

Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, February 6, 2019 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for our men and women serving overseas.

PRESENT: Commissioner Todd Howell, Commission John C. Kenny,
Commissioner Patrick Kenny, Commissioner Robert Minkler,
Sr., Commissioner Jeffrey Moran

ALSO PRESENT: Attorney – Christopher Howell
Clerk – Maria Bucsanszky
Deputy Chief John Golden

Commissioner Todd Howell made a motion to approve the minutes of the January 8th, 2019 Regular Meeting and January 24th, 2019 Special Meeting which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: We’ll move into Committee Reports. Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS:

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: No personnel issues in the past month. We had promotions recently for Captains and Battalion Chiefs, Deputy Chief and hiring approved new recruit Firefighters. Training in the month of January: Career – 135 Hours; Volunteer Personnel – 127 Hours of training they completed. There are annual re-certifications and updates. Career members also completed CPR Re-certification, many of the volunteers have and the rest will finish up with their final CPR Class on February 9th. A public CPR Class has been scheduled for March 13th and 14th or all day on March 16th. We current have fifteen residents signed up. That’s my report Mr. President.

Commissioner J.C.K.: Okay, any questions for Commissioner Moran: We’ll move on to Apparatus – Vehicles – Commissioner Howell.

APPARATUS - VEHICLES:

Commissioner T.H.: Mr. President I would like to report the following usage. The (inaudible) Boxes which are on the bottom of Engines 1 and 2 have been removed; they were deemed useless. Our ladder truck has been repaired and returned to service. Engine 1-3, the Pierce, has received the parts at Campbell and it should be back in service late this week or early next week. There's a current recall on Engine 2. Now the problem with recalls is that they will not fix the recall problem until the warning light comes on and they plug in the gizmo and they get a printout. They do not do preventive recalls but they are aware of this problem and Chief Charles Kenny has been on top of this problem. The rest of the report concerns all minor issues that were repaired and the full report is available in the minutes, I'd like to have it included Maria, thank you. That's the end of my report.

Commissioner J.C.K.: Okay any questions for Commissioner Howell? Okay we'll move on to Fire Prevention and Telecommunications and Hydrants – Commissioner Minkler.

FIRE PREVENTION:

Commissioner R.M.: Thank you Mr. President. My report is dated February 1st, 2019 which is covering January, 2019. Fire Investigations – 0; Total Inspections Completed in January – 51; Complaints and Spot Inspections – 4; Life Hazards – 8; Quarterly – 2; Semi-Annual – 2; Non-Life Hazard Uses – 10; Total Re-Inspections – 28; Permits Issued – 1; Total Amount Billed in January - \$2,223.00; Total Amount Collected in January – \$1,723.00. That's my report for Fire Prevention.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner R.M.: Progress at this time.

Commissioner J.C.K.: Okay, any questions for Commissioner Minkler? Okay we'll move on to Buildings and Grounds – Commissioner Kenny.

BUILDINGS AND GROUNDS:

Commissioner P. K.: Thank you sir. The monthly Building Report for February. The rear row lights near the ladder truck the bulb was going on and off. Billick was here and he replaced that. Survivor inspected the kitchen hood system. The sign was fixed in the Brook Street entrance of the firehouse. The eye hat lights in the library are flickering, the flash is good, (inaudible) looked at that. He adjusted the dimmer. DPW personnel came and looked at the door in the backroom. All the parts and stuff were ordered on that and as soon as they come in that will be replaced. It's about six weeks for all the parts to come in for all that stuff for the door and stuff. Dunigan was here due to a boiler malfunction. They did get that fixed and up and running. It

was determined that the auto feed gas valve was bad; it's working good now and Survivor inspected the building fire extinguishers. That is my report.

Commissioner J.C.K.: Okay any questions for Commissioner Kenny? We'll move on to report of Payroll and Bills.

The report of Payroll and Bills for January, 2019:

Maria Bucsanszky: The report of Payroll and Bills for the month of January, 2019.

Bills: \$216,137.12 Payroll: \$314,788.39

Commissioner T.H.: I'd like to make a motion that we pay the bills on the list plus the eighteen add-on bills that came in late for a total of \$12,690.82.

Commissioner Todd Howell made a motion to accept the Payroll and Bills and eighteen add-on bills for a total of \$12,690.82 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: The treasurer's report for February 6th, 2019.

Previous Balance – January 8 th , 2019	\$5,768,023.84
Deposits	\$ 19,535.26
Payroll and Adjustments	\$ 227,169.60
Current Bills	\$ 216,137.12
Ending Balance as of February 6 th , 2019 without the add-on bills	\$5,344,252.38

Commissioner Robert Minkler Sr. made a motion to accept the Treasurer's report as read which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All communications were passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: Nothing under Unfinished sir.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing at this time sir.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: 400 School Street we terminating the lease as of January 31st. Handed in the keys; we're no longer there. That's complete so that was an open item last meeting; it's now gone.

Commissioner J.C.K.: Okay, Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Deputy Chief John Golden: Nothing.

Commissioner J.C.K.: Okay, New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: I'm not sure if the Chief, I don't know if he knows that, you know he took over afterwards, we submitted all the bills for the gasoline tanker leaked on Route 9 all that has been submitted to County Hazmat. They are going to be sending out the bill to the company later this week if not the beginning of next week and it's going to start to take process. Once they receive the funds they'll cut everything to me and then I will give you enough back to reach the department of what they put in for. So that's all I have under New Business.

Commissioner J.C.K.: Okay, any questions? Commissioner Minkler.

Commissioner R.M.: Nothing at this time.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K.: Jeff.

Commissioner J.M.: Nothing.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: Nothing else.

Commissioner J.C.K.: Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chief.

Deputy Chief John Golden: Nothing.

Commissioner J.C.K.: Okay we'll move on to the open part of the meeting to the public and we'll start with the Chief's Report, Chief Fee.

CHIEF'S REPORT:

	<u>2019</u>	<u>2018</u>
January Calls	53	70
Year to Date	53	70

Chief Fee: I have one request. There was an ex-Chief life member of Fords Fire Company No. 1 who passed away. His wake service is Friday so we're going to see how many members we can get to go and I would like to see if we could get a vehicle for that night to go. I will take 1-3-1 and we may need an additional vehicle determined by the shift.

Commissioner T.H.: No problem.

Chief Fee: Okay, and that's it for me.

Commissioner J.C.K.: Okay, anyone else? Okay I need a motion to go into Executive Session for legal matters and I think also the Chief you wanted to speak.

Chief Fee: Yeah I have a few questions.

Commissioner J.C.K.: Very good.

Commissioner Todd Howell made a motion to go into Executive Session for legal matters and conversation with Chief Fee at 7:10 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the regular meeting at 7:45 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Mr. Attorney do you want to give a summary of the Executive Session?

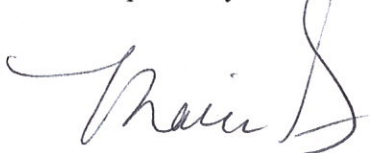
Christopher Howell, Attorney: Sure Mr. President. The Executive Session tonight consisted of the following: We first heard from Volunteer Chief Brian Fee who just expressed some concern about purchasing additional fire gear equipment for his members. We also reviewed the fire procedures for some of the volunteer members. We then moved on to reviewing our policy of issuing fire permits within the fire district. We next discussed and just reviewed the hiring of our poll workers for the upcoming election in less than two weeks and we concluded by just reviewing the State Comptroller's audit that occurred over four years ago and some of the recent communications we received from the State Comptroller's Office with regards to that audit. And that would conclude our Executive Session.

Commissioner J.C.K.: Okay, I think we have Resolution 2019-2-1.

Commissioner Robert Minkler, Sr. made a motion to adopt Resolution 2019-2-1 which was seconded by Commissioner Todd Howell and carried unanimously except for Commissioner John C. Kenny and Commissioner Jeffrey Moran abstaining.

Commissioner Patrick Kenny made a motion to adjourn the meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously at 7:47 P.M.

Respectfully submitted,



Maria Bucsanszky
District Clerk

RESOLUTION #2019 – 2 - 1

WHEREAS, the Board of Fire Commissioners Fire District #1 had approved the 2017 LOSAP Qualifying list in the spring of 2018, and

WHEREAS, upon notification from the Secretary of the Woodbridge Fire Company No. 1 that there was a qualifying volunteer omitted from the original qualifying list posted in 2018, and

WHEREAS, the qualifying volunteer, Nick Kuchie, had military points qualifying him for 2017 LOSAP funding, and

WHEREAS, the Secretary of the Woodbridge Fire Company No. 1 is requesting Board approval to pay the LOSAP benefits at this time despite Nick Kuchie not appealing the omission in 2018,

THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners Fire District approve the payment of 2017 LOSAP for the volunteer Nick Kuchie.

Motion to accept made by Comm. Robert Minkler Sr, seconded by Comm. Todd Howell, carried unanimously except for Commissioner John C. Kenny and Commissioner Jeffrey Moran abstaining.



Maria Bucszanszky, District Clerk

Dated: 2/6/19

WOODBIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

February 6, 2019

02/02/19

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
01/09/2019	17966	Campbell Supply, Inc	2014 Spartan Engine 2 (1-2) - Electrical Repairs	-362.08
01/09/2019	17967	Campbell Supply, Inc	2014 Spartan Engine 2 (1-2) - Electrical Repairs	-659.80
01/09/2019	17968	Campbell Supply, Inc	2014 Spartan Engine 1 (1-1) - Replaced Stainless Stee...	-373.10
01/09/2019	17969	Campbell Supply, Inc	2006 American Lafrance #6 (1-2-6) - Aerial Work	-1,074.31
01/09/2019	17970	Bowco Laboratories Inc	Regular Service - January 19	-35.00
01/09/2019	17971	Campbell Supply, Inc	2014 Spartan Pumper Engine 1 (1-1) Engine Repair	-747.26
01/09/2019	17972	Chapel Hill Associates	Computer Support & Gmail Hosting	-958.70
01/09/2019	17973	Comcast	Account #8499053400759387/Computer/Internet	-145.84
01/09/2019	17974	Elizabethtown Gas	Account #2164284700/Firehouse 11/28/18 - 12/28/18	-1,088.63
01/09/2019	17975	Image First	Acct#43-WOODB000-Laundry Service	-212.80
01/09/2019	17976	Madsen & Howell, Inc	Supplies	-333.98
01/09/2019	17977	Mary Karnas	Reimb-Health Nov & Dec 2018 & Jan 2019	-1,383.69
01/09/2019	17978	Middlesex County Fire Academy	Course: Fire Instructor Level II/ M. Minkler	-210.00
01/09/2019	17979	Occupational Health Services- ...	Physical Exam/Inv#18824	-65.00
01/09/2019	17980	Skylands Area Fire Equipment ...	1- Ben LR Helmets	-260.00
01/09/2019	17981	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-129.48
01/09/2019	17982	Township of Woodbridge-Com...	Fuel - October 1, 2018 - December 21, 2018	-1,063.91
01/09/2019	17983	W.B. Mason Co., Inc	C/S# C1235200 - Calendar & Desk Pad	-27.28
01/09/2019	17984	Witmer Public Safety Group	1 - Low Rider Helmet	-343.98
01/09/2019	17985	Spectrotel	Account #348561/Clerk	-50.42
01/23/2019	17986	Access Self Storage of Woodb...	Down Payment for Additional Storage Rental	-327.08
01/24/2019	17987	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-43.17
01/24/2019	17988	Comcast	Account #8499053400528238/Computer/Internet	-78.62
01/24/2019	17989	MIDDLESEX WATER COMPA...	Hydrant Service -January 2019	-42,309.90
01/24/2019	17990	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-346.01
01/24/2019	17991	Verizon	A/C# 982554463-00001/Laptop Modem	-646.19
01/29/2019	17994	Dick's Sporting Goods	9010 Smith Cage Universal Gym	-1,663.34
02/01/2019	17993	Catherine Crowe	Reimbursement Health Benefits - January 2019	-333.01
02/06/2019	17995	ADVANCE AUTO PARTS	Account #1872535921 Supplies	-75.98
02/06/2019	17996	Campbell Supply, Inc	2014 Spartan Pumper Engine 1 (1-1) Electrical Repairs	-1,857.14
02/06/2019	17997	Charles Mangione	Reimbursement - Particulate Filter-Vapor Release	-29.94
02/06/2019	17998	Christopher Howell	Monthly Fee - February 2019	-4,150.00
02/06/2019	17999	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 02/01/2019 - 02/28/2...	-11,832.55
02/06/2019	18000	Dorothy Wilcox	Reimbursement Health Benefits - January 2019	-333.01
02/06/2019	18001	Fire Programs	Support and Upgrade Service for One Year	-1,685.00
02/06/2019	18002	Glasson's Auto Repair	2005 Ford Excursion (1-3-4) - Stab Bar Bushings & Wi...	-281.06
02/06/2019	18003	Hackensack Meridian Health	8- CRP Cards	-80.00
02/06/2019	18004	Image First	Acct#43-WOODB000-Laundry Service	-236.52
02/06/2019	18005	Keith L. Repace	Reimbursement -3 Coffee Pots	-28.40
02/06/2019	18006	Madsen & Howell, Inc	Supplies	-101.70
02/06/2019	18007	Maria Bucsanszky, E.A.	Monthly Fee - February 2019	-5,575.00
02/06/2019	18008	Mary Ann Sofka	1 Hour & 45 Minutes Transcription for Regular Meeting...	-43.75
02/06/2019	18009	Networkfleet	C/S #WOOD028 - Monthly Service-January 2019	-113.70
02/06/2019	18010	New Jersey Fire Equipment Co	Repair Scott Air Pak	-27.70
02/06/2019	18011	Raritan Bay Medical Center	24 CPR Cards	-240.00
02/06/2019	18012	Sophie Bader	Reimbursement Health Benefits January 2019	-333.01
02/06/2019	18013	Standard Insurance Company	Life Insurance - Policy #136829 -February 2019	-3,481.72
02/06/2019	18014	Staples Business Advantage	Supplies	-359.96
02/06/2019	18015	Survivor Fire & Safety Equipm...	Fire Extinguisher Inspection	-210.50
02/06/2019	18016	Treasurer State of NJ	Fire Investigation Cert/MinklerM,Mangione,Repace,Car...	-455.00
02/06/2019	18017	Turnout Fire & Safety	Uniforms/Carrick	-193.71
02/06/2019	18018	W.B. Mason Co., Inc	C/S# C1235200 - Tripp Lite	-31.04
02/06/2019	18019	Witmer Public Safety Group	Rescue Gloves	-1,008.00
02/06/2019	18020	Access Self Storage of Woodb...	Storang Rental Unit #17030/1Yr 2/23/2019 - 2/22/2020	-4,179.00
02/06/2019	18021	Campbell Supply, Inc	2006 American Lafrance Truck #6 (1-2-6) Outrigger Re...	-1,518.45
02/06/2019	18022	Chapel Hill Associates	Computer Support & Gmail Hosting - February 2019	-958.70
02/06/2019	18023	Free Public Library of Sewaren	Building Usage - Fire Election - February 16, 2019	-300.00
02/06/2019	18024	General Graphics	2500 Neon Colored Erasers	-1,375.00
02/06/2019	18025	Hoagland, Longo, Moran, Dun...	Professional Services Rendered	-3,100.00
02/06/2019	18026	Home News + Tribune	Account#ASB-076094- Notice Special Meeting Januar...	-8.80
02/06/2019	18027	Image First	Acct#43-WOODB000-Laundry Service	-232.90
02/06/2019	18028	Keith L. Repace	Reimbursement - Pelican Lights	-987.95
02/06/2019	18029	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - February 2...	-271.34
02/06/2019	18030	Lowe's	Account 82131319024076/Supplies	-101.70
02/06/2019	18031	Owen S Dunigan & Co, Inc	Replaced Gas Valve & Auto Feed Valve on Boiler	-863.79
02/06/2019	18032	Spectrotel	Account #348561/Clerk	-52.26
02/06/2019	18033	Turnout Fire & Safety	Uniforms/Minkler M	-285.45
02/06/2019	18034	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - February 2019	-1,664.00
02/06/2019	18035	W.B. Mason Co., Inc	C/S# C1235200 - Paper	-26.98

Date	Num	Name	Memo	Amount
02/06/2019	18036	Campbell Supply, Inc	2014 Spartan Pumper Engine 1 (1-1) Electrical Repairs	-1,231.27
02/06/2019	18037	Spectrotel	Account #348180/Cad/Landline/FireAlarm/Solar	-129.44
02/06/2019	18038	Turnout Fire & Safety	Uniforms	-105.99
02/06/2019	18039	Campbell Supply, Inc	Cover, Lug Nut Rear & Front	-210.95
02/06/2019	18040	Turnout Fire & Safety	Uniforms/Hilliard	-1,044.90
02/06/2019	18041	Turnout Fire & Safety	Uniforms/Carrick	-249.99
02/06/2019	18042	Turnout Fire & Safety	Uniforms/Weber	-315.00
02/06/2019	18043	Turnout Fire & Safety	Uniforms/Kogut	-239.99
02/06/2019	18044	Turnout Fire & Safety	Uniforms/Minkler M	-239.99
02/06/2019	18045	Turnout Fire & Safety	Uniforms/Golden	-320.00
02/06/2019	18046	Turnout Fire & Safety	Uniforms/Mastanduno	-239.99
02/06/2019	18047	Turnout Fire & Safety	Uniforms/Paul	-335.00
02/06/2019	18048	Turnout Fire & Safety	Uniforms/Balog	-315.00
02/06/2019	18049	Turnout Fire & Safety	Uniforms/Minkler R	-315.00
02/06/2019	18050	Turnout Fire & Safety	Uniforms/Hines	-315.00
02/06/2019	TEPS	State of NJ- Health Benefits F...	Active Employee's Health & Prescription	-75,148.34
02/06/2019	TEPS	State of New Jersey- Health B...	Retiree Health Benefits - 02/01/2019-02/28/2019	-28,288.98
02/06/2019	18051	Campbell Supply, Inc	Aerial Repair/Replaced Damaged Ladder Rung & Logi...	-2,983.16
02/06/2019	18052	Comcast	Account #8499053400759387/Computer/Internet	-145.84
Total Northfield Bank - Voucher				-216,137.12
TOTAL				-216,137.12