired by Campbell
- Officer side front bumper Emergency Warning Light repaired by Campbell
- Paint blistering around driver front wheel well -Campbell made aware

2. Engine 1-2

- Officer Rear Door paint blistering – Campbell made aware
- Officer middle roll up door stripe bubbling – Campbell made aware
- Driver's side red LED under headlight repaired by Campbell

3. Engine 1-3

- Reviewing Issues found from PM by Fire & Safety

4. Truck 1-2-6

- 3 leaking discharge gauges replaced by Campbell (From Fall PM)
- 3 leaking valves repaired by Campbell (From Fall PM)
- Sheave Wheel and ladder cables repaired by LTI
(Subsequent damage was fixed by LTI @ Campbell)

5. Van 1-3-10

- Ongoing battery control switch issue – Being addressed

6. Other equipment items noted is as follows;

- Nozzle 20 & Nozzle 24 repaired by TASC
- Harrington Valve repaired by TASC
- Replacement elevator key obtained for 1-2-6

Please let me know if you have any questions. Thank you.

*Robert Paul
Deputy Chief
Woodbridge Fire Department
418 School St.
Woodbridge, NJ 07095
(732) 326-2435*

Monthly Equipment Report

January 2021

Engine 1

- Outstanding Issues
 - Paint blistering around driver front wheel well (Campbell)
 - Pin striping missing on front officer corner (Campbell)
 - Oil leak – Needs to be scheduled into the shop (Campbell)
 - Tank fill line is cracked and in need of replacement – parts on order (Campbell)
- Resolved
 - Light Tower light is out – repaired by Campbell
 - Officer side front bumper Emergency Warning Light out – repaired by Campbell
 - Officer side cord reel wound around motor – repaired by Campbell
 - Batteries replaced by Campbell

Engine 2

- Outstanding Issues
 - Officer Rear Door paint blistering – Campbell made aware (Possible slat replacement)
 - Officer middle roll up door stripe bubbling – Campbell made aware (Possible slat replacement)
 - Officer rear fold down step LED light is out – parts on order (Campbell)
- Resolved
 - Tank to pump line leaking – repaired by Campbell
 - Driver's side red LED EWD under headlight diodes out – repaired by (Campbell)
 - Victaulic coupler replaced on front intake – repair by Campbell

Engine 3

- Outstanding Issues
 - Batteries need replacement
 - License plate light out & rotted; new fixture required
 - Steering assist cylinder leaking and wheel hitting it
 - Bushing under radiator rotted
 - Volume light out on transfer valve
 - #4 discharge gauge inaccurate

Truck 6

- Outstanding
 - Officer side telescoping light; lens cracked/broken –part on order (Campbell)
 - L5 compartment light broken and lens cracked
 - R4 compartment light out
 - Bubbling paint in various spots

- Resolved
 - Front Cross-lay Sight Glass leaking – repaired by Campbell
 - Rear Cross-lay Sight Glass leaking – repaired by Campbell
 - LDH Sight Glass leaking – repaired by Campbell
 - Cross-lay 1 & 2 valves leaking – repaired by Campbell
 - Aerial ladder OOS 12/29 due to mechanical failure – repaired by LTI
 - LDH Discharge valve leaking – repaired by Campbell

Auxiliary Vehicles

- Resolved
 - 1-3-4
 - New battery and oil change
 - 1-3-7
 - New battery and oil change
 - 1-3-10
 - Battery control switch causing power drain
 - Power isolated to the ignition – repair by A&K

Turnout Gear

- Outstanding
 - Recruit Vega was advised to turn in all gear
 - Failed to turn in pager
 - All other issued gear turned in
- Resolved
 - Firefighter Repace issued pager for Fire Company
 - Five new Unication pagers programmed and issued to Chief Hapstak
 - Recruit Martinez returned SCBA and both cylinders
 - FF Collado issued new bunker pants

Equipment Out of Service

- Outstanding
 - Rescue Jacks bag damaged beyond repair – in process of obtaining quotes
 - Leaf Blower at AC Equipment
- Resolved
 - Nozzle 20 & 24 returned – repaired by TASC
 - Harrington Valve returned – repaired by TASC

Orders & Deliveries

- Ordered
 - Five eagles for the Bens II helmets with hardware from Safe-T
- Delivered
 - Five helmets from Safe-T (Bens II Black)
 - Two LED Stream lights for FPB personnel

- Elevator Key Set – NJFE
- Two K Tool Pouches - NJFE

Disposal List

- Outstanding
 - Old string trimmer placed on auction site with no takers
 - Suggest it be disposed of – not worth repairing

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: February 1, 2021

Monthly Compliance Report for February 2021 Meeting

Monthly Requirements

- Building generator test (delayed due to building construction)
- Rae meter calibration 1/4/21
- Building extinguisher checks 1/10/21
- SCBA inspection 1/8/21
- Ground ladder inspections 1/15/20

Quarterly Inspections

- None

Bi-Annual Inspections

- None

Annual Inspections

- Fit testing and annual medical questionnaire being conducted at this time
- Fire extinguisher Inspection waiting for vendor

Upcoming Events/Other:

Respectfully Submitted,
Battalion Chief David Hines

TRAINING REPORT FOR JANUARY 2021

Career Hours for JANUARY-45

Volunteer Hours for JANUARY-0

WOODBIDGE FIRE DEPARTMENT
418 School Street
Woodbridge, NJ 07095

Robert Minkler Jr.
Battalion Chief
Division of Training
732-602-6050 . 6181

Training Report January 2021

- All members of the Career Department completed CPR recertification.
- Volunteer members are scheduled for CPR recertification on 2/9 and 2/16.
- Members are in the process of completing Target Solutions online training.
- The four hires of September 2019 are training with their respective shifts on Truck 1-2-6, now that it has returned to service.
- I would like to thank the Township and the Woodbridge Community Center for providing the Department with a training room for our annual CPR refresher.

Respectfully,

Robert Minkler, Jr.

Battalion Chief

Division of Training

Woodbridge Fire Department

HYDRANT REPORT FOR JANUARY 2021

Nothing to report at this time.

Respectfully Submitted,

Keith L. Repace
Captain/Fire Official

WOODBIDGE FIRE PREVENTION BUREAU REPORT JANUARY 2021

DATE: February 1, 2021

REPORT COVERING: JANUARY

FIRE INVESTIGATIONS: 0

TOTAL INSPECTIONS COMPLETED IN JANUARY: 110

COMPLAINTS & SPOT INSPECTIONS:2

LIFE HAZARDS:15

QUARTERLY:8

SEMI-ANNUAL:4

NON- LIFE HAZARD USES:45

TOTAL REINSPECTIONS:38

PERMITS ISSUED:0

TOTAL AMOUNT BILLED IN JANUARY: \$0.00

TOTAL AMOUNT COLLECTED IN JANUARY: \$2,500.00

HOME INSPECTIONS: 0

FIRE SAFETY EDUCATION CLASSES: 0

REQUESTS: None

OTHER:

**Keith L. Repace
Captain/Fire Official**



WOODBIDGE FIRE DEPARTMENT

Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, anticipated completion of May 2021.
- Construction is continuing at Ross Street School, anticipated completion February 2020.
- Construction at 1002 Route 9 North has a stop work order placed on it from the Township. The structure has no working fire alarm and/or water. Furniture and furnishings have been placed inside the structure. All Tours and the Volunteer Chief have been notified.
- Construction is continuing at 55 Brook Street.
- Construction is continuing on outer Main Street.
- Construction is continuing at 10 Main Street.
- Shift continued with the LOTO, elevator / escalator project.
- For the month of February shifts will be continuing with the LOTO, elevator / escalator project.
- Mobile Eyes and the CAD have been updated as information is received.
- B.C. M. Minkler attended meeting with FPB at Shell to discuss fire protection systems and pre-plan updates.
- B.C. M. Minkler has a telephone meeting scheduled with Mobile Eyes to discuss potential pre-plan software updates.

Respectfully Submitted,

Mark J. Minkler
Battalion Chief CFEI / CVFI
Division of Pre-Incident Planning
Woodbridge Fire Department
418 School Street
Woodbridge, NJ 07095
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January 2021