

**Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, October 7, 2020 at 6:30 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for our men and women serving overseas.

**PRESENT:** Commissioner Todd Howell, Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jeffrey Moran  
**ALSO PRESENT:** Clerk – Maria Bucsanszky  
Attorney – Christopher Howell  
Chief John Golden

Commissioner J.C.K.: Before we go to the normal order of business, if everyone doesn’t mind, tonight is a very special moment. Tonight, we are going to swear in Chief John Golden as Chief of the Department and the Second Career Chief of the Department. This is an historical moment within the department. It just shows the growth and the continued change that is going on but it’s a good change and if anyone else has anything they liked to say before we go on into the swearing in, Patrick.

Commissioner P.K.: Chief, I would like to congratulate you. I know you will do an excellent job and will continue the position the last Chief has started and bring this department to where it is and where it’s going to be in the future for this district and for the town. Thank you again.

Chief John Golden: Thank you.

Commissioner R.M.: Chief, it’s a pleasure working with you. Congratulations and I’m sure you’re going to make this department proud.

Chief John Golden: Thank you.

Commissioner T.H.: Congratulations John. You follow a long history of service with your family who served for our district and our department and I wish you nothing but the best of luck in your new endeavor.

Chief John Golden: Thank you.

Commissioner J.M.: Congratulations Chief and I also want to congratulate you with moving the department forward.

Chief John Golden: Thank you.

Commissioner J.C.K.: Okay with that, Chris you want to administer the oath? John do you have anyone to hold the bible?

Christopher Howell, Attorney: I, and state you name.

Chief John Golden: I John Golden.

Christopher Howell, Attorney: Do solemnly swear that I will faithfully and conscientiously discharge the duties of Fire Chief of Fire District #1, Township of Woodbridge, New Jersey according to the best of my ability and render full service to the district and to the fire department and will at all times be subordinate to the orders and directions of my superiors and in conformity with the rules. I further solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and alliance to the State and the Governments established in the United States and in this State so help me God.

Chief John Golden: I do.

Christopher Howell, Attorney: Congratulations.

Chief John Golden: Thank you very much.

Audience claps.

Commissioner T.H.: Congratulations.

Chief John Golden: Thank you.

Commissioner R.M.: Congratulations.

Chief John Golden: Thank you.

Commissioner P.K.: Congratulations.

Chief John Golden: Thank you.

Commissioner J.M.: Congratulations.

Chief John Golden: Thank you.

Commissioner J.C.K.: Congratulations.

Chief John Golden: Thank you very much.

Commissioner J.C.K.: At this time does anybody have any special statement they would like to give to the new Career Chief?

Mr. Robert Golden: Well okay I didn't expect this but that's okay. Johnny doesn't expect this either. I'll make it a quick two second speech. A friend of mine came up to me a while back and said, listen I got something for you so he gave me a program from my father's Ex-Chief's dinner so I was telling Commissioner Howell this year 61 years between my father being Chief and Johnny being Chief so thank you very much.

Commissioner J.C.K.: Okay, do you guys want to do it again like the last time...do you want to just make your reports part of the record?

Commissioner R.M.: Yes, I make a motion we do that.

Commissioner J.M.: Yes.

Commissioner Robert Minkler, Sr. made a motion to make all Committee Reports part of the record which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, so now we'll move on to the Report of Payroll and Bills.

Maria Bucsanszky: The minutes.

Commissioner J.C.K.: Okay I need a motion to approve the minutes of the previous meeting.

Commissioner Todd Howell made a motion to approve the minutes of the September 2<sup>nd</sup> regular meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

**The report of Payroll and Bills for September 2020:**

Maria Bucsanszky: The bills for September, 2020.

Bills: \$287,801.11

Payroll: \$286,398.53

Commissioner Todd Howell made a motion to pay the Bills plus fifteen add-on bills which total \$57,722.55 which was seconded by Commissioner Patrick Kenny and carried unanimously except for Commissioner Robert Minkler, Sr. voting yes on all

but not voting on 19663 and 19690 and Commissioner Todd Howell abstaining on 19617 and voting yes on all the others.

Commissioner J.C.K.: We'll move on to the Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky. The Treasurer's Report for October 7, 2020.

Previous Balance – September 2 <sup>nd</sup> , 2020	\$7,498,884.14
Deposits	2,019.91
Payroll and Adjustments	308,605.43
Current Bills	287,801.11
Ending Balance as of October 7, 2020 without the add-on bills	6,904,497.51

Commissioner Todd Howell made a motion to accept the Treasurer's Report which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

**COMMUNICATIONS:**

Maria Bucsanszky: All Communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny

**UNFINISHED BUSINESS:**

Commissioner P.K.: The only thing I have is that you touched on the Care's Act Funding.

Commissioner J.C.K.: Very good.

Commissioner P.K.: You submitted around \$140,000.00 worth of reimbursements. From what I was told from the town they're receiving about \$120,000.00 back. We should be getting that check soon. We also put in for the fiber at 109 Green Street which was approximately \$69,000.00. That was awarded to us through the Care's Act so we will be getting that fully funded by the Care's Act. We did put in for turnout gear; we were turned down for the turnout gear. I know that we are working on a couple of other things for the Care's Act that Deputy Chief Paul and Chief has put together for me to see so that's what we have under the Care's Act right now. I know the FEMA rep has reached out to me. He's probably going to reach out and give him a call tomorrow. Once I get the stuff back, I'll sit with the Chief and Lisa

and Deputy Chief Paul and see what was rejected out of what we submitted and then we could actually submit that into FEMA and at least get 75% back on that. That's all I have.

Commissioner J.C.K.: Okay, any questions for Commissioner Kenny?  
Commissioner Minkler.

Commissioner R.M.: Yes Mr. President, we are moving forward on the dormitory and Home Fire Prevention office and we're going to be working with Deputy Chief Paul, obviously you and Commissioner Kenny needs some work with this with the Care's Act. I know there are other projects going on with the air conditioners with all the new codes up and I appreciate all of your help if you're giving the insight to our Deputy Chief to move this project along.

Commissioner J.C.K.: No problem; everybody wins. Okay, Commissioner Howell.

Commissioner T.H.: To bring everybody up to date our ladder truck did go to Pennsylvania and it is in the process of being repaired. It should be back in approximately six to eight weeks. That's the end of my report.

Commissioner J.C.K.: Okay, Commissioner Moran.

Commissioner J.M.: With the approval of the public vote the referendum we'll go ahead with continuing the upgrade of the turnout gear, personal skin bailout systems and getting the training course and trailer that goes with it online. We're with the Chief and his designated Deputy and the paperwork is well into it.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran? Chris.

Christopher Howell, Attorney: I can brief the Board on the 109 purchase. The results of the Special Meeting and the Public Opinion approved the purchase of 109-111 Green Street. I had submitted the final contract in final form to the seller's attorney this week. I had not heard back from him but we should be very close to reaching a final agreement. We will be signing that contract shortly with a proposed closing date in January, 2021 and everything else seems to be moving forward as planned with 109.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Chief John Golden: Nothing.

Commissioner J.C.K.: Under Unfinished Business I have Resolution 2020-10-1 which is from the Special Meeting so I want to let everyone know in the record. So the Public Opinion from that Special Meeting was that 89 people said yes and 10 people said no for the turnout gear with the bailout and the necessary training equipment and for the purchase of 109 Green Street 84 people said yes and 14 people said no and also is approved so both were approved so I need a motion for 2020-10-1.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2020-10-1 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

**NEW BUSINESS:**

Commissioner P.K.: I have none sir.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing at this time sir.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: None.

Commissioner J.C.K.: Commissioner Moran

Commissioner J.M.: None.

Commissioner J.C.K.: Under New Business I have all of you have received the Memorandum of Agreement which I reviewed. Does anybody have any questions on the Memorandum of Agreement? Okay, alright, so I need a motion to accept the Memorandum of Agreement.

Commissioner Robert Minkler, Sr. made a motion to accept the Memorandum of Agreement which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, next thing is Resolution 2020-10-3. We're going to call this the Coleen Barcellona Resolution. Several months ago, Firefighter Mike Barcellona's mother wound up having a serious medical condition, life threatening, and the people at the desk realized the address. They responded and from what I understand from all medical experts that if it wasn't for the swift action of them, I'm not sure Mrs. Barcellona would be here so with that this Resolution gives the authority for the department when they see times that that for one of our people to be able to render for the betterment of our department so I need a motion on that.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2020-10-3 which was Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: How about 2020-10-2 that one we already passed on right?

Maria Bucsanszky: It should be in there. No, we didn't pass it yet.

Commissioner J.C.K.: Alright, so we have 2020-10-2. This here the Board of Fire Commissioners had a great discussion and we recognized that elected officials do put in people of the district and stuff. We recognize that we also have an obligation besides managing the fire by trying to manage it as an admission statement says that the most economical environmentally better factors policy. We do realize that the scientific evidence as shown that there has been climate change going on so this Resolution is going to be to reduce carbon admissions and increase energy efficiency with removal energy use here at Fire District #1 and the goal is to make a reduction of 20% by the 2030 in regards to the amount of carbon emissions we admit from this department. It may seem like a small thing but the small things get up to be a large item so I need a motion on this one.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2020-10-2 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Does anyone like to make any statements? Okay, then we have 2020-10-4. This is for an adjustment in the Chapter 48 which will have to be rescinded down to Trenton for approval so I need a motion on that.

Commissioner Robert Minkler, Sr. made a motion to approve Resolution 2020-10-4 which was seconded by Commissioner Todd Howell and carried unanimously except for Commissioner Patrick Kenny abstaining on that one.

Commissioner J.C.K.: That's all I have here. Okay, so for the budget we'd like to try to have the budget ready for the November meeting if possible so if anybody has any ideas, suggestions or anything they'd like please get that to Maria while she's crunching numbers coming up. Try to see if we can get this done. If things turn worst and we windup going back to virtual at least we'll have that process and at least it will be in Maria's hand and it will be a lot easier than trying to do it over a visual conference. Okay, alright, Chris do you have anything else?

Christopher Howell, Attorney: I do not Mr. President.

Commissioner J.C.K.: Maria, is there anything else?

Maria Bucsanszky: No.

Commissioner J.C.K.: Chief, do you have anything else?

Chief John Golden: No.

Commissioner J.C.K.: Does anybody have anything that they need or have to go into or talk about?

Commissioner T.H.: Negative.

Commissioner P.K.: Nothing.

Commissioner J.C.K.: Okay, you're good too?

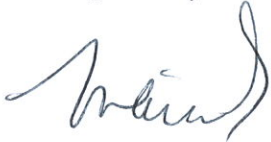
Commissioner J.M.: Yes.

Commissioner R.M.: Yes.

Commissioner J.C.K.: Okay, then I need a motion to adjourn.

Commissioner Todd Howell made a motion to adjourn the Regular Meeting at 6:50 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Maria Bucsanszky', with a stylized flourish at the end.

Maria Bucsanszky  
District Clerk



# WOODBIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

10/06/20

October 7, 2020

Date	Num	Name	Memo	Amount
<b>Northfield Bank - Voucher</b>				
09/03/2020	19584	Bart & Bart, Certified Public Ac...	2019 Audit Preparation	-8,000.00
09/03/2020	19585	Access Self Storage of Woodb...	Storage Rental Unit #16029 08/18/2020 - 09/17/2020	-280.00
09/03/2020	19586	ADVANCE AUTO PARTS	Account #1872535921 Supplies/Power Stering Fluid (...	-20.23
09/03/2020	19587	Chapel Hill Associates	Workstation/Server Support/Maintnance, Email Hostin...	-1,325.00
09/03/2020	19588	Comcast	Account #849905340759387/Internet	-185.84
09/03/2020	19589	Image First	Acct#43-WOODB000-Laundry Service	-284.69
09/03/2020	19590	MICHAEL HAPSTAK	Reimbursement - Eye Glass Exam	-75.00
09/03/2020	19591	New Jersey Fire Equipment Co	50-SCOTT Quarter Turn Adapter & 1/SCOTT Filter Ca...	-3,429.81
09/03/2020	19592	Township of Woodbridge-Com...	Fuel - April 1, 2020 - June 30, 2020	-1,178.36
09/03/2020	19593	Access Self Storage of Woodb...	Storage Rental Unit #16007 09132020 -10122020	-385.00
09/03/2020	19594	Campbell Supply, Inc	2006 American Laf/2 Quartz Lights Truck #6 (1-2-6)	-124.10
09/03/2020	19595	PSE&G	ACCOUNT #1301369209/FH & Parking Lot	-1,011.26
09/03/2020	19596	Woodbridge Chamber of Com...	2020 Membership Dues	-180.00
09/03/2020	19597	A. K. Corner Store LLC	Refund of Check #1296 Processed in Error	-214.00
09/15/2020	19598	ABSOLUTE EYEWEAR	Safety Glasses for 9 Employees	-1,675.00
09/15/2020	19599	Access Self Storage of Woodb...	Storage Rental Unit #16029 09/8/2020 - 10/17/2020	-244.00
09/15/2020	19600	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-45.67
09/15/2020	19601	Comcast	Account #8499053400528238/TV	-189.48
09/15/2020	19602	Deluxe	C/S#994058 542069/500 - 500 Payroll Checks & 500 ...	-453.44
09/15/2020	19603	Spectrotel	Account #348180 - Cad/Landline/Fire Alarm/Solar	-140.80
09/15/2020	19604	Stone Mountain Printing	500 - Business Cards Each/R.Fizer, Barcellona & McG...	-152.00
09/15/2020	19605	Verizon Wireless	Acct# 58555042-00001 - Cell Phones	-387.36
09/15/2020	19606	ABSOLUTE EYEWEAR	Safety Glasses for 10 Employees	-2,275.00
09/15/2020	19607	Spectrotel	Account #348561/Clerk	-52.56
09/15/2020	19610	Access Self Storage of Woodb...	Storage Rental Unit #17030 09/23/2020-10/22/2020,10...	-1,170.00
09/15/2020	19611	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-760.26
09/16/2020	19635	Stone Mountain Printing	500 - Special Meeting Forms	-41.00
09/22/2020	19641	Stone Mountain Printing	2000 Legalsize Copy Paper & 500 Vouchers	-61.50
09/23/2020	19642	S & D Holding	Electric-109 Green St A/C#6600081007 August 7, 202...	-390.20
09/30/2020	19636	Helene Golden	"Special Meeting Assistance" - September 30, 2020	-75.00
09/30/2020	19637	Katherine Golden	"Special Meeting Assistance" - September 30, 2020	-75.00
09/30/2020	19638	Kathleen Simeone	"Special Meeting Assistance" - September 30, 2020	-75.00
09/30/2020	19639	Kay McAuliffe	"Special Meeting Assistance" - September 30, 2020	-75.00
09/30/2020	19640	Monica Vitello	"Special Meeting Assistance" - September 30, 2020	-75.00
09/30/2020	19643	John Mitch	Special Meeting - September 30, 2020 6PM-9PM	-287.07
10/01/2020	19608	Catherine Crowe	Reimbursement Health Benefits - September 2020	-329.53
10/01/2020	19609	S & D Holding	Rent - October 2020	-3,000.00
10/07/2020	19612	A-B-D Electrical Supply co Inc	1 - White GFCI Cover	-6.16
10/07/2020	19613	AC EQUIPMENT	Saw-Cutters Edge Rescue/Spark Plugs & Labor	-132.42
10/07/2020	19614	Amazon Capital Services	(1) Sash Lock & Keeper & (2) Twin Mattress Protectors	-84.94
10/07/2020	19615	Bowco Laboratories Inc	Regular Service -Sept 2020	-38.00
10/07/2020	19616	Campbell Supply, Inc	2006 American Laf/Air Leak at Air Manifold Truck #6 (1...	-367.15
10/07/2020	19617	Christopher Howell	Monthly Fee - October 2020	-4,150.00
10/07/2020	19618	Columbia Southern University	Course: CE-1004 Fire Officer 11/Golden	-325.00
10/07/2020	19619	Edmunds & Associates Inc	Software - Finance Super Suite	-7,228.00
10/07/2020	19620	Image First	Acct#43-WOODB000-Laundry Service	-284.69
10/07/2020	19621	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance -October 2020	-299.45
10/07/2020	19622	Madsen & Howell, Inc	Supplies - Liquid Soap	-144.11
10/07/2020	19623	Margaret Sulej	Cleaning 109 Green Street	-180.00
10/07/2020	19624	Maria Bucsanszky, E.A.	Monthly Fee - October 2020	-5,575.00
10/07/2020	19625	Marie Gould	Reimbursement Health Benefits - September 2020	-329.53
10/07/2020	19626	Mary Karnas	Reimbursement Health Benefits - September 2020	-329.53
10/07/2020	19627	MIDDLESEX WATER COMPA...	Hydrant Service -September 2020	-42,335.05
10/07/2020	19628	NFPA MANCHESTER ...	ID#2717895 - NFCSS/J. Golden	-108.05
10/07/2020	19629	Sophie Bader	Reimbursement Health Benefits - September 2020	-329.53
10/07/2020	19630	State of New Jersey - Departm...	Year end 12/2019 EIN 0-226-002-418/000-0	-319.52
10/07/2020	19631	TASC Fire Apparatus, Inc	Cut & Recouple 5" Hose	-65.00
10/07/2020	19632	Technical Fire Services Inc	4 - Fire Dep Annual Pumper Service Test in Accordanc...	-740.00
10/07/2020	19633	V. E. Ralph & Son, Inc	EMS Supplies - Sanitized Hand Wipes	-71.64
10/07/2020	19634	TASC Fire Apparatus, Inc	5 Coats - Cleaned & Returned	-226.64
10/07/2020	19644	Access Self Storage of Woodb...	Storage Rental Unit #16007 10/13-11/12, 11/13-12/12,...	-1,155.00
10/07/2020	19645	Airtec Service Inc	Account #101744 -Repair Mitsubishi Circuit Board & R...	-1,690.50
10/07/2020	19646	Amazon Capital Services	(1) Coffee Maker	-58.50
10/07/2020	19647	Aquila Landscape Contractors	Removed Old Shrubs & Landscaped per Proposal #2084	-12,650.00
10/07/2020	19648	Atlantic Tire & Service	2006 ALF -Tires, Labor & Road Service (1-2-6) Truck #6	-1,872.90
10/07/2020	19649	Board of Fire Commissioners ...	4TH QTR 2020 DISPATCH	-19,144.31
10/07/2020	19650	Campbell Supply, Inc	2006 American Laf/Air Power Steering Leak Truck #6 (...	-299.70
10/07/2020	19651	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 10/01/2020 - 10/31/2...	-12,056.81
10/07/2020	19652	Glasson's Auto Repair	2005 Ford Excursion A/C Service (1-3-4)	-307.45

Date	Num	Name	Memo	Amount
10/07/2020	19653	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-9,125.00
10/07/2020	19654	Home News + Tribune	Account#ASB-076094- Notice - 2019 Summary of Audi...	-108.53
10/07/2020	19655	IAAI	Member ID #11302517-Motor Vehicle Investigation Cla...	-545.00
10/07/2020	19656	Image First	Acct#43-WOODB000-Laundry Service	-284.69
10/07/2020	19657	Lowe's	Account 82131319024076/Supplies	-163.87
10/07/2020	19658	Madsen & Howell, Inc	Supplies -	-458.51
10/07/2020	19659	Margaret Sulej	Cleaning 109 Green Street	-180.00
10/07/2020	19660	Mary Ann Sofka	2 1/2 Hours Transcription for Regular Meeting - Septe...	-62.50
10/07/2020	19661	Meridian Occupational Health ...	Physical & OSHA Questionnaire - Inv# 452725	-385.00
10/07/2020	19662	Michael Mastanduno	(4) Online Courses	-1,782.00
10/07/2020	19663	Middlesex County Fire Academy	Course: Firefighter 1/S. Duffy	-236.00
10/07/2020	19664	New Jersey Fire Equipment Co	10-N95 Particulate Respirators	-780.00
10/07/2020	19665	NFPA AVON,MA	ID #2717895 - 1 Yr Fire Code Subscription	-1,795.50
10/07/2020	19666	NJ Advance Media (Star Ledger)	Account #XWOOD2393022 -Notice - Special Meeting ...	-156.65
10/07/2020	19667	Owen S Dunigan & Co, Inc	Repair Vent Damper Switch	-135.00
10/07/2020	19668	Penguin Management, Inc.	7 Month Voice Notification/Streaming Audio	-105.00
10/07/2020	19669	Postmaster	2 Rolls of Stamps	-110.00
10/07/2020	19670	Rutgers School of Managemen...	Public Sector Courses - M. Balog	-1,645.00
10/07/2020	19671	SOME's Uniforms	11- Award Bars	-72.00
10/07/2020	19672	Standard Insurance Company	Life Insurance - Policy #136829 - October 2020	-3,756.36
10/07/2020	19674	Stone Mountain Printing	500 - Business Cards Golden, J.	-68.00
10/07/2020	19675	Treasurer State of NJ	Certification Renewal Fire Official/M. Barcellona	-91.00
10/07/2020	19676	Turnout Fire & Safety	Pants/Barcelona	-605.00
10/07/2020	19677	V. E. Ralph & Son, Inc	40 - 3Ply Procedure Masks	-819.20
10/07/2020	19678	Verizon Connect	C/S #WOOD028 Monthly Service August 2020	-97.14
10/07/2020	19679	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage October 2020	-1,768.00
10/07/2020	19680	W.B. Mason Co., Inc	C/S# C1235200 - Pen, Inkjoy	-62.65
10/07/2020	19681	West Hudson Industries	1 - Solid Walnut Frame	-75.00
10/07/2020	19682	Witmer Public Safety Group	2-Dicke Toos 5 Collapsible Safety Cones w/Bag	-318.00
10/07/2020	19683	Access Self Storage of Woodb...	Storage Rental Unit #16029 10/15-11/17, 11/18-12/17 ...	-732.00
10/07/2020	19684	Amazon Capital Services	SD Card Holder, Storage Rack & Print Clamps	-437.99
10/07/2020	19685	Comcast	Account 8499053401168158/109 Green Street	-397.41
10/07/2020	19686	Fire and Safety Services LTD	Engine 1-3 Repair - Reverse Lights & Discharge Gauge	-1,208.95
10/07/2020	19687	Glasson's Auto Repair	2014 Chevrolet Tahoe A/C Service (1-3-6)	-139.95
10/07/2020	19688	Home News + Tribune	Account#ASB-076094- Notice - Special Meeting Septe...	-54.78
10/07/2020	19689	Image First	Acct#43-WOODB000-Laundry Service	-284.69
10/07/2020	19690	Middlesex County Fire Academy	Course: Firefighter 1/B. Pereira	-236.00
10/07/2020	19691	New Jersey Fire Equipment Co	(1) Box N95 Particulate Respirators	-462.00
10/07/2020	19692	Stone Mountain Printing	3- Ultraboard Easel Signs for Special Meeting	-177.50
10/07/2020	19693	W.B. Mason Co., Inc	C/S# C1235200 - Paper	-79.98
10/07/2020	19694	Witmer Public Safety Group	Streamlight Stinger LED Light	-129.97
10/07/2020	19695	Comcast	Account 8499053400759387	-185.84
10/07/2020	19696	Image First	Acct#43-WOODB000-Laundry Service	-284.69
10/07/2020	TEPS	State of New Jersey- Health B...	Retiree Health Benefits -10/01/2020-10/31/2020	-26,745.77
10/07/2020	TEPS	State of NJ- Health Benefits F...	Health & Prescription Benefits-Active/October 2020	-77,990.43
10/07/2020	19697	Amazon Capital Services	Canon Image PROGRAF TA-30 Inkjet Printer	-1,875.00
10/07/2020	19698	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-3,300.00
10/07/2020	19700	Chapel Hill Associates	Workstation/Server Support/Maintnance, Email Hostin...	-3,232.25
10/07/2020	19701	Woodbridge Fire Co No.1	Meals for Vol. Appreciation Dinner 10/2/2020	-495.00
10/07/2020	19702	PSE&G	ACCOUNT #1301369209/FH & Parking Lot	-875.58
10/07/2020	19703	Amazon Capital Services	Power Sonic Replacement for National Battery 4 Pack	-64.99
10/07/2020	19704	Bart & Bart, Certified Public Ac...	Special Meeting Prep Discussion w/Trenton	-992.00
Total Northfield Bank - Voucher				-287,801.11
<b>TOTAL</b>				<b>-287,801.11</b>

**RESOLUTION**

**2020-10- 1**

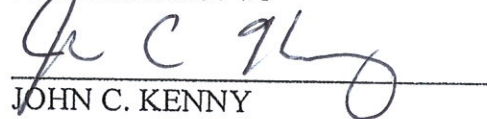
**WHEREAS**, pursuant to the authority provided by N.J.S.A. 40A:14-84, the Board of Fire Commissioners Fire District No. 1 held a Special Meeting on September 30, 2020 between the hours of 6:00 PM and 9:00 PM at the Woodbridge Community Center located at 600 Main Street, Woodbridge, NJ to secure voter approval for the purchase of 109-111 Green Street, Woodbridge, NJ for an amount not to exceed \$493,000; and to fund such expenditure with available funds as well as the purchase to replace expired turnout gear and training equipment for its firefighters including purchasing new bailout systems for an amount not to exceed \$500,000 and to fund this expenditure with available funds.

**NOW, THEREFORE, BE IT RESOLVED** the Public Opinion results from its Special Meeting conducted on September 30, 2020 are hereby certified as follows:

89 Yes votes and 10 No votes to replace expired turnout gear and training equipment for its firefighters, including purchasing new bailout systems for an amount not to exceed \$500,000 to be funded with available funds; and

84 Yes votes and 14 No votes to purchase 109-111 Green Street, Woodbridge, NJ for an amount not exceeding \$493,000 to be funded with available funds.

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1

  
JOHN C. KENNY

ADOPTED: October 7, 2020

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on October 7, 2020

  
MARIA BUCSANSZKY – Clerk

**RESOLUTION TO REDUCE CARBON EMISSIONS, INCREASE ENERGY  
EFFECIENCY AND RENEWABLE ENERGY USE**

**#2020-10 - 2**

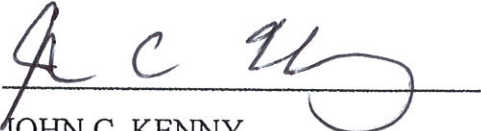
**WHEREAS**, the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are at all times desirous of maintaining a high level of fire suppression and fire prevention within the Fire District No. 1 of the Township and doing so in an environmentally friendly way;

**WHEREAS**, overwhelming scientific evidence indicates that the Earth's climate is increasing in temperature and these changes are associated with rising sea levels, severe storms, drought, heat waves and flooding. Those effects are resulting in damage to infrastructure, agriculture, water quality and quantity and the natural ecosystems within our communities;

**WHEREAS**, the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge are committed to reducing greenhouse gas (GHG) emissions through implementation of a Climate Action Plan and to exploring the potential benefits and costs of adopting policies and programs that promote the long-term goal of GHG emission reduction while maximizing and maintaining a high level of fire suppression and fire prevention within the District

**NOW, THEREFORE, BE IT RESOLVED** by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge is hereby committed to reduce its carbon emissions by twenty percent (20%) by 2030. This reduction includes obtaining a baseline measurement of emissions starting from year 2018, the creation and implementation of an emissions management plan, the setting of short-term benchmark goals, the establishment of proper measures to ensure the plan is being implemented and the incorporation of energy efficiency and renewable energy standards where possible.

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1

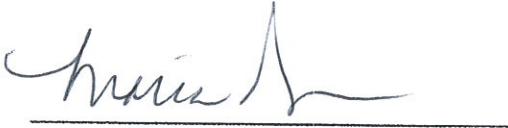


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JOHN C. KENNY

ADOPTED: October 7, 2020

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on October 7, 2020



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MARIA BUCSANSZKY – Clerk

**COLLEEN BARCELLONA ACT RESOLUTION**

**2020-10 - 3**

**BE IT RESOLVED**, by the Board of Fire Commissioners, Fire District #1, as follows:

**WHEREAS** the Woodbridge Township Board of Fire Commissioners, Fire District #1, are entrusted with the safety of the lives of the residents of the Fire District; and

**WHEREAS** the Woodbridge Township Board of Fire Commissioners, Fire District #1 provides ongoing First Aid and CPR training for their firefighters; and

**WHEREAS** it has come to the attention of Woodbridge Township Board of Fire Commissioners that certain members recently became aware of an emergency medical situation through the CAD system in the radio room of the firehouse involving a family member of the department living within the District and immediately took action by arriving at the residence and thereafter was able to use the knowledge, skills and resources they learned from their training to implement lifesaving measures.

**NOW, THEREFORE, BE IT RESOLVED** by the Fire Commissioners of Fire District #1 of the Township of Woodbridge hereby recognized and commend these Members for their professional lifesaving measures they provided to a resident of the Fire District and that from this day forward shall implement what shall be known as the "Colleen Barcellona Act" authorizing the Chief to allow the duty crew to respond immediately to all emergency medical calls involving any member or family member of the Department that lives in the District to provide lifesaving measures.

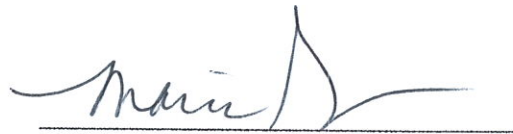
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1

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JOHN C. KENNY – President

ADOPTED: October 7, 2020

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on October 7, 2020.

A handwritten signature in cursive script, appearing to read "Maria Bucsanszky", written over a horizontal line.

MARIA BUCSANSZKY – Clerk

2020-10-4

**RESOLUTION**

**A RESOLUTION TO ADOPT THE PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14.17.38) UNDER WHICH A PUBLIC EMPLOYER MAY AGREE TO PAY FOR THE SHBP COVERAGE OF CERTAIN RETIREES.**

**WHEREAS**, the Board of Fire Commissioners hereby desires to adopt the provisions of Chapter 48 (N.J.S.A. 52:14-17.38) under which a public employer may agree to pay for the State Health Benefits Program (“SHBP”) coverage of certain retirees; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners, Fire District #1, as follows:

1. The Board of Fire Commissioners, Fire District #1, Township of Woodbridge (SHBP 1562-00) hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission to implement the provisions of that law.

2. This Resolution applies to employees only and affects employees as shown on the attached Chapter 48 Resolution Addendum. It is effective on the 1<sup>st</sup> day of January, 2021. The benefits set forth herein and on the attached Addendum shall be available to employees who meet the stated criteria on or following the effective date and so long as this Resolution remains in effect.


3. This Resolution does not change any benefits or entitlement to benefits of any <sup>current</sup> retiree. We are aware that adoption of this Resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any Chapter 88 Resolution or Chapter 48 Resolution adopted previously by this governing body.



4. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP. We recognize that while we participate with the SHBP we are responsible for providing the payment for the post-retirement medical coverage as listed in the attached Chapter 48 Resolution Addendum for all employees who qualify for this coverage while this resolution is in force.


5. We understand that we are required to provide the New Jersey Division of Pensions & Benefits ("NJDPB") complete copies of all contracts, ordinances, and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the NJDPB with information needed to carry out the terms of this Resolution.

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #1

  
\_\_\_\_\_  
JOHN C. KENNY

ADOPTED: October 7, 2020

I hereby certify that the foregoing is a true and exact copy of the Resolution adopted by the Board of Fire Commissioners, Fire District No. 1, Township of Woodbridge, at their regular meeting held on October 7, 2020.

  
\_\_\_\_\_  
MARIA BUCSANSZKY -CLERK



State Health Benefits Program (SHBP) and School Employees' Health Benefits Program (SEHBP) CHAPTER 48 RESOLUTION ADDENDUM

Please read instructions on reverse side before completing this form.

Effective Date of Resolution 01/01/2021 Form to be used for: Medical  Dental  Both

Employer Name Woodbridge Township Fire District #1, 1562-00  
Corporate Name of Employer, SHBP/SEHBP Employer, Location Number

CLASS OF EMPLOYEES Examples: police officers, clerical workers, bargaining unit (PBA, CWA), nonaligned, or individual(s)	N.J.S.A. 52:14-17.38 Provisions Adopted					Premium Payment Retirees If Yes Show %	Premium Payment Dependents If Yes Show %	Medicare Reimbursement If Yes Show %	Premium Payment Surviving Spouses If Yes Show %	Do Benefits Apply to Current Retirees No Yes Show %	If Benefits do Not Apply to Current Retirees, Give Effective Date
	1) Retired on a Disability	2) Retired w/25 or + years of service	2a) Number of years service W/employer	3) Retired age 65+ w/25 years service	3a) Number of years service W/employer						
Employees elected officials with 20 years of service or who reached the age of 62 with 15 years of service as of the effective date of Chapter 78, P.L. 2011	X	X	25	—	—	100%	100%	100%	100%	X	9/15/01 - Resolution governing current retirees *
Employees elected officials who did not reach 20 years of service at age 62 with 15 years of service as of the effective date of Chapter 78, P.L. 2011	X	X	18	—	X	98.5%	98.5%	100%	98.5%	X	9/15/01 - Resolution governing current retirees *

Note: An age requirement is not permitted on Option 1 or 2; Option 3 and 4 already have an age requirement. \* No changes to benefits for current retirees.

Date Resolution Submitted 12/17/2020

Name of Certifying Officer GA C 96

Area Code and Telephone Number (732) 634-2393



# WOODBRIDGE FIRE DEPARTMENT

## Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, anticipated completion of May 2021.
- Construction is continuing at Ross Street School, anticipated completion of November 2020.
- Construction is continuing at 1002 Route 9 North. Unknown completion date.
- Construction is continuing at 55 Brook Street.
- Construction is continuing on outer Main Street.
- 10 Main Street has been vacated. Asbestos remediation to start prior to building demolition.
- Shifts reviewed site plans for warehouse projects on Green Street and Pennval Road.
- Shifts are continuing with the LOTO, elevator / escalator project. This is a time extensive project.
- Completed Goals as requested by Administration.
- Completed 2021 budget proposals as requested by Administration.
- Scheduled a pre-plan with the volunteers for Sunday, October 24, 2020 for 90 Woodbridge Center Drive.
- Mobile Eyes and the CAD have been updated as information is received.

**September 2020**

# Monthly Equipment Report

## September 2020

### Engine 1

- Outstanding Issues
  - SCBA Bracket still broken – parts ordered in December (Campbell)
  - Right front amber marker light/turn signal out; parts on order (Campbell)
  - Front turn signal lens cracked – requires part to be ordered (Campbell)
  - Will need to schedule a shop visit in September for the cab heat; parts on order (Campbell)
    - See attached quote
  - Officer side panel emergency warning light is out; parts on order (Campbell)
  - Diver side panel emergency warning light is out; parts on order (Campbell)
  - Air tank drain hook #1; waiting on parts (Campbell)
  - Paint blistering around driver front wheel well

### Engine 2

- Outstanding Issues
  - TNT Cutter bracket cracked/broken; parts on order (Campbell)
- Resolved
  - Electric outlet cover replaced by shift
  - Door alarm sensors repaired by Campbell

### Engine 3

- Outstanding Issues
  - Hurst pump blown Rear Line “A”; TASC notified
- Resolved
  - Officer’s reverse light repaired by Fire & Safety
  - Large diameter discharge gauge repaired by Fire & Safety
  - Rear driver discharge leak determined to be normal by Fire & Safety
  - Driver’s rear discharge gauge repaired by Fire & Safety

### Truck 6

- Outstanding
  - Driver’s side illumination light strobing when activated – at vendor
  - Aerial ladder missing spacer – at vendor; scheduled
  - Dashboard air system manifold needs to be replaced – at vendor
- Resolved
  - New tires mounted & balanced by Nuno Tire/Atlantic Tire
  - Power Steering leak repaired by Campbell

## Auxiliary Vehicles

- Outstanding
  - 1-3-9 passenger rear tail light has condensation/moisture in lens
- Resolved
  - 1-3-4
    - Air conditioning repaired by Glasson's
  - 1-3-6
    - Air conditioning repaired by Glasson's
  - Mobile radios installed in:
    - 1-3-5, 1-3-8, 1-3-9, 1-3-11

## Turnout Gear

- Resolved
  - VFF reported damaged gear post laundering
    - Replacement pant issued
    - Original pant condemned
  - Gear issued to three new VFC recruits
  - Rental gear ordered
  - Gear number patches issued
  - Tail piece hanging patches issued

## Equipment Out of Service

- Outstanding
  - Nozzle 20 & Nozzle 24 at TASC for repair
  - One portable radio lapel mic out for repair at ESS – should be under warranty
  - One portable radio dent out to ESS for repair from drop
  - Harrington Valve at TASC for repair
- Resolved
  - Cutter's Edge chain saw repaired by AC Equipment
  - RAE Meters #2 & #6 returned repaired by Gen-EI
  - K-12 Partner Saw out repaired by AC Equipment

## Orders & Deliveries

- Ordered
  - Helmet repair supplies ordered
    - See attached
  - Helmet shield ordered for Chief of Department
    - See attached
  - Replacement batteries for Streamlight Lite Boxes
- Delivered
  - Collapsible cones to replace damaged ones
  - Replacement Streamlight for FO

## Annual

- Annual Hose & Appliance Testing
  - Completed; see attached results
- PM Of Apparatus
  - Engine 1 & 2 Scheduled for first week in October – Campbell
    - Being conducted in Station 1
  - Truck 6 starting prior to being shipped to LTI and completion upon return - Campbell
    - Being conducted at Campbell
  - Engine 3 scheduled for mid to late October – Fire & Safety
    - Being conducted in Station 1
- SCBA Flow Testing
  - Completed by NJ Fire Equipment

## Monthly Health & Wellness Report

September 1, 2020 to September 30, 2020

- Shifts continued to do morning stretches (Game plan)
- Shifts also did afternoon exercises/training
- Posted “Exiting Large Vehicles” bulletin from NJMEL website on the dorm door, back room board, hallway board, library, and watch desk
- Contacted Jag physical therapy for more information about contract
- Trained on driving and aerial operations with the ladder truck
- Assisted BC Weber in measuring compartments for equipment for ladder truck
- Added information to Firefighters Logbook
- Started to look at exercise classes for my certification
- Completed Highview Dr statements for structure fire
- Submitted emergency contact form for members
- Conducted tabletop drill for Vesper Ave with Tour 4
- Completed OSHA 7500 Introduction to Safety & Health Management
- Completed Health & Wellness budget proposals for 2021
- Purchased a new wireless keyboard for TV in back room for Game plan

Respectfully Submitted,

Capt. Michael Barcellona

**To: Deputy Chief Paul**  
**From: Battalion Chief Hines**

**Date: October 4, 2020**

## **Monthly Compliance Report for October 2020 Meeting**

### **Monthly Requirements**

- Building generator test 9/7/20
- Rae meter calibration 9/7/20
- Building extinguisher checks 9/13/20
- SCBA inspection 9/11/20
- Ground ladder inspections 8/18/20

### **Quarterly Inspections**

- None

### **Bi-Annual Inspections**

- None

### **Annual Inspections**

- Hose testing completed 9/24&25/20
- SCBA Flow testing 9/2&3/20
- Ground ladder testing 9/24/20

### **Upcoming Events/Other:**

- Fit Testing machine to be sent out for calibration
- Gear washing on hold awaiting agreement with County of Middlesex or new vendor

Respectfully Submitted,  
Battalion Chief David Hines



**To: Deputy Chief Paul**  
**From: Battalion Chief Hines**

**Date: October 4, 2020**

## **Monthly Building Report for October 2020 Meeting**

- Several issues with the central air conditioning lines leaking condensation throughout the dorm and 2<sup>nd</sup> floor dayroom were turned over to AirTec to make repairs 8/25/20
- Bowco monthly inside treatment of building restarted 9/3/20
- Building generator has been repaired by Cummins (Bad Transformer) 9/9/20
- AirTec completed repair of BC Office split system (Tour 1) 9/15/20
- Saldutti Construction provided a detailed revised quote for the Officers dorm 9/19/20
- Building boiler was inspected by Zurich report on file 9/21/20
- Landscaping on the Brook Street side of building has been removed and replaced. The new landscaping along with low voltage lighting and an upgrade to the lawn sprinklers has given the building a fresh new look. 9/29/20
- Gurney Electric installed two exterior outlets for landscaping lighting 9/29/20
- Edison door to upgrade door openers and receivers due to issue with doors not opening 9/30/20
- Tru Kleen cleaned kitchen hood and vent 10/2/20
- Officers dorm project given go ahead by Commissioner J Kenny, Saldutti emailed to schedule start date. 10/4/20
- Gurney electric has been working on assessing and integrating requested electrical items to the generator. An emphasis on air conditioning of back room and dorm along with several other critical items in the building will be completed within the next week. 10/4/20
- Bilyak scheduled to replace Watch Desk fan and lighting the week of 10/4/20

- Dunigan Plumbing still awaiting parts for heat pump #1 original date 3/23/20
- The building and equipment have been sanitized according to the SOG's and will continue for the foreseeable future. Hand sanitizer has been placed by the side and rear door and refilled as needed.

Respectfully submitted,  
Battalion Chief, David Hines

# **WOODBRIIDGE FIRE DEPARTMENT**

**418 School Street**

**Woodbridge, NJ 07095**

*Robert Minkler Jr.*

*Battalion Chief*

*Division of Training*

*732-602-6050 ext. 6181*

## **Training Report September 2020**

- Four members of the VFC started FF-1 at MCFA.
- Processed Fire Inspector applications for the seven members of the career department who successfully completed the NJDFS state exam.
- Four members of the career department were signed up for Fire Official class at MCFA, no conformation has been received on this class yet.
- Completed 2021 budget request.
- Members of the career and VFC attended Live Burn drills at MCFA on September 14<sup>th</sup> and 15<sup>th</sup>.
- Members of the VFC attended a drill at Station 1 on apparatus review and what equipment to use at a call.
- Members attended a drill on the review of the equipment on the rental ladder truck.
- Members of the career department have been conducting training on operations and driving of the rental ladder truck.
- Members of the career department have been attending DFS classes to maintain their certifications.
- Members of the career department have been attending EMT refresher classes online.

- Working on scheduling MVX, Ladder, Saw, and Extinguisher training for October and November.

Respectfully,

Robert Minkler, Jr.

Battalion Chief

Division of Training

Woodbridge Fire Department